



7th Malden (St James) Scout Council

Annual General Meeting

Sunday 8 June 2025
Green Lane Hall KT3 5BX

AGENDA

- 1. Introduction and welcome**
- 2. Apologies for absence**
- 3. Governance topics**
 - a. Approve the minutes of the Annual General Meeting held on 23 June 2024
 - b. Adopt the model constitution from Policy, Organisation and Rules (POR)
 - c. Note the Group's financial year
 - d. Approve appointed and community members of the Group Scout Council
 - e. Agree the number of members that may be appointed to the Trustee Board
 - f. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)
- 4. Review of the previous year**
 - a. The Group Lead Volunteer's review of Scouts in the 7th Malden (St James) Scout Group
 - b. Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts
- 5. Making appointments**
 - a. Appoint the Group Chair, following recommendation from the open selection process initiated by the Group Trustee Board
 - b. Appoint the Group Treasurer, following recommendation from the open selection process initiated by the Group Trustee Board
 - c. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board
 - d. Appoint the Independent Examiner
- 6. Other business**
 - a. Awards

Closing remarks



7TH MALDEN (ST JAMES) SCOUT GROUP

Minutes of the 7th Malden (St James) Group Scout Annual General Meeting held at the Green Lane Headquarters on Sunday, 23rd June 2024 at 14:15pm

Present: Peter Morris - Group Lead Volunteer, Matthew Wheeler - Chair, Kathryn Donnelly - Treasurer, Debbie Humphrey - Secretary, Bhavith Nagaria, Susie Holmes, Phil Clayton, Tom Waller, Richard Kirk, Sarah Darwin, Huiyong Fan

Attendance:

Trustees	7
Leaders	4
Other named adults	9
Unnamed adults with children in Group	28
Named Beavers	10
Named Cubs	12
Named Scouts	9
Unnamed children of families with children in Group	9
Total attending	86

	Heading	
1.	Introduction & Welcome	<p>Matthew welcomed and thanked members of the Group Council and guests for being present at the 7th Malden Annual General Meeting (AGM). He explained that parents/guardians and adult members of the Group are the Group Scout Council. He further informed that the Council must come together once a year at the AGM to hold the Trustee Board accountable.</p> <p>He then asked the Beavers, Cubs and Scouts to thank their Leaders by shouting a big "Cheer".</p> <p>Beavers: Richard, Layla, Fan, Danny & Peter Cubs: Tom, Sarah, Chris, Fan & Peter Scouts: Bhavith, Fan, Nathan, Henry & Peter</p> <p>Matthew said that Peter is, of course, our Group Lead Volunteer. He has the overall task and responsibility for the Leaders and children so that they can access the best possible scouting. He asked for all the Sections to cheer for Peter as he thought that recognition should be given to him as he always goes the extra mile for all of us.</p>



		<p>He then poised the question to all present "What do all Leaders have in common?" He answered:</p> <ul style="list-style-type: none"> • They wear a uniform • They are all volunteers • They give their time to the Group for free <p>Then followed a plea for more uniformed Leaders. He suggested that if anyone was interested to either approach Peter or any of the Leaders.</p> <p>Matthew then informed the Group Council that we needed to go through some formalities and that he would be asking them to show approval. He said this could be done by raising their hands.</p>
2.	Apologies for Absence	Danny Finn, Helen Christie, Rob Fardon & Nathan Bache
3.	Governance Topics	<p>Matthew noted that the majority of Trustees were present at the meeting. The draft papers for the AGM as previously circulated were approved by Trustees present (nem con).</p> <ol style="list-style-type: none"> a) Approval of the Minutes of the AGM held on 25th June 2023 - taken as read/seconded by Tom (approved nem con) b) Adopt the model constitution from Policy, Organisation and Rules (POR) March 2024 chapter 5 subsection 4 - taken as read/seconded by Peter (approved nem con) c) Note the Group's Financial Year - this runs to 31 March each year d) Approve appointed and community members of the Group Scout Council - appointed (3 years) and community (1 year) - to be nominated by Trustees and GSL - this being an option under the newly adopted constitution no additional members were nominated however Matthew invited attendees to suggest potential candidates for adoption at the next AGM by contacting any trustee e) Agree the number of members that may be appointed to the Trustee Board - the maximum 12 (ex-officio and co-opted members) was proposed by Matthew - seconded by Tom/Tariq (approved nem con) f) Agree the quorum for future meetings of the Group Scout Council (excluding this AGM) - Matthew proposed 10% of eligible members - seconded by Kath (approved nem con)
4.	Review of the previous year	<p>a) The Group Lead Volunteers Review of Scouts in the 7th Malden (St James' Scout Group)</p> <p>Peter addressed the Group Council and Trustees with this report as follows:</p> <p>To begin with, I would like to add my own thanks to Matthew's, to all of you who have done so much during the</p>



