

Heathlands Management Committee.
Chairmans Report. AGM. March 2022.

As you may all remember there was no AGM last year due to the pandemic, but since then Heathlands has gradually come back to life and hopefully the future looks brighter.

Again, as most of you will know, Alan and Carol decided to move to Felixstowe to be nearer their children. We had a small farewell surprise party for them in the Social Club with lots of their friends and wished them well for the future. Alan had taken Graham under his wing for some time, looking after the Social Club cellar, doing the beer lines etc., so we had a seamless handover.

As I am sure you all know, Heathlands has over 50 trees within the boundary and these all needed attention this year which cost £2800. The car park is our next big concern, the pot holes are getting bigger and more numerous. We are looking into this but it will take some while, especially if we extend it, which again we are looking into.

The Under 6's play area, as you know is looking very sad. We had to take down the biggest piece of equipment because it was in such bad condition. However, with the help of a grant from NCC and 106 monies from Blofield Parish Council we have arranged for everything to be replaced with new and hopefully more exciting equipment. Also this will include a SeeSaw for the older children, all at a total cost of just under £30,000. Unfortunately we will have to wait until about July for work to start as that's the current time scale.

"Nippy Chippy" is on the car park every Friday which the Committee feel it is a good attraction for the village. Also a few people will stop for a pint as well, especially in the summer when they can sit outside, so a benefit for the Social Club.

The Monday Club has started up again, but only meeting once a month for a trial period. Badminton is back, as is the Short mat bowls, we also had a Garage Sale and a Jumble Sale. Pre- School is up and running with Fiona and her team, which with the pandemic easing I hope it is a little less stressful.

The Village Lottery, which Graham kindly took over from Alan is doing well, but it would be good if we could spread the word to encourage more people to join. Jack and Jill's Tea & Chat is proving to be very popular and of course all these all help towards our fund raising.

Dawn has kindly taken over the Friday Bingo and again I understand this is beginning to increase in popularity. The Christmas Fair was back again this year and we made a good profit, with lots of people coming out to support us.

In conclusion, I have to say a big thank you to Jill. This year has been particularly stressful with the pandemic and everything else and I know how hard she has worked, so thank you again. Michael too has been working hard, keeping all our accounts in order and again I have to say thank you to him for that.

Finally, during the pandemic we received a regular sum of money from the District Council, but of course all that has stopped and we are now back on our own, on the trail of fundraising. The Social Club is beginning to have a full order book for next year so the future there is looking brighter. I am sure I don't have to remind you how much we need to raise every year and I have to say thank you to you all, for your hard work and continued support.

Thank you.

Claire Norton
Chair. HMC.

C.F. Norton

Blofield Heath Community Centre		Charity No	303909
Unaudited annual accounts			
Period start	01-Jan-21	To	Period end 31-Dec-21



Blofield Heath Community Centre			Charity No	303909	CC17a
Annual accounts for the period					
Period start	01-Jan-21	To	Period end	31-Dec-21	

Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
Incoming resources		Note 4			
Charity Activities	Day Centre Income	398	-	398	2,043
	50/50 Club Income	1,030	-	1,030	1,307
	Letting of Community Centre	8,092	-	8,092	5,669
Grants and Donations	Grants and Donations	49,221	-	49,221	33,738
Fund Raising	Fund Raising	6,369	-	6,369	3,291
Investment income	Interest	-	-	-	-
Other	Other incoming resources	-	-	-	1,015
Total incoming resources		65,110	-	65,110	47,063
Resources expended		Notes 5 - 7			
Costs of Generating Funds	Performed by volunteers (no cost)	-	-	-	-
Costs of generating voluntary income	Included within charitable activities (below)	-	-	-	-
Charitable activities	Day Centre Expenditure	726	-	726	1,372
	50/50 Club Expenditure	609	-	609	500
	Building operating costs, and provision of services	54,113	18,109	72,222	50,939
Total resources expended		55,448	18,109	73,557	52,811
Net incoming/ - outgoing resources before transfers		9,662	- 18,109	- 8,447	- 5,748
Fund transfers		-	-	-	-
Total funds brought forward		155,597	181,283	336,880	342,628
Total funds carried forward		165,259	163,174	328,433	336,880

The net movement in funds referred to above is the net incoming resources as defined in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales and is reconciled to the total funds as shown in the Balance Sheet on Page 2 as required by the said statement.

All activities derive from continuing operations.

The notes on pages 3 to 10 form an integral part of these accounts.

