



Treasurer's report for AGM held on 09.05.24

Receipts	23/ 24 TOTALS
Hire of Hall	£ 5,962.92
Donations	£ 1,998.17
Fundraising Events	£ 2,963.60
COIF	£ 327.56
Grants	£ 3,205.60
bar takings (card machine)	£ 7,802.90
HMRC	£ -
Catering	£ 899.00
bar takings (cash)	£ 8,733.45
misc	£ 254.70
Total Receipts	£ 32,147.90
Payments	TOTALS
Suppliers	£ 5,709.66
Security	£ 268.79
Water (Everflow)	£ 224.18
Oil	£ 1,797.08
Electric (BG Business)	£ 2,899.60
Bank Charges	£ 136.04
Cleaning Materials	£ 449.41
Caretaker Wages	£ 2,150.00
Grants	£ -
Licenses/Insurances/Rates	£ 2,999.00
Telecommunications	£ 220.96
Fundraising Expenses	£ 798.59
Equipment	£ 638.96
Grass Cutting	£ 285.00
Misc	£ 2,207.70
Catering	£ 1,516.35
Bar stock	£ 8,023.63
Maintenance and repair	£ 3,908.38
Total Payments	£ 34,233.33
Receipts - Payments	-£ 2,085.43

These accounts were subject to Independent Examination by John Willis, Chartered Accountant with Calum Ward in Harleston. A report is available for inspection.



Financial commentary:

The Hall holds 2 bank accounts – a charitable for day-to-day business and a COIF investment account which holds our reserves.

During 2023-24, the following developments took place (with approximate cost):

- significant investment was made in the fabric and function of the Hall including:
 - o boiler moved to recommended location (£1,500)
 - o improved stage front (£88.19)
 - o improved stage lighting (£1,745.40)
 - o lockable storage (£333.60)
 - o contribution to new noticeboard (£929.01 including £448 balance from Coronation fund)
 - o purchase of ice machine (£70)
- Purchase of necessary licences and insurance including:
 - o PPL/PRS licence (£154.80)
 - o Music Picture Licence (£316.57)
 - o Buildings and contents insurance (£905.24)
 - o TV Licence (£159)
 - o Alcohol licence for premises from SNDC (£23)
 - o Personal licence course and exam (£118.80) – to support best practice in selling alcohol
- Health and safety checks, inspections, repairs and equipment
 - o Fire Alarm service (£162)
 - o Electrical testing (£260)
 - o Repairs to sockets (£240)
 - o PAT testing for electrical equipment (£200)
 - o Purchase of fire blankets (£50)
 - o Purchase of carbon monoxide monitor (£17.99)
 - o Replacement of emergency light (£77.88)
 - o Intruder alarm service (£88.80)
 - o Hands free bins in kitchen (£98.98)
 - o

During 2023-24, the following grants were received and spent.

- Aug 2023 – £600 from Alburgh Town Land Estates to fund an Over 60's event. £216 was returned.
- Dec 2023 – £1,231 from South Norfolk District Council to pay for boiler move
- Jan 2024 – £269 from SNDC Members Ward Fund to pay for boiler move
- Feb 2024 – £105.60 from SNDC Members Ward Fund to pay for advertising board.



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Receipts / Payments for year 01.04.23 to

- We paid out £2,085.43 more than we received.
- We spent £8,023.63 on bar stock but we still have stock to the value of £3,560.60.
- Miscellaneous – fire blankets, ice machine, skip, oil tank meter, Coronation funds, raffle prizes, over 60s event, lighting rig, games and books,
- Suppliers – stage lighting, boiler move, fire door, contribution to new noticeboard
- Maintenance and repair – new stage curtains, electricity certification, stage improvements, PAT testing, socket repair and replacement,

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Overall financial position at 31.03.24

Business Account
6,870.24
Coif Account
11,147.02
Cash
1,515.36
Total Funds
£19,532.62

Committed funds.

Reserves
11,000.00
Over 60s event balance
216.84 (to be returned to Feoffees)
Cost of 1 fire door for Kitchen
851.66
Events planned for April/ May
485.00
Total commitments
£12,553.50

Surplus funds

£6,979.12
Outstanding invoices
563.25

Headlines



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Receipts / Payments for year 01.04.23 to

Bar stock
3,560.60
Oil left in tank with approx. value of
165.00

Total assets
£11.267.97



Section A Independent Examiner's Report

Report to the trustees

Charity Name
ALBURGH VILLAGE HALL

On accounts for the year ended

31ST MARCH 2024 Charity no (if any) 303889

ended

Set out on pages

1 of 2. (remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31-03.2.1*.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").


I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement ~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than the ± dise4eed-bebw *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached. * Please delete the words in the brackets if they do not apply.



Date: 07.05.24

JOHN DARRELL WILLIS

INSTITUTE OF CHARTERED ACCOUNTANTS IN
ENGLAND AND WALES

Signed:

Name:

Relevant professional qualification(s) or body

IER

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Oct 2018