		<p>course of the year to support the Scout Group and to help it thrive.</p> <ul style="list-style-type: none">• Matthew, Kathryn and all the Trustees not only attend meetings, but are actively engaged in the life of the Group• There is a splendid band of adults and young leaders who help regularly at meetings each week and they, and others, are regular helpers at camps and events• And we have had great engagement and help from another band of volunteers who have helped with the maintenance of the hall and garden and who have undertaken improvement projects such as the LED lighting <p>I am going to take my Report as read. Essentially it says:</p> <ul style="list-style-type: none">• The Group is extremely successful• All sections are at full capacity and there is a substantial waiting list of children wanting to get in• Beavers, Cubs and Scouts all have a rich and balanced programme of meetings and enjoy plenty of Sleepovers, Camps and other adventurous outdoor activities• Our relationship with the Church adds an important spiritual and community element to our as well as providing the means for us to earn substantial income from our management of the hall• Our financial position is such that we do not struggle to buy and maintain the equipment we need for meetings, camping and adventurous pursuits such as archery and air rifle shooting• So, with all these good things in our favour, what, if anything, do we lack?<ul style="list-style-type: none">○ Essentially, we need more uniformed leaders like<ul style="list-style-type: none">▪ Richard in Beavers▪ Tom and Sarah in Cubs▪ Bhavith and Nathan in Scouts▪ And especially not forgetting Fan, who is a leader in all sections!○ Why are uniformed leaders important when we already have a good number of adults who regularly help in all the sections?○ Simply that Beavers, Cubs and Scouts think differently about adults in uniform, and adults tend to act more as leaders and less as supporters when they are in uniform• So, if you are already one of our existing team of lovely regular section helpers, believe me, I am so grateful for all that you do, but please do talk to me if you would like to
--	--	---



		<p>consider going in to uniform. And to anyone else who is interested, do likewise have a chat to me about what is involved.</p> <ul style="list-style-type: none">• Actually, what is involved is primarily loads of fun <p>b) Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts</p> <ul style="list-style-type: none">• The Trustees Report was taken as read and accepted without questions asked• Kathryn presented the approved Accounts to the Group Council and informed the following: Consolidated Group Income: £67,084 Consolidated Group Expenditure: £62,443 Surplus: £ 4,641 <p>Kathryn advised that a significant contribution is from the hire of the hall which is booked most nights with regular clubs and classes for local organisations. The Green Lane Nursery uses the hall weekdays throughout the school term. Income from hall lettings this year was £35,066. Fundraising has added to the income generated with the Ceilidh which raised £210 and the Christmas Tree Sales which gave the Group a further £533 of revenue. These fundraisers will be held later in the year with Christmas Tree Sales planned in December and the Ceilidh next year. Utility costs totalled £14,260 as we have seen increases in our energy, waste and cleaning bills. Gift Aid has produced £1,448 and we will continue to make regular claims moving forward. Group Expenditure increased to £17,500 of this directly attributable to Group Meetings, Camps and Activities as well as £4,450 approximately for the purchase of new equipment to support these activities. Ongoing maintenance and regulatory service costs were £2,154 including the purchase of compost bins for the garden and replacement LED lighting for the hall.</p> <p>Kathryn further explained that the Scout Group do not own the Green Lane Scout Hall and that it is the property of St James' Church. We have an arrangement with the church whereby any profits generated from the hire of the hall are shared equally between St James' and the Group. Kathryn was pleased to report that this year we will be able to pay the PCC £8,628.20 in profit.</p> <p>c) To conclude, Kathryn was pleased to report that the Group has ended this year with a surplus of £4,641 and she feels that 7th Malden (St James') Scout Group remain in a good</p>
--	--	---



