

1st SURBITON GROUP
1st SURBITON (SEALION) SEA SCOUT GROUP
ACCOUNTS FOR THE YEAR ENDED
31st MARCH 2023

Charity Registration Number: 303763

1st SURBITON (SEALION) SEA SCOUT GROUP

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1ST SURBITON (SEALION) SEA SCOUT GROUP TRUSTEES' ANNUAL REPORT FOR YEAR ENDING 31ST MARCH 2023

CONSTITUTION

1st Surbiton "Sealion" Sea Scout Group formed in 1909 is registered with the Charity Commissioners (No.303763) and is constituted by a Royal Charter dated 4th January 1912 as amended by supplementary charters dated 28th March 1949, 18th February 1959, 5th May 1967 and 19th July 1991. The Trustees present their Annual Report as under, together with the Annual Accounts as attached, for the year ended 31st March 2023. These have been prepared in accordance with the Trust Deed and the Charities Act 2011.

OBJECTS OF THE CHARITY

The object of the charity is promoting the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities.

ACTIVITIES AND ACHIEVEMENTS

The Group continues to be managed by the Trustee Board. The Board implements the restructuring to encourage lay members' responsibilities, to avoid repetition, and to improve the overall effectiveness of the Board whilst allowing all those who have an interest to share their views and build on the sub-committee structures that were established over the last few years. The Board's main function is to manage our assets - headquarter, boats, equipment and facilities on Ravens Ait that support the leaders in delivering the activities for the young people. The Board continues to carry out and coordinate fundraising activities, and maintains links with stakeholders, including the Local Authority, community, school, and Church.

The Group remains in a healthy position financially although there is a virtually operating loss where spending is more than income. Hopefully with the income from Gift Aid for 2022 and 2023, we will break even on our costs and income; therefore we continue to commit no rise in subscription fees. Being able to claim Gift aid allows us to invest what we do receive from that source, along with any surplus generated, in boating and other equipment.

In the last 12 months, we completed the investment of two defibrillators, one stored in front of the headquarters and one mobile at Ravens Ait. We have had notifications of the defibrillators have been needed and used. We replaced new engines for our boats and have bought new gig covers. We acquired 13 new Chromebooks for young people to use during sessions. We supported some of our chosen young people to attend Nawaka and Jamboree.

For this year, a fund has been assigned for the purchase of a replacement vehicle and we have been looking for one. We are also looking into improving the changing rooms in Ravens Ait.

The Group has continued to develop throughout 2022/23 and remains the second largest in the District. We have a waiting list from children outside the Group which are offered places if vacancies arise, although priority for places is always given to ensuring we can provide transition between the training sections for existing members. Each of the training sections has a healthy number of members. The programme aims to provide a progression in challenge through each of the age groups represented by the sections with the opportunity for a child aged six to pass through the Beavers, Cubs, Scouts and eventually Explorer scouts.

1ST SURBITON (SEALION) SEA SCOUT GROUP TRUSTEES' ANNUAL REPORT FOR YEAR ENDING 31ST MARCH 2022 (Cont'd)

The development of the young people is provided through the training scheme and by them learning various skills and gaining badges to show that they have reached the required standard in the skill and achievement. Young people can gain a wide range of badges during their time in the Group, a number which increases annually.

This is another year that representatives of the Group have neither taken part in nor run District activities. We are back to our pre-Covid programme with many outdoor activities; however, we can see there is a drop in the number of children attending sleepovers and outdoor camps.

Finally, the Group still has access to Raven's Ait for its boating activities. While paying rent directly to the management, our access to Raven's Ait continues from a lease granted through the Royal Borough of Kingston upon Thames, which we remain very grateful for, and is an integral part of the success of the Scout and Explorer scout sections of 1st Surbiton.

RESERVE POLICY

The Trustee Board's aim is to break even, covering all expenses and to have sufficient in reserve (£25,000 is our stated position) to cover wear and tear on equipment and to make sure we can cover any unexpected expense. We can comfortably exceed this situation. We also have reserve funds for boat replacements and a new vehicle.

RISK MANAGEMENT

The Board have examined the major risks which the charity faces and confirm that systems have been established to enable regular reports to be produced to them to lessen such risks.

