



***7th Malden (St. James') Scout Group
Annual Reports and Accounts
For the year April 2022 to March 2023***

***To be presented at the Annual General Meeting at
12:30 Sunday 25th June 2023
At Green Lane Hall, KT3 5BX***

7th Malden (St. James') Scout Group

Annual General Meeting

25th June 2023

Agenda

1. Welcome and Report by the Group Chairman
2. Apologies for absence
3. Acceptance of the minutes of the 2022 AGM
4. Presentation and Acceptance of the Group Annual Reports:
 - a. Beaver Colony Report
 - b. Cub Pack Report
 - c. Scout Troop Report
 - d. Hall Fabric Report
 - e. Minibus Report
 - f. Quartermaster's Report
 - g. Group Scout Leader's Report
5. Presentation of Group and Section Accounts
6. Nomination of Group Chairman
7. Election of Group Secretary & Treasurer
8. Meeting's Nominations to Executive Committee
9. Section Leaders seeking ex-officio Executive membership
10. GSL's Nominations to Executive Committee
11. Appointment of Group Independent Examiner
12. Awards
13. Other business
 - a. Group Constitution
14. Closing remarks

Group Chair's Welcome and Annual Report 2022-2023

Welcome to this AGM and thank you for attending. Welcome to our guests from the Church and District.

Time flies and here we are reflecting on the last 12 months of Scouting in 7th Malden.

It's been another great year with lots of activities for our children, in particular, here in this hall and the garden. I was reflecting on how fortunate we are to have the hall and garden. It provides us with income from hires as well as being the base for Scout meetings. It's a social venue, dance hall, place to learn, play games, make friends...the list is endless. So thanks to everyone that helped at the work party in April. We cleared gutters, cleared the sideway, attacked the weeds and sorted junk from the garage. Its very satisfying to take a load of junk to the tip. We've got more jobs to do around the hall and more junk to get rid of so we'll arrange another work party in the summer. Watch out for emails please.

Summer Scout camp is fast approaching. Thanks to our Leaders for organising all the camps. I am once again joining my son on camp for a few days. As I said, time flies and for me its important share some of these experiences with my son before he becomes just too cool to hang out with his dad. I would recommend to everyone that they grab these opportunities. Indeed, camps are open to family members so speak to the Leaders to find out how you can join in. Why not come along and try something different.

Our volunteer Leaders offer excellent Scouting to our young people. They tirelessly provide activities for our children to experience and learn from. On behalf of all the parents and guardians, thank you Leaders for your commitment. I'm going to call them out by name. Beavers: Richard, Danny, Lucinda, Layla and Fan. Cubs: Tom and Ian. Scouts: Bhavith, Nathan, Helen and Fan. Of course Peter is our Group Leader.

As always, thank you to the Executive Committee members supporting the Leaders in overseeing the running of the Group and the hall. This year the Group has not escaped the cost of living prices rises. Whilst the cost of materials needed for meetings and camps and the cost of electricity and gas go up, it is our aim to ensure keep the cost of participating in Scouting stays flat wherever possible.

The Group only thrives due to its volunteers. You don't have to be a leader. If you can help flip some burgers this afternoon that would be great. It would help immensely if

you could spare an hour or two, every now and then, to cut the grass or take some junk to the tip.

That's enough from me. I hope you enjoy the BBQ and activities after the AGM.

Rules for the conduct of Scout Group AGMs are established by Scout Association. This meeting will include the Exec & Leaders reports and election of Exec members for coming year.

Many thanks

Matthew Wheeler, Group Chair

Minutes of the 7th Malden (St James) Group Scout Annual General Meeting held on Sunday, 3rd July 2022 at 12pm

Present: Matthew Wheeler (Chair), Kathryn Donnelly (Treasurer), Debbie Humphrey (Secretary), Rob Fardon and Susie Holmes (Parent Trustees), Peter Morris (GSL), Bhavith Nagaria (ASL), Bob & Sue Bushell (District President & Wife), Stewart Nash – District Commissioner together with members as listed in the attached register.

1. Welcome & Report by Group Chairman

Matthew welcomed everyone to the AGM this afternoon. He advised that we have had a normal year of scouting activities since COVID restrictions were lifted and that bubbles and meetings by video link are things of the past. He further added, our children are once again able to enjoy activities in the hall, outside in the garden and further afield.

He reported that, indeed, it has been a great year with lots of activities to participate in for the children and the accumulation of badges earned for sewing onto uniforms. He mentioned a fewAutumn and junior camps, remote camps, air rifle shooting, archery, kayaking and a rich variety of activities in weekly meeting.

He mentioned the skills he had learned during camp such as chopping wood, cooking on a fire, climbing high ropes and trying his hand at archery.