		financial position, closing the year with total cash funds of £56,018 across the Group.
5.	Making appointments	<p>Appointments were understood to be for a period of 3 years.</p> <p>a) Appoint the Group Chair, following recommendation from the open selection process initiated by the Group Trustee Board - Matthew Wheeler - nominated by Peter (approved nem con)</p> <p>b) Appoint the Group Treasurer - Kathryn Donnelly - nominated by Matthew (approved nem con)</p> <p>c) Appoint members of the Group Trustee Board following recommendations from the open selection process initiated by the Group Trustee Board</p> <ul style="list-style-type: none">• Debbie Humphrey (Secretary)• Susie Holmes• Rob Farndon• Danny Finn• Helen Christie• Bhavith Nagaria• Nathan Bache• Phill Clayton• Peter Morris (required to attend as Group Lead Volunteer) <p>All gave a show of hands to give their approval</p> <p>d) Appoint the Independent Examiner - Natalie Beckett - nominated by Matthew (approved nem con)</p>
6.	Other business	<p>Awards:</p> <p>Matthew presented Kathryn Donnelly with the Chief Scout's Commendation for Good Service</p> <ul style="list-style-type: none">• Kathryn has been with the Scout Group for quite some time now and shows absolute dedication in her role as Treasurer. She manages all the money, liaises with suppliers and chases our hall hirers for their rents. This award has been given to her by the Scout Association in recognition of her commitment to the Group. <p>Before presenting formal awards Peter asked Richard Kirk and Sarah Darwin to come forward so that their contribution to the life of the Group could be recognised.</p> <ul style="list-style-type: none">• Richard is leaving the Beaver Colony at the end of this term. For the last 2 years he has effectively been the Assistant Beaver Scout Leader and has been my right-hand man at meetings and events. I am really going to miss him when he goes. Hopefully we will continue to see him in Scouting - he enjoyed himself so much at 7th Malden that he has set up his own Colony at Berrylands Scout Group which is going to continue to run.



	<ul style="list-style-type: none">• Sarah's last meeting with the Cub Pack is going to be in just a few days' time. It has been so good to have her and William in the Pack, and it is such a shame (for us) that a family move back to America is forcing her to leave. <p>Peter presented Tom Waller with the Chief Scout's Commendation for Good Service</p> <ul style="list-style-type: none">• Tom volunteered to help as a Section Assistant in 7th Malden Cub Pack when it relaunched in Spring 2017. In 2018 he stepped up into the role of Assistant Cub Scout Leader. From the start he has been a capable, enthusiastic, popular and dedicated member of the leadership team, attending all meetings, camps and events and running many of them. The Cub Pack could not have relaunched without him, and he continues as a lynch pin to this day. Tom has over 6 years exemplary service. <p>Peter presented Bhavith Nalaria with the Chief Scout's Commendation for Good Service</p> <ul style="list-style-type: none">• Bhavith grew up in Scouting in Royal Kingston and became an Occasional Helper once he turned 18 in 2009 so that he could help out as an adult. In Autumn Term 2015 he took on the role of ASL in 7th Malden Scout Troop. He now has over 8 years' service in this role and is an invaluable member of the leadership team. Bhavith is an ex-officio trustee of the Scout Group. Bhavith is an enthusiastic and dedicated leader, with an easy and accommodating manner. He is popular with the Scouts and adults alike. He attends all meetings and camps and organises many of these. Bhavith is an active officer in the District Air Rifle Club and is a trained instructor. He holds a nights away permit which he uses regularly to organise camps and events. <p>Peter noted that Nathan Bache has also been award Chief Scout's Commendation for Good Service. This will be presented when a suitable opportunity can be arranged.</p>
	The AGM finished at 14:45pm



Trustees' Annual Report

For the Period from 1 April 2024 to 31 March 2025

Section A Reference and administration details

Charity name	7 th Malden (St James) Scout Group
Other names the charity is known by	
Registered charity number	303760
HQ registration number	
Charity's principal address	45 – 47 Green Lane, New Malden, Surrey KT3 5BX

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Bhavith Nagaria		
2	Danny Finn		
3	Debbie Humphrey	Secretary	
4	Helen Christie		
5	Joy Waugh		
6	Kathryn Donnelly	Treasurer	
7	Matthew Wheeler		
8	Nathan Bache		
9	Peter Morris	Group Lead Volunteer	
10	Phill Clayton		
11	Rob Fardon	Chair	
12	Susie Holmes		

"Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address



Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

Additional information	<p>"The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Trustee Board consists of the Chair, Treasurer and 9 Trustees (including Ex Officio Trustees, and co-opted Trustees) and meets approximately 5 times per year.</p> <p>Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.</p> <p>This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life."</p>
Risk management	<p>The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p>



