

7th Malden (St James) Scout Council

Annual General Meeting

Sunday 23 June 2024
Green Lane Hall KT3 5BX

AGENDA

1. **Introduction and welcome**
2. **Apologies for absence**
3. **Governance topics**
 - a. Approve the minutes of the Annual General Meeting held on 25 June 2023
 - b. Adopt the model constitution from Policy, Organisation and Rules (POR)
 - c. Note the Group's financial year
 - d. Approve appointed and community members of the Group Scout Council
 - e. Agree the number of members that may be appointed to the Trustee Board
 - f. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)
4. **Review of the previous year**
 - a. The Group Lead Volunteer's review of Scouts in the 7th Malden (St James) Scout Group
 - b. Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts
5. **Making appointments**
 - a. Appoint the Group Chair, following recommendation from the open selection process initiated by the Group Trustee Board
 - b. Appoint the Group Treasurer, following recommendation from the open selection process initiated by the Group Trustee Board
 - c. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board
 - d. Appoint the Independent Examiner
6. **Other business**
 - a. Awards

Closing remarks

Minutes of the 7th Malden (St James) Group Scout Annual General Meeting held on Sunday, 25 th June 2023 at 12.30pm	
Present: Matthew Wheeler (Chair), Kathryn Donnelly (Treasurer), Danielle Thompson, Danny Finn, Rob Fardon and Susie Holmes (Parent Trustees), Peter Morris (GSL), Bhavith Nagaria (ASL), Tom Waller (ACSL) plus 23 named adults and 30 children	
Description	Comments
1	<p>Matthew welcomed everyone to the AGM and thanked them for attending including Mother Shavaun, Curate at St James Church.</p> <p>Matthew reflected on another good year for 7th Malden Scout Group and how fortunate we are to have the hall and garden facilities available to us which not only provides a great venue for Scouting but also income from the hire of the hall.</p> <p>Matthew wanted to thank all the people who have helped with activities over the last 12 months: everyone who attended the working party in April, the Leaders for the sections Beavers: Richard, Danny, Lucinda, Layla and Fan; Cubs: Tom and Ian; Scouts: Bhavith, Nathan, Helen and Fan; and of course Peter, our Group Leader. Thank you also to the Executive Committee members supporting the Leaders in overseeing the running of the Group and the hall.</p> <p>Matthew pointed out that the Group only thrives due to its volunteers and asked parents to if they could spare an hour or two, every now and then, to help out. As a parent himself, Matthew recommended parents get involve and enjoy activities like Kayaking and Archery with their children</p> <p>Matthew hoped everyone would enjoy the BBQ and activities after the AGM and formally opened the meeting which then followed the agenda as detailed by the Scout Association</p>
2	Apologies for absence Debbie Humphrey, Anthony Reif, Nathan Bache
3	Acceptance of the minutes of the 2022 AGM Matthew Wheeler proposed/Peter Morris seconded, all approved.
4	Peter welcomed everyone and thanked them for coming. He noted that the smiles on faces of the kids means we are doing well. Also he was pleased to report lots of camps across the section, which is really good to see.

a	Beaver Colony Report Peter Morris, acting Beaver Scout Leader	Peter thanked the leaders and adults who have helped in the Colony in the year; Richard, Danny, Fan, but especially Lucinda who is standing down as the family are moving to Essex. Peter emphasised elements of his report which was taken as read.
b	Cub Pack Report Peter Morris, acting Cub Scout Leader	Peter thanked Ian and Tom who have acted so enthusiastically as leader in the course of the year. He appealed for others to come forward as the Cub Pack is limiting its numbers due to lack of adult leaders. Peter emphasised elements of his report which was taken as read.
c	Scout Troop Report Bhavith Nagaria, Assistant Scout Leader	Bhavith thanked the leaders who have helped in the course of the year, especially Fan and Helen who joined recently. Bhavith emphasised elements of his report which was taken as read.
d	Hall Fabric Report Peter Morris	Peter emphasised elements of his report which was taken as read.
e	Minibus Report Peter Morris	Improved reliability and the ULEZ exemption have given the bus a new lease of life. Several adults volunteered to be drivers in response to an appeal including Jim Payne, Phill Clayton and Steven Bailey.
f	Quartermaster's Report Peter Morris	Peter emphasised elements of his report which was taken as read.
g	Group Scout Leader's Report Peter Morris, Group Scout Leader	Peter emphasised elements of his report which was taken as read.
5	Presentation of Group and Section Accounts Kathryn Donnelly – Scout Group Treasurer	Kathryn talked through her report and accounts. There were no queries from the floor. Matthew thanked Kathryn for all her hard work in both keeping the accounts but also in the management of the hall.

7th Malden (St James) Scout Group Lead Volunteers Report

This report covers the period to 31 March 2024.

Recognition of volunteers

The success of the group is predicated on the selfless contribution of all those who give their time, energy and enthusiasm running activities and helping to support and maintain premises and equipment. New adults are always welcome to join the team whether at weekly meetings, camps and events, or in background roles on the various support teams or the Trustee Board.

Membership

Membership of the Scout Group is effectively at full capacity in all sections with a substantial number of children on the waiting list at all ages. The reduction in waiting list is due to a change in policy (regular checks that young people are still interested).

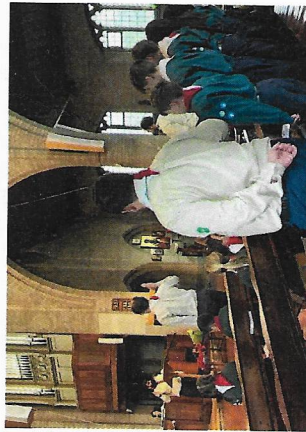
Figures submitted to the Scout Association in the Annual Census are given below.