He expressed his thanks to the volunteer Leaders who have, once again, done an amazing job of providing activities for the children to experience and learn from and that they continue to offer excellent Scouting to our young people. He went on to thank our Leaders – Lucinder and Sally in Beavers, Tom, Roland and Ian in Cubs and Bhavith and Nathan in Scouts and, of course Peter, our Group Scout Leader, for their dedication.

Also, he thanked those who are on the Executive Committee for providing their good sense and support to Leaders in overseeing the running of the Group in the hall. In particular, Kathryn Donnelly, our Treasurer, was mentioned for managing our Accounts and the dealings she has with our hall hirers and suppliers.

On a more serious note, he mentioned the need for volunteers and reiterated that the Group could not function without them. He said that there are plenty of opportunities to get involved as an Exec Member, helping at meetings and camps, hall maintenance, flipping burgers or if you have a particular skill or trade you can offer. It is very rewarding and fun to be involved within the Group.

He wished everyone a pleasurable afternoon and hoped they enjoyed the BBQ and activities.

2. Apologies for Absence

Trevor Strong (District Vice-President), Nathan Bache (ASL), Anthony Relf (Trustee), Danielle Thompson (Parent Trustee)

3. Acceptance of Minutes of the 2020 AGM

Accepted

4. Presentation & Acceptance of the Group Annual Reports

Beaver Colony Report

The Colony has been running to full capacity all year and for every Beaver who attends there is another on the waiting list itching to get in. Many are joining our waiting list due to recommendation from an existing member.

Beavers have been working towards their badges this year with 242 being awarded to them. Five Beavers, Melody, Zamantha, Daniel, Wilfred and Emilia have achieved their Chief Scout Bronze Award which is the best badge you can get in Beavers.

Beavers have been involved in lots of activities this year, one being a sleepover at Walton Firs which is the first for 7th Malden and was jointly held with 2nd Norbiton. It was such a great success that another sleepover has been organised and booked for the end of September.

Peter thanked Lucinder and Sally for their continued support and enthusiasm with helping to run the Colony which has been such a pleasure this year. He also thanked Jack, our Young Leader from Endeavour Explorer Unit, for helping as part of his DofE volunteering.

Please see the report for further news with regards to the Beaver Colony.

Cub Pack Report

The Cub Pack ran a little below full capacity for part of the year. This was due to the absence of leaders as regular helpers as it was felt that more than 30 cubs were more than the leadership team could comfortably manage. Fortunately, following an appeal to parents/adults on the waiting list, Ian Heilbron stepped forward and he has since been invested as a uniformed Section Assistant; he is proving to be a very able, enthusiastic and popular member of the team. Due to this, we are now back up to 35 young people. There are currently 36 of Cub age on the waiting list.

The Cubs, during the course of the year, have been awarded a total of 252 badges. Among them are Chloe and Brett who have completed their Chief Scouts Silver Award.

Peter thanked the leadership team for their efforts, time and dedication.

Scout Troop Report

Since the last AGM, there are 32 Scouts on the books with five patrols and between 20/25 coming on a weekly basis. It was advised that the leadership team is strong and steady - Bhavith, Nathan and Peter. We also have William who is a young leader helping as part of his DofE.

Once again, a varied programme has been offered with several activities in and out of the hall. During the Autumn, the Troop were working towards their challenge badges. In November, Autumn Camp was a great success and all enjoyed the experience.

As a District Event, the Air Rifle Club held a competition in March which a few members of the Troop participated in. As a Group, we came 2nd in the 6-yard rifle category, 3rd in the 6-yard pistol category and 1st place overall in the 6-yard rifle category – with the royal Kingston Shield.

The County Night Exercise was a great success. We had two teams participate and our competitive team came joint 1st with two other teams in the county!

Bhavith then expressed his thanks to the leadership team and said without their hard work and efforts, the Troop would not be as successful as it is.

Hall Fabric Report

Peter informed all with regards to the works carried out on the hall this year as being:

- *Major Works*
 - *renew male & disabled toilet soil system*
- *Minor Works*
 - *repair & strengthen internal entrance doors*
 - *install new external notice board in collaboration with the Church*
 - *repair outdoor gates*
- *Regulatory*
 - *gas safety, fire risk, electrical safety, fire extinguisher checks completed*

The Lease negotiation is ongoing, but relations with the Church remain good, but it has become immensely frustrating that the Scout Group's Lease is still outstanding. The Lease expired in May 2019. With agreement from the Church, the Group continues to manage the hall under the terms of the old Lease. Fortunately, the PCC has voted unanimously to renew, but the Diocesan Solicitors are proving to be extremely difficult in preparing new documentation.

Minibus Report

The minibus has been barely used in the period of report and consequently proved to be unreliable. Fortunately, use has since picked up and following several long trips, it passed its 2022 MOT!