	<p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions, a profit share arising from the hire of the hall and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 4 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p>
Internal controls	The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include dual oversight for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live.</p>
---	--



Section D Achievements and performance

Summary of the main achievements of the charity during the year	See Group Lead Volunteer's report (attached).
---	---

Section E Financial Review

Brief statement of the charity's policy on reserves	<p>Reserves Policy</p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. Group Trustees discussed this at a meeting on 2 June 2025 and agreed in principle:</p> <ul style="list-style-type: none">• devise a 10-year maintenance plan for the hall and aim to build reserves to cover this from hall operations• hold reserves to cover both hall and Scout Group operating costs for a period of 3 months (hall use agreements have a 3 month notice period on either side)• Trustees should obtain feedback on this policy at the next AGM <p>Expenditure in the year to March 2024 was £61,417.41 and if hall running expenses are excluded £32,253.22 was spent on Scouting activities.</p> <p>A reserve is also needed to cover potential historic headlease payments to the PCC of St James Church, Bodley Road (currently £18,000).</p>
Quantify and explain any designations	
Details of any funds materially in deficit (circumstances plus steps to eliminate)	

Further financial review details (optional information)

Additional information, where relevant, about:	Investment Policy
--	--------------------------



	<p>Belief - We explore our faiths, beliefs and attitudes.</p> <p>Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:</p> <ul style="list-style-type: none"> - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.
Summary of the main activities in relation to these objects	Weekly meetings, camps and events which deliver the programme defined from time to time by the UK Scout Association

Additional details of the objectives and activities (optional information but encouraged as best practice)

<p>Further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grant making; • contribution made by volunteers; • policy on investments 	<p>The Group occasionally covers the cost of Scouting activities for members who cannot afford these on an as needed basis.</p> <p>The Group is solely dependent on the contributions of its volunteers and seeks to recognise these wherever possible and to encourage all associated with the Group to play their part as much as possible.</p> <p>The Group will seek only to accumulate reserves appropriate to ensuring its ability to fulfil its obligations and objectives.</p>
Summary of the main activities in relation to these objects	Weekly meetings, camps and events which deliver the programme defined from time to time by the UK Scout Association
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.



<ul style="list-style-type: none">• the charity's principal sources of funds (including any fundraising);• how expenditure has supported the key objectives of the charity;• investment policy and objectives;	The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.
--	---


Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)	The Group does not plan any significant activities outside its usual pattern of operation at present.
--	---

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	Full name(s)	Position (e.g., Chair, Treasurer, Secretary)
	ROBERT FARDON	CHAIR

Date: 6/6/2025



7th Malden (St. James') Scout Group Lead Volunteers Report

This report covers the period to 31 March 2025.

Recognition of volunteers

The success of the group is predicated on the selfless contribution of all those who give their time, energy and enthusiasm running activities and helping to support and maintain premises and equipment. New adults are always welcome to join the team whether at weekly meetings, camps and events, or in background roles on the various support teams or the Trustee Board.

Membership

Membership of the Scout Group is effectively at full capacity in all sections with children on the waiting list at all ages.

Section	Youth Membership (January)				Maximum	Waiting List	
	2022	2023	2024	2025		2024	2025
Waiting (0+ years)	0	0	0	0	n/a	17	11
Beavers (6+ years)	24	24	24	24	24	18	8
Cubs (8+ years)	31	34	36	35	35	15	9
Scouts (10+ years)	29	33	35	36	35	8	26
Totals	84	91	95	95	94	58	54

Figures submitted to the Scout Association in the Annual Census are given below.

Activities

Beaver, Cub and Scout sections all ran a full programme. Topics covered included:

- Beavers
 - Scouting values, growing sunflowers, shoelaces and other knots, laser obstacle course, wide games in the park, road safety, soft archery, litter pick, tree recognition, team games. Leadership, emergency aid, sports day, exploring, have fun with science, communicator (breaking codes and making phone calls), making space craft, understanding the stars, Circus skills, making Christmas gifts, safety in the home, Lunar New Year, Health & Fitness (food & exercise), pancakes, marshmallow towers, global issues (water, endangered animals & recycling) and a bug hunt.
- Cubs
 - Pitching tents, cooking on wood, litter pick, tree recognition, rounders in the park, emergency aid, navigation & a hike in Richmond Park, athletics in the park, wide games, a water fight, rope making, kabaddi & other crazy sports, archery, artist badge (various forms of creative arts), countryside code, team building, problem solving, DIY (making a morse code key), circus skills, a Christmas party, air-rifle shooting,



home skills, Lunar New Year, Scientist, pancakes, community map, map reading, a treasure hunt in local streets, knots & lashings

