



## Trustees' Annual Report for the period

From 1<sup>ST</sup> April 2023 Period start date To 31<sup>st</sup> March 2024 Period end date

Charity name: Brancaster Staithe and Deepdale Village Hall

Charity registration number: 303913

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To provide the facility for local residents and general public for general recreation and local groups.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Meetings for local clubs and societies, art exhibitions, parties, weddings etc, Parish Council meetings, polling station and occasional commercial lettings. Also Income from provision of parking spaces for local residents.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees do their utmost to encourage active use of the Village Hall by parishioners and ensure they derive maximum benefit from the facility. The Trustees and Committee are all volunteers.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Following consultation with local residents and research into their requirements for children's play equipment, funding was granted by Brancaster Parish Council, Kings Lynn Borough Council Community Infrastructure Levy, the National Lottery and the Anson Charitable Trust. An order was placed for equipment for installation in July 2024.</p> <p>The new art display boards are attracting more exhibitors and increased social media activity and local advertising has created more local awareness of this valuable amenity.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The charity is profitable and has good cash reserves.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves are held to cover regular maintenance costs and also any unforeseen costs that may arise. There is additional cash in reserve this year as a result of the fund raising for the play equipment.</b>
Amount of reserves held	Para 1.22	<b>£50,344.14</b>
Reasons for holding zero reserves	Para 1.22	<b>n/a</b>
Details of fund materially in deficit	Para 1.24	<b>n/a</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>n/a</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	<b>Conveyance dated 12/11/1946 – provision of the hall for the benefit of local inhabitants.</b>
How is the charity constituted?	Para 1.25	<b>Trust</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Appointed by the Village Hall Committee</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>Trustees and Committee members elected from residents within the parish of Brancaster Staithe and Deepdale with local knowledge and interests within the area in order to provide the most benefit for the local residents.</b>
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Brancaster Staithe and Deepdale Village Hall
Other name the charity uses	
Registered charity number	303913
Charity's principal address	Appletrees Orchard Close Brancaster Staithe Norfolk PE31 8BN

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Margaret Bocking	Trustee		
2	Michael J Walsh	Trustee		
3	Cyril A R Southerland	Trustee		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------


#### Name of chief executive or names of senior staff members (Optional information)

--

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

### Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>C Southland</i>	
Full name(s)	CYRIL SOUTHERLAND	
Position (eg Secretary, Chair, etc)	TRUSTEE	
Date	30/7/24	

## BRANCASTER STAITHE AND DEEPDALE VILLAGE HALL

### PROFIT AND LOSS STATEMENT For the period ending 31 March 2024

	2023/2024		2022/2023	
	£	£	£	£
<b>Income</b>				
Hire of Village Hall	9,270.00		5,936.50	
Parking	3,940.00		3,935.00	
Tennis Club Rent	50.00		50.00	
Miscellaneous Income	20,803.26		4,576.15	
Insurance claims re fire			31,201.30	
<b>Total Income</b>		<b>34,063.26</b>		<b>45,698.95</b>
<b>Expenditure</b>				
General Purchases	447.42			
Playground	6,280.80			
Miscellaneous Expenses			172.98	
Advertising	120.79		25.00	
Water Rates	295.32		408.29	
Electricity	1,784.09		540.35	
Licences	77.40		103.50	
Broadband and Internet	303.00		318.00	
Legal Fees	35.00		35.00	
Repairs and Renewals	1,154.58		19,654.76	
Cleaning	697.00		528.00	
Caretaker	1,000.00		750.00	
Premises Expenses	1,971.24		19,060.34	
Secretarial fees	536.85		400.00	
Insurance	1,335.46		1,167.59	
<b>Total Expenses</b>		<b>9,310.73</b>		<b>43,163.81</b>
<b>Operating Surplus</b>		<b><u>18,024.31</u></b>		<b><u>2,535.14</u></b>

**BRANCASTER STAITHE AND DEEPDALE VILLAGE HALL**

**Balance Sheet  
for the year ending 31 March 2024**

		2023/2024		2022/2023	
		£	£	£	£
<b>Fixed Assets</b>					
	Property	87,666.00		87,666.00	
	<b>Total Fixed Assets</b>	<b>87,666.00</b>		<b>87,666.00</b>	
<b>Current Assets</b>					
	Debtors Control Account	3,254.00		1,157.00	
	Barclays Current Account	17,759.82		11,952.51	
	Barclays Savings Account	32,437.90		22,104.64	
	Petty Cash	146.42		277.84	
	<b>Total Current Assets</b>	<b>53,598.14</b>		<b>35,491.99</b>	
	<b>Total Assets</b>	<b>141,264.14</b>		<b>123,103.99</b>	
<b>Current Liabilities</b>					
	Creditors Control Account	(135.84)		(54.00)	
	<b>Total Current Liabilities</b>	<b>(135.84)</b>		<b>(54.00)</b>	
	<b>Net Current Assets</b>	<b>53,598.14</b>		<b>35,437.99</b>	
	<b>Total Assets less Current Liabilities</b>	<b>141,128.30</b>		<b>123,103.99</b>	
	<b>Net Assets</b>	<b><u>141,128.30</u></b>		<b><u>123,103.99</u></b>	
<b>Capital and Reserves</b>					
	<b>Total Capital and Reserves</b>	<b><u>141,128.30</u></b>		<b><u>123,103.99</u></b>	



**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

BRANCASTER STAITHE AND DEEPDALE VILLAGE HALL

**On accounts for the year  
ended**

31<sup>ST</sup> MARCH 2024

**Charity no  
(if any)**

303913

**Set out on pages**

1 AND 2  
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** m. d. Longley

**Date:** 10/09/2024

**Name:** MICHAEL DAVID LONGLEY

**Relevant professional  
qualification(s) or body  
(if any):**

RETIRED CHARTERED ACCOUNTANT

**Address:**

33 SANDRINGHAM ROAD, HUNSTANTON, PE36 5DP

**Section B Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).