Quartermaster's Report

The Group is increasingly well equipped to support both the weekly programme and occasional events and camps as purchases of equipment has been bought recently. The Christmas Tree sale fundraiser allowed for the purchase of Archery equipment which now allows all sections to experience taster sessions at Green Lane.

Group Scout Leader's Report

Peter expressed that it was great to be back!

Firstly, he thanked the Scout Group Exec – currently Matthew, Kathryn, Debbie, Rob, Danielle, Susie and Anthony for the support they give which is fantastic and the Group really could not run without them! He added further that the meetings are very enjoyable and social.

Secondly, he thanked out leaders and helpers and reiterated the importance of the need for volunteers with the general running of the Group.

Lastly, he thanked the children, stating they are a brilliant bunch, albeit at times challenging, but that is what Scouting is all about!

5. *Presentation of Group & Section Accounts*

Kathryn presented the Accounts to the AGM and she advised that it was wonderful to end the year with a surplus of £14,097.17. She informed those present that most of the income generated is from hirers who use the hall which is booked up most nights with regular clubs and classes from local organisations and the Green Lane Nursery which is used throughout term times. Consequently, hall lettings generated for this year was £35,274.50.

In addition, we were able to claim Gift Aid on membership subscriptions which was backdated for four years and amounted to some £2,969.65 this year and we can now make regular claims moving forward. She thanked Peter Morris for successfully navigating the complexities of the Gift Aid claim process with HMRC!

Another form of fundraising for the Group was received via Easyfundraising which is a charity shopping site that has partnership with over 7,000 brands who will donate part of what you spend on their website to a cause of your choice. She was pleased to say that the 7th Malden Scout Group have received £473.14 from easyfundraising, she encouraged parents to use this website to help us to continue generating income in this way.

Another fundraiser that has proved successful is the Christmas Tree Sale. We have partnered with an association who supplies Christmas trees to Schools and Scout Groups in our area and donates 25% of the proceeds of the sales to the Group. We were extremely fortunate as many of our parents and children volunteered to sell the trees on a couple of Saturdays bracing chilly weather, but everyone enjoyed getting involved and we ended up raising £745.13 for the Group.

Kathryn reported that as well as income, Group expenditure had increased in 2021/2022, but that much of this increase was due to the resumption of Group meetings and activities as well as the purchase of much needed new equipment to support these activities. An amount of £6,304.56 of equipment purchases was spent, including £3,700 on equipment for camps and approximately £1,700 spent on equipment for our new Archery Range.

As mentioned in the Hall Fabric Report, ongoing maintenance and regulatory servicing costs brought a total annual expenditure for these works to £3,002.32.

Utility costs this year, including cleaner costs, totalled £10,385.02. This was an increase from last year 2020/2021 (£9,101.82), but it may be more appropriate to compare these against 2019/2020 costs of £10,773.15 when the pattern of use would have been more similar to this year's usage. Energy prices will be increasing in the coming year as contracts for Electricity supplies were renewed in April and June 2022. Fortunately, the current Gas contract runs until June 2023, so gas prices will not be affected in the short term.

Kathryn informed members that the Scout Group do not own the Green Lane Scout Hall, it is the property of St James Church. She advised that we have an arrangement with the church whereby any profits generated from the hire of the hall are shared equally between ourselves and St James and this year she was pleased to say that we will be able to pay the PCC £10,212.41 in profit.

Kathryn finished by saying it was pleasing and satisfying to report that the Group has ended the year with a healthy surplus of £14,097.17. 7th Malden (St James) Scout Group remains in a good financial position, closing the year with total cash funds of £43,769.69 across the Group.

The set of Accounts are presented as a separate document – please see separate sheet.

6. *Nomination of Group Chair*

Peter Morris nominated Matthew Wheeler, Susie Holmes seconded, carried nem con

7. *Election of Group Secretary & Treasurer*

Debbie Humphries (Secretary), Kathryn Donnelly (Treasurer) nominated by Matthew Wheeler, seconded by Peter Morris, carried nem con

8. *Meeting's Nominations to Executive Committee*

Danielle Thompson, Rob Fardon, Susie Holmes

Carried nem con

9. *Section Leaders seeking ex-officio Executive membership*

Bhavith Nagaria

10. *GSL's Nominations to Executive Committee*

Anthony Relf (St James Church), Nathan Bache (ASL)

Carried nem con

11. *Appointment of Group Independent Examiner*

Natalie Beckett

12. *Awards*

Peter beckoned Bhavith and Tom to the front of the hall to present them with Wood Beads as they have recently been awarded with their Wood Badge.

13. *Other business*

Peter advised that Kingston Council have awarded 7th Malden with a grant of £2,200 for a defibrillator. He advised that training would be given and asked adults to please come forward.