Section	Youth Membership (January)				Maximum	Waiting List	
	2021	2022	2023	2024		2023	2024
Waiting (0+ years)	0	0	0	0	n/a	17	17
Beavers (6+ years)	21	24	24	24	24	30	18
Cubs (8+ years)	32	31	34	36	35	37	15
Scouts (10+ years)	22	29	33	35	36	12	8
Totals	75	84	91	95	95	96	58

Activities

Beaver, Cub and Scout sections all ran a full programme. Topics covered included:

- Beavers
 - Scouting values, team work, gardening, Home skills, micro pioneering, Global issues (Fairtrade & endangered animals), litter pick, map reading & navigation, money management, den building, bridge building, fimo poppies (Remembrance Day), wide games, soft archery, Teddy Bear Hospital, morality plays, mince pie cooking, air activities, lego problem solving, Emergency Aid.
- Cubs
 - St George's Day & scout values, Crystal Maze (Problem solving), air activities, archery, communication, local knowledge & history, map reading & navigation, water games, team leading, diet & exercise, wide games, poetry, cooking (burgers, pancakes, international meals, fudge), bridge building, team work, Christmas craft & gift making, St Andrew's Day, knots, air rifle shooting, Founder's Day (Scouting values), international festivals (Ramadan), global issues (water sanitation).
- Scouts



6	Nomination of Group Chairman	Peter Morris nominated Matthew Wheeler. All approved
7	Election of Group Secretary & Treasurer	Matthew Wheeler nominated Debbie Humphrey (Secretary) and Kathryn Donnelly (Treasurer), seconded by Peter Morris, all approved.
8	Meeting's Nominations to Executive Committee	Matthew Wheeler nominated Rob Fardon and Susie Holmes, seconded by Peter Morris, all approved. Following an appeal for additional parent members Phil Clayton and Helen Christie volunteered and were approved as members.
9	Section Leaders seeking ex-officio Executive membership	Bhavith Nagaria
10	GSL's Nominations to Executive Committee	Nathan Bache (ASL)
11	Appointment of Group Independent Examiner	Following the meeting Phill Clayton volunteered to be Group Independent Examiner.
12	Awards	None
13	Other business a. Group Constitution	The Scout Association requires groups to adopt a formal constitution. A constitution considered to be an ideal format was discussed at the AGM and all were happy to adopt the constitution.
14	Closing remarks	Matthew closed the meeting by reiterating all the exciting activities available to the kids: Archery, kayaking, rifle practise, Scouts camps (Spring, Summer, Autumn, Winter), Navigation training and night camps.
	AGM Finishing time	13:36

- o Lightweight expedition skills, roller coaster tycoon (pioneering), life skills, team leading, air rifle shooting, sedan chair racing (pioneering), navigation exercise (Wimbleton Common), fire lighting, water games, games in the park, cooking competition, wide games, spaghetti towers, cooking (fudge, burgers, 2 course meals), robot wars, Christmas craft & gifts, Emergency Aid, disability awareness, patrol camp skills, international cooking, modelling, archery.
- Camps
 - o Beavers have enjoyed spring and autumn one-night sleepovers indoors at Walton Firs and Polyapes (local camp sites).
 - o Cubs have enjoyed a 2-night Pack holiday indoors at Walton Firs in the autumn. They also camped at Tolmers in Hertfordshire for 4 nights including a visit to the RAF Museum at Hendon plus canoeing, climbing, shelter building, archery and an incident hike.
 - o Senior Scouts again wild camped on Dartmoor in May, this time near Okehampton. Summer Camp was in the Peak District and included high ropes, archery, karting, canoeing, a lightweight expedition, natural rock climbing and low ropes. Autumn camp was at Broadstone Warren allowing access to natural rock climbing on local sandstone. Spring Camp returned to Bentley Copse and included a night exercise.

Leadership

The Group now has 4 adults helping in the Beaver section, 4 in the Cub section and 4 in the Scout section. The Group Scout Leader is playing an active role in all sections. The Beaver and Cub sections also have one and two Young Leaders which is very helpful.

To sustain its success the Scout Group needs to find adults prepared to become uniformed leaders. If anyone can think of anyone to help out in this regard please contact us.



The Scout Group is lucky to have a strong and enthusiastic Trustee Board which is a huge support to leaders.

Equipment

The Group has continued to invest in renewing its camping equipment primarily adding sleeping tents and catering equipment to support the planned Group Family Camp in early May 2024 which is expected to be attended by over 100 people.

Minibus

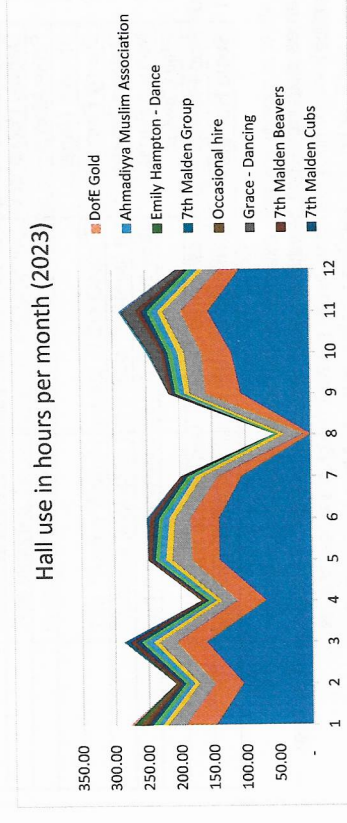
The Group minibus and trailer are regularly used and actively maintained. Income exceeds operating expenses with the excess viewed as a contribution toward depreciation. Trustees are considering whether to take up the Mayor for London scrappage scheme which would pay £9,000 (far more than the value of the bus). This would leave the difficult decision whether or not to replace the bus.

St James Church

The relationship with the Church is highly valued. It is pleasing to see the number of people attending Church Parades are increasing; St George's Day Promise Renewal (40), Harvest Festival (14), Remembrance Day (47 plus 20 from 2nd Norbiton), Mothering Sunday (20).

Green Lane Hall

The Scout Group's lease on the Hall expired in May 2019. The Group is hugely grateful and encouraged that the PCC voted unanimously to renew the lease but is frustrated that it remains unfinalised.



Use of the hall has been strong throughout the year sustained primarily by the Nursery and Karate Classes. The Dance class stopped using the hall early in 2023 when it moved into its own premises.

