

Heathlands Management Committee Chairmans Report. AGM March 2023.

Heathlands has now had its first full year free from Lockdown and I am very pleased to report that HMC has two new Committee members but unfortunately Bev Frost had to resign for personal reasons.

We reported last year that with the help of the Parish Council we were able to raise the money required to replace the Under 6's play equipment. This has now been in place since August last year and hopefully being enjoyed by the younger generation.

You may have noticed that the car park was getting terribly rutted, with lots of pot holes and full of water, but with the very generous help from Keith Childs, it has now been re-graded and should be good for a few more years. Even so, we are

now looking at extending the parking area. Apart from the Football Clubs, especially at weekends, cars are overflowing onto the grass almost down to the trees. In wet weather cars parking on grass is not a good combination. We are only at the early stages, but this is something we will need to address in the future.

Nippy Chippy is still proving to be a great asset to the Village and of course to the Social Club. The hot summer last year was really good, families were sitting outside with their Fish & Chips and enjoying a pint, it was really good to see.

The Village Lottery is also going very well but we still need a few more members, so please spread the word whenever you can.

Jill & Jackie's Tea & Chat is very well attended and a really nice way to pass a

gentle afternoon with friends over a cup of tea and a piece of cake.

Bingo nights are still very popular and has some nice new members. It's a fun night with good prizes which all helps bring in the "pennies".

Pre-School is still very busy with Fiona at the helm and sure it is a great help to lots of mums and dads with busy families.

The Monday Luncheon Club is running well and enjoyed by lots of people but still only once a month. They are hopeful to get this to twice a month as soon as some more helpers become available.

W.I., Brownies, Short Mat Bowls, Badminton, Zumba and all the other activities are still all very well attended. Salhouse book club are now meeting once a month in the Committee room.

The biggest event last year was of course the Queens Platinum Jubilee and with the Social Club we had 4 full days of events. A children's Party on Thursday, Nippy Chippy & Simon singing on Friday, the Offenders & BBQ on Saturday, all culminating on Sunday with a Picnic in the Park, but of course it rained. Non the less it was a really great celebration and a special thanks has to go to Jill for a such marvellous effort.

3

On a sad note, you will all know that we lost our very dear friend Lilly Barnes this year. At 103 she had seen some good times and bad. Lilly had been with Heathlands almost from the beginning and always helped whenever she could. She was great character and our memories of Lilly will live on. Her photograph now hangs in the "Hall of Fame" in the Committee room.

Heathlands is well supported by the efforts of the Social Club and I have to say a special thank you to them for all their hard work in promoting functions, running the Bar's and providing a wonderful venue. Originally the Social Club was set up over 25 years ago to be the "Fund-raising arm of Heathlands" and they have been doing a wonderful job. Without their hard work, Heathlands would have closed years ago so I cannot stress how much we owe to them, so thank you again.

We do get some very nice verbal and written comments on how lovely the Social Club is, particularly since the refurbishment and we should all be very proud of this splendid facility we have on our door step.

I have to stress that our fundraising efforts still have to continue. We had a fantastic Christmas Fair last year, plus Jumble Sales and the popular Garage

Sale, but next year I expect our costs will increase like everything else in the world so we will need to keep the pressure on, it certainly wont get any easier.

As every year, I am must say a big thank you to Jill and Michael, our Secretary and Treasurer, without them this place would struggle to function without all the hard work they put in, so thank you both.

To close I must also say a big thank you to all of you who come and support Heathlands in whatever way you do, because simply without you, there would be no Heathlands.
Thank you all again.

Claire Norton.
Chairman HMC.

CF Norton 27.3.23

Blofield Heath Community Centre		Charity No	303909
Unaudited annual accounts			
Period start	01-Jan-22	To	Period end 31-Dec-22



Blofield Heath Community Centre			Charity No	303909	CC17a
Annual accounts for the period					
Period start	01-Jan-22	To	Period end	31-Dec-22	

Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
Incoming resources		Note 4			
Charity Activities	Day Centre Income	1,743	-	1,743	398
	50/50 Club Income	894	-	894	1,030
	Letting of Community Centre	13,476	-	13,476	8,092
Grants and Donations	Grants and Donations	30,371	-	30,371	49,221
Fund Raising	Fund Raising	8,373	-	8,373	6,369
Investment income	Interest	2	-	2	-
Other	Other incoming resources	-	-	-	-
Total incoming resources		54,859	-	54,859	65,110
Resources expended		Notes 5 - 7			
Costs of Generating Funds	Performed by volunteers (no cost)	-	-	-	-
Costs of generating voluntary income	Included within charitable activities (below)	-	-	-	-
Charitable activities	Day Centre Expenditure	1,747	-	1,747	726
	50/50 Club Expenditure	633	-	633	609
	Building operating costs, and provision of services	57,056	16,298	73,354	72,222
Total resources expended		59,436	16,298	75,734	73,557
Net incoming/ - outgoing resources before transfers		- 4,577	- 16,298	- 20,875	- 8,447
Fund transfers		-	-	-	-
Total funds brought forward		165,259	163,174	328,433	336,880
Total funds carried forward		160,682	146,876	307,558	328,433

The net movement in funds referred to above is the net incoming resources as defined in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales and is reconciled to the total funds as shown in the Balance Sheet on Page 2 as required by the said statement.