14. *Closing remarks*

Matthew finished by expressing the need for volunteers and their importance to the Group. He said there are lots of moving parts in the Group, so please could any potential volunteers step up and help.

The AGM finished at 13:15pm

Beaver Colony Annual Report 2022-2023

The Colony has been running at full capacity all year and for every Beaver who attends there is another on the waiting list itching to get in. Many are joining the waiting list on recommendation of an existing member which has to be a good sign.

In the course of the year Beavers were awarded a total of 270 badges, among them 5 Chief Scouts Bronze Awards (the best badge you can get in Beavers) achieved by Alice, Isla, Ann, Abram, and Izzy.

Alongside having loads of fun Beavers have participated in: soft archery, wide games, gardening, camp craft, sports, exploring, lego challenge, scout values, communicator, marshmallow spiders, circus skills, space, experiments, Chinese new year, safety, pancake day, health & fitness, marshmallow towers, faith badge, global issues (recycling).

Sleepovers at Walton Firs Activity Centre near Cobham in Spring and Autumn were extremely popular with 19 attending in Autumn and 15 in Spring.

The Beaver section is normally swamped with a range of activities run by District (Panto, Explorer Day, Science Day, Sleepover), but these have not resumed post CoVID.

I am immensely grateful to the team of leaders whose able support and enthusiasm have made running the Colony such a pleasure this year. Sadly Sally Berlemont has been forced to stop attending due to pressure of work but Lucinda Cooper has been joined by Grant Sidwell, Richard Kirk, and Danny Finn. Richard has so enjoyed helping that he has been moved to set up his own Colony at Berrylands Scout Group!

Jack Zhou has been replaced by Luke Thompson as Young Leader and is proving a valuable member of the team.

Peter Morris, acting Beaver Scout Leader

Cub Pack Annual Report 2022-2023

The Cub Pack has run below full capacity for much of the year and continues to do so. This is due to a lack of regular adult helpers. At one point Pack numbers were increased when Nick Tomassi joined the team but he failed to persist in the role.

There are currently 33 in the Pack with 30 of Cub age on the waiting list.

In the course of the year Cubs were awarded a total of 326 badges, among them Chief Scouts Silver Awards to Ewan and Keira.

Alongside having loads of fun Cubs have participated in: St George's Day & scout values, wide game, archery with recurve bows, camp skills, fire lighting, air rifle shooting, pioneering, navigation skills, a hike, athletics, backwoods cooking, water games, team leading, sports, home skills, emergency aid, treasure hunt, circus skills, community, kendo (a martial art), knots, ballista, astrology, pancakes, healthy eating, faith badge, junk modelling

Cubs have enjoyed a 2-night Pack holiday indoors at Walton Firs in the autumn. Senior Cubs also had a 2-night camp in tents in early May. A 3-night camp at Tolmers near Potters Bar clashed with the Platinum Jubilee and was cancelled due to lack of support.

Similar to the Beavers, there has not been the usual round of Cubs District events since CoVID.

We have been delighted that Holly Thompson, a Young Leader, has continued to help regularly at Cubs even after completing her Duke of Edinburgh award volunteering. She is greatly valued as a member of the team. Despite encouragement, our other young leader, Ben Welch, could not be persuaded to persist in the same way!

Peter Morris, acting Cub Scout Leader

Scout Troop Annual Report 2022-2023

Since our last AGM the number within the troop has 32 scouts on the books with 5 patrols and between 20 & 25 coming on a weekly basis.

The troop has had a strong & steady leadership team since 2019 (myself, Peter & Nathan). We have also had Fan & Helen join the troop as uniformed leaders & I would like to welcome them to the leadership team.

We have had a varied programme over the past year or so; as we have had a number of activities based in and out of the scout hall.

During the autumn term, the troop were working towards their challenge badges. Some of the activities that we had done during our weekly meetings included Archery, Emergency aid, Robot Wars and a wide game.

An Autumn camp was organised for November 2022. I feel that the camp was a success as all those who attended the camp and had an enjoyable & positive experience.

During the spring term our programme included activities such as climbing, navigation, disability awareness and cooking. A one night camp to Polyapes was organised for scouts to practice their stealth skills/put them onto practice on Oxshott Heath.

During the summer term, we had gone to Dartmoor during the weekend of the Kings Coronation with some of the older scouts for a remote camp (which was a successful trip) and had spent some meetings to prepare for this. For scouts not attending remote camp, we had run a meeting for those not attending remote camp.

A summer camp is also being organised for the first week of the school summer holidays, which will be a 7-day camp in the Peak District

District events are organised and promoted for all members of the troop to attend and are planned into the programme when advertised.

Over the weekend of 18/19 March; county had organised a night exercise at Boidierhurst Scout Campsite. We had one competitive team entered (who came 12th in the event)

The air rifle club also held a competition in May, which took place over the weekend of 20/21 May which some scouts participated in and I am proud to say we came 1st in the novice (under 12s) category.

