

# 23<sup>rd</sup> Camberwell (St Giles) Scout Group (Charity no. 303832)

## Receipts and payments account

	Year start date		Year end date
For the year from	01.04.2021	To	31.03.2022

### Receipts and payments

	2021/22	2020/21
	Unrestricted funds	Unrestricted funds
	£	£
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	14,709.00	7,254.00
Donations	37.00	1,242.95
Legacies	-	-
Gift Aid	-	-
Camps and activities	11,969.24	1,137.00
<b>Sub total</b>	26,715.24	9,633.95
<b>Grants</b>		
Scouts Recovery Fund		4,450.00
Jack Petchy Award	250.00	
Southwark COVID recovery grants	12,763.00	-
<b>Sub total</b>	13,013.00	4,450.00
<b>Fundraising events (gross)</b>		
Uniform sales	904.00	329.00
Cash floats	1,398.89	-
Tuck shop	908.00	-
Halloween	378.50	-
Xmas Dinner	2,038.40	
Bingo	182.00	
London Marathon	150.00	
Fireworks	20.00	
<b>Sub total</b>	5,979.79	329.00
<b>Scout hut income</b>		
Hire of building	1,615.00	-
Hire of equipment	761.00	150.00
<b>Sub total</b>	2,376.00	150.00
<b>Investment income</b>		
Bank interest	116.64	277.11
<b>Sub total</b>	116.64	277.11
<b>Total Gross Income</b>	48,200.67	14,840.06
<b>Asset and investment sales, etc.</b>	-	-
<b>Total receipts</b>	48,200.67	14,840.06

# 23rd Camberwell (St Giles) Scout Group (Charity no. 303832)

## Receipts and payments account

	Year start date		Year end date
For the year from	01.04.2021	To	31.03.2022

### Receipts and payments

	2021/22	2020/21
	Unrestricted funds	Unrestricted funds
	£	£
<b>Payments</b>		
<b>Charitable Payments</b>		
Membership subscriptions paid on (National/County/Area/District)	4,025.50	4,002.50
Youth programme and activities	524.76	100.73
Adult support and training	42.20	0.00
Rent	6,000.00	6,000.00
Water and Sewerage	126.70	117.20
Electricity and Gas	986.96	1,104.38
Broadband	316.80	316.80
Insurance	1,417.39	1,273.33
Minivan running costs (excluding insurance)	3,063.79	232.70
Garage rental	1,131.00	1,107.60
D1 driving course (Daniel Hosier)	0.00	1,138.99
Camp costs	4,088.81	0.00
Camp refunds	980.00	970.00
Uniform for parents committee	0.00	346.80
Badges	325.12	381.42
Materials and equipment	1,457.53	677.93
Uniforms	873.70	502.75
Sundry	34.00	
AGM and trustee expenses (1)	311.80	91.40
Donation to Kings College Hospital (in memoriam)	0.00	100.00
Bank charges – Go Cardless	844.09	243.33
Bank charges – Soldo electronic petty cash	121.59	89.46
Bank charges – Paypal	40.00	0.00
		0.00
<b>Sub total</b>	<b>26,711.74</b>	<b>18,797.32</b>
<b>Fundraising expenses</b>		
Tuck shop	731.50	0.00
Halloween	229.44	0.00
Xmas Dinner	792.37	
Marathon	112.00	
Fireworks	70.00	
Lord Mayor's Show	35.00	
<b>Sub total</b>	<b>1,970.31</b>	<b>0.00</b>
<b>Total Gross Expenditure</b>	<b>28,682.05</b>	<b>18,797.32</b>
Asset and investment purchases, etc.	0.00	0.00
<b>Total payments</b>	<b>28,682.05</b>	<b>18,797.32</b>
<b>Net of receipts/(payments)</b>	<b>19,518.62</b>	<b>-3,957.26</b>
Cash funds last year end	39,353.65	43,310.91
<b>Cash funds this year end</b>	<b>58,872.27</b>	<b>39,353.65</b>