In relation to the year to 31 March 2023 the Scout Group has paid the PCC £8,388 as its share of profit on the hall. In respect of the current year ending March 2024 the amount is expected to be similar.

In the course of the year the boiler heat exchanger was replaced (this under warranty) and neon light fittings in the store rooms, toilets, kitchen, corridor, porch and back hall have been replaced with LED. It is intended to replace exterior lights with LED in the year to March 2025.

Peter Morris

Group Lead Volunteer

Trustees' Annual Report

For the Period from 1 April 2023 to 31 March 2024

Section A Reference and administration details

Charity name	7 th Maiden (St James) Scout Group
Other names the charity is known by	
Registered charity number	303760
HQ registration number	
Charity's principal address	45 – 47 Green Lane, New Malden, Surrey KT3 5BX

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)"

Trustee Name	Office (if any)	Dates acted if not for whole year
1 Matthew Wheeler	Chair	
2 Kathryn Donnelly	Treasurer	
3 Debbie Humphrey	Secretary	
4 Peter Morris	Group Scout Leader	
5 Bhavith Nagaria		
6 Danny Finn		
7 Helen Christie		
8 Nathan Bache		
9 Phill Clayton		
10 Rob Fardon		
11 Susie Holmes		

"Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)"

Type of advisor	Name	Address

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

Additional information	<p>"The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Trustee Board consists of the Chair, Treasurer and 9 Trustees (including Ex Officio Trustees, and co-opted Trustees) and meets approximately 5 times per year.</p> <p>Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.</p> <p>This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life."</p>
Risk management	<p>The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p>

	<p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions, a profit share arising from the hire of the hall and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 4 to 14, if there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include dual oversight for all payments and comprehensive insurance policies to ensure that insurable risks are covered.</p>
Internal controls	

Section C Objectives and activities

<p>Summary of the objects of the charity set out in its governing document</p>	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live.</p>
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<p>Summary of the main activities in relation to these objects</p>	<p>Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:</p> <ul style="list-style-type: none"> - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise. <p>Weekly meetings, camps and events which deliver the programme defined from time to time by the UK Scout Association</p>
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Additional details of the objectives and activities (optional information but encouraged as best practice)

<p>Further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments <p>Summary of the main activities in relation to these objects</p> <p>Public benefit statement</p>	<p>The Group occasionally covers the cost of Scouting activities for members who cannot afford these on an as needed basis.</p> <p>The Group is solely dependent on the contributions of its volunteers and seeks to recognise these wherever possible and to encourage all associated with the Group to play their part as much as possible.</p> <p>The Group will seek only to accumulate reserves appropriate to ensuring its ability to fulfil its obligations and objectives.</p> <p>Weekly meetings, camps and events which deliver the programme defined from time to time by the UK Scout Association</p> <p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>
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Section D Achievements and performance

Summary of the main achievements of the charity during the year	See Group Scout Leader's report (attached).
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Section E Financial Review

Brief statement of the charity's policy on reserves	<p>Reserves Policy</p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. Group Trustees will discuss the right level of reserves to hold at their next meeting. Expenditure in the year to March 2023 was £65,442 and if all running expenses are excluded £35,626 was spent on Scouting activities.</p> <p>A reserve is also needed to cover potential historic headlease payments to the PCC of St James Church, Bodley Road (currently £15,000).</p>
Quantify and explain any designations	
Details of any funds materially in deficit plus steps to eliminate)	

Further financial review details (optional information)

Additional information, where relevant, about: <ul style="list-style-type: none"> the charity's principal sources of funds (including any fundraising); how expenditure has supported the key objectives of the charity; 	<p>Investment Policy</p> <p>The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.</p>
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- investment policy and objectives;

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)	A Group Family Camp is planned during the early May bank holiday with the intention to give parents more insight into Scouting activities and to further encourage volunteering.
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Section G Declaration

The trustees declare that they have approved the trustees' report above
Signed on behalf of the charity's trustees

Signature(s)	Full name(s)	Position (e.g., Chair, Treasurer, Secretary)

Date:

7th Malden (St James) Scout Group (Charity no.303760)
Receipts and payments account

Year start date	Year end date
01 April 2023	31 March 2024

Receipts and payments

	2023/24	2022/23
Receipts		
Donations, legacies and similar income	9,520.00	9,525.00
Membership subscriptions	-	-
Donations	-	-
Legacies	1,448.30	1,386.38
Gift Aid	-	-
Other similar income	10,968.30	10,911.38
Sub total		
Grants		
Maintenance grant	-	-
Other grants	-	2,620.00
Sub total		
Fundraising events (gross)		
Christmas Tree Sales	1,428.01	2,715.27
Easy Fundraising	111.74	325.29
Ceilidh	230.00	279.97
Other fundraising activities	1,769.75	3,320.53
Sub total		
Scout hut income		
Hire of building	35,066.00	34,453.50
Hall - Energy (Refund)	618.85	-
Hire of equipment (Minibus and Trailer)	2,558.77	2,403.02
Events - Beavers	1,320.00	1,260.00
Events - Cubs	5,168.16	1,515.00
Events - Scouts	9,328.12	8,208.58
Meetings	-	399.00
Meetings - Beavers	-	6.50
Meetings - Cubs	-	7.00
Meetings - Scouts	-	121.52
Other Scout hut income (uniform)	286.25	250.86
Sub total		
Investment income		
Bank interest	-	-
Building Society interest	-	44.71
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total		
Total Gross Income	67,084.20	65,511.60
Asset and investment sales, etc.	-	-
Total receipts	67,084.20	65,511.60

7th Malden (St James) Scout Group (Charity no.303760)
Receipts and payments account