With regards to participation in both events I am proud of everyone that took part in both events and feel that participants should be proud of themselves in taking part

Finally, I would like to give thanks to the leadership team (current & new), as without their hard work and efforts, the troop wouldn't be as successful as it is.

Bhavith Nagaria, Assistant Scout Leader

Hall Fabric Report 2022 – 2023

Emily Hampton's Dance Class has established its own dance studio and so has stopped using the hall. Other than this use of the hall has been strong.

The Group has continued to maintain and improve the hall. Work completed has included:

- Major works
 - Having obtained a Neighbourhood Grant from the Council the Group has installed and commissioned a defibrillator
- Minor works
 - A strimmer has been purchased to facilitate volunteers to cut the grass
- Regulatory
- Gas safety check completed

Falling just outside the reporting year a working party later in April 2023 achieved marvels clearing redundant equipment, weeding paths, cutting up oil drums (to act as altar fires), removing a buddleia blocking a fire exit, and generally tidying up the garden. Work was also done to prepare for various electrical projects around the site (internal & external lighting).

Lease negotiation

Relations with the Church remain good but it is immensely frustrating that the Scout Group's lease on the hall is still outstanding. The lease expired in May 2019. With the agreement of the Church, the Group continues to manage the hall under the terms of the old lease. The PCC has voted unanimously to renew but Diocesan Solicitors are proving extremely tardy in preparing new documentation.

Peter Morris

Minibus Report 2022 – 2023

The minibus and trailer were extensively used in the period by the Pack and Troop, by County DofE Groups and by other Groups in the District and in wider Scouting. Having passed its MOT the Exec decided to spend money to make the bus more reliable. New batteries, a full set of tyres were purchased and optional work was commissioned to improve steering and tyre wear. It has been established that the bus will benefit from the ULEZ grace period when it is extended in August this year.

Peter Morris

Quatermasters Report 2022 – 2023

The Group continues to spend money to maintain and marginally extend its camping and activity equipment though not on the scale of previous years. This has included purchase of dining shelters, a fridge, water carriers and expedition tent footprints. Some archery ground quivers have also been acquired.

Peter Morris

Group Scout Leader's Annual Report 2022–2023

The Group is in robust good health and, as you will have heard from preceding reports, providing excellent Scouting experiences to our Young People.

An increasing number of adults are getting involved in supporting delivering camps and meetings and hopefully finding that being involved as an adult is great fun, as well as being sociable, rewarding and worthwhile.

I have been especially pleased to welcome Danny and Fan to the Leadership Team in Beavers, as well as Fan and Helen to the Leadership Team in Scouts.

As mentioned, the number of people participating in the recent working party was also hugely encouraging. You will not be surprised to hear that we intend to build on this success with future opportunities!

It is great to be supported by such an enthusiastic Scout Group Executive. My personal thanks to them for all they do and for being such fun to work with.

The one nut we do not seem able to crack at the moment is adding adults to the Leadership Team in the Cub Section. You will have heard that numbers in Cubs are being held down whilst we only have 2 regular helpers in addition to myself. The Scout Association is taking steps to make it even more flexible, easy and enjoyable for adults to get involved in Scouting. So if you think you might be able to help in Cubs, or on other ways around the Scout Group, please do have a chat with me or any member of the Executive or Leadership team.

Peter Morris, Group Scout Leader

Treasurer's Report - Scout Group Accounts 2022 – 2023

During 2022/23 we saw a healthy increase in Group Income as Sections and our established hirers of the hall continue to run their regular sessions. However, we did

also see we did increases in Group Expenditure, some of it related to increased running costs of the hall but also due to costs directly related to the Group activity.

Consolidated Group Income: £62,293.24

Consolidated Group Expenditure: £54,818.99

Surplus: £7,474.25

Consolidated Group Income: £62,293.24

A significant contribution to the Group Income is from the hire of the hall which is booked up most nights with regular clubs and classes from local organisations. Also, the Green Lane Nursery use the hall weekdays throughout the school term times. Consequently, income from hall lettings for this year was £34,453.50.

In addition to income from section activities and hall rental, we also were able to successfully claim for Gift Aid on membership subscriptions and meant we received £1,386.38 in Gift Aid this year and can now make regular claims moving forward.

Fundraising

The Group have also received income from fundraising initiatives.

Easyfundraising is a charity shopping site that has partnerships with over 7,000 brands who will donate part of what you spend on their website to a cause of your choice. This year 7th Malden Scout Group have received £61.23 from Easyfundraising and we would encourage parents to use this website to help us continue generating income in this way.

