

1st SURBITON GROUP

1st SURBITON (SEALION) SEA SCOUT GROUP

ACCOUNTS FOR THE YEAR ENDED

31st MARCH 2024

Charity Registration Number: 303763

1st SURBITON (SEALION) SEA SCOUT GROUP

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1ST SURBITON (SEALION) SEA SCOUT GROUP TRUSTEES' ANNUAL REPORT FOR YEAR ENDING 31ST MARCH 2024

CONSTITUTION

1st Surbiton "Sealion" Sea Scout Group formed in 1909 is registered with the Charity Commissioners (No.303763) and is constituted by a Royal Charter dated 4th January 1912 as amended by supplementary charters dated 28th March 1949, 18th February 1959, 5th May 1967 and 19th July 1991. The Trustees present their Annual Report as under, together with the Annual Accounts as attached, for the year ended 31st March 2024. These have been prepared in accordance with the Trust Deed and the Charities Act 2011.

OBJECTS OF THE CHARITY

The object of the charity is promoting the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities.

ACTIVITIES AND ACHIEVEMENTS

The Group continues to be managed by the Trustee Board. The Board implements the restructuring to encourage lay members' responsibilities, to avoid repetition, and to improve the overall effectiveness of the Board whilst allowing all those who have an interest to share their views and build on the sub-committee structures that were established over the last few years. The Board's main function is to manage our assets - headquarter, boats, equipment and facilities on Ravens Ait that support the leaders in delivering the activities for the young people. The Board continues to carry out and coordinate fundraising activities, and maintains links with stakeholders, including the Local Authority, community, school, and Church.

The Group remains in a healthy position financially although there is a virtually operating loss where spending is more than income even with the receipts of the last two years' Gift Aid claims. Being able to claim Gift aid allows us to invest what we do receive from that source, along with member subscriptions, in boating and other equipment. However, due to the rise in general operating cost, we might need to consider a small increase in subscription fees which have not been changed for over 10 years.

In the last 12 months, we invested in a secondhand gig which is in an excellent condition. We purchased new life jackets and new tables for the headquarter. Thanks to Dan, Warran and the maintenance team, we refurbished our changing room in Ravens Ait and kept our small crafts well-maintained.

The Group has continued to develop throughout 2023/24 and remains the second largest in the District. We have a waiting list from children outside the Group which are offered places if vacancies arise, although priority for places is always given to ensuring we can provide transition between the training sections for existing members. Each of the training sections has a healthy number of members. The programme aims to provide a progression in challenge through each of the age groups represented by the sections with the opportunity for a child aged six to pass through the Beavers, Cubs, Scouts and eventually Explorer scouts.

1ST SURBITON (SEALION) SEA SCOUT GROUP TRUSTEES' ANNUAL REPORT FOR YEAR ENDING 31ST MARCH 2024 (Cont'd)

The development of the young people is provided through the training scheme and by them learning various skills and gaining badges to show that they have reached the required standard in the skill and achievement. Young people can gain a wide range of badges during their time in the Group, a number which increases annually.

We have had many outdoor activities across the different sections over the year with good turnout.

Finally, the Group still has access to Raven's Ait for its boating activities. While paying rent directly to the management, our access to Raven's Ait continues from a lease granted through the Royal Borough of Kingston upon Thames, which we remain very grateful for, and is an integral part of the success of the Scout and Explorer scout sections of 1st Surbiton. We are in discussion with Ravens Ait's management team to resolve the rental issue at Ravens Ait due to rent increase request.

RESERVE POLICY

The Trustee Board's aim is to break even, covering all expenses and to have sufficient in reserve (£25,000 is our stated position) to cover wear and tear on equipment and to make sure we can cover any unexpected expenses, for example, lease extension for the headquarter. We also have reserve funds for boat replacements, a new vehicle and/or a mini trailer.

RISK MANAGEMENT

The Board have examined the major risks which the charity faces and confirm that systems have been established to enable regular reports to be produced to them to lessen such risks.