Year start date	Year end date
01 April 2023	31 March 2024

Receipts and payments

	2023/24	2022/23
Payments		
Charitable Payments	5,320.00	4,686.50
Membership subscriptions paid on (National/County/Area/District)	-	-
Youth programme and activities	781.19	1,199.48
Activity Equipment	3,666.49	3,666.49
Camping Equipment	467.79	89.00
Admin	698.72	588.61
Bank Fees	865.53	127.36
Events	1,767.88	721.92
Events - Beavers	-	-
Events - Cubs	3,964.96	1,864.62
Events - Scouts	7,237.89	7,237.89
Meetings	622.00	166.00
Meetings - Beavers	406.66	742.47
Meetings - Cubs	830.83	804.33
Meetings - Scouts	1,069.47	1,213.32
Adult support and training	36.00	-
Hall - Water and Sewerage	38.66	2,818.67
Hall - Electricity and Gas	5,853.34	4,467.56
Hall - Waste	2,621.42	2,383.39
Insurance (Hall)	2,014.82	1,657.79
Cleaning (Hall)	5,746.50	4,844.78
Hall Maintenance - Repairs and Renewals	1,150.34	241.39
Hall Other	1,003.37	3,683.93
Materials and equipment	-	-
Printing and photocopying	-	-
Contribution to camp costs	-	-
Uniforms	2,334.71	494.07
AGM and trustee expenses	-	-
Minibus expenses (including insurance)	3,618.09	3,651.77
Hall Profit Share	8,386.00	10,212.41
Other costs detail 3	-	-
Sub total	61,327.78	55,955.10
Fundraising expenses		
Christmas Tree Sales	895.00	2,066.25
Ceilidh	20.00	16.00
Other fundraising costs	-	-
Sub total	915.00	2,082.25
Total Gross Expenditure	62,442.78	58,037.35
Asset and investment purchases, etc.	-	-
Total payments	62,442.78	58,037.35
Net of receipts/(payments)	4,641.42	7,474.25
Cash funds last year end	51,376.67	43,902.42
Cash funds this year end	56,018.09	51,376.67

7th Malden (St James) Scout Group (Charity no.303760) Receipts and payments account

For the year from	Year start date	To	Year end date
	01 April 2023		31 March 2024

Statement of assets and liabilities at the end of the year

	31st March 2024	31st March 2023
	Unrestricted funds	Unrestricted funds
	£	£
Cash funds		
7th Malden Beaver Colony	2,213.90	2,573.32
7th Malden Cub Pack	5,518.83	4,411.28
Cash - Pack	-	15.00
7th Malden Scout Group	47,068.37	28,976.11
7th Malden Scout Troop	1,216.99	2,428.21
TSA Charity Deposit	-	12,972.75
Cash/Floats	-	-
Total cash funds	56,018.09	51,976.67
(agree balances with receipts and payments account)	ok	ok
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badges stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	1,775.00	1,975.00
Scouting equipment, furniture etc	12,500.00	9,900.00
Other	-	-
Sub total	14,275.00	11,875.00
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	15,000.00	12,000.00
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	15,000.00	12,000.00
Total net assets	55,293.09	51,251.67

Note: Internal charges between the Section and Group Accounts have not been detailed in the above Accounts but are stated for the record as follows:	
Income Total	21,032.00
Expenditure Total	21,032.00
Net Total	-

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 200X (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature _____

Print Name _____
Chair _____
Treasurer _____

Treasurer's Report - Scout Group Accounts 2023 - 2024

During 2023/24 we saw Group Income remain steady as Sections and our established hirers of the hall continue to run their regular sessions. However, we did also see we did increases in Group Expenditure, some of it related to increased running costs of the hall but also due to costs directly related to the Group activity.

Consolidated Group Income: £67,084

Consolidated Group Expenditure: £62,443

Surplus: £4,641

Consolidated Group Income: £67,084

A significant contribution to the Group Income is from the hire of the hall which is booked up most nights with regular clubs and classes from local organisations. Also, the Green Lane Nursery use the hall weekdays throughout the school term times. Consequently, income from hall lettings for this year was £35,066.

In addition to income from section activities and hall rental, we also were able to successfully claim for Gift Aid on membership subscriptions and this meant we received £1,448 in Gift Aid this year and continue to make regular claims moving forward.

Fundraising

The Group have also received income from fundraising initiatives.

Easyfundraising is a charity shopping site that has partnerships with over 7,000 brands who will donate part of what you spend on their website to a cause of your choice. This year 7th Malden Scout Group have received £112 from Easyfundraising and we would encourage parents to use this website to help us continue generating income in this way.

Another fundraiser that is proving to be both successful and a bit of fun at the same time is our Christmas Trees Sale. We have partnered up with an association which supplies Christmas Trees to Schools and Scout Groups in our area and donates 25% of the proceeds of the sales to the Group. In December many of our parents and children volunteered to sell the Christmas trees on a couple of Saturdays. Although it was a bit chilly, everyone enjoyed getting involved and we ended up raising £533 for the Group.

Also, in March the 7th Malden Scout Group held our second Ceilidh following the success of last year's event. Once again, the proved to be a very enjoyable social event for the children and their families as well as raising £210 for the Group.

Consolidated Group Expenditure: £62,443

Group Expenditure increased in 2023/2024, but I am pleased to report that approximately £17,500 of this is directly attributable to Group Meetings, Camps and Activities as well as approximately £4,450 for the purchase of new equipment to support these activities.

Ongoing maintenance and regulatory servicing costs were to £2,154 including the purchase of compost bins for the garden and replacement LED lighting for the Hall.

The Utility costs this year, including cleaner costs, totalled £14,260. We have seen increases in our energy, waste and cleaning bills. The Gas contract was renewed in October 2023 which introduced a higher cost tariff and we have seen our overall gas and electricity costs increase by 31% compared to last year.

To help address these increases, the Executive Committee have written to our regular hall hirers to advise that we may have to introduce an Energy Levy of £2 per hour. We have resisted imposing the levy until now but this is currently under review and we will be notifying our hirers in due course.

The Scout Group do not own the Green Lane Scout Hut; it is the property of St. James Church. We have an arrangement with the church whereby any profits generated from the hire of the hall are shared equally

5.4 Constitution for a Scout Group

5.4.1 Preamble

This constitution describes the role, membership and operation of the Group Scout Council, and the Group Trustee Board.

In the interest of openness, especially for new members of the Group Scout Council, the Group Scout Council should re-adopt their constitution at each Annual General Meeting (AGM).

Apart from use at the Group AGM, this constitution must always be used in the context of 5.1, 5.2, 5.3 and 5.7.