Section B Balance sheet

		Unrestricted funds	Restricted income funds	Total this year	Total last year
		£	£	£	£
Fixed assets					
Tangible assets	Note 8	112,188	163,174	275,362	305,770
Investments	Note 9	-	-	-	-
Total fixed assets		112,188	163,174	275,362	305,770
Current assets					
Debtors	Note 10	27,058	-	27,058	16,962
(Short term) investments	Note 9	3,675	-	3,675	2,638
Cash at bank and in hand	Note 11	23,638	-	23,638	12,769
Total current assets		54,371	-	54,371	32,369
Creditors: amounts falling due within one year	Note 12	1,300	-	1,300	1,259
Net current assets/(liabilities)		53,071	-	53,071	31,110
Total assets less current liabilities		165,259	163,174	328,433	336,880
Creditors: amounts falling due after one year	Note 12	-	-	-	-
Provisions for liabilities and charges		-	-	-	-
Net assets		165,259	163,174	328,433	336,880
Funds of the Charity					
Unrestricted funds	Note 13	165,259		165,259	155,597
Restricted funds	Note 14		163,174	163,174	181,283
Total funds		165,259	163,174	328,433	336,880

The notes on pages 3 to 10 form an integral part of these accounts.

Signed by trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	<i>C F Norton</i>	C. F. NORTON	29.3.2022

Note 1 Basis of preparation**1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost convention and in accordance with Financial Reporting Standards for Smaller Entities (FRSSE), effective January 2008. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005) issued in March 2005, applicable UK Accounting Standards and the Charities Act 2011.

The particular accounting policies are set out below.

1.3 Consolidation of accounts

The accounts and notes to the accounts are a consolidation of separate accounts maintained for Blowfield Heath Community Centre (the controlling entity), Blofield Heath 50:50 Club and Blofield Heath Day Centre.

Note 2 Accounting policies**ASSETS**

Tangible fixed assets for use by charity These are capitalised if they can be used for more than one year, and cost at least £100. They are valued at cost or a reasonable value on receipt. They are used for charitable purposes.

Capital Grants Gifts of tangible fixed assets or grants of a capital nature given for specific purposes and fully utilised in the furtherance of the objects of the charity are credited to a relevant restricted fixed asset fund designated for this purpose. The related fixed asset is shown on the balance sheet at the full cost of acquisition and depreciated over the useful life in accordance with the depreciation policy (below). As these assets are depreciated then the related restricted fund is reduced to reflect the reduction in the value. The depreciation and related reductions in reserves are included in the income statement in the year that the depreciation is incurred. Any specific restrictions imposed by the grant making body, beyond use by the charity for the purposes of its normal charitable activities, on use of the assets, is disclosed in the Fixed Assets notes.

Depreciation Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a reducing balance method over their expected useful economic lives as follows:

Freehold property	2% Straight line
Building improvements and refurbishment	10% Reducing balance
Fixtures & Fittings	20% Reducing balance
Equipment (Childs play area)	75% write down in year, 10% reducing balance thereafter

INCOMING RESOURCES

Recognition of incoming resources Income from grants, legacies, donations, appeals, fundraising and investments is recognised in the Statement of Financial Activities (SOFA) when they are receivable, except as follows:

When donors specify that they must be used in future accounting periods the income is deferred until those periods.

When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions have been met.

When donors specify that grants, donations and legacies, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

For the treatment of Capital Grants see policy note under this heading above.

Incoming resources with related expenditure Where incoming resources have significant related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are matched and reported gross in the SOFA. Rental income is reported net of collection charges on a receivable basis. Bar gross profits reported in the SOFA net of direct purchases, adjusted for opening and closing inventories.

Grants and donations Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax reclaims on donations and gifts Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Contractual income and performance related grants This is only included in the SOFA once the related goods or services have been delivered.

Gifts in kind Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

Donated services and facilities These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer help The value of any voluntary help received is not included in the accounts and is described in the Trustees Annual Report.

Note 2 Accounting policies (continued)**EXPENDITURE AND LIABILITIES**

Liability recognition	Liabilities are recognised in the SOFA on an accruals basis as soon as there is a legal or constructive obligation committing the charity to pay out resources.
VAT	VAT which cannot be recovered is included with the expense to which it relates.
Taxation	As a registered charity, the company is exempt from income and corporation tax to the extent that income and grants are applicable to charitable purposes only.
Governance costs	Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
Resource allocation	Resources expended are allocated to particular activities where the cost relates directly to that activity.
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.
Grants payable without performance conditions	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.
Funds held by the charity	Funds held are either: Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees Designated/restricted funds – these are funds which can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by a donor or when funds are solicited on the explicit understanding that they will be applied to particular restricted purposes.

