

**Registered Charity No: 303951**

**FLEGGBURGH VILLAGE HALL  
AND PLAYING FIELD**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2024**

**FLEGGBURGH VILLAGE HALL  
AND PLAYING FIELD**

**CONTENTS**

**YEAR ENDED 31 DECEMBER 2024**

	<b>Page</b>
Report of the Trustees	1-2
Independent Examiners Report	3
Receipts and Payments Account	4
Statements of Assets and Liabilities	5
Notes to the Financial Statements	6

**FLEGGBURGH VILLAGE HALL  
AND PLAYING FIELD**

**REFERENCE AND ADMINISTRATIVE INFORMATION**

**YEAR ENDED 31 DECEMBER 2024**

The trustees present their report and financial statements for the year ended 31 December 2024.

Charity Name	Fleggburgh Village Hall and Playing Field
Charity Number	303951
Registered Office	Keepers Cottage Pound Lane Fillby Norfolk NR29 3HP
Trustees	Mrs Jacqueline Payne – Chairperson (appointed 11 April 2024) Dr Nicholas Dawes – Vice Chairperson (appointed 11 April 2024) Mrs Christine Merritt – Treasurer (resigned 31 December 2023) Mrs Louise Avere – Treasurer (appointed 18 November 2024) Mrs Julie Osborne - Secretary Miss Marsha Birkett Mrs June Pratt Mr Frank Brown (deceased 5 June 2024) Mr Raymond Jennis Mrs Janette Ely Mrs Nicola Coombe (appointed 11 April 2024)
Independent Examiners	Stephenson Smart Queens Head House The Street Acle Norwich NR13 3DY
Bankers	Barclays 40-42 Market Place Great Yarmouth NR30 1LX

**FLEGGBURGH VILLAGE HALL  
AND PLAYING FIELD**

**REPORT OF THE TRUSTEES**

**FOR THE YEAR ENDED 31 DECEMBER 2024**

**Objectives and Activities**

The primary objective of the charity, under the terms of conveyance dated 11 October 1947, is to be the focal point for all local community activities within the villages of Fleggburgh.

***Public Benefit***

The trustees have had due regard to guidance published by the Charity Commission on public benefit and consider the charity provides a public benefit due to the support and assistance it provides to the local community.

**Achievements, Performance and Financial Review**

The gross income for the year was £28,850 (2023: £21,150) and expenses amounted to £24,726 (2023: £22,847).

As of 31 December 2024, the charity had cash reserves of £60,348 (2023: £56,224). These reserves are held for future distribution to the beneficiaries of the charity in accordance with the objectives and activities above.

**Structure, Governance and Management**

***Governing Document***

Fleggburgh Village Hall and Playing Field was established in 1947 and is registered with the Charity Commission under Enclosure Act 41 GEO. 3 Rep. Vol. 26 P267 (Registration Number 303951).

***Recruitment and Appointment of Trustees***

Trustees meet every six weeks. The Chair, Vice Chair, Secretary and Treasurer and the Committee oversee the activities of the Charity. Officers are appointed at the Annual General Meeting and hold office until the following AGM.

***Risk Management***

The trustees acknowledge the Charity Commission recommendation that they undertake an assessment of the risks faced by the charity and this is on-going.

Signed on behalf of the trustees:

Mrs Jacqueline Payne, Chairperson

Mrs Janette Ely, Vice Chairperson

Mrs Louise Averre, Treasurer

Mrs Julie Osborne, Secretary

Date: 4 August 2025

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF**

**FLEGGBURGH VILLAGE HALL  
AND PLAYING FIELD**

We report to the charity's trustees on our examination of the accounts of the charity for the year ended 31 December 2024 which are set out on pages 4 to 6.

**Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

We report in respect of our examination of the charity's accounts carried out under sections 145 of the 2011 Act and in carrying out our examination we have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

We have completed our examination. We confirm that no material matters have come to our attention in connection with the examination giving us cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

We have no concerns and have come across no other matters in connection the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Stephenson Smart (East Anglia) Limited**  
**Chartered Accountants**  
**Queens Head House**  
**The Street**  
**Acle**  
**Norwich**  
**NR13 3DY**

**Date: 4 August 2025**

**FLEGGBURGH VILLAGE HALL  
AND PLAYING FIELD**

**RECEIPTS AND PAYMENTS ACCOUNT**

**FOR THE YEAR ENDED 31 DECEMBER 2024**

	<b>2024</b>		<b>2023</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>RECEIPTS</b>				
Donations		1,850		2,378
Rents received		15,976		12,746
Car park hire		4,943		2,976
Fundraising		5,200		2,951
Bank interest		289		99
Other		592		-
		28,850		21,150
 <b>Less</b>				
<b>PAYMENTS</b>				
Fundraising cost		2,169		1,855
Administration cost		2,066		1,302
Utilities		6,255		4,918
Maintenance		9,617		11,393
Equipment		754		-
Insurance		2,696		2,445
Accountancy		690		630
General		479		304
		24,726		22,847
 <b>EXCESS OF RECEIPTS OVER PAYMENTS/(EXCESS OF PAYMENTS OVER RECEIPTS)</b>		4,124		(1,697)
 <b>TOTAL CASH HELD 1 JANUARY 2024</b>		56,224		57,921
 <b>TOTAL CASH HELD 31 DECEMBER 2024</b>		60,348		56,224

**FLEGGBURGH VILLAGE HALL  
AND PLAYING FIELD**

**STATEMENT OF ASSETS AND LIABILITIES**

**AS AT 31 DECEMBER 2024**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>MONETARY ASSETS</b>		
Current account	31,445	27,788
Deposit account	28,842	28,355
Petty cash	<u>61</u>	<u>81</u>
	<u>60,348</u>	<u>56,224</u>
<b>OTHER ASSETS</b>	<b>£</b>	<b>£</b>
Freehold property at cost	<u>261,750</u>	<u>261,750</u>
	<u>261,750</u>	<u>261,750</u>

**MONETARY ASSETS**

The deposit account funding is solely for the purpose of emergencies and as such is treated by the committee and trustees in this manner.

**OTHER ASSETS**

The trustees of a charity are ‘the persons having the general control and management of the administration of a charity.’ In the case of this charity that is the Management Committee, as provided for in the charity’s governing document, the Conveyance dated 11 October 1947. The Parish Council is the custodian trustee (or holding trustee), in that the charity’s property is vested in the Council and it should hold all the securities and documents of title relating to the charity’s property. The custodian trustee has no power in the administration and management of the charity and must act at the direction of the managing trustees unless it considers that to do so would be a breach of trust.

**CURRENT LIABILITES**

Accountancy fees of £690 (2023: £660) are payable.

These financial statements were approved by the trustees on 4 August 2025.

Mrs Jacqueline Payne, Chairperson

Mrs Janette Ely, Vice Chairperson

Mrs Julie Osborne – Secretary

**FLEGGBURGH VILLAGE HALL  
AND PLAYING FIELD**

**NOTES TO THE FINANCIAL STATEMENTS – 31 DECEMBER 2024**

**ACCOUNTANCY POLICY**

**1. Basis of accounting**

The accounts have been prepared on a receipts and payments basis.

**2. Funds**

The charity has no restricted funds.

**3. Receipts**

During the year, the charity refunded rent deposits totalling £830 and these have been netted off against rent received.

**4. Transactions with trustees and related parties**

The trustees were not entitled to or received any remuneration or expenses during the year. During the year trustees were reimbursed for costs incurred on behalf of the charity totalling £284 (2023: £655).

**5. Other pertinent information**

The Big Lottery (previously The Community Fund) retains an 80 year interest in the new village hall. This interest commenced in December 2000.