- Scouts
 - Teamwork, how to run a patrol camp, DIY skills (plumbing, electrical, woodwork, &c), navigation exercise on Wimbledon Common, Scouting in Wales, wide games, Alphabet photoshoot, light-weight expedition skills, camp gadgets, bean can challenge (make a boat from recycling which will support a can of beans), a water fight, archery, making cord from nettles, shelter building and other survival skills, pumpkin carving, trampolining, cooking on wood fires, acting skits on Scouting values, a Christmas party, understanding and using artificial intelligence, a treasure hunt in local roads, Lunar New Year, radio controlled car obstacle courses, pancakes, climbing, nerf gun wars, the Kung Fu Panda guide to video production, air rifle shooting, international cookery.
- Camps
 - The Scout Group held its first Family Camp for several years in May 2024. This was hugely successful with over 100 adults and children attending at some point over the weekend and 85 camping overnight.
 - Beavers enjoyed Group Family Camp, a Fun Day and an autumn one-night sleepover indoors at Polyapes (a local camp site).
 - Cubs have enjoyed a 2-night Pack holiday indoors at Broadstone Warren in the autumn. Their Summer Camp was substituted by Group Family Camp.
 - Scouts also participated in Group Family Camp. Summer Camp was on the south coast in Dorset and included abseiling, crate stacking, raft building, kayaking, a light-weight expedition/ incident hike, sailing and low ropes. Autumn camp was at Broadstone Warren where Scouts built their own survival shelters and slept in them overnight. Spring Camp returned to Bentley Copse and included a night exercise.

Leadership

The Group now has 4 adults helping in the Beaver section, 8 in the Cub section and 6 in the Scout section. The Group Scout Leader is playing an active role in all sections. There are additionally 3 Young Leaders in the Beaver Section, 3 in Cubs and 2 in Scouts.

The Scout Association recently radically changed its approach, making it far easier for adults to volunteer for a wide range of roles in Scouting. To sustain its success the Scout Group needs to find adults from within the existing leadership teams (or outside them) prepared to become the leader in charge of the section. If anyone can think of anyone to help out in this regard please contact us.

The Scout Group is lucky to have a strong and enthusiastic Trustee Board which is a huge support to leaders.



Equipment

The Group has continued to invest in renewing its camping and activity equipment. This year money has been spent on sleeping tents, expedition stoves, air rifle equipment, and Tilley lanterns as well as other sundry items.

Minibus

The Group minibus and trailer are regularly used and actively maintained. Income exceeds operating expenses with the excess viewed as a contribution toward depreciation. The bus benefits from a ULEZ grace period currently set to end on 24 October 2027.

St James Church

The relationship with the Church is highly valued. It is pleasing to see good attendance at Church Parades: St George's Day Promise Renewal (30), Harvest Festival (26), Remembrance Day (38 plus 28 from 2nd Norbiton), Mothering Sunday (7).

Green Lane Hall

The Scout Group's lease on the Hall expired in May 2019. The Group is hugely grateful and encouraged that the PCC voted unanimously to renew the lease but is frustrated that it remains unfinalised.

Use of the hall has been strong throughout the year sustained primarily by the Nursery and Karate Classes. The Badminton Club stopped using the hall early in 2025 due to low membership. The Scout Group has agreed terms for the hall to be used by a holiday childcare club however commencement has been deferred whilst the operator applies for a startup grant. If successful, this will mean that the hall will be in use throughout all School holidays as well as in term time.

In relation to the year to 31 March 2024 the Scout Group has paid the PCC £8,628 as its share of profit on the hall. In respect of the current year ending March 2025, the amount is slightly lower being £7,845.45.

Trustees have conducted a review of hire fees and negotiated increased rates with all users. This should protect or improve future profitability. The highest rate charged is £30 per hour.

The hall has required little in the way of professional maintenance though repairs have been made by Scout volunteers. It is still intended to replace exterior lights with LED but this will not now happen in the year to March 2025.

