

Trustees' Annual Report for the period

Period start date

Period end date

From

To

Section A

Reference and administration details

Charity name

Brancaster Staithe and Deepdale Village Hall

Other names charity is known by

Registered charity number (if any)

303913

Charity's principal address

Appletrees	
Orchard Close	
Brancaster Staithe	
Postcode PE31 8BN	Norfolk

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Margaret Bocking	Trustee		
2	Michael J Walsh	Trustee		
3	Cyril A R Southerland	Trustee		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Conveyance dated 12/11//1946 The provision of a village hall for the benefit of the inhabitants of the ecclesiastical parish of Brancaster Staithe and Deepdale and immediate vicinity.
How the charity is constituted	Trust
Trustee selection methods	Appointed by the Village Hall committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees and committee members elected from residents within the parish of Brancaster Staithe and Deepdale with local knowledge and interests within the area in order to provide the most benefit for the local residents.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity provides the building, facility and open space for the general public and in particular local inhabitants, elderly people and people with disabilities for the purpose of arts, culture, heritage and science, for amateur sport and local groups, for environmental issues including conservation, for development and employment issues and for general recreation.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activities undertaken include bridge club, camera club, art club, indoor bowls club, yoga classes, art exhibitions, parties including weddings, christenings and other family events and meetings for local clubs and societies.

Parish Council meetings and other special meetings for the parishioners are also held regularly. It is also used as the local polling station.

This is the only such venue in the village available to parishioners.

To supplement the income from parishioners, the hall is also let out commercially from time to time.

The Charity also derives significant income from providing parking spaces for local residents and businesses, which is also a benefit to the village reducing on-street parking.

At all times the Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Trustees and Committee do their utmost to encourage active use of the Village Hall by the parishioners to ensure they derive maximum benefit from the facility. This is by advertising, by word of mouth and it is the intention to produce a new website and develop social media to further this.

The Trustees and Committee are all volunteers and offer their services freely and without any remuneration.

Summary of the main achievements of the charity during the year

Following the lengthy lockdown during the Covid epidemic, the principal aim was to rebuild the use of the Village Hall back to pre-covid levels with the income this provides. This has been achieved successfully and several new users of the Village Hall have been welcomed as well. The charity benefited from the receipt of a Covid grant much of which was used for refurbishment of the Village Hall. It was fully redecorated, new curtains were installed throughout, a full electrical survey was carried out and all recommendations implemented, as well as a fire safety check and replacement kitchen appliances.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity's intention is to maintain sufficient funds to keep the Village Hall and surrounding grounds in a good and well maintained condition. Also, to be able to offer use of the facility to locals at attractive rates so that they can derive maximum benefit from it. It is not the intention to make more profit than is necessary to be able to provide this.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principle sources of funds are from hiring out the Village Hall, from parking fees and from the tennis club rent. The Covid grant was also a significant source of funds this year. The expenditure on repairs and refurbishment supports the charity's objectives in attracting local use by making the venue pleasant and well maintained.

Section F


Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	LYGAL ALEC RICHARD	
Position (eg Secretary, Chair, etc)	TRUSTEE	
Date	18/11/22	

BRANCASTER STAITHE AND DEEPDALE VILLAGE HALL

PROFIT AND LOSS STATEMENT For the period ending 31 March 2022

		2021/2022		2020/2021	
		£	£	£	£
Income					
	Hire of Village Hall	10,559.50		1,918.00	
	Parking	4,835.00		2,019.40	
	Tennis Club Rent	50.00		50.00	
	Miscellaneous Income	10,158.20		10,505.41	
	Total Income	25,602.70		14,492.81	
 Expenditure					
	Miscellaneous Expenses	170.74			
	Advertising			25.00	
	Water Rates	413.09		293.09	
	Electricity	148.96		122.86	
	Licences	292.48			
	Postage	7.92		3.00	
	Broadband and Internet	344.39		353.00	
	Legal Fees	35.00			
	Repairs and Renewals	13,051.53		110.40	
	Cleaning	470.00		432.00	
	Caretaker	1,000.00		750.00	
	Premises Expenses	1,635.60		682.28	
	Furniture and Fittings Depreciation	981.38		1,500.00	
	Insurance	747.27		728.69	
	Total Expenses	19,298.36		5,000.32	
	Operating Surplus	<u>6,304.34</u>		<u>9,492.49</u>	

BRANCASTER STAITHE AND DEEPDALE VILLAGE HALL

Balance Sheet
for the year ending 31 March 2022

	2021/2022		2020/2021	
	£	£	£	£
Fixed Assets				
Property	87,666.00		87,666.00	
Fixtures and Fittings	2,481.38		2,001.38	
Depreciation	(2,481.38)		(1,500.00)	
<u>Net Book Value</u>	0.00		<u>501.38</u>	
Total Fixed Assets		87,666.00		88,167.38
Current Assets				
Debtors Control Account	2,588.75			
Barclays Current Account	7,849.81		4,371.21	
Barclays Savings Account	22,056.48		22,054.28	
Petty Cash	359.82		25.05	
Total Current Assets		32,854.86		26,450.54
Total Assets		120,520.86		114,617.92
Current Liabilities				
Debtors Control Account			(75.00)	
Creditors Control Account			(326.40)	
Total Current Liabilities		0.00		(401.40)
Net Current Assets		32,854.86		26,049.14
Total Assets less Current Liabilities		120,520.86		114,216.52
Net Assets		<u>120,520.86</u>		<u>114,216.52</u>
Capital and Reserves				
Total Capital and Reserves		<u>120,520.86</u>		<u>114,216.52</u>



Section A

Independent Examiner's Report

Report to the trustees/
members of

BRANCASTER STAITH AND DEEPDALE VILLAGE HALL

On accounts for the year
ended

31ST MARCH 2022

Charity no
(if any)

303913

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2022

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below*~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

M.D. Longley

Date:

30/11/2022

Name:

MICHAEL DAVID LONGLEY

Relevant professional
qualification(s) or body
(if any):

RETIRED CHARTERED ACCOUNTANT

Address:

MANSARD COTTAGE, PLOEMANS PIECE,
THORNHAM, HUNSTANTON
PE36 6NE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