TRUSTEES

The Group Trustee boards are:

Roger Jones (Group President), Penny Blundell (Group Scout Leader), Henrik Svensson (Group Chair), Linh Bui (Group Treasurer) and Lynda Bennett.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Law applicable to charities in England & Wales requires trustees to prepare accounts for each financial year. In view of its size the charity is entitled to prepare accounts on the alternative receipts and payments basis.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity, and which enable them to ensure that the accounts comply with the applicable law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

1st SURBITON (SEALION) SEA SCOUT GROUP

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31st MARCH 2024

CHARITY CORRESPONDENT

Principal address: 1st Surbiton Sea Scout Group
The Scout Hut
Electric Parade
Surbiton
Surrey KT6 5NT

CHARITY NUMBER 303763

ACCOUNTANTS

Independent Examiner: Tim Brown ACA BA(Hons)
50 The Ridings
Surbiton
Surrey KT5 8HQ

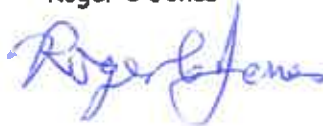
BANKERS

National Westminster Bank plc National Westminster Bank plc
10 Victoria Road
Surbiton
Surrey

Signed:

Roger C Jones

Group Executive Member



Linh Bui

Group Treasurer



Dated: 8th June 2024

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES/MEMBERS OF
1ST SURBITON (SEALION) SEA SCOUT GROUP

I report on the accounts of the 1st Surbiton (Sealion) Sea Scout Group (Charity no. 303763) for the year ended 31st March 2024, which are set out on pages 5 to 9.

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act.
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act,
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(a) which gives me reasonable cause to believe that in any material respect the requirements:

(i) to keep accounting records in accordance with section 130 of the Charities Act; and

(ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Tim Brown BA(Hons) ACA
Chartered Accountant
50 The Ridings
Surbiton
Surrey KT5 8HQ



Dated: 8th June 2024

1st SURBITON (SEALION) SEA SCOUT GROUP

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED MARCH 2024

	Notes			2024	2023
		Unrestricted £	Restricted £	Total £	Total £
RECEIPTS					
Subscriptions		39,522	-	39,522	41,747
Gift Aid 2021/2022 (2020/2021)		9,887	-	9,887	9,016
Gift Aid 2022/2023		10,112	-	10,112	-
Activities to further the Charity's objectives		-	-	-	-
Donations and Grants	1	4,132	-	4,132	5,736
Activities to generate funds	2	2,441	-	2,441	4,017
Insurance Receipt		3,589	-	3,589	-
Bank Interest		1,079	-	1,079	420
TOTAL RECEIPTS		70,762	-	70,762	60,936
PAYMENTS					
Payments for generating funds		-	-	-	-
Charitable payments:					
Grants Paid for District Membership		9,576	-	9,576	9,373
Charitable Activities	3	38,652	-	38,652	43,285
Support costs	4	13,711	-	13,711	10,248
Management and Administration	5	6,127	-	6,127	6,247
TOTAL PAYMENTS		68,066	-	68,066	69,153
NET RECEIPTS		2,696	-	2,696	(8,217)
Cash Funds as at 1st April 2023		55,145	-	55,145	63,362
Cash Funds as at 31st March 2024		57,841	-	57,841	55,145

1st SURBITON (SEALION) SEA SCOUT GROUP
STATEMENT OF ASSETS & LIABILITIES AS AT 31 MARCH 2024

		Unrestricted Funds £
CASH FUNDS		
National Westminster Bank plc		
Current account		100
Reserve Account		44,420
		44,520
Outstanding Cheques		(184)
COIF Charities Deposit Fund		13,505
		57,841

		B/Fwd	Movement	Transfer	C/Fwd
Unrestricted Fund	General Fund	4,145	2,696	-	6,841
Designated Funds	Equipment Fund	26,000	-	-	26,000
	Maintenance Fund	25,000	-	-	25,000
		55,145	2,696	-	57,841

Liabilities	Unrestricted Funds £
Independent Examiners Fee	260
	260

Signed on behalf of the Trustees



Roger C Jones
 Group Executive Member
 Dated : 8th June 2024



Linh Bui
 Group Treasurer

1st SURBITON (SEALION) SEA SCOUT GROUP

STATEMENT OF ASSETS & LIABILITIES AS AT 31 MARCH 2023

Assets Retained for Charity's own use

New Headquarters and Ravens Alt	£
Lease 99 years from St Andrew & St Marks PPC	2,500
Expenditure 2009/10	10,693
Expenditure 2010/11	35,113
Expenditure 2011/12	609
Expenditure 2013/14 - Work Stations etc	1,059
Expenditure 2013/14 - Computer Room	1,836
Expenditure 2018/19 - Changing rooms on Island	7,104
Expenditure 2020/21 - Boatshed Construction	4,219
Expenditure 2020/21 - New Staircase at HQ	2,478
Expenditure 2020/21 - Chairs and Trolleys	1,279
Expenditure 2021/22 - CVTV	1,170
	<u>68,060</u>