Peter Morris



Treasurer's Report - Scout Group Accounts 2024 – 2025

During 2024/25 we saw Group Income reduce slightly as Sections and most of our established hirers of the hall continue to run their regular sessions. However, we did also see a reduction in Group Expenditure, as running costs for the hall (cleaning, utility bills and maintenance) fell.

Consolidated Group Income: £62,922
Consolidated Group Expenditure: £58,417
Surplus: £4,505

Consolidated Group Income: £62,922

A significant contribution to the Group Income is from the hire of the hall which is booked up most nights with regular clubs and classes from local organisations. Also, the Green Lane Nursery use the hall weekdays throughout the school term times. Consequently, income from hall lettings for this year was £33,227.

In addition to income from section activities and hall rental, we also were able to successfully claim for Gift Aid on membership subscriptions and this meant we received £1,933 in Gift Aid this year and continue to make regular claims moving forward.

Fundraising

The Group have also received income from fundraising initiatives. Easyfundraising is a charity shopping site that has partnerships with over 7,000 brands who will donate part of what you spend on their website to a cause of your choice. This year 7th Malden Scout Group have received £18 from Easyfundraising and we would encourage parents to use this website to help us continue generating income in this way.

Another fundraiser that is proving to be both successful and a bit of fun at the same time is our Christmas Trees Sale. We have partnered up with an association which supplies Christmas Trees to Schools and Scout Groups in our area and donates 25% of the proceeds of the sales to the Group. In December many of our parents and children volunteered to sell the Christmas trees on a couple of Saturdays. Although it was a bit chilly, everyone enjoyed getting involved and we ended up raising £405 for the Group.

Also, in March the 7th Malden Scout Group held our second Ceilidh following the success of last year's event. Once again, the proved to be a very enjoyable social event for the children and their families as well as raising £118 for the Group.

Consolidated Group Expenditure: £58,417

Group Expenditure reduced in 2024/2025 compared to costs of 62,443 last year and I am pleased to report that approximately £12,380 of this is directly attributable to Group Meetings, Camps and Activities as well as approximately £2,317 for the



purchase of new equipment to support these activities' including sleeping tents, expedition stoves, air rifle equipment, and Tilley lanterns.

Ongoing maintenance and regulatory servicing costs were to quite low this year: £1,397. The introduction of Working Parties to assist with some of the maintenance has helped reduce costs as well as be an opportunity for a wider group of parents and volunteers to participate in a Scout related activity – please look out for the next Working Party Event!

The Utility costs this year, including cleaner costs, totalled £13,651, which is a small reduction from £14,765 for last year, which is very gratifying as we all face costs pressures from rising energy bills.

The Scout Group do not own the Green Lane Scout Hut; it is the property of St. James Church. We have an arrangement with the church whereby any profits generated from the hire of the hall are shared equally between ourselves and St. James. This year I am pleased to say that we will be able to pay the PCC £7,865 in profit.

Surplus: £4,505

I am pleased to report that the Group has ended the year with a surplus of £4,505. 7th Malden (St. James) Scout Group remains in a good financial position, closing the year with a total cash funds of £60,523 across the Group. The set of Accounts are presented as a separate document.

Kathryn Donnelly – Scout Group Treasurer

7th Malden (St James) Scout Group (Charity no.303760)

Receipts and payments account

	<small>Year start date</small> 2024		<small>Year end date</small> 2025
For the year from	2024	To	2025

Receipts and payments

	2024/25	2023/24
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	10,680.00	9,520.00
Donations	2.50	-
Legacies	-	-
Gift Aid	1,933.02	1,448.30
Other similar income	-	-
Sub total	12,616	10,968
Grants		
Maintenance grant	-	-
Other grants	-	-
Sub total	-	-
Fundraising events (gross)	1,205.36	
Christmas Tree Sales		1428
Easy Fundraising		111.74
Ceilidh		230
Other fundraising activities	-	-
Sub total	1,205	1,770
Scout hut income		
Hire of building	33,226.88	35,066.00
Hall - Energy (Refund)		618.85
Hire of equipment (Minibus and Trailer)	2,655.38	2,558.77
Events	1,209.00	-
Events - Beavers	877.00	1,320.00
Events - Cubs	2,140.00	5,168.16
Events - Scouts	8,601.69	9,328.12
Meetings - Beavers	11.87	0.00
Meetings - Cubs	6.30	0.00
Meetings - Scouts	3.00	0.00
Other Scout hut income (uniform)	370.00	286.25
Sub total	49,101	54,346
Investment income		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	-	-
Total Gross Income	62,922	67,084
Asset and investment sales, etc.	-	-
Total receipts	62,922	67,084

