

Trustees' Annual Report

For the period

From (start date)

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 to end date

3	1	0	3	2	4
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Section A Reference and administration details

Charity name

3rd Camberwell Scout Group

Other names the charity is known by

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Registered charity number (if any)

3	0	3	8	2	9
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HQ registration number

				0	8	3	7	1
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Charity's principal address

Scout Association

212 Bellenden Road

London

Postcode	S	E	1	5	4	B	Y
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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Clare Cheeseman	Chair	30/09/24 to present
2	Alistair Cantlay	Group Scout Leader	
3	Scott Beange	Treasurer	30/09/2024 to present
4	Christopher Maume		
5	John Condliffe		30/09/24 to present
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Custodian Trustee	SATC	Gilwell Scouts Park, Chingford, E4 7QW
Bank	CAF	25 Kings Hill Ave, Kings Hill, West Malling
Bank	HSBC	60 Fenchurch Street, London, EC3M 4BA
Scrutineer	Prim & Proper Services	17A Electric Lane, Herne Hill, SW9 8LA

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the Chair, Treasurer and 3 other Trustees (including 1 Ex Officio Trustee, and 2 co-opted Trustees) and meets every 3 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Section B**Structure, governance and management (continued)****Risk and Internal Control**

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these are being reviewed. Systems have been established to mitigate against major risks. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income and unforeseen costs. The Group is primarily reliant upon income from subscriptions and hut rentals. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions or hut rentals to increase the income to the group on an ongoing basis, either temporarily or permanently.

Failure to comply with legislation or regulation; risk of complaint from a young person, adult or a hut renter. The Group will ensure it complies with all legal and regulatory obligations.

Reduction or loss of leaders and other volunteers including trustees. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Volunteers not having the required skills. This could lead to poor quality activities in the sections and possible legal and regulatory breaches if among the trustees. The Group would need to recruit volunteers with the required skills.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
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Summary of the objects of the charity set out in its governing document

The Purpose of Scouting
Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting
As Scouts we are guided by these values:
Integrity - We act with integrity; we are honest, trustworthy and loyal.
Respect - We have self-respect and respect for others.
Care - We support others and take care of the world in which we live.
Belief - We explore our faiths, beliefs and attitudes.
Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method
Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:
- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Weekly meetings of each section at which diverse activities are undertaken (e.g. cooking, treasure hunts, gardening) and trips offsite (e.g. local walks, ice skating) including overnight camping trips, sometimes with other local groups. We also held a fundraising event in March 2024 to raise money for a joint Scouts and Cubs camping trip to the International Scout Centre in Kandersteg, Switzerland in Summer 2024 with another local Scout group. That highly successful trip took place in the Summer of 2024 (shortly after the 23/24 year end).

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

We are very thankful to the parents for their continued support and that of the volunteers carrying out diverse tasks for the group. We also thank Southwark Council for their business rates exemptions.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

The charity continued to provide a full range of activities for the Beaver, Cub and Scout sections of the group throughout the year. We have run several camps, including joint camps between different sections and with another local Scout group and a trip to the Kandersteg International Scout Centre in Switzerland in Summer 2024 (some months after the 23/24 year end). We have also set up a new website with the help of a parent volunteer, which went live in September 2024 (also after the 23/24 year end). We are immensely grateful to continuing and new volunteers for their support, dedication, energy and enthusiasm.

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £12,000 covering running costs of both the Group and the Scout Hut. The Group held reserves of approximately £20,200 against this at year end. This is above the level required for operating expenses. However this can be explained by the fact that the Group owns the Scout Hut and all maintenance and repair work on that building must be funded by the

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Investment Policy

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or the Scout Association's Short Term Investment Service.

- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements. There are also some unspent funds currently held on the pre-paid Stripe

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Over the coming year, the Group will need to secure the future

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	Clare Cheeseman	<i>Alistair Cantlay</i>
Full name(s)	Clare Cheeseman	Alistair Cantlay
Position (eg Secretary, Chair)	Chair	Group Scout Leader
Date	1 9 0 1 2 5	

3rd Camberwell Scout Group (Charity no. 303829)
Receipts and payments account

Year start date		Year end date	
For the year from	01/04/2023	To	31/03/2024

Receipts and payments

	2023/24	2022/23
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	4,950	5,340
Donations	300	-
Legacies	-	-
Gift Aid	-	765
Other similar income (camp and event fees)	14,650	8,153
Sub total	19,900	14,258
Grants		
Leslie Sell Grant (Kandersteg)	1,900	-
St Olaves Grant (Kandersteg)	1,560	-
Other grants	-	-
Sub total	3,460	-
Fundraising events (gross)		
Quiz Night	2,363	-
London Marathon	173	-
Detail 3	-	-
Other fundraising activities	-	-
Sub total	2,536	-
Scout hut income		
Hire of building	9,050	6,930
Hire of equipment	-	-
Other Scout hut income	530	-
Sub total	9,580	6,930
Investment income		
Bank interest (CAF current)	27	18
Building Society interest (NSAI - closed in last financial year)	-	-
Building Society interest (CAF gold)	898	279
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	925	297
Total Gross Income	36,401	21,485
Asset and investment sales, etc.	-	-
Total receipts	36,401	21,485

3rd Camberwell Scout Group (Charity no. 303829)
Receipts and payments account

Year start date		Year end date	
For the year from	01/04/2023	To	31/03/2024

Receipts and payments

	2023/24	2022/23
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	3,265	3,131
Youth programmes and activities (includes expenses administered via stripe cards)	1,331	1,586
Adult support and training	-	-
Rent	-	-
Water and Sewerage	125	552
Electricity and Gas	914	332
Telecoms	466	-
Insurance	1,498	1,995
Repairs and Renewals (includes expenses administered via stripe cards)	1,444	1,589
Toilet refurbishment	-	-
Materials and equipment (includes expenses administered via stripe cards)	1,242	3,181
Printing and photocopying	-	-
Contribution to camp costs (includes expenses administered via stripe cards)	10,546	9,684
Uniforms	854	152
AGM and trustee expenses	83	399
Bank charges, OSM fees & stripe fees	679	600
Accountancy	200	600
Website	-	-
Sub total	22,646	23,800
Fundraising expenses		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
Sub total	-	-
Total Gross Expenditure	22,646	23,800
Asset and investment purchases, etc.	-	-
Total payments	22,646	23,800
Net of receipts/payments	13,755	2,315
Cash funds last year end	49,985	52,300
Cash funds this year end	63,740	49,985

3rd Camberwell Scout Group (Charity no. 303829)
Receipts and payments account

Year start date		Year end date	
For the year from	01/04/2023	To	31/03/2024

Statement of assets and liabilities at the end of the year

	31st March 2024	31st March 2023
	Unrestricted funds	Unrestricted funds
	£	£
Cash funds		
Bank current account (CAF current)	19,859	6,868
Bank deposit account	-	-
Building society account (CAF gold)	41,854	40,955
The Scout Association Short Term Investment Service	-	-
Unspent money on pre-loaded Stripe Card	2,027	2,161
Cash/Floats	-	-
Total cash funds	63,740	49,985
<small>(agree balances with receipts and payments account)</small>		
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	100	100
Shop stock	-	-
Other stock	-	-
Land and buildings	305,000	230,000
Motor vehicles	-	-
Scouting equipment, furniture etc	6,353	6,814
Other	-	-
Sub total	311,453	236,914
Liabilities		

These templates are based on Charity Commission guidance, which provides helpful notes:

'CC16b Receipts and Payments Accounts Introductory Notes' The link is provided below
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/585971/CC16b.pdf

The templates are guidance. They must show the opening cash balances, the receipt and payment movements in the year, and the closing cash balances. But do tailor to local circumstances, to most clearly report the Scout Group's finances to members and other stakeholders.

Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities (summer camp deposits)	-	-
Sub total	-	-
Total net assets	375,193	286,899

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on XX 2024 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature
Clare Cheeseman
Scott Beange

Print Name
Clare Cheeseman - Chair
Scott Beange - Treasurer



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name
3RD CAMBERWELL SCOUT GROUP

On accounts for the year ended

31 / 3 / 24

Charity no (if any)

303829

Set out on pages

1 - 2 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

M. McKee

Date:

28/1/25

Name:

MICHAEL MCKEE

Relevant professional qualification(s) or body (if any):

ACA - INSTITUTE OF CHARTERED ACCOUNTANTS ENGLAND + WALES (ICAEW)

Address:

162 COPLESTON ROAD
LONDON SE15 4AF.

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