5.4.2 Charitable objects

5.4.2.1 [Rule 1.1 of The Scout Association Policy, Organisation and Rules]

Our purpose is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

5.4.3 The Group Scout Council and the Group Trustee Board

5.4.3.1 The Group Scout Council has a governance role for the charity and, in particular, makes Group Trustee Board appointments other than ex officio and co-opted appointments (see Rule 5.4.5.2.c).

5.4.3.2 The Group Trustee Board is responsible for the governance of the charity. Although the Group Trustee Board is responsible for the charity, it is accountable to the Group Scout Council.

5.4.3.3 The Group Scout Council has no Trustee responsibilities.

5.4.4 The Group Scout Council – membership

5.4.4.1 Membership of the Group Scout Council does not provide any membership status of the Scouts.

5.4.4.2 Group Scout Council membership

a) The ex officio members of the Group Scout Council are members by virtue of their role in The Scouts:

- all adult members of the Group – see Group roles listed in the Chapter 16 Roles Table of The Scout Association's Policy, Organisation and Rules
- all Patrol Leaders of the Troop(s) in the Group
- all parents or carers of Squirrels, Beavers, Cubs and Scouts in the Group

between ourselves and St. James. This year I am pleased to say that we will be able to pay the PCC £8,628.20 in profit.

Surplus: £4,641

I am pleased to report that the Group has ended the year with a surplus of £4,641. 7th Malden (St. James) Scout Group remains in a good financial position, closing the year with a total cash funds of £56,018 across the Group.

The set of Accounts are presented as a separate document.

Kathryn Donnelly – Scout Group Treasurer

- all Explorers, if so stated in a Partnership Agreement between the Unit, the Group and the District
 - all parents and carers of Explorers, if so stated in a Partnership Agreement between the Unit, the Group and the District
 - the Sponsoring Authority, where there is one, or its nominee
 - the District Commissioner
 - the District Chair
- b) The **appointed** members of the Group Scout Council are other supporters of the Group appointed by the Group Scout Council on the recommendation of the Group Scout Leader and the Group Trustee Board. The number of appointed members must not exceed the number of ex officio Group Scout Council members (see also (f) below). A Group Scout Council does not need to have any appointed members.
- c) The **community** members of the Group Scout Council are representatives of the local community appointed because of their role rather than by their name. For example local headteachers, or Parish Council members. They are appointed by the Group Scout Council on the recommendation of the Group Scout Leader and the Group Trustee Board. The number of community members must not exceed the number of ex officio Group Scout Council members (see also (f) below).
- d) The County Commissioner has the right of attendance at each Group Scout Council meeting in the County.
- e) Membership of the Group Scout Council ends when the:
- member resigns
 - member no longer qualifies as a member of the Group Scout Council
 - Group Scout Council is dissolved
 - Group Scout Council membership is terminated by UK Headquarters following a recommendation by the Group Trustee Board.
- f) The total number of appointed and community members of a Group Scout Council must not exceed the number of ex officio members.
- g) Appointed members of a Group Scout Council must each have a fixed period for their appointment of not more than three years. Subsequent reappointments are permitted.
- h) Community members of a Group Scout Council are initially appointed for a term of one year, though they may be renewed annually at the AGM.

- i) Group Trustee Board administration (see 5.4.7.9) must ensure that appointed Group Scout Council Members are recorded locally in the minutes of the Group Scout Council meeting which appoints them (normally the AGM). Scout Council members (whether ex officio or appointed or community) must not be recorded as Scout Council Members on The Scout Association's membership system.

5.4.5 Group Scout Council – Annual General Meeting

Each Group Scout Council must hold an Annual General Meeting (AGM) within six months of the end of the Group's financial year. Groups should give 4 weeks' notice of the date of the AGM.

5.4.5.2 The AGM must:

- a) Undertake governance oversight by
- approving the minutes of the previous Group AGM
 - adopting (or re-adopting) the constitution of the Scout Group charity (see Rule 5.3) of The Scout Association Policy, Organisation and Rules
 - noting the dates of charity's financial year
 - approving appointed and community members of the Group Scout Council
 - agreeing the maximum total number of members of the Group Trustee Board (this is one number representing the total of ex officio, appointed and co-opted members)
 - agreeing the quorum for future meetings of the Group Scout Council
- b) Review the previous year by
- receiving from the Group Scout Leader an overview of the past 12 months of activity in the Group
 - receiving and considering the Group Trustees' Annual Report and the annual statement of accounts approved by the Group Trustee Board.
- Before the AGM, the accounts must have completed their examination by an appropriate auditor, independent examiner, or scrutineer (see 5.7.3). This must include the formal report prepared by the auditor, independent examiner, or scrutineer.

- c) Make appointments
- appoint a Chair of the Group Trustee Board, following recommendation from the selection process initiated by the Group Trustee Board. Vacancies for Chair only occur at the end of their period of appointment (for example, a Chair may have been appointed for three years and so does not need to be re-appointed after years 1 and 2).
 - appoint a Treasurer of the Group Trustee Board, following recommendation from the selection process initiated by the Group Trustee Board. Vacancies for Treasurer only occur at the end of their period of appointment (for example, a Treasurer may have been appointed for three years and so does not need to be re-appointed after years 1 and 2).
 - appoint other members of the Group Trustee Board, following recommendations from the selection process initiated by the Group Trustee Board. Vacancies for appointed Trustees only occur at the end of their period of appointment (for example, each Trustee may have been appointed for three years and so does not need to be re-appointed after years 1 and 2).
 - approve the appointment of any Group Presidents or Group Vice Presidents, and note current appointees (if any)
 - appoint (or re-appoint) an auditor, independent examiner or scrutineer as required

5.4.5.3 Following each AGM, the Group Trustee Board administration must ensure that:

- All appointed Trustees are recorded on the membership system, as required by Rule 16.2.2 of The Scout Association Policy, Organisation and Rules
- the Group Trustees' Annual Report and Accounts, including the formal report prepared by the auditor, independent examiner, or scrutineer are filed as described in Rule 5.7 of The Scout Association Policy, Organisation and Rules

It is good practice for the new Group Trustee Board to verify the draft Minutes of the AGM at their first meeting following the AGM, even though the minutes cannot be formally approved until the charity's next AGM.