7th Malden (St James) Scout Group (Charity no.303760)

Receipts and payments account

	Year start date		Year end date
For the year from	2024	To	2025

Receipts and payments

	2024/25	2023/24
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	6,080.00	5,320.00
Youth programme and activities		
Activity Equipment	1,117.90	781.19
Camping Equipment	1,199.43	3,666.49
Admin	405.16	467.79
Bank Fees	692.14	699.72
Events	3,153.70	865.53
Events - Beavers	344.00	1,767.86
Events - Cubs	1,730.58	3,964.96
Events - Scouts	8,322.13	8,060.06
Meetings	373.42	622.00
Meetings - Beavers	516.84	406.66
Meetings - Cubs	753.67	830.80
Meetings - Scouts	1,541.48	1,069.47
Adult support and training		36.00
Hall - Water and Sewerage	2,942.78	38.66
Hall - Electricity and Gas	4,962.29	5,853.34
Hall - Waste		2,621.42
Insurance (Hall)	3,030.94	2,014.82
Cleaning (Hall)	5,203.05	5,746.50
Hall Maintenance - Repairs and Renewals	264.86	1,150.34
Hall Other	1,132.07	1,003.37
Materials and equipment		-
Printing and photocopying		-
Subsidy	82.00	-
Uniforms	2,243.08	2,334.71
AGM and trustee expenses		0.00
Minibus expenses (Including Insurance)	3,032.69	3,818.09
Hall Profit Share	8,628.20	8,388.00
Other costs detail 3		-
Sub total	57,752	61,528
Fundraising expenses		
Christmas Tree Sales	665.00	895.00
Ceilidh		20.00
Other fundraising costs	-	-
Sub total	665	915
Total Gross Expenditure	58,417	62,443
Asset and investment purchases, etc.	-	-
Total payments	58,417	62,443
Net of receipts/(payments)	4,505	4,641
Cash funds last year end	56,018	51,377
Cash funds this year end	£60,523	56,018

7th Malden (St James) Scout Group (Charity no.303760)

Receipts and payments account

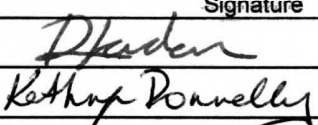
	Year start date		Year end date
For the year from	2024	To	2025

Statement of assets and liabilities at the end of the year

	31st March 2025 Unrestricted funds £	31st March 2024 Unrestricted funds £
Cash funds		
7th Malden Beaver Colony	2,516.83	2,213.90
7th Malden Cub Pack	3,562.03	5,518.83
Cash - Pack		0.00
7th Malden Scout Group	51,927.81	47,068.37
7th Malden Scout Troop	2,516.01	1,216.99
TSA Charity Deposit		
Cash/Floats	-	-
Total cash funds	£60,523	56,018
<small>(agree balances with receipts and payments account)</small>	<small>ok</small>	<small>ok</small>
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	1,000.00	1,775.00
Scouting equipment, furniture etc	30,000.00	12,500.00
Other	-	-
Sub total	31,000	14,275
Liabilities		
Accounts not yet paid	-	-
Rent Accrual	-18,000.00	-15,000.00
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	18,000	15,000
Total net assets	73,523	55,293

Note: Internal charges between the Section and Group Accounts have not been detailed in the above Accounts but are stated for the record as follows:	
Income Total	73,238.70
Expenditure Total	73,238.70
Net Total	0.00

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 2nd June 2025 (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature 	
Kathryn Donnelly	

Print Name ROBERT FARDON KATHRYN DONNELLY	Chair Treasurer



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

7th Malden Scout Group

On accounts for the year ended

31st March 2025

Charity no (if any)

Set out on pages

Pages 1 to 8 of the AGM Accounts

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

20/4/2025

Name:

SORINA SGAUERDET

Relevant professional qualification(s) or body

Independent volunteer examiner - no accountancy qualification

(if any):

N/A

Address:

137A, GRACE HOUSE, KINGSTON ROAD, NEW

MALDEN

KT3 3HX

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Based on the documentation reviewed and the meeting held, the financial records for the 2024-2025 period appear complete accurate and compliant with Scout Group reporting expectations. No financial issues were identified.



SORINA SAUERBREA