Note 3 Winding up or dissolution of the charity

In upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the remaining accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

Note 4 Analysis of incoming resources

	Analysis	This year £	Last year £
Day Centre Income	Donations	175	238
	Subscriptions	99	1,336
	Bank Interest	-	2
	Sales and Raffles	124	467
	Total	398	2,043
50/50 Club Income	Subscriptions	1,030	1,307
	Total	1,030	1,307
Lettings	Lettings	8,092	5,669
	Total	8,092	5,669
Grants & Donations	Grant - Parish Council	20,174	17,049
	Donations - Sundry Donations	1,484	-
	Donations - Re Focal Point	1,225	-
	Donations - Roy Snelling	-	-
	Donations - Supporting Heathlands	-	-
	Donations - Various for Building Fund	-	-
	Donations - Broadland Service Centre	-	-
	Capital Grants	-	-
	Donations - Social Club	23,380	11,250
Total	49,221	28,299	
Fund Raising	Bingo	43	387
	Jumble Sales	405	576
	Summer and Christmas Fayres	2,330	-
	Christmas and New Year's Eve Parties	-	-
	Open Garden Day	1,559	1,910
	Garage Sale	395	312
	Tea and Chat	493	106
Total	6,369	3,291	
Investment income	Bank interest	-	-
	Total	-	-
Other incoming resources	Various	-	1,015
	Total	-	1,015
Total incoming resources (See SOFA)		65,110	41,624

Note 5 Analysis of resources expended

	Analysis	This year £	Last year £
Day Centre Expenditure	Food	347	627
	Repairs and Small Equipment Purchases	77	24
	Members Outing	-	155
	Sundry Expenses	15	367
	Insurance and CRB expenses	187	59
	Christmas Expenses	100	140
	Total		726
50/50 Club Expenditure	Prizes	610	481
	Sundry Expenses	-	20
	Total	610	501
Charitable activities	Licences	1,892	1,419
	Lighting and Heating	6,184	6,605
	Maintenance and Repairs	3,453	5,727
	Grounds Maintenance	545	1,060
	Sundry Expenses	-	-
	Bank Charges and Interest	-	-
	Accounting & Book-keeping	2,490	2,580
	Waste Disposal	3,571	1,527
	Rates and Insurance	3,164	2,981
	Telephone and Postage	2,233	1,336
	Cleaning and Caretaker's Wages	16,883	12,956
	Advertising	1,085	1,646
	Professional Fees	-	-
	Depreciation	12,300	1,452
Total		54,113	39,289
Total resources expended (see SOFA)		55,449	41,162

Note 6 Staff costs (included in resources expended)

	Analysis	This year	Last year
		£	£
Staff costs	Wages and salaries	16,887	12,956
	Pension contributions	-	-
	Social security costs	-	-
	Total	16,887	12,956

No employee earned over £60,000 per annum. The average number of employees during the current year amounted to the equivalent of one full time person (Last year one). There were four people included on the payroll.

Note 7 Details of certain items of expenditure (included in resources expended)

	Analysis	This year	Last year
		£	£
Trustee expenses	Number of trustees who were paid expenses	nil	nil
	Nature of the expenses	N/a	N/a
	Total	-	-

	Analysis	This year	Last year
		£	£
Fees for examination or audit of the accounts	Independent examiner's or auditors' fees	300	300
	Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor	2,190	2,280
	Total	2,490	2,580

Note 8 Tangible fixed assets**8.1 Cost or valuation**

	Freehold Property £	Property Improvement and refurbishments	Equipment (chilids play area) £	Fixtures and fittings £	Total £
Balance brought forward	26,410	379,078	30,414	43,949	479,851
Grants previously amalgamated	-	-	-	-	-
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Balance carried forward	26,410	379,078	30,414	43,949	479,851

8.2 Accumulated depreciation and impairment provisions

	Basis	Straight line	Reducing balance	Reducing balance	Reducing balance	Total £
	Rate	2%	10%	75% w/o in year, 10% on going	20%	
Balance brought forward		12,199	99,990	25,189	36,703	174,081
Write down prior years		-	-	-	-	-
Depreciation charge for year		528	27,909	522	1,449	30,408
Impairment provisions		-	-	-	-	-
Revaluations		-	-	-	-	-
Disposals		-	-	-	-	-
Balance carried forward		12,727	127,899	25,711	38,152	204,489

8.3 Net book value

Brought forward	14,211	279,088	5,225	7,246	305,770
Carried forward	13,683	251,179	4,703	5,797	275,362

Note 9 Investments

There are no investments, other than bank deposit accounts and short term investment accounts held with Lloyds Bank comprising a Building Maintenance Account £223 and a savings account £3,452.