5.4.6 Group Trustee Board - purpose ^{sv}

The Group Trustee Board is a team of volunteers who work together, as charity Trustees, to make sure the Scouts is run safely and legally. At the heart of their role is a focus on strategy, performance and assurance.

Effective Trustee support helps other volunteers run the Scout programme that gives young people skills for life.

5.4.6.1 Members of the Group Trustee Board must act collectively as charity trustees of their Scout Group, and in the best interests of the charity's members.

5.4.6.2 Governance roles must be distinct to help manage conflicts of interest. This means that the roles of Group's Chair and Treasurer must be kept separate and be done by two different people.

5.4.6.3 The Group Trustee Board must act in the charity's best interests, acting with reasonable care and skill and take steps to be confident that:

- The charity is:
 - well managed
 - carrying out its purposes for the public benefit
 - complying with the charity's governing document and the law
 - managing the charity's resources responsibly
 - the charity is operating compliant with POR and the local charity regulator, including effective management of each of the Key Policies listed in Chapter 2 of The Scout Association Policy, Organisation and Rules.
 - young people are meaningfully involved in decision making at all levels
 - the Group has sufficient resources (funds, people, property and equipment) available to meet the planned work of the Group including delivery of the high quality programme and resource requirements of the training programme (Rule 4.2.2 of The Scout Association Policy, Organisation and Rules)
- The Group Trustee Board members must themselves collectively:
- develop and maintain a risk register, including putting in place appropriate mitigations
 - ensure that the Group's finances are properly managed, including development and maintenance of appropriate budgets to support the work of the Group

5.4.6.4

- c) maintain and manage:
- a reserves policy for the charity including a plan for use of reserves outside the 'minimum'
 - an investment policy for the charity
 - a public benefit statement for the charity
- d) ensure that people, property and equipment are appropriately insured, and that any property and equipment owned or used by the Group is properly protected and maintained
- e) ensure the appointment and management and operation of any sub-committees, including appointing a Chair to lead the sub-committee. This should normally be one of the Group's Trustees.
- f) ensure that effective administration is in place to support the work of the Group Trustee Board
- g) appoint any co-opted members of the Group Trustee Board
- h) ensure transparency of operation, including:
- prepare and approve the Annual Accounts and arrange their examination by an auditor, independent examiner or scrutineer (as appropriate) and as appointed by the Group Scout Council at their AGM
 - prepare and approve the Group Trustees' Annual Report (which must include the Annual Accounts and include the report from the auditor, independent examiner or scrutineer)
 - present the approved Group Trustees' Annual Report and Annual Accounts to the Group Scout Council for their consideration at the Group's AGM
 - following the Group AGM, ensure that a copy of the Group Trustees' Annual Report and Accounts is sent to the District Trustee Board administration (see 5.4.7.9) and, if the Group is a registered charity, is filed with the appropriate charity regulator (if the regulator's rules require it).
- i) take responsibility for the Group's adherence to Data Protection Legislation recognising that, dependent on circumstances, it will at different times act as a Data Controller and as a Data Processor
- j) individually and collectively maintain confidentiality regarding appropriate Group Trustee Board business

- k) put in place annually an open and transparent selection process to recommend to the Group Scout Council appropriate members to be appointed members of the Group Trustee Board, including Chair and Treasurer. Vacancies for appointed Trustees only occur at the end of their period of appointment (for example, a Trustee may have been appointed for three years and so does not need to be re-appointed or re-selected after years 1 and 2).
- l) where staff are employed:
- act as a responsible employer in accordance with the Scouts' values and relevant legislation
 - ensure that effective line management is in place for each employed staff member and that these are clearly established and communicated
 - ensure that appropriate specific personnel insurance is in place
- 5.4.6.5 A Group Trustee Board may create sub-committees it deems necessary to support its governance function. The Group Trustee Board must ensure that for any sub-committee it appoints:
- a) its purpose is governance-focused and not operational
 - b) its members are agreed and approved by the Group Trustee Board
 - c) the Group Trustee Board Chair is an ex officio member
 - d) the Group Scout Leader is an ex officio member
- 5.4.6.6 Sub-committee members are not Trustees unless they are already members of the appointing Group Trustee Board.
- 5.4.6.7 All sub-committee members must be recorded on the membership system.
- 5.4.7 Group Trustee Board - membership**^{sv}
- 5.4.7.1 Subject to the conflict of interest rules (see Chapter 16 and the definition of 'conflict of interest' in the Definitions Chapter), a Trustee may be a member of more than one Trustee Board.
- 5.4.7.2 A Group Trustee Board should comprise a maximum of 12 Trustees (the total of all ex officio, appointed and co-opted Trustee categories), with a minimum of five Trustees. The maximum number of Trustees should be agreed by the Group Scout Council at its AGM.
- 5.4.7.3 Each ex officio, appointed and co-opted member of the Group Trustee Board is a charity Trustee of the Group.

People invited to attend a meeting of the Group Trustee Board, or with right of attendance, may be present at the meeting but are not charity Trustees and have no voting rights.

5.4.7.4 Certain people are disqualified from being charity trustees by virtue of the Charities Acts.

5.4.7.5 Some Groups may also need to register as a charity (See Rule 13.1.2 of The Scout Association Policy, Organisation and Rules).^{sv}

If registered, the Group's registration number must be recorded on the membership system.

Groups must not use any other charity number than their own.

5.4.7.6 All Trustees must complete learning as specified in Rule 16.2.1, 16.2.3, 16.2.4 of The Scout Association Policy, Organisation and Rules and the Chapter 16 Roles Table of The Scout Association Policy, Organisation and Rules.

5.4.7.7 It is good practice for a Group Trustee Board, and any sub committees, to have at least two Trustees aged between their 18th and 25th birthdays.

5.4.7.8 Each Group Trustee Board requires effective administration. The administration may be provided by one or more persons as appropriate to the Group.

