

Links Ave  
Brundall

Brundall Memorial Hall

Income and Expenditure Account  
Year Ended 31st March 2022



Expenditure

10,147.82  
114.32  
18.77  
1,270.00  
1,923.20  
265.80  
2,117.04  
2,670.68  
227.20  
348.97  
382.91  
809.33  
1,172.00  
743.61  
378.24  
84.00

Wages 7,592.66  
Rates 125.86  
Cleaning Materials 887.13  
Ground Maintenance 125.86  
Repairs & Maintenance 777.77  
New Equipment 636.21  
1,904.20  
3,294.00  
348.23  
204.41  
Postage & Stamp 287.86  
Subscriptions 237.34  
Fuel Fees 918.00  
Waste Collection 1,688.65  
Printing 343.80

Brundall Memorial Hall  
Links Avenue  
Brundall  
Norwich  
Year Ending 31st March 2022

22,729.28

22,729.28

Income and Expenditure Account  
Year Ended 31st March 2022

<u>2021</u>	<u>Income</u>	£	£
4,195.00	Hall Hire	23,064.51	
32.81	Interest	6.37	
1,107.80	Recycling	1,407.84	
19,907.43	Donations	10,667.19	
-	Other	115.01	
<hr/>		<hr/>	
	25,243.04		35,260.92
 <u>Expenditure</u>			
7,696.66	Wages	10,147.85	
-	Rates	214.32	
887.13	Cleaning Materials	14.77	
152.86	Ground maintenance	1,279.00	
7,701.58	Repairs & Maintenance	1,923.50	
636.21	New Equipment	265.89	
1,904.50	Insurance	2,117.04	
3,594.00	Heating / Lighting	2,670.65	
349.52	Water Supply	227.20	
204.41	Telephone	345.97	
597.96	Postage & Staty	365.91	
987.34	Subscriptions	809.33	
978.00	Prof Fees	1,172.00	
1,669.65	Waste Collection	743.61	
343.80	Recycling	378.54	
119.00	Web Fees	84.00	
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	27,822.62		22,759.58

Brundall Memorial Hall

Links Ave  
Brundall

Summary Income and Expenditure Account  
Year Ended 31st March 2022

2021

£		£	£
25,243.04	Total Income		35,260.92
27,822.62	Total Expenditure		22,759.58
<u>-2,579.58</u>			<u>12,501.34</u>
	<u>Depreciation</u>		
-371.06	Equipment	-844.35	
-464.29	Fittings	-573.16	
-145.20	Office Equipment	-145.20	
<u>-980.55</u>			<u>-1,562.71</u>
<u>-3,560.13</u>	<u>Deficit / Excess</u>		<u>10,938.63</u>

Brundall Memorial Hall

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Balance Sheet to  
31st March 2022

2021			2020	
£	£		£	£
	4,320.39	<b><u>Fixed Assets</u></b>		6,336.98
		<b><u>Current Assets</u></b>		
		Debtors	£3,524.75	
£447.18		Barclays Bank Account	£5,682.08	
£4,475.24		Barclays Savers Account	£22,765.45	
£17,765.45		CCLA Deposit Fund	£15,000.00	
£15,000.00		Cash in hand	£246.33	
£50.75		Payment in advance	£904.00	
£872.66				
<u>38,611.28</u>			<u>£48,122.61</u>	
		<b><u>Less Current Liabilities</u></b>		
-599.76		Creditors	-1,238.05	
-300.00		Deposits held	-350.00	
-151.50		Income in advance	-52.50	
<u>-1,051.26</u>			<u>-1,640.55</u>	
	37,560.02	<b><u>Assets less Liabilities</u></b>		£46,482.06
	<u>41,880.41</u>			<u>52,819.04</u>
		<b><u>Represented by</u></b>		
-3,560.13		Deficit/Excess In Year		10,938.63
45,440.55		Reserves brought forward		41,880.42
<u>41,880.42</u>		Reserves carried forward		<u>52,819.05</u>

# Bank Reconciliation

## As at 31st March 2022

	Chq No	£	£
Balance as per bank statement			5,243.40
Less: Unpresented Chq's	102726		40.50
			5,202.90
			-
Plus: Cash in Transit	200592		479.18
			-
Correct Bank Statement Balance			5,682.08
Balance as per Cashbook			5,682.08