All activities derive from continuing operations.

The notes on pages 3 to 10 form an integral part of these accounts.

Section B Balance sheet

		Unrestricted funds	Restricted income funds	Total this year	Total last year
		£	£	£	£
Fixed assets					
Tangible assets	Note 8	101,210	146,876	248,086	275,362
Investments	Note 9	-	-	-	-
Total fixed assets		101,210	146,876	248,086	275,362
Current assets					
Debtors	Note 10	27,388	-	27,388	27,058
(Short term) investments	Note 9	3,677	-	3,677	3,675
Cash at bank and in hand	Note 11	29,772	-	29,772	23,638
Total current assets		60,837	-	60,837	54,371
Creditors: amounts falling due within one year	Note 12	1,365	-	1,365	1,300
Net current assets/(liabilities)		59,472	-	59,472	53,071
Total assets less current liabilities		160,682	146,876	307,558	328,433
Creditors: amounts falling due after one year	Note 12	-	-	-	-
Provisions for liabilities and charges		-	-	-	-
Net assets		160,682	146,876	307,558	328,433
Funds of the Charity					
Unrestricted funds	Note 13	160,682		160,682	165,259
Restricted funds	Note 14		146,876	146,876	163,174
Total funds		160,682	146,876	307,558	328,433

The notes on pages 3 to 10 form an integral part of these accounts.

Signed by trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	<i>C.F Norton</i>	CLAUCE NORTON	27.3.23

Note 1 Basis of preparation**1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost convention and in accordance with Financial Reporting Standards for Smaller Entities (FRSSE), effective January 2008. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005) issued in March 2005, applicable UK Accounting Standards and the Charities Act 2011.

The particular accounting policies are set out below.

1.3 Consolidation of accounts

The accounts and notes to the accounts are a consolidation of separate accounts maintained for Blowfield Heath Community Centre (the controlling entity), Blofield Heath 50:50 Club and Blofield Heath Day Centre.

Note 2 Accounting policies**ASSETS**

Tangible fixed assets for use by charity These are capitalised if they can be used for more than one year, and cost at least £100. They are valued at cost or a reasonable value on receipt. They are used for charitable purposes.

Capital Grants Gifts of tangible fixed assets or grants of a capital nature given for specific purposes and fully utilised in the furtherance of the objects of the charity are credited to a relevant restricted fixed asset fund designated for this purpose. The related fixed asset is shown on the balance sheet at the full cost of acquisition and depreciated over the useful life in accordance with the depreciation policy (below). As these assets are depreciated then the related restricted fund is reduced to reflect the reduction in the value. The depreciation and related reductions in reserves are included in the income statement in the year that the depreciation is incurred. Any specific restrictions imposed by the grant making body, beyond use by the charity for the purposes of its normal charitable activities, on use of the assets, is disclosed in the Fixed Assets notes.

Depreciation Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a reducing balance method over their expected useful economic lives as follows:

Freehold property	2% Straight line
Building improvements and refurbishment	10% Reducing balance
Fixtures & Fittings	20% Reducing balance
Equipment (Childs play area)	75% write down in year, 10% reducing balance thereafter

INCOMING RESOURCES

Recognition of incoming resources Income from grants, legacies, donations, appeals, fundraising and investments is recognised in the Statement of Financial Activities (SOFA) when they are receivable, except as follows:

When donors specify that they must be used in future accounting periods the income is deferred until those periods.

When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions have been met.

When donors specify that grants, donations and legacies, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

For the treatment of Capital Grants see policy note under this heading above.

Incoming resources with related expenditure Where incoming resources have significant related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are matched and reported gross in the SOFA. Rental income is reported net of collection charges on a receivable basis. Bar gross profits reported in the SOFA net of direct purchases, adjusted for opening and closing inventories.

Grants and donations Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax reclaims on donations and gifts Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Contractual income and performance related grants This is only included in the SOFA once the related goods or services have been delivered.

Gifts in kind Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

Donated services and facilities These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer help The value of any voluntary help received is not included in the accounts and is described in the Trustees Annual Report.