TRUSTEES

The Group Trustee boards are:

Penny Blundell (Group Scout Leader), Andrea Miller (Group Chair), Linh Bui (Group Treasurer), vacant (Group Secretary), Simon Burrows (Assistant Group Scout Leader), Roger Jones (Group President), Niloufer Byramji, Anne Oram, Dan Gibson, Mary Trafford and Henrik Svensson.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Law applicable to charities in England & Wales requires trustees to prepare accounts for each financial year. In view of its size the charity is entitled to prepare accounts on the alternative receipts and payments basis.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity, and which enable them to ensure that the accounts comply with the applicable law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

1st SURBITON (SEALION) SEA SCOUT GROUP

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31st MARCH 2023

CHARITY CORRESPONDENT

Principal address: Mr R C Jones
60 Bryntirion Road
Pontlliw
Swansea SA4 9EB

ACCOUNTANTS

Independent Examiner: Tim Brown ACA BA(Hons)
50 The Ridings
Surbiton
Surrey KT5 8HQ

BANKERS

National Westminster Bank plc National Westminster Bank plc
10 Victoria Road
Surbiton
Surrey

Signed: Roger C Jones Group Executive Member

Linh Bui Group Treasurer

Dated: 17th June 2023

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES/MEMBERS OF
1st SURBITON (SEALION) SEA SCOUT GROUP

I report on the accounts of the 1st Surbiton (Sealion) Sea Scout Group (Charity no. 303763) for the year ended 31st March 2023, which are set out on pages 5 to 9.

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act.
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act,
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(a) which gives me reasonable cause to believe that in any material respect the requirements:

(i) to keep accounting records in accordance with section 130 of the Charities Act; and

(ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Tim Brown BA(Hons) ACA
Chartered Accountant
50 The Ridings
Surbiton
Surrey KT5 8HQ

Dated: 17th June 2023

1st SURBITON (SEALION) SEA SCOUT GROUP

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED MARCH 2023

	Notes			2023	2022
		Unrestricted £	Restricted £	Total £	Total £
RECEIPTS					
Subscriptions		41,747	-	41,747	40,614
Gift Aid (2020/21)		9,016	-	9,016	-
Activities to further the Charity's objectives		-	-	-	-
Donations and Grants	1	5,736	-	5,736	13,692
Activities to generate funds	2	4,017	-	4,017	2,593
Bank Interest		420	-	420	12
TOTAL RECEIPTS		60,936	-	60,936	56,911
PAYMENTS					
Payments for generating funds		-	-	-	-
Charitable payments:					
Grants Paid for District Membership		9,373	-	9,373	8,550
Charitable Activities	3	43,285	-	43,285	42,478
Support costs	4	10,248	-	10,248	13,159
Management and Administration	5	6,247	-	6,247	7,624
TOTAL PAYMENTS		69,153	-	69,153	71,811
NET RECEIPTS		(8,217)	-	(8,217)	(14,900)
Cash Funds as at 1st April 2022		63,362	-	63,362	78,262
Cash Funds as at 31st March 2023		55,145	-	55,145	63,362

1st SURBITON (SEALION) SEA SCOUT GROUP
STATEMENT OF ASSETS & LIABILITIES AS AT 31 MARCH 2023

		Unrestricted Funds
		£
CASH FUNDS		
National Westminster Bank plc		
Current account		100
Reserve Account		42,350
		<u>42,450</u>
Outstanding Cheques		(184)
COIF Charities Deposit Fund		12,879
		<u>55,145</u>

		B/Fwd	Movement	Transfer	C/Fwd
Unrestricted Fund	General Fund	12,362	(8,217)	-	4,145
Designated Funds	Boats Fund	6,000	-	-	6,000
	Maintenance Fund	25,000	-	-	25,000
	Tent Fund	-	-	-	-
	Minibus Fund	20,000	-	-	20,000
		<u>63,362</u>	<u>(8,217)</u>	<u>-</u>	<u>55,145</u>

Gift Aid

Gift Aid for 2021-22 and 2022-23 not yet received and excluded from these accounts.

Liabilities

Unrestricted Funds

£

Independent Examiners Fee

260

260

Signed on behalf of the Trustees

Roger C Jones
 Group Executive Member
 Dated : 17th June 2023

Linh Bui
 Group Treasurer

1st SURBITON (SEALION) SEA SCOUT GROUP

STATEMENT OF ASSETS & LIABILITIES AS AT 31 MARCH 2023

Assets Retained for Charity's own use

New Headquarters and Ravens Ait	£
Lease 99 years from St Andrew & St Marks PPC	2,500
Expenditure 2009/10	10,693
Expenditure 2010/11	35,113
Expenditure 2011/12	609
Expenditure 2013/14 - Work Stations etc	1,059
Expenditure 2013/14 - Computer Room	1,836
Expenditure 2018/19 - Charging rooms on Island	7,104
Expenditure 2020/21 - Boatshed Construction	4,219
Expenditure 2020/21 - New Staircase at HQ	2,478
Expenditure 2020/21 - Chairs and Trolleys	1,279
Expenditure 2021/22 - CVTV	1,170
	<u>68,060</u>