Note 10 Debtors and prepayments**Analysis of debtors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year	Last year	This year	Last year
	£	£	£	£
Social Club Inter-company account	23,897	13,952	-	-
Trade debtors	-	-	-	-
Short Term Loan - Hemblington Preschool	-	-	-	-
Sundry debtors	-	-	-	-
Prepayments	3,162	3,011	-	-
Total	27,058	16,963	-	-

Note 11 Bank Accounts**Analysis of Current Accounts and cash in hand**

	Balances	
	This year £	Last year £
Blofield Heath Community Centre - Bank	16,928	8,143
Heathlands 50:50 Club - Bank	1,714	1,294
Heathlands Day Centre - Cash and Bank	4,995	3,331
Total	23,637	12,768

Note 12 Creditors and accruals

Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Sundry creditors	-	-	-	-
Inland revenue	-	21	-	-
Accrued expenses	1,300	1,238	-	-
Total	1,300	1,259	-	-

Note 13 Unrestricted Funds

		This year £	Last year £
General funds	Analysis		
	Balance brought forward	155,597	149,695
	Net incoming / -outgoing resources	9,662	5,902
	Transfer to restricted funds	-	-
	Balance carried forward	165,259	155,597
Represented by :	Fixed assets	112,189	124,488
	Net current assets	53,071	31,110
	Balance carried forward	165,259	155,597
	Total Funds	165,259	155,597
Breakdown of funds by organisation			
	Blofield Heath Community Centre	134,350	134,610
	50:50 Club	5,536	5,116
	Day Centre	1,475	1,919
	Social Club	23,897	13,952
	Total Funds	165,258	155,597

Note 14 Restricted income funds

Movements of major funds

Restricted funds

Fund balances brought forward £	Incoming resources £	Outgoing resources / Amortisation of grants £	Fund balances carried forward £
-	-	-	-
-	-	-	-
Total Restricted Funds	-	-	-

Restricted funds relating to depreciating assets

Grant for fire door	266	-	7	259
Grant received for play area	584	-	58	526
Grant received to refurbish cloakrooms	1,255	-	126	1,129
Grant received for Refurbishing Toilets	693	-	70	623
Grant received for Car Park	2,324	-	232	2,092
Grant received for Cooker	601	-	60	541
Grant received for Refurbishment from Lottery	175,560	-	17,556	158,004
Total Restricted Funds	181,283	-	18,109	163,174
Designated funds	-	-	-	-
Total Funds	181,283	-	18,109	163,174

Note 4 Analysis of incoming resources

	Analysis	This year £	Last year £
Day Centre Income	Donations	175	238
	Subscriptions	99	1,336
	Bank Interest	-	2
	Sales and Raffles	124	467
	Total	398	2,043
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	Donations - Supporting Heathlands	-	-
	Donations - Various for Building Fund	-	-
	Donations - Broadland Service Centre	-	-
	Capitall Grants	-	-
	Donations - Social Club	23,380	11,250
	Total	49,221	28,299
Fund Raising	Bingo	43	387
	Jumble Sales	405	576
	Summer and Christmas Fayres	2,330	-
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	Open Garden Day	1,559	1,910
	Garage Sale	395	312
	Tea and Chat	493	106
	Total	6,369	3,291
Investment income	Bank interest	-	-
	Total	-	-
Other incoming resources	Various	-	1,015
	Total	-	1,015
Total incoming resources (See SOFA)		65,110	41,624

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Blofield Heath Community Centre

On accounts year ended

31 December 2021

Charity no

303909

Set out on pages

Pages 1 to 10 Headed: Section A Statement of financial activities, Section B Balance sheet and Section C Notes to the accounts.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

15th March 2022

Name:

Peter Ellington

Relevant professional qualification(s) or body (if any):

FAIA

Address:

Triple Bottom Line Accounting Limited, The Enterprise Centre, University of East Anglia, NR4 7TJ

No significant disclosures are necessary.

Give here brief details of any items that the examiner wishes to comment upon.

The records consist of books of accounts and summarised accounts for four separate elements; Blofield Heath Community Centre, Blofield Heath Day Centre, Blofield Heath Social Club and the Blofield Heath 50:50 club. I have performed a consolidation of these entities based on information made available to summarise the accounts presented on pages 1 to 10.

The Social club is represented in the Charity Accounts by a single line; Social Club Inter-Company Account.

Full details on the social club can be found in the separate accounts 'Heathlands Social Club Limited'

The books for the Day Centre are kept to a very high standard, with regular reconciliations made to cash and bank. The Day Centre saw significantly reduced activity this year as a result of the pandemic.

The book keeping for Community Centre was completed by Triple Bottom Line Accounting. All months were reconciled to the bank account and all receipts were made available.

The 50:50 club books are maintained manually and there were no discrepancies or issues identified on completion of a bank reconciliation and the associated book keeping.

The records of the Social Club are kept to a good level and expenditure can be confirmed against receipts.

Its pleasing to see that cash takings continue to be banked in their entirety on a regular basis. A full audit trail showing the cash takings of each day continues to be seen.