Another fundraiser that is proving to be both successful and a bit of fun at the same time is our Christmas Trees Sale. We have partnered up with an association which supplies Christmas Trees to Schools and Scout Groups in our area and donates 25% of the proceeds of the sales to the Group. In December many of our parents and children volunteered to sell the Christmas trees on a couple of Saturdays. Although it was a bit chilly, everyone enjoyed getting involved and we ended up raising £649.02 for the Group.

Also, in March the 7th Malden Scout Group held our first Ceilidh which proved to be a very successful social event for the children and their families as well as raising £263.97 for the Group.

Consolidated Group Expenditure: £54,818.99

Group Expenditure increased in 2022/2023, but I am pleased to report that approximately £20,000 of this is directly attributable to Group Meetings and Activities as well as approximately £3,000 the purchase of new equipment to support these activities.

As detailed in the Hall Fabric Report there were ongoing maintenance and regulatory servicing costs which brought the costs for these activities to £883.19 including the purchase of the lawn mower and strimmer.

The Utility costs this year, including cleaner costs, totalled £14,854.50. This is an increase from last year 2021/2022 (£10,385.02) as prices for all of these services have been increasing over the last year. Contracts for Electricity supplies were renewed in April and June 2022 and the current Gas contract runs until October 2023, so Gas Prices were not be affected this year but will increase next. To help address these increases, the Executive Committee have written to our regular hall hirers to advise that we may have to introduce an Energy Levy of £2 per hour from the renewal of the gas contract in October 2023.

We are also pleased to have been awarded a Neighbourhood Grant from the Council the Group which enabled us to install and commission a defibrillator at the Scout Hut. The cost of this equipment was £2,482 and we received a Grant of £2,200.

The Scout Group do not own the Green Lane Scout Hut; it is the property of St. James Church. We have an arrangement with the church whereby any profits generated from the hire of the hall are shared equally between ourselves and St. James. This year I am pleased to say that we will be able to pay the PCC £9,839 in profit.

Surplus: £7,474.25

I am pleased to report that the Group has ended the year with a healthy surplus of £7,474.25. 7th Malden (St. James) Scout Group remains in a good financial position, closing the year with a total cash funds of £51,243.94 across the Group.

The set of Accounts are presented as a separate document.

Kathryn Donnelly – Scout Group Treasurer

7th Malden Scout Group – Group Constitution

The Scout Association requires groups to adopt a formal constitution. The following represents an ideal Constitution and will apply where the circumstances and the support allow. This is extracted from the Scout's Policy, Organisation and Rules (POR), sections 3.23, 3.7-9 and supporting factsheets.

The Group Scout Council

The Group Scout Council is the electoral body which supports Scouting in the Group. It is the body to which the Group Executive Committee is accountable to.

The Group Scout Council will hold an Annual General Meeting (AGM) within six months of the financial year-end to carry out its statutory purposes.

The purpose of the Group Scout Council is to:

- Approve the Group Scout Leader's nomination for the Group Chair and other nominated members of the Group Executive Committee.
- Elect a Group Secretary and Group Treasurer.
- Elect Parent Representatives to the Executive Committee.
- Receive and approve of the annual statement and report of accounts as presented by the Group Treasurer.
- Receive and consider the annual report by the Group Executive Committee as presented by the Group Chair.
- Appoint an auditor, independent examiner or scrutineer of the annual accounts.
- Provide a forum for parents, members and other associates of the group to ask questions of the Group Executive Committee Members and Leaders.

The Group Scout Council is made up of and attended by; All members of the Executive Committee, All Group Scouters; Group Scout Leader, Deputy Group Scout Leader, Section Leaders, Assistant Section Leaders, Section Assistants, Occasional Helpers, as well as Parents, Scouts, Cub Scouts, Beaver Scouts and members associated with or invited by the group to attend at the discretion of the Group Scout Leader.

The Group Executive Committee

The Scout Group is led by the Group Scout Leader and managed by a Group Executive Committee.

The Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointment. They are accountable to the Group Scout Council for the satisfactory running of the Group.

The Group Scout Leader is assisted and supported by the Group Scouters in the delivery of the high-quality balanced Programme for young people within the Group.

Members of the Executive Committee must act collectively as charity trustees of the Scout Group and in the best interests of its members.

The purpose of the Group Executive Committee is to:

- Protect and maintain any property and equipment owned by or used by the Group.
- Manage the Group finances.
- Provide insurance for people, property and equipment.
- Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fundraising activities.
- Promote and support the development of Scouting in the local area.
- Manage and implement the Safety Policy locally.
- Ensure that a positive image of Scouting exists in the local community.
- Appoint and manage the operation of any sub-Committees, including appointing a Chair to lead the sub-Committees.
- Ensure that Young People are meaningfully involved in decision making at all levels within the Group.
- The opening, closure and amalgamation of Sections in the Group as necessary.
- Ensure compliance with the Policy, Organisation and Rules of The Scout Association.