# 23rd Camberwell (St Giles) Scout Group (Charity no. 303832)

## Receipts and payments account

	Year start date		Year end date
For the year from	01.04.2021	To	31.03.2022

### Statement of assets and liabilities at the end of the year

	23 <sup>rd</sup> Camberwell (St Giles) Unrestricted funds	23 <sup>rd</sup> Camberwell (St Giles) Unrestricted funds
	£	£
<b>Cash funds</b>		
Bank current account (Barclays)	27,431.90	8,117.22
Bank current account (Metrobank)	188.57	188.57
Bank deposit account (Metrobank)	30,709.72	15,593.08
Fixed term savings account (Metrobank)	0.00	15,000.00
Soldo (balance in electronic petty cash)	533.08	445.78
Cash/Floats	9.00	9.00
<b>Total cash funds</b>	<b>58,872.27</b>	<b>39,353.65</b>
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Uniform stock (shirts @ £10)	270	290
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	16,000	18,000
Scouting equipment, furniture etc	30,000	30,000
Other	3,000	3,000
<b>Sub total</b>	<b>49,270</b>	<b>51,290</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Camp fees collected in advance (Spring and Summer camp 2022)	5,000	-
Other liabilities	-	-
<b>Sub total</b>	<b>5,000</b>	<b>-</b>
<b>Total net assets</b>	<b>113,142.27</b>	<b>90,643.65</b>

(1) Reimbursement of leader travel expenses pursuant to expenses policy approved by the trustees in accordance with CC11

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 28 April 2022 and signed on their behalf by

Signature

Print Name

	Leigh Savage
	Joanna Broadbent

# Trustees' Annual Report

For the period

From (start date) 

0	1	0	4	2	1
---	---	---	---	---	---

 to end date 

3	1	0	3	2	2
---	---	---	---	---	---

## Section A Reference and administration details

Charity name

23<sup>rd</sup> Camberwell (St Giles) Scout Group

Other names the charity is known by

--

Registered charity number (if any)

3	0	3	8	3	2
---	---	---	---	---	---

HMRC charity reference number

XT	3	8	8	1	4		
----	---	---	---	---	---	--	--

HQ registration number

8	3	8	8				
---	---	---	---	--	--	--	--

Charity's principal address

18a Gilesmead

79 Camberwell Church Street

London

Postcode	S	E	5		7	L	N
----------	---	---	---	--	---	---	---

Names of the charity trustees who manage the charity

*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Roy Webber	Group Scout Leader	
2	James Cross	Deputy GSL	
3	Daniel Hosier	Scout Leader	
4	Rebecca Chiles	Cub Leader	From 27/05/21
5	Sabiene Cross	Beaver Leader	
6	Leigh Savage	Chair	
7	Joanna Broadbent	Treasurer	
8	Mary Owen	Secretary	

Names and addresses of advisers (optional information but encouraged as best practice)

*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address
Bankers	Barclays Bank	6 Market Place, Bexleyheath, DA6 7DY
Bankers	Metrobank	One Southampton Row, WC1B 5HA
Financial services (prepaid expenses cards)	Soldo Financial Services	The Tara Building, Tara St, Dublin, D02 F991, Dublin

**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:  
a) the induction and training of trustees;  
b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary, together with the Group Scout Leaders and individual section leaders and meets every 3-4 months or more often if necessary. The Executive Committee is supported in fundraising activities by a parents' committee, led by the Chair.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Financial risk is mitigated by operating dual authorisation for payments, taking payments online instead of in cash and by using pre-paid payment cards subject to payment controls as electronic petty cash.

Damage to building, property and equipment. The Group has sufficient buildings and contents insurance in place to mitigate its liabilities and would seek alternative accommodation (eg rental of other premises on a short term basis). The Group's lease on the scout hall has 11 years to run, giving us medium term security of tenure. There will be an inflation linked rent increase in March 2023.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all new or significant activities and are recorded in writing.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising and rental income to a lesser extent. The group holds a reserve to ensure the continuity of activities and payment of rental and other expenses related to property and equipment should there be a major reduction in income. The Committee keeps the level of subscriptions and activity charges under review and will do so in the 2022/23 financial year in light of the expected rent increase. The Committee claimed the COVID-19 government grants for which the Group was eligible in the 2021/22 financial year.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section, or the complete closure of the Group. There is a strong and well-established leadership team in place, recognising that Roy Webber is likely to want to reduce his time commitment or retire in the short to medium term. The Committee continues to consider how to mitigate the impact of this.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section or the Group. We are resilient as an active group with large Beaver, Cub and Scout sections, and have a partnership agreement with the Phoenix Explorer Unit. Waiting lists to join the Group are in operation for some sections and our membership numbers have remained steady over the last two years, despite the impact of the COVID pandemic.

Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values:  <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.  <b>Respect</b> - We have self-respect and respect for others.  <b>Care</b> - We support others and take care of the world in which we live.  <b>Belief</b> - We explore our faiths, beliefs and attitudes.  <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:  - enjoy what they are doing and have fun  - take part in activities indoors and outdoors  - learn by doing  - share in spiritual reflection  - take responsibility and make choices  - undertake new and challenging activities  - make and live by their Promise.</p>
<p>Summary of the main activities in relation to these objects</p>	<p>Our normal scouting activities include weekly section meetings, badge work, regular hikes and camps and participation in events organised by District, such as sports days, football tournaments, quiz nights and swimming events. Our activities were disrupted by the COVID pandemic in 2021/22 but we ran face to face meetings whenever permitted and were able to resume camps from January 2022, subject to Scout Association health and safety requirements.</p>
<p>Additional details of the objectives and activities (optional information but encouraged as best practice)</p>	
<p>You <b>may choose</b> to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policy on grantmaking;</li> <li>• contribution made by volunteers;</li> <li>• policy on investments.</li> </ul>	<p>The Group is grateful for the financial assistance it has received from Southwark during 2021-22 through various COVID restart grant schemes. We are also in receipt of discretionary rate relief from Southwark, in addition to mandatory rate relief.</p>
<p>Public benefit statement</p>	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

**Section D****Achievements and performance**

Summary of the main achievements of the charity during the year

The Group has continued to be fully operational throughout the 2021/22 financial year, observing Scout Association COVID-related requirements. In addition to holding weekly face to face meetings wherever possible, we were able to resume "nights away" activities, with all sections holding camps or sleepovers in the final quarter of the year. Twenty nine scouts attended the Group's first camp since the pandemic. Cubs had a visit to Peckham fire station, a winter camp and a successful District chess and draughts tournament. Beavers enjoyed their first pancake day at the hall and had a sleepover, completing their Builder's Badge in the process. Face to face fundraising activities resumed, including a Halloween disco, Christmas dinner and bingo event. We have organised a fully subsidised Group bowling event for May 2022 to celebrate the Group's birthday and mark the resumption of normal activities after the pandemic (as planned in the previous financial year).

**Section E****Financial Review**

Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The need for a reasonably substantial reserve was illustrated during the COVID pandemic. The Group Executive Committee considers that the group should hold the following sums:

£13,660 for one year's rent (in light of rent review due this year), utilities (in light of increased gas and electricity charges), garage rent, van expenses and insurance; repairs to the hall held over from 2020/21 (including new toilet facilities) (£10,000); cost of a D1E driving qualification for J Chiles to allow him to drive the minivan and trailer (£1,500)

£2,000 towards purchase of a newer minivan when we consider the current vehicle needs to be replaced, reflecting depreciation in value of current minivan

The Group considers it should hold approximately £15,000 in general funds to ensure continued operational security. After designated funds and approximately £5,000 in funds collected in 2021/22 for camps being held in 2022/23 and for which expenses have not yet been incurred, reserves of approximately £26,715 were held against this at year end. This is above the level required for operating expenses. However this can be explained by the restrictions on the activities it was possible to run during 2021/22 and the level of COVID grant support offered by Southwark, which meant our net income was significantly higher and our expenditure lower than it would otherwise have been.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

	<p><b>Investment Policy</b></p> <p>The Group has not historically had sufficient funds to invest in longer-term investments such as stocks and shares and its net income is typically fairly low. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.</p>
	<p>The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements, while recognising that interest rates were extremely low during most of 2021/22. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.</p>



**Section F Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

**Section G Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
--------------	---	--

Full name(s)	Leigh Savage	Joanna Broadbent
--------------	--------------	------------------

Position (eg Secretary, Chair)	Chair	Treasurer
--------------------------------	-------	-----------

Date	0	1	0	5	2	2
------	---	---	---	---	---	---

**Independent Examiners Report to the Trustees of  
23<sup>rd</sup> Camberwell (St Giles) Scout Group**

I report on the accounts of the Group for the year ended 31 March 2022 which comprise the Receipts and Payments Account.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I may state to the charity's trustees those matters which I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept responsibility to anyone other than the charity and the charity's trustees for my examination work.

**Respective responsibilities of the trustees and examiners**

As the charity trustees you are responsible for the preparation of the financial statements. You consider that the audit requirement of Section 144(2) of the Charities Act 2011 (the 2011 Act), does not apply.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention.


**Basis of independent Examiners report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent Examiners Statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep proper accounting records are kept (in accordance with Section 130 of the 2011 Act); and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
3. which gives me reasonable cause to believe that in any material respect the accounting rules of the Group's constitution have not been met.

  
John Lambourne FCA  
For and on behalf of  
Latham Lambourne Ltd  
Chartered Accountants  
18 Woodlands Park, Bexley, Kent, DA5 2EL

19 July 2022