	Cost	Book Value
	£	£
Equipment Inventory		
Additions 2013/14 - Epson EB-925 LCD Projector	3,058	-
Additions 2013/14 - Stormhaven Tents etc	2,400	-
Additions 2013/14 - Patrol Dining Shelter	855	-
Additions 2013/14 - Contour Tables and Benches	1,075	-
Additions 2016/17 - Tents	730	146
Additions 2016/17 - Oars	773	155
Additions 2016/17 - Equipment	680	136
Additions 2017/18 - Gala Tent	2,900	1,160
Additions 2018/19 - Laser Equipment	6,974	3,487
Additions 2018/19 - Camp Assessories	2,391	1,196
Additions 2018/19 - Gala Tent	1,300	650
Additions 2018/19 - Waterproof Radio	869	435
Additions 2021/22 - Paddle Boards	2,475	2,063
Additions 2021/22 - Hiking Rents	1,380	1,150
Additions 2021/22 - Gazebo	1,020	850
Additions 2022/23 - Rakat Minibus for Dolphins	2,234	2,011
Additions 2022/23 - Six Chromebooks	2,395	2,156
Additions 2023-24 - Kayaks & Lifejackets	2,271	2,271
	<u>35,780</u>	<u>17,863</u>

Boat Inventory		
Additions 2009/10	6,822	-
Additions 2010/11	21,499	-
Additions 2011/12	702	-
Additions 2012/13	8,196	-
Additions 2014/15 - Whitewater Canoes	8,903	-
Additions 2014/15 - Ribshop	7,279	-
Additions 2014/15 - Other	1,118	-
Additions 2017/18 - Oars	1,433	-
Additions 2017/18 - Canoes	2,461	984
Additions 2017/18 - Canoe Equipment	2,159	864
Additions 2017/18 - Boats (8)	4,028	1,611
Additions 2017/18 - New Whaly Boat	5,911	2,364
Additions 2018/19 - Whaly Boat 435	8,673	4,337
Additions 2018/19 - Boat Deposit	4,436	2,218
Additions 2019/20 - NewRib	17,743	10,646
Additions 2022/23 - 2nd Beeton Used Gig Deposit	1,050	945
Additions 2023/24 - 2nd Beeton Used Gig Balance	5,950	5,950
	<u>108,363</u>	<u>29,919</u>

	<u>144,143</u>	<u>47,782</u>
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1st SURBITON (SEALION) SEA SCOUT GROUP

**NOTES TO RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2024**

	2024	2023
	£	£
RECEIPTS		
1 Donations and Grants		
General Donations	700	556
Hall Donations	3,432	3,430
Jack Petchey Awards	-	1,750
	<u>4,132</u>	<u>5,736</u>
2 Activities to generate funds		
Christmas Trees	979	1,046
Sealion Quiz	-	863
Miscellaneous Income	-	31
Parking Permits	800	1,200
Sale of Uniforms	662	877
	<u>2,441</u>	<u>4,017</u>

1st SURBITON (SEALION) SEA SCOUT GROUP

NOTES TO RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024

	2024	2023
	£	£
PAYMENTS		
3 Charitable Activities		
Boat Expenses inc Licences	9,323	10,224
Boats (Items over £1,000 added to asset register)	5,950	1,888
Boat & Marine Insurance (2 years) (2023-24 Not paid till April 2023)	9,091	-
Boatshed & Island repairs	2,881	117
Equipment (items over £1,000 added to register)	2,271	9,081
Jack Petchy spending	(504)	2,377
Nawaka 2022 and Jamboree	-	4,496
Scarves and Clothing	450	382
Scout Shop	2,000	2,000
Assisted Places for camps	270	1,200
Section Expenses		
Porpoise and Narwhal (Beavers)	2,760	2,820
Funds from Porpoise	(4,000)	-
Walrus (Cub-Scouts)	900	1,440
Dolphin (Cub-Scouts)	2,040	2,280
Troop (Scouts)	3,600	2,940
Explorers	1,620	2,040
	<u>6,920</u>	<u>11,520</u>
	<u>38,652</u>	<u>43,285</u>
4 Support costs		
HQ Expenses inc Maintenance	5,566	3,809
HQ Decoration and repairs	-	432
HQ CCTV System (added to resister)	-	-
Minibus (RAKAT)(net of Section Contribution)	2,475	681
Ravens Ait Rent	1,560	2,870
Utilities	4,110	2,456
	<u>13,711</u>	<u>10,248</u>
5 Management and Administration		
AGM	1,563	1,127
General Expenses (inc PPS)	642	1,558
Independent Examiners Fees	260	260
Insurances (Property & Equipment)	2,798	2,427
Telephone	496	427
Training	368	448
	<u>6,127</u>	<u>6,247</u>