Brundall Memorial Hall


Links Ave  
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Report of the committee to the members of  
Brundall Memorial Hall

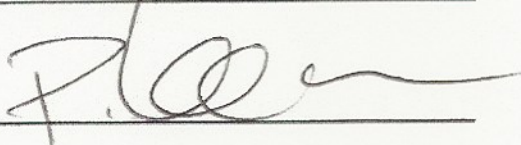
We acknowledge as committee members that the committee is responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time, the financial position of the Club and for safeguarding the assets of the Club and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

We hereby approve the foregoing Income and Expenditure Account for the year ended 31st March 2021 and Balance Sheet as at that date and confirm that we have made all relevant information available

Approved by the Committee



Treasurer



Chairman

25-5-22

Date

BRUNDALL MEMORIAL HALL

LINKS AVENUE  
BRUNDALL

REPORT OF THE ACCOUNTANTS TO THE MEMBERS OF  
BRUNDALL MEMORIAL HALL

We have reviewed the accounts of the Brundall Memorial Hall for the year ended 31st March 2022. Our procedures consisted of comparing the accounts with the accounting records kept by the Brundall Memorial Hall, and making such limited enquiries of the Committee as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

In our opinion, taking into account the above note, the accounts prepared give a true and fair view of the state of affairs of the Brundall Memorial Hall at 31st March 2022 and of its excess on income over expenditure for the period.

GRAVER & CO LIMITED  
2 Station Road  
Brundall  
Norwich  
NR13 5LA

Date 23rd May 2022.....

## **Treasurer's Report for Brundall Memorial Hall**

### **To accompany accounts ending 31<sup>st</sup> March 2022**

It is very pleasing to see that although the hall received grants of £10,667.19 this financial year to assist during the Covid19 pandemic it was also able to raise £23,155 through hire of the hall.

Expenditure has been prudent; the meeting room has been decorated and fitted out with new furniture to offer a different environment to users who may be in need of such a space.

General repairs and maintenance continue, with a new improved outside notice board and updated CCTV system covering the entirety of the hall exterior.

Recycling facilities have provided just over £1,000 of income so thanks to those who donate their glass and paper.

I offer my thanks and gratitude to Jeanette, the Hall Administrator for ensuring the hall is run as cost effectively as possible and for her continued diligence.

The year end shows healthy reserves of almost £53,000 which will enable the Trustees to proceed with plans to upgrade the current heating facilities and ensure that the hall continues to meet the needs of the community now and in the future.

Aileen Beck

Treasurer

### **Brundall Memorial Hall Chairperson's report 2022**

This year has felt much steadier than the last two. Coming out of COVID has not been without its challenges, not least with the changing guidance and many more decisions being left to individual organisations. The trustees and staff of the Brundall Hall took a pragmatic approach, recognising the responsibility they held and balancing the desire to return to 'normal' with the recognition that there continued to be a high level of anxiety within the community. We have merged from the pandemic slowly and steadily. It is testimony to the dedication of both the staff and the trustees that the hall remained a safe place for all to enjoy. As we continue to move beyond the pandemic, the hall is as popular a venue as ever with bookings quickly returning, and at times surpassing, pre-pandemic levels. We have completed minor repairs and carried out investigative work in the lounge. We have agreed to completely refurbish the small meeting room. We continue to work closely with the parish council, particularly concerning the land east of the Memorial Hall. As trustees, we agreed to encourage the parish council to include the memorial hall and the land held within its care in the wider conversations about how the land should be developed. As trustees, we believe that this will be of most benefit to the wider community as we seek to ensure that the land is developed with the community at the centre of all decisions made. It has been an honour and privilege to be able to serve as the chairperson on the trustee committee and I thank each of the trustees for their hard work and dedication. The trustees meetings have always been good natured and light hearted, even when we have had tough decisions to make. We've ensured that the jobs have been carried out whilst ensuring that we never lost sight about what we were there for: to maintain a facility that was

entrusted to us for use by the whole community. Of course, our role as trustees would have been harder (if not impossible) without the commitment and expertise of our staff: Jeanette and Sharon. They have always been willing to enact the decisions made by the trustees and have done so with good humour and good grace. I take this opportunity, on behalf of the trustees, to thank them both for their hard work.

Peter Leech May 2022