Note 2 Accounting policies (continued)**EXPENDITURE AND LIABILITIES**

Liability recognition	Liabilities are recognised in the SOFA on an accruals basis as soon as there is a legal or constructive obligation committing the charity to pay out resources.
VAT	VAT which cannot be recovered is included with the expense to which it relates.
Taxation	As a registered charity, the company is exempt from income and corporation tax to the extent that income and grants are applicable to charitable purposes only.
Governance costs	Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
Resource allocation	Resources expended are allocated to particular activities where the cost relates directly to that activity.
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.
Grants payable without performance conditions	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.
Funds held by the charity	Funds held are either: Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees Designated/restricted funds – these are funds which can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by a donor or when funds are solicited on the explicit understanding that they will be applied to particular restricted purposes.

Note 3 Winding up or dissolution of the charity

In upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the remaining accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

Note 4 Analysis of incoming resources

	Analysis	This year £	Last year £
Day Centre Income	Donations	81	175
	Subscriptions	1,076	99
	Bank Interest	-	-
	Sales and Raffles	586	124
	Total	1,743	398
50/50 Club Income	Subscriptions	894	1,030
	Total	894	1,030
Lettings	Lettings	13,476	8,092
	Total	13,476	8,092
Grants & Dontations	Grant - Parish Council	-	20,174
	Donations - Sundry Donations	5,081	1,484
	Donations - Re Focal Point	2,075	1,225
	Donations - Social Club	23,215	23,380
	Total	30,371	49,221
Fund Raising	Waste Paper Collection - Recycling	1,094	1,144
	Bingo	546	43
	Jumble Sales	1,161	405
	Summer and Christmas Fayres	1,550	2,330
	Open Garden Day	2,650	1,559
	Garage Sale	371	395
	Tea and Chat	1,001	493
	Total	8,373	6,369
Investment income	Bank interest	2	-
	Total	2	-
Other incoming resources	Various	-	-
	Total	-	-
Total incoming resources (See SOFA)		54,859	65,110

Note 5 Analysis of resources expended

	Analysis	This year £	Last year £
Day Centre Expenditure	Food	1,160	347
	Repairs and Small Equipment Purchases	-	77
	Members Outing	-	-
	Sundry Expenses	149	15
	Insurance and CRB expenses	169	187
	Christmas Expenses	206	100
	Total	1,748	726
50/50 Club Expenditure	Prizes	564	610
	Sundry Expenses	70	-
	Total	633	610
Charitable activities	Licences	2,290	1,892
	Lighting and Heating	7,669	6,184
	Maintenance and Repairs	6,624	3,453
	Grounds Maintenance	2,953	545
	Sundry Expenses	-	-
	Bank Charges and Interest	-	-
	Accounting & Book-keeping	1,560	2,490
	Waste Disposal	4,661	3,571
	Rates and Insurance	3,551	3,164
	Telephone and Postage	1,032	2,233
	Cleaning and Caretaker's Wages	13,768	16,883
	Advertising	1,826	1,085
	Professional Fees	-	-
	Depreciation	10,977	12,300
Total	57,056	54,113	
Total resources expended (see SOFA)		59,437	55,449

Note 6 Staff costs (included in resources expended)

	Analysis	This year £	Last year £
Staff costs	Wages and salaries	13,769	16,887
	Pension contributions	-	-
	Social security costs	-	-
	Total	13,769	16,887

No employee earned over £60,000 per annum. The average number of employees during the current year amounted to the equivalent of one and a half full time people (Last year one). There were six people included on the payroll.

Note 7 Details of certain items of expenditure (included in resources expended)

	Analysis	This year £	Last year £
Trustee expenses	Number of trustees who were paid expenses	nil	nil
	Nature of the expenses	N/a	N/a
	Total	-	-

	Analysis	This year £	Last year £
Fees for examination or audit of the accounts	Independent examiner's or auditors' fees	300	300
	Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor	2,190	2,190
	Total	2,490	2,490

Note 8 Tangible fixed assets**8.1 Cost or valuation**

	Freehold Property £	Property Improvement and refurbishments	Equipment (childs play area) £	Fixtures and fittings £	Total £
Balance brought forward	26,410	379,078	30,414	43,949	479,851
Grants previously amalgamated	-	-	-	-	-
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Balance carried forward	26,410	379,078	30,414	43,949	479,851

8.2 Accumulated depreciation and impairment provisions

Basis	Straight line	Reducing balance	Reducing balance	Reducing balance	Total
Rate	2%	10%	75% w/o in year, 10% on going	20%	£
Balance brought forward	12,727	127,899	25,711	38,152	204,490
Write down prior years	-	-	-	-	-
Depreciation charge for year	528	25,118	470	1,159	27,275
Impairment provisions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Balance carried forward	13,255	153,017	26,182	39,312	231,765

8.3 Net book value

Brought forward	13,683	251,179	4,703	5,797	275,361
Carried forward	13,155	226,061	4,232	4,637	248,086

Note 9 Investments

There are no investments, other than bank deposit accounts and short term investment accounts held with Lloyds Bank comprising a Building Maintenance Account £223 and a savings account £3,454.

