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Scouts



**Petersham and Ham
Sea Scout Group**

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**Annual Report, and Financial
Statements
For the Year to
31 December 2020**

Group Registration Number with the Scout Association: 06020

Royal Navy Registration Number: 56

Charity Registration Number: 303819

A FLAVOUR OF THE YEAR

PRE COVID



Phoenix III Troop at Monopoly Run



Sea Hawks Cubs making models at St Thomas Aquinas Church Hall, March 2020



Cubs at Wobstacle, March 2020



Boating on the River Thames

Annual Report, and Financial Statements

REFERENCE AND ADMINISTRATIVE DETAILS

Governing Document: Royal Charter 4th January 1912, as amended 19 July 1991

Objectives: To promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities.

President: Julian Sheraton-Davis

Trustees:

All served from 1st January 2020 to 31st December 2020 unless noted.

Name		Role	Dates
Karin Noble	<i>Ex-Officio</i>	Group Scout Leader	
Christopher Wright	<i>Ex-Officio</i>	Assistant Group Scout Leader	
Jon Kirkup	<i>Ex-Officio</i>	Assistant Group Scout Leader	
Toby Powell-Blyth	Elected	Chair	From 17 May 2020
Sven Strassburg	Elected	Chair	To 17 May 2020
David Spragg	Elected	Treasurer	
Sima Haririan	Elected	Secretary	
Julian Sheraton-Davis	Nominated	President	
Merion Board	Elected	Parent Representative	
Heward Phillips	Elected	Community Representative	
Chris Hill	Elected	Leaders Representative	From 17 May 2020
John Roscoe	Elected	Parent Representative	From 17 May 2020
Sophie Cavanagh	Elected	Parent Representative	From 17 May 2020
Ann Phillips	Elected		To 17 May 2020
Terry Brooks	Elected		To 17 May 2020
Malcom Walker	Elected		To 17 May 2020
James Kimbell	Elected		To 17 May 2020

Group Registration Number with the Scout Association: 06020

Royal Navy Registration Number: 56

Charity Registration Number: 303819

Bankers: HSBC Bank plc, Richmond

Custodian Trustee: Scout Association Trust Corporation

Website: www.pandh.org.uk

Correspondence Address: Toby Powell-Blyth, Group Chair
226 Petersham Road, Richmond, TW10 7AL

Email: chair@pandh.org.uk

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Petersham & Ham Sea Scout Group is an autonomous charity affiliated to the Richmond upon Thames District Scout Council (RUT), and to the Scout Association. The rules under which the Group Scout Council operate are authorised by the By-Laws of the Scout Association, known as Policy, Organisation and Rules (POR), which, in turn, are authorised by the Royal Charter.

The Group oversees the running of various Beaver Scout Colonies, Cub Scout Packs and Scout Troops, all based at its premises at Douglas House Meadow, Petersham, TW10 7AH, and all those joining any of the sections become members of the Scout Association.

The Group Scout Council is the electoral body of adults which supports Scouting in the Group and it is from that body that the Group Executive Committee is nominated/elected/co-opted and to which the Group Executive Committee is accountable. All members of the Group Executive Committee become Trustees as a result of their respective offices.

Governance and Management

The Group Scout Leader (GSL) and Assistant Group Scout Leaders (AGSLs) are appointed by the District Commissioner (DC), a member of RUT.

The Chair is nominated by the GSL, and their appointment approved at the Annual General Meeting.

The Group Secretary and Treasurer are elected at the Annual General Meeting.

Representatives of Parents and Leaders are elected by their colleagues to act as their representatives, and as members of the Group Executive Committee.

Under the Scout Association Policy, Organisation and Rules (POR), the GSL can nominate further members of the Group Executive Committee, for approval at the Annual General Meeting. The number of nominated members cannot exceed that of elected members.

All members of the Group Executive Committee are subject to Enhanced Clearance by the Disclosure and Barring Service (DBS) (previously the CRB) and are given training appropriate for their post by the District Training Officer or his/her nominee.

The Trustees making up the Petersham & Ham Group Executive Committee meet at least four times a year and are responsible for:

1. ensuring that the Scout Group has a good place to meet
2. providing equipment for the Scout Group
3. ensuring that the Scout Group is suitably insured
4. raising funds for the Group
5. administrating the Scout Group's finances
6. assisting in the recruitment of leaders; and
7. organising social events.

Day to day decisions affecting the operation of the Scout Group are made by the GSL and AGSLs, after appropriate consultation.

Day to day administration decisions are made by the Chair, after appropriate consultation.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Trust. They are also responsible for safeguarding the assets of the Group Council and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are also responsible for the preparation of the Annual Report and Financial Statements in accordance with the By-Laws of the Scout Association and the Charity Commissioners.