The Group Executive Committee consists of:

Ex-officio Members – Members who sit on the Executive Committee by virtue of their appointment held within the Group.

- **Group Scout Leader**
- **Deputy Group Scout Leader**
- **Group Chair** (Nominated by the Group Scout Leader and approved by resolution of the Group Scout Council at the Annual General Meeting each year).
- **Group Secretary** (Nominated by the Executive Committee and Elected by resolution of the Group Scout Council at the Annual General Meeting each year).
- **Group Treasurer** (Nominated by the Executive Committee and Elected by resolution of the Group Scout Council at the Annual General Meeting each year).
- **Section Leaders**
- **Partnered Explorer Scout Section Leader** (If Appointed).

There is no fixed term of office for ex-officio members. Membership of the committee is forfeited on resignation from the appointment. In the case that the Group Chair, Group Secretary or Group Treasurer become vacant mid-term, the Group Scout Leader can appoint someone to act in any of these roles for a short time until they can be approved by the Group Scout Council.

Elected Members – Persons elected at the Group Annual General Meeting of the Group Scout Council.

- **Parent Representatives** (The committee will be made up of at least six parent representatives).
- **Scout or Partnered Explorer Scout Representatives** (If Appointed).

Persons nominate themselves, usually after discussion with a Leader. Elected members have a fixed term in office of one year but, have no limit on the number of times of re-election. Membership is forfeited upon resignation or if they or their child leaves the group.

Nominated Members – Members nominated by the Group Scout Leader and then approved by the Group Scout Council at the Annual General Meeting to join the Executive Committee.

- **Group Deputy Chair(s)**
- **Assistant Section Leader(s)**
- **Group Quartermaster**

A nominated member has a fixed term in office of one year but has no limit on the number of times of re-nomination. The number of nominated members cannot exceed the number of elected members. Membership of the committee is forfeited upon resignation from the role.

Co-opted Members – Members co-opted annually by the Executive Committee to join.

- **Group Advisor(s)**
- **Group President (Honouree)**
- **Group Vice President(s) (Honouree)**

Members are usually co-opted if the Group Executive Committee believes they are suitable for a specific function, often as they have a specific skill or background. Co-opted members can be appointed by the Group Executive Committee mid-year if required. Co-opted members have a fixed term in office of one year, or until the time of the next Annual General Meeting of the Group Scout Council, whichever is sooner, but have no limit on the number of times of being co-opted. Membership is forfeited upon resignation from the role. The number of co-opted members cannot exceed the number of elected members. An appointed Group President or Group Vice President may serve in a non-executive role.

The roles of Group Chair, Group Deputy Chair, Group Secretary, Group Treasurer and elected parent representatives cannot be held by an appointed manager or leader within the group. Only in extreme circumstances may the Group Scout Leader act as Group Chair for a short period.

Where a member cannot attend a meeting the Group Scout Leader can invite another to represent them. For example, if a Section Leader cannot attend an Assistant Section Leader could be invited to represent them and the Section in their place.

No individual can hold more than one of the appointments of Group Chair, Secretary or Treasurer in the Executive Committee. Neither can these appointments be combined in any way.

All ex-officio, elected, nominated and co-opted members of the Group Executive Committee are Charity Trustees of the Scout Group.

Only persons aged 18 and over may be full voting members of the Group Executive Committee because of their status as Charity Trustees, however, the views of young people in the Group must be taken into consideration.

Sub-Committees consist of members nominated by the Group Executive Committee. The Group Scout Leader, Deputy Group Scout Leader and the Group Chair will be ex-officio members of any Sub-Committee of the Group Executive Committee. Any fundraising committee must include at least two other members of the Group Executive Committee. No Section Leader or Assistant Leader may serve on such a fundraising sub-Committee.

7th Malden Scout Group - Consolidated Group Receipts and Payments Account

For the year from	2022	to	2023
	<small>Year start date</small>		<small>Year end date</small>

Receipts and payments

	Beavers	Cubs	Scouts	Group	Consolidated
	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023
	Unrestricted funds	Unrestricted funds	Unrestricted funds	Unrestricted funds	Unrestricted funds
	£	£	£	£	£
Receipts					
Donations, legacies and similar income					
Membership subscriptions	2,055.75	3,552.43	3,597.24	3,600.00	9,205.42
Less: Membership subscriptions paid on (Group)	940.00	1,440.00	1,220.00	4,686.50	4,686.50
Cub subs paid on to cubs					
Net membership subscriptions retained	1,115.75	2,112.43	2,377.24	1,086.50	4,518.92
Donations					-
Gift Aid				1,386.38	1,386.38
Fundraising				3,056.54	3,056.54
Jack Petchey					-
Hall Rent				34,453.50	34,453.50
Mini bus				4,045.09	4,045.09
Activities	1,207.61	1,467.42	8,174.78	40.43	10,890.24
Meeting Expenses	6.50	7.00	121.52	891.98	1,027.00
Equipment					-
Defibrillator				420.00	420.00
Uniforms / poles / T-shirts purchased from group	37.50		10.50	202.86	250.86
Miscellaneous					-
Sub total	2,367.36	3,586.85	10,684.04	43,410.28	60,048.53