5.4.7.9 The selection processes leading to appointment of Group Trustees must include a rigorous and transparent selection process, which includes advertising vacancies widely.

5.4.7.10 The members of the Group Trustee Board are:
a) The Group Scout Leader is an ex officio member of the Group Trustee Board.^{sv}

There is only one ex officio Trustee role for a Group Scout Leader, so where there are joint role holders for Group Scout Leader, the role holders must decide, in discussion the Group Chair, which of them will be the ex officio Trustee. However, each Group Scout Leader role holder must be eligible to be a Trustee (as specified in 16.1.1.5 of The Scout Association Policy, Organisation and Rules).

b) The Group Trustee Board must initiate a selection process to propose a Group Chair to the Group Scout Council for appointment at their AGM. Vacancies for the role of Group Chair only occur at the end of their period of appointment (for example, a Chair may have been appointed for three years and so does not need to be re-appointed or re-selected after years 1 and 2).

The proposal from the Trustee Board is received by the Scout Council at their AGM. The proposal from the Trustee Board does not require seconding by a member of the Scout Council. The action of the Scout Council is to approve (or not) the proposed name from the Trustee Board.

c) The Group Trustee Board must initiate a selection process to propose a Group Treasurer to the Group Scout Council for appointment at their AGM. Vacancies for the role of Group Treasurer only occur at the end of their period of appointment (for example, a Treasurer may have been appointed for three years and so does not need to be re-appointed or re-selected after years 1 and 2).

The proposal from the Trustee Board is received by the Scout Council at their AGM. The proposal from the Trustee Board does not require seconding by a member of the Scout Council. The action of the Scout Council is to approve (or not) the proposed name from the Trustee Board.

d) The appointed members of a Group Trustee Board are persons appointed by the Group Scout Council at the Group's AGM. This should follow a selection process initiated and overseen by the Group Trustee Board. Vacancies for the role of Trustee only occur at the end of their period of appointment (for example, a Trustee may have been appointed for three years and so does not need to be re-appointed or re-selected after years 1 and 2).

The proposal from the Trustee Board is received by the Scout Council at their AGM. The proposed name(s) from the Trustee Board do not require seconding by a member of the Scout Council. The action of the Scout Council is to approve (or not) the proposed name(s) from the Trustee Board.

e) The co-opted members of a Group Trustee Board are persons co-opted annually by the Group Trustee Board. They are not appointed by the Group Scout Council at its AGM. The number of co-opted members must not exceed the actual number of appointed Trustees (excluding Chair and Treasurer).

f) The District Commissioner, the District Chair and the County Commissioner each have the right of attendance at meetings of each of the Group Trustee Boards in the Districts in the County.

g) The Sponsoring Authority, or its nominee, has right of attendance at a Group Trustee Board.

5.4.7.11 Term limits for Trustees are specified in POR rule 5.3.1.6.

- 5.4.7.12** If a Trustee Board Chair or Treasurer resigns, then Rule 16.6.3 of The Scout Association Policy, Organisation and Rules must be followed.
- 5.4.8** **Group Scout Council - Conduct of meetings**
- 5.4.8.1** The Group Scout Council meets at their AGM (see Rule 5.4.5). It would be unusual for there to be additional meetings of the Group Scout Council.
- 5.4.8.2** A Group Scout Council meeting should normally be convened with at least four week's notice. A meeting may be convened on shorter or no notice with the agreement of at least three quarters of the members of the Group Trustee Board.
- 5.4.8.3** Group Scout Council meetings are chaired by the Group Chair. If the Group Chair is unable to be present, the Group Chair may appoint a delegate to chair a meeting of the Group Scout Council subject to such appointment being approved at the start of the meeting by a majority of the Group Scout Council members present.
- 5.4.8.4** Only Group Scout Council members, as defined in Rule 5.4.4, may vote in Scout Council meetings.
- 5.4.8.5** The quorum for a Group Scout Council meeting is agreed by the Group Scout Council at their AGM (see 5.4.5.2).
- 5.4.8.6** If there is no quorum present at a meeting of the Group Scout Council, the meeting must be closed and reconvened at the earliest available opportunity. Decisions are made by a majority of votes cast by those present at the meeting. In the event of an equal number of votes being cast on either side, the Chair does not have a casting vote and the matter is taken not to have been carried.
- 5.4.8.7** In order to discharge their responsibilities, the Group Scout Council may meet by video conference as well as, or instead of, face to face when agreed by the Group Chair. The Group Scout Council must not 'meet' using any indirect process, such as email.
At any meeting which is not fully in person, there must be an online poll or other electronic method of counting votes.
- 5.4.8.8** All meetings of the Group Scout Council, whether face-to-face or otherwise, must be properly recorded and minuted.
- 5.4.9** **Group Trustee Board - Conduct of meetings**
- 5.4.9.1** Meetings of the Group Trustee Board should be convened on at least two weeks' notice. Meetings may be convened on shorter or no notice with the agreement of at least half of the members of the Group Trustee Board.

- 5.4.9.2** Group Trustee Board meetings are chaired by the Group Chair. If the Group Chair is unable to be present, they may appoint a delegate to chair a meeting of the Group Trustee Board subject to such appointment being approved at the start of the meeting by a majority of the members present at the meeting.
- 5.4.9.3** Only members of a Group Trustee Board as defined in Rule 5.4.7 may vote in its meetings.
- 5.4.9.4** The quorum for a meeting of a Group Trustee Board is one third of the Trustees (ex officio plus appointed plus co-opted) plus one.
If there is no quorum present at a meeting of the Group Trustee Board, the meeting must be closed and reconvened at the earliest opportunity.
- 5.4.9.5** In the case of a sub committee of the Group Trustee Board, the quorum for each sub committee must be set by the Group Trustee Board, based on the size of the sub committee and the complexity of its task(s).
- 5.4.9.6** Decisions are made by a majority of votes cast by those present at the meeting. In the event of an equal number of votes being cast on either side, the meeting Chair does not have a casting vote and the matter is taken not to have been carried.
- 5.4.9.7** In order to discharge their responsibilities, the Group Trustee Board may meet by telephone or video conference as well as face to face when agreed by the Group Chair. This includes 'hybrid' meetings, where some members are present at an agreed meeting place and others join by telephone or video.
- 5.4.9.8** Where urgent matters arise between scheduled meetings of the Group Trustee Board and if it is not practicable to convene a meeting of the Group Trustee Board then an electronic voting method (such as email) is allowed for decision making of the Group Trustee Board when deemed appropriate by the Group Chair. In such circumstances, at least 75% of the members of the Group Trustee Board must approve the decision, and the outcome of the voting must be reported at, and recorded in the minutes of, the next Group Trustee Board meeting.