These require the Group Executive Committee to select and apply suitable accounting policies and then apply them consistently, to make reasonable and prudent judgements, and to prepare financial statements on the "going concern" basis for each financial year in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities (Charities SORP 2005).

The financial statements are subject to Independent Examination by a suitably qualified person.

INVESTMENT POLICY

The Trustees cautious approach to risk extends to its investments, and its reserves are only placed with highly secure, low risk funds. Day-to-day funds are kept with a "high street" bank, and cash is held for the shortest possible time before being paid into a bank.

Work continued on our new Headquarters building throughout 2020 and as this is expected to utilise the vast majority of group funds, the Trustees did not look to invest funds on anything other than an instant access basis.

RESERVES POLICY

The Trustees believe it is prudent to continue to set aside £30,000 as reserves for any unexpected expenditure, at least until such time as the Headquarters building project has been completed.

OBJECTIVES & ACTIVITIES

The Purpose of Scouting: Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method: Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

The adult leadership is provided entirely by volunteers. Petersham & Ham Sea Scout Group is very grateful for this dedicated commitment and also for the voluntary support it receives from the Committee members, supporters and parents, without all of whom the Group would not be able to function.

ACHIEVEMENTS AND PERFORMANCE

After a delayed start due to the Covid-19 pandemic, we finally commenced construction of our new Headquarters in April 2020 and building works continued throughout the year.

Our Leaders did a sterling job running Scouting activities online alongside a comprehensive Scout at Home programme to keep our Members engaged during the first lockdown. When we were allowed to resume 'face to face' meetings in October 2020, we opened a fourth Scout Troop and various Leaders supported an expansion of our affiliated Explorer Sea Scout Unit, Erik Armstrong, to offer weekly activities on Saturdays as well as during the week.

During the year, the following awards were made:

- 6 Chief Scout's Bronze Awards were awarded to the following: Greta Danz, Ellis Micheli, Amy Heller, Eva Clasper, James Bryant and Violet von Wachenfeldt, all from Saturday Beavers
- 5 Chief Scout's Silver Awards were awarded to the following: Benjy Thake, Joshie Pennington and Jessica Mahoney from Sea Hawks Pack; Alfie Stride and Iggy Keating from Sea Lions Pack
- 3 Chief Scout's Gold Awards were awarded to the following: Isabel Wright, Katie Holroyd and Kai Müller, all from Phoenix III Troop.
- Our Assistant Group Scout Leaders, Christopher Wright & Jon Kirkup each received the Award for Merit for their ongoing contribution to the growth and development of the Group.

FINANCIAL REVIEW

Income for the Year was £492,119 comprising donations towards the new building project of £239,538, general donations and fundraising of £86,296, Loans of £97,500 and operating income of £68,784. Expenditure for the year on operations was £35,821 and £455,000 was transferred to our Building Fund, leaving an overall surplus of £31,972 for the year. The Group's Financial Statements follow.

PETERSHAM & HAM SEA SCOUT GROUP
REGISTERED CHARITY NO. 303819

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR TO 31 DECEMBER 2020

	2020		2019	
	£	£	£	£
INCOMING RESOURCES				
Member subscriptions	38,279.83		33,444.36	
Training, uniforms and outings	16,000.29		27,111.63	
Hire of Premises - KISH	-		8,568.00	
Hire of Premises - other	3,250.00		6,130.00	
Fundraising and fireworks	11,542.52		13,492.51	
General donations	74,753.85		16,749.50	
Donations to building fund	239,538.00		60,325.00	
HMRC Gift Aid	10,337.25		24,259.39	
Local giving	-		429.66	
Loans	97,500.00		-	
The Scout Association	-		-	
Bank interest	916.84		1,390.53	
Total		492,118.58		191,900.58
RESOURCES EXPENDED				
Camps and training	12,597.23		20,922.01	
Capitation	10,449.00		9,198.00	
Purchase and maintenance of boats	7,719.00		-	
Maintenance of premises and grounds	455.22		5,160.51	
General expenses	680.35		2,674.51	
Insurance	1,844.74		3,150.64	
Light, heat, water and telephone	1,892.46		3,272.52	
Fundraising and fireworks	183.35		10,602.11	
Total		35,821.35		54,980.30
NET INCOMING RESOURCES		456,297.23		136,920.28
BALANCE BROUGHT FORWARD - GENERAL FUND		30,674.56		28,754.28
TRANSFER TO DESIGNATED FUND FROM GENERAL FUND		(455,000.00)		(135,000.00)
BALANCE CARRIED FORWARD - GENERAL FUND		£ 31,971.79		£ 30,674.56