Note 10 Debtors and prepayments**Analysis of debtors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year	Last year	This year	Last year
	£	£	£	£
Social Club Inter-company account	25,113	23,897	-	-
Trade debtors	-	-	-	-
Short Term Loan - Hemblington Preschool	-	-	-	-
Sundry debtors	-	-	-	-
Prepayments	2,276	3,162	-	-
Total	27,388	27,059	-	-

Note 11 Bank Accounts**Analysis of Current Accounts and cash in hand**

	Balances	
	This year £	Last year £
Blofield Heath Community Centre - Bank	23,465	16,928
Heathlands 50:50 Club - Bank	1,974	1,714
Heathlands Day Centre - Cash and Bank	4,332	4,995
Total	29,772	23,637

Note 12 Creditors and accruals

Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accrued expenses	1,365	1,300	-	-
Total	1,365	1,300	-	-

Note 13 Unrestricted Funds

		This year £	Last year £
General funds	Analysis		
	Balance brought forward	165,259	155,597
	Net incoming / -outgoing resources	- 4,577	9,662
	Transfer to restricted funds	-	-
	Balance carried forward	160,682	165,259
Represented by :	Fixed assets	101,210	112,189
	Net current assets	59,472	53,071
	Balance carried forward	160,682	165,259
	Total Funds	160,682	165,259
Breakdown of funds by organisation	Blofield Heath Community Centre	128,961	134,350
	50:50 Club	5,796	5,536
	Day Centre	812	1,475
	Social Club	25,113	23,897
	Total Funds	160,682	165,258

Note 14 Restricted income funds

Movements of major funds

Restricted funds

Fund balances brought forward £	Incoming resources £	Outgoing resources / Amortisation of grants £	Fund balances carried forward £
-	-	-	-
Total Restricted Funds			
-	-	-	-

Restricted funds relating to depreciating assets

Grant for fire door	259	-	7	252
Grant received for play area	526	-	52	474
Grant received to refurbish cloakrooms	1,129	-	113	1,016
Grant received for Refurbishing Toilets	623	-	63	560
Grant received for Car Park	2,092	-	209	1,883
Grant received for Cooker	541	-	54	487
Grant received for Refurbishment from Lottery	158,004	-	15,800	142,204
Total Restricted Funds	163,174	-	16,298	146,876
Designated funds	-	-	-	-
Total Funds	163,174	-	16,298	146,876

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Blofield Heath Community Centre

On accounts year ended

31 December 2022

Charity no

303909

Set out on pages

Pages 1 to 10 Headed: Section A Statement of financial activities, Section B Balance sheet and Section C Notes to the accounts.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

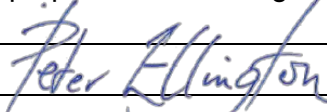
In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met ; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

2nd March 2023

Name:

Peter Ellington

Relevant professional qualification(s) or body (if any):

FAIA

Address:

Triple Bottom Line Accounting Limited, The Enterprise Centre, University of East Anglia, NR4 7TJ

No significant disclosures are necessary.

Give here brief details of any items that the examiner wishes to comment upon.

The records consist of books of accounts and summarised accounts for four separate elements; Blofield Heath Community Centre, Blofield Heath Day Centre, Blofield Heath Social Club and the Blofield Heath 50:50 club. I have performed a consolidation of these entities based on information made available to summarise the accounts presented on pages 1 to 10.

The Social club is represented in the Charity Accounts by a single line; Social Club Inter-Company Account.

Full details on the social club can be found in the separate accounts 'Heathlands Social Club Limited'

The books for the Day Centre are kept to a very high standard, with regular reconciliations made to cash and bank. Day Centre income has seen an increase compared to 2021 as activity starts to return to pre-pandemic levels.

The book keeping for Community Centre was completed by Triple Bottom Line Accounting. All months were reconciled to the bank account and all receipts were made available.

The 50:50 club books are maintained manually and there were no discrepancies or issues identified on completion of a bank reconciliation and the associated book keeping.

The records of the Social Club are kept to a good level and expenditure can be confirmed against receipts.

Its pleasing to see that cash takings continue to be banked in their entirety on a regular basis. A full audit trail showing the cash takings of each day continues to be seen.

The social club became VAT registered during the 2022 year. As a result of this the book keeping was moved to accounting software, FreeAgent. This is now completed by Triple Bottom Line Accounting.