	Cost £	Book Value £
Equipment Inventory		
Additions 2013/14 - Epson EB-925 LCD Projector	3,058	-
Additions 2013/14 - Stormhaven Tents etc	2,400	-
Additions 2013/14 - Patrol Dining Shelter	855	-
Additions 2013/14 - Contour Tables and Benches	1,075	-
Additions 2016/17 - Tents	730	219
Additions 2016/17 - Oars	773	232
Additions 2016/17 - Equipment	680	204
Additions 2017/18 - Gala Tent	2,900	1,450
Additions 2018/19 - Laser Equipment	6,974	4,184
Additions 2018/19 - Camp Assessories	2,391	1,435
Additions 2018/19 - Gala Tent	1,300	780
Additions 2018/19 - Waterproof Radio	869	521
Additions 2021/22 - Paddle Boards	2,475	2,269
Additions 2021/22 - Hiking Rents	1,380	1,265
Additions 2021/22 - Gazeboo	1,020	935
Additions 2022/23 - Rakat Minibus for Dolphins	2,234	2,234
Additions 2022/23 - Six Chromebooks	2,395	2,395
	<u>33,509</u>	<u>18,123</u>

Boat Inventory		
Additions 2009/10	6,822	-
Additions 2010/11	21,499	-
Additions 2011/12	702	-
Additions 2012/13	8,196	-
Additions 2014/15 - Whitewater Canoes	8,903	890
Additions 2014/15 - Ribshop	7,279	728
Additions 2014/15 - Other	1,118	112
Additions 2017/18 - Oars	1,433	717
Additions 2017/18 - Canoes	2,461	1,231
Additions 2017/18 - Canoe Equipment	2,159	1,080
Additions 2017/18 - Boats (8)	4,028	2,014
Additions 2017/18 - New Whaly Boat	5,911	2,956
Additions 2018/19 - Whaly Boat 435	8,673	5,204
Additions 2018/19 - Boat Deposit	4,436	2,662
Additions 2019/20 - NewRib	17,743	12,420
Additions 2022/23 - 2nd Beeton Used Gig Deposit	1,050	1,050
	<u>102,413</u>	<u>31,062</u>
	<u>135,922</u>	<u>49,185</u>

1st SURBITON (SEALION) SEA SCOUT GROUP

**NOTES TO RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2023**

	2023	2022
	£	£
RECEIPTS		
1 Donations and Grants		
Royal brough of Kingston - Covid Grants		8,000
General Donations	556	22
Hall Donations	3,430	2,420
Jack Petchey Awards	1,750	3,250
	<u>5,736</u>	<u>13,692</u>
2 Activities to generate funds		
Christmas Trees	1,046	1,110
Sealion Quiz	863	-
Miscellaneous Income	31	39
Parking Permits	1,200	8,800
Sale of Uniforms	877	644
	<u>4,017</u>	<u>2,593</u>

1st SURBITON (SEALION) SEA SCOUT GROUP

**NOTES TO RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2023**

	2023 £	2022 £
PAYMENTS		
3 Charitable Activities		
Boat Expenses inc Licences	10,224	15,578
Boats (Items over £1,000 added to asset register)	1,888	-
Boat and Marine Insurance (2023-24 Not paid till April 2023)	-	4,094
Boatshed & Island repairs	117	1,207
Donations (2021 - Round the World)		1,100
Equipment (items over £1,000 added to register)	9,081	6,587
Jack Petchy spending	2,377	-
Nawaka 2022 and Jamboree (2022 - Cancel O/S Cheques)	4,496	(1,300)
Scarves and Clothing	382	1,332
Scout Shop	2,000	2,000
Assisted Places for camps	1,200	-
Section Expenses		
Porpoise and Narwhal (Beavers)	2,820	2,820
Walrus (Cub-Scouts)	1,440	1,440
Dolphin (Cub-Scouts)	2,280	2,580
Troop (Scouts)	2,940	2,880
Explorers	2,040	2,160
	<u>11,520</u>	<u>11,880</u>
	<u>43,285</u>	<u>42,478</u>
4 Support costs		
HQ Expenses inc Maintenance	3,809	3,568
HQ Decoration and repairs	432	180
HQ CCTV System (added to resister)	-	1,170
Minibus (RAKAT)(net of Section Contribution)	681	746
Ravens Ait Rent	2,870	2,340
Utilities	2,456	5,155
	<u>10,248</u>	<u>13,159</u>
5 Management and Administration		
AGM	1,127	3,307
General Expenses (inc PPS)	1,558	604
Chairs and Trolleys (added to register)	-	-
Independent Examiners Fees	260	250
Insurances (Property & Equipment)	2,427	2,165
Telephone	427	403
Training	448	895
	<u>6,247</u>	<u>7,624</u>