PETERSHAM & HAM SEA SCOUT GROUP
REGISTERED CHARITY NO. 303819
BALANCE SHEET AS AT 31 DECEMBER 2020

	2020		2019	
	£	£	£	£
Fixed Assets				
Tangible Assets (note 7)		593,454.45		123,001.18
Current Assets				
Cash at Bank - Santander	11,830.09		8,152.03	
Cash at Bank - HSBC Current Account	100,146.72		157,177.49	
Cash at Bank - HSBC -Standing Orders	100,025.50		61,745.67	
Cash at Bank - Virgin Charity Account	187,365.03		186,448.19	
		399,367.34		413,523.38
Creditors: amounts falling due withing one year (note 8)				
Accrued Expenditure - Gas, Electricity and Water	(850.00)		(850.00)	
Outstanding Loan Payments in 2021	(3,246.88)		0.00	
Net current assets		395,270.47		412,673.38
Total assets less current liabilities		988,724.92		535,674.56
Creditors: amounts falling due after one year (note 8)				
Outstanding Loan Payments after 2021	(96,815.63)		0.00	
		(96,815.63)		(850.00)
Total net assets		£ 891,909.29		£ 534,824.56
REPRESENTED BY				
General Fund		31,971.79		30,674.56
Designated Fund - New Building		960,000.00		505,000.00
Outstanding loan payments		(100,062.50)		
		£ 891,909.29		£ 535,674.56
Designated Fund - New Building				
Funds brought forward at 1 January 2020		505,000.00		
Transfer from General Fund		455,000.00		
Funds carried forward at 31 December 2020		£ 960,000.00		

PETERSHAM & HAM SEA SCOUT GROUP
REGISTERED CHARITY NO. 303819

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 DECEMBER 2020

1. Basis of Accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014.

Expenditure on the planning and construction of the replacement Scout hut is capitalised. It is anticipated that there will sufficient surpluses in future years to cover annual depreciation charges.

2. Income

Apart from subscriptions, rent from the Kish Kindergarten and other occasional lettings, the charity was funded by the fundraising activities of the Executive Committee and parents of Scouts.

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

3. Uniforms

Uniforms are written off on purchase and a physical control is maintained on movements.

4. Maintenance Costs

Grounds and premises maintenance expenditure includes the Main and Boat Deck buildings, the grounds and access road, fences, hedges and grass cutting.

5. General & Designated Funds

General funds are available at the discretion of the Trustees for the purposes of the charity. Designated funds are funds set aside by the Trustees for a specific purpose, but which may be varied at the discretion of the Trustees. A designated New Building Fund is in place for upgrading the premises.

6. Tangible Fixed Assets

Changes to the value of Fixed Assets are shown below at cost:

	£
At the beginning of the year	123,001
Additions	470,453
Revaluations	-
Disposals	-
Transfers	-
At end of the year	593,454

PETERSHAM & HAM SEA SCOUT GROUP
REGISTERED CHARITY NO. 303819

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 DECEMBER 2020

7. Creditors

An analysis of creditors is shown below:

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	(3,246.88)	0.00	(96,815.63)	0.00
Bank loans and overdrafts	0.00	0.00	0.00	0.00
Trade creditors	0.00	0.00	0.00	0.00
Payments received on account for contracts or performance-related grants	0.00	0.00	0.00	0.00
Accruals and deferred income	(850.00)	(850.00)	0.00	0.00
Taxation and social security	0.00	0.00	0.00	0.00
Other creditors	0.00	0.00	0.00	0.00
Total	(4,096.88)	(850.00)	(96,815.63)	0.00

8. Transactions with trustees and related parties

None of the trustees have been paid any remuneration or received any other benefits from an employment with the charity.

There have been no related party transactions in the reporting period

These Financial Statements were approved by the Board of Trustees at a meeting on 17 May 2020 and signed on their behalf by

Toby Powell-Blyth
Group Chair

Dave Spragg
Hon. Treasurer

INDEPENDENT EXAMINER'S REPORT

to the Trustees of the Petersham & Ham Sea Scout Group

I report on the accounts of the Petersham & Ham Sea Scout Group for the year ended 31st December 2020.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name

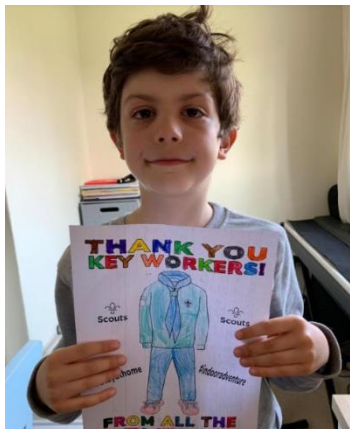
Date

A FLAVOUR OF THE YEAR

DURING COVID



Cardboard Camp (part of our Scout@Home programme)



Thank You NHS, the things Leaders do to entertain, Crafts



VE Day



Fundraising by selling Cordial & Hike to the Moon