7th Malden (St James) Scout Group (Charity no.303760)

Receipts and payments account

	Year start date		Year end date
For the year from	2023	To	2024

Receipts and payments

	2023/24	2022/23
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	9,520.00	9,525.00
Donations	-	-
Legacies	-	-
Gift Aid	1,448.30	1,386.38
Other similar income	-	-
Sub total	10,968	10,911
Grants		
Maintenence grant	-	-
Other grants	-	2,620.00
Sub total	-	2,620
Fundraising events (gross)		
Christmas Tree Sales	1428	2,715.27
Easy Fundraising	111.74	325.29
Ceilidh	230	279.97
Other fundraising activities	-	-
Sub total	1,770	3,321
Scout hut income		
Hire of building	35,066.00	34,453.50
Hall - Energy (Refund)	618.85	0.00
Hire of equipment (Minibus and Trailer)	2,558.77	2,403.02
Events - Beavers	1,320.00	1,250.00
Events - Cubs	5,168.16	1,515.00
Events - Scouts	9,328.12	8,208.58
Meetings	-	399.00
Meetings - Beavers	0.00	6.50
Meetings - Cubs	0.00	7.00
Meetings - Scouts	0.00	121.52
Other Scout hut income (uniform)	286.25	250.86
Sub total	54,346	48,615
Investment income		
Bank interest	-	44.71
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	-	45
Total Gross Income	67,084	65,512
Asset and investment sales, etc.	-	-
Total receipts	67,084	65,512

7th Malden (St James) Scout Group (Charity no.303760)

Receipts and payments account

	Year start date		Year end date
For the year from	2023	To	2024

Receipts and payments

	2023/24	2022/23
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	5,320.00	4,686.50
Youth programme and activities		
Activity Equipment	781.19	1,199.48
Camping Equipment	3,666.49	1,840.64
Admin	467.79	89.00
Bank Fees	699.72	588.61
Events	865.53	127.36
Events - Beavers	1,767.86	721.92
Events - Cubs	3,964.96	1,881.82
Events - Scouts	8,060.06	7,237.89
Meetings	622.00	166.00
Meetings - Beavers	406.66	742.47
Meetings - Cubs	830.80	804.33
Meetings - Scouts	1,069.47	1,213.32
Adult support and training	36.00	0.00
Hall - Water and Sewerage	38.66	2,818.67
Hall - Electricity and Gas	5,853.34	4,467.56
Hall - Waste	2,621.42	2,383.39
Insurance (Hall)	2,014.82	1,657.79
Cleaning (Hall)	5,746.50	4,844.78
Hall Maintenance - Repairs and Renewals	1,150.34	241.39
Hall Other	1,003.37	3,883.93
Materials and equipment	-	-
Printing and photocopying	-	-
Contribution to camp costs	-	-
Uniforms	2,334.71	494.07
AGM and trustee expenses	0.00	0.00
Minibus expenses (Including Insurance)	3,818.09	3,651.77
Hall Profit Share	8,388.00	10,212.41
Other costs detail 3	-	-
Sub total	61,528	55,955
Fundraising expenses		
Christmas Tree Sales	895.00	2,066.00
Ceilidh	20.00	16.00
	-	-
Other fundraising costs	-	-
Sub total	915	2,082
Total Gross Expenditure	62,443	58,037
Asset and investment purchases, etc.	-	-
Total payments	62,443	58,037
Net of receipts/(payments)	4,641	7,474
Cash funds last year end	51,377	43,902
Cash funds this year end	56,018	51,377

7th Malden (St James) Scout Group (Charity no.303760)

Receipts and payments account

	Year start date		Year end date
For the year from	2023	To	2024

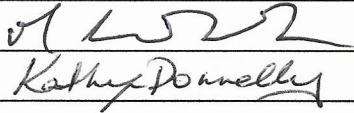
Statement of assets and liabilities at the end of the year

	31st March 2024 Unrestricted funds £	31st March 2023 Unrestricted funds £
Cash funds		
7th Malden Beaver Colony	2,213.90	2,573.32
7th Malden Cub Pack	5,518.83	4,411.28
Cash - Pack	0.00	15.00
7th Malden Scout Group	47,068.37	28,976.11
7th Malden Scout Troop	1,216.99	2,428.21
TSA Charity Deposit		12,972.75
Cash/Floats	-	-
Total cash funds	56,018	51,377
(agree balances with receipts and payments account) ok		
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	1,775.00	1,975.00
Scouting equipment, furniture etc	12,500.00	9,900.00
Other	-	-
Sub total	14,275	11,875
Liabilities		
Accounts not yet paid	Rent Accrual -15,000.00	-12,000.00
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	- 15,000	- 12,000
Total net assets	55,293	51,252

Note: Internal charges between the Section and Group Accounts have not been detailed in the above Accounts but are stated for the record as follows:	
Income Total	21,032.00
Expenditure Total	21,032.00
Net Total	0.00

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on the 18th September 2024 (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature



Print Name

MATTHEW WHEELER Chair

KATHRYN DONNELLY Treasurer



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
7th Malden (St James) Scout Group

**On accounts for the year
ended**

March 2024

**Charity no
(if any)**

303760

Set out on pages

1-3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

7/1/25

Name:

NATALIE BECKETT

**Relevant professional
qualification(s) or body
(if any):**

Address:

2 CHURCHFIELD COTTAGES, CHALDEC
LANE, SIDLESHAM. PO20 7RJ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]