Receipts and payments						
	Beavers	Cubs	Scouts	Group	Consolidated	
	£	£	£	£	£	
Grants						
Maintenance grant	-				-	
Other grants – Defibrillator	-			2,200.00	2,200.00	
Sub total	-	-	-	2,200.00	2,200.00	
Fundraising (gross)						
Detail 1						
Other fundraising activities	-				-	
Sub total	-	-	-		-	
Investment income						
Bank interest						
Building Society interest						
The Scout Association Short Term Investment Service				44.71	44.71	
Property Rent income	-				-	
Other investment income	-				-	
Sub total	-	-	-	44.71	44.71	
Total Gross Income	2,367.36	3,586.85	10,684.04	45,654.99	62,293.24	
Asset and investment sales, etc.	-				-	
Total receipts	2,367.36	3,586.85	10,684.04	45,654.99	62,293.24	


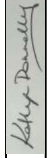
Receipts and payments

	Beavers	Cubs	Scouts	Group	Consolidated
	£	£	£	£	£
Payments					
Charitable Payments					
Youth programme and activities	721.92	2,027.08	8,505.43	20.27	11,274.70
Meeting Expenses	726.49	725.68	1,182.63	637.34	3,272.14
Adult support and training	-	-	-	15.00	15.00
Equipment	240.84	144.89	650.87	1,921.34	2,957.94
Defibrillator	-	-	-	2,902.03	2,902.03
Miscellaneous	-	-	72.00	-	72.00
Fundraising	-	-	-	2,082.25	2,082.25
Utilities	-	-	-	10,144.82	10,144.82
Insurance	-	-	-	1,657.79	1,657.79
Mini Bus	-	-	-	3,845.84	3,845.84
Repairs and Renewals	-	-	-	376.50	376.50
Hall Maintenance Equipment	-	-	-	506.69	506.69
Cleaners	-	-	-	4,709.68	4,709.68
Uniforms / Badges	-	87.64	41.49	660.07	789.20
PCC Payment	-	-	-	10,212.41	10,212.41
Sub total	1,689.25	2,985.29	10,452.42	39,692.03	54,818.99
Fundraising expenses					
Detail 1	-	-	-	-	-
Other fundraising costs	-	-	-	-	-
Sub total	-	-	-	-	-
Total Gross Expenditure	1,689.25	2,985.29	10,452.42	39,692.03	54,818.99
Asset and investment purchases, etc.	-	-	-	-	-
Total payments	1,689.25	2,985.29	10,452.42	39,692.03	54,818.99
Net of receipts/(payments)	678.11	601.56	231.62	5,962.96	7,474.25
Cash funds last year end	-	-	-	-	-
Cash held by leader	-	-	-	-	-
Cash funds this year end	678.11	601.56	231.62	5,962.96	7,474.25

Statement of assets and liabilities at the end of the year

	Beavers £	Cubs £	Scouts £	Group £	Consolidated £
Cash funds					
Bank current account	2,573.32	4,411.28	2,428.21	28,976.11	38,388.92
Bank deposit account	-				
Building society account	-				
The Scout Association Charity Deposit Account*	-			12,840.02	12,840.02
Cash/Floats	-	15.00			15.00
Total cash funds	2,573.32	4,426.28	2,428.21	41,816.13	51,243.94
Other monetary assets					
Tax claim	-				
Debts due from the County/Area/District/Group	-				
Insurance claim	-				
Sub total	-				
Investment assets					
Investment property - detail	-				
Quoted investments	-				
Other investments - detail	-				
Sub total	-				
Non monetary assets for charity's own use					
Land and buildings	-				
Motor vehicles	-				1,975.00
Scouting equipment, furniture etc	-				9,900.00
Other	-				
Sub total	-				11,875.00
Liabilities					
Accounts not yet paid	-				
Other liabilities	-				
Rent Accrual	-				12,000.00
Sub total	-				12,000.00
Contingent liabilities and future obligations					

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 24th May 2022 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature  Matthew Wheeler - Chair
 Kathryn Donnelly - Treasurer



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
7th Malden (St.James) Scout Group

**On accounts for the year
ended**

March 2023

**Charity no
(if any)**

303760

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023 DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

24/01/2024

Name:

NATALIE BECKETT

**Relevant professional
qualification(s) or body
(if any):**

Address:

64 Church Rise, Chessington, Surrey, KT9 2EZ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

