

**1ST MALDEN SCOUT GROUP**  
**(Registered Charity No: 303757)**

**TRUSTEES' FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2022**

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## **ADMINISTRATIVE INFORMATION**

### **Section A – Reference and Administrative Details**

**Charity Name:** 1<sup>st</sup> Malden Scout Group  
**Registered Charity Number:** 303757  
**HQ Address:** Tadworth Avenue New Malden Surrey KT3 6DJ

### **Position and Names of the Trustees who manage the Charity:**

#### **Ex-Officio**

President	Yvonne Wilkinson
Chairman:	James Havelock
Secretary:	
Treasurer:	Dave Johnson
Group Scout Leader	Jane Pringle
Beaver Scout Leader:	Natalie Wootton
Cub Scout Leader:	Dave Messenbird
Scout Leader:	Rhiannon Elvin Speller (Arnie)
Explorer Leader:	Josh Bennett

#### **Elected members**

Nicola Jordan  
Rob Pringle  
Janet Rowe  
Rob Shrimpton  
Paul Teasdel  
Genevieve Truscott

**Nominated** Quartermaster

#### **Bankers:**

Santander  
Redwood Bank

#### **Independent Examiner:**

Geoff Willan  
Wandsworth  
London SW18 2TF

### **Section B – Governing Documents, Risks and Control**

#### **Type of Governing Document**

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of the Scout Association.

#### **How the Charity is Constituted**

The Group is a Trust established under its rules which are common to all Scout Groups

#### **Trustee Selection Methods**

The Trustees are appointed in accordance with Policy, Organisation and Rules of the Scout Association

#### **Risks and Internal Control**

The Group Executive has in place systems of internal control that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories for all payments which, with the exception of payments in cash made by event organizers are all paid by cheque or BACS. All receipts are banked, normally within 14 days of receipt.

An Insurance Policy is held to provide cover for people assisting at Group events who are not covered by Scout Association membership.

### **Section C – Objectives and Activities**

The objectives of the Group are as a Unit of the Scout Association

The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training based on the Scout Promise and Law and guided by Adult leadership.

In developing the activities the Group has, over the year, organized a number of events ranging from camps to arts, visits, crafts and sports. These events would not have been possible without assistance provided by volunteer leaders who generously give their time for which the Trustees' are very grateful.

### **Section D – Achievements**

These are set out by the Group Chairman, Group Scout Leader and Section Leaders in their respective Reports at the Group's AGM

### **Section E – Financial Review**

The Group's Financial Review is contained in pages 4-6 of this Document

At the end of the financial year there was a surplus of £9,776

### **Reserves Policy**

Sufficient reserves are held to continue and develop the Group's activities and headquarters

The Executive considers that the Group's cash reserve should not be allowed to fall below £4,000

The Executive agreed to allocate £25,000 to restricted funds for the future development of the Group's HQ

### **Investment Policy**

Currently all receipts are paid into Santander current and deposit accounts. A separate savings account is held with Redwood Bank.

### **Section F**

#### **Declaration**

The Trustees declare that they have approved the Financial Report

Signed on behalf of the Charity's Trustees

<b>Signature</b>		
<b>Name</b>	James Havelock	Dave Johnson
<b>Position</b>	Chair	Treasurer
<b>Date</b>		

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF 1ST MALDEN SCOUT GROUP**

I report on the Accounts of the Group for the year ended 31st December 2022 which are set out on pages 5 - 6.

**Respective responsibilities of the Trustees and Examiner**

As the Charity's Trustees you are responsible for the preparation of the Accounts; you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply.

It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to my attention.

**Basis of Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the Accounts.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable excuse to believe that in any material respect the requirements
  - to keep accounting records in accordance with Section 41 of the Act and
  - to prepare Accounts which accord with the accounting records and
  - to comply with the accounting requirements of the Act have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached,
3. which gives me reasonable cause to believe that in any material respect the accounting rules of the District's Constitution have not been met.

**Geoff Willan**

Wandsworth  
London  
SW18 2TF

**1ST MALDEN SCOUT GROUP**

**BALANCE SHEET AT 31ST DECEMBER 2022**

	<b><u>NOTES</u></b>	<b><u>2022</u></b>	<b><u>2021</u></b>
		<b>£</b>	<b>£</b>
<b><u>FIXED ASSETS</u></b>			
Group Headquarters	2(a)	93,498	93,498
Equipment	2(b)	10,318	10,539
		<hr/>	<hr/>
		103,816	104,037
		<hr/>	<hr/>
<b><u>CURRENT ASSETS</u></b>			
Cash at Bank		9,613	6,427
Cash in Hand		87	71
Deposit Account		48,346	42,500
Sundry Debtors	4	126	-
		<hr/>	<hr/>
		58,172	48,998
		<hr/>	<hr/>
<b><u>CURRENT LIABILITIES</u></b>			
Creditors - amounts falling due within one year	3	3,328	4,151
		<hr/>	<hr/>
<b><u>NET CURRENT ASSETS</u></b>			
		54,844	44,847
		<hr/>	<hr/>
<b><u>TOTAL NET ASSETS</u></b>			
		158,660	148,884
		=====	=====
Represented by:			
<b><u>ACCUMULATED FUNDS</u></b>			
<b><u>GENERAL FUNDS</u></b>			
As at 31st December 2021 (2020)		148,884	152,529
Allocated to Restricted Funds for HQ Development		(25,000)	(25,000)
Surplus/(Deficit) for the year (General Funds)		9,776	(3,645)
		<hr/>	<hr/>
		133,660	123,884
<b><u>RESTRICTED FUNDS</u></b>			
Reserve for HQ Development		25,000	25,000
		<hr/>	<hr/>
As at 31st December 2022 (2021)		158,660	148,884
		=====	=====

**1ST MALDEN SCOUT GROUP**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31ST DECEMBER 2022**

	<u>NOTES</u>	<u>2022</u>		<u>2021</u>	
		£	£	£	£
<b><u>Income</u></b>					
Group Membership fees received			10,637		8,821
Donations for use of HQ - General			12,640		9,430
Grants, Awards and other donations	5		6,579		1,754
Fund-raising events			755		199
Interest received			846		27
Activities and camps			5,435		2,120
Sale of Uniform items and Polo shirts			-		-
Tax refund			1,835		1,754
			<u>38,727</u>		<u>24,105</u>
<b><u>Less Expenditure</u></b>					
Membership subscriptions to Scout Association		3,960		2,736	
Rates and water		288		-	
Light and heat		1,560		1,573	
Repairs and maintenance	6	9,632		16,079	
Postage and stationery		120		-	
Telephone and wifi		398		393	
Insurance		1,031		989	
Fund-raising costs		59		-	
Activities and camps		5,113		1,781	
Leader 1st Aid Training		300		64	
Section meetings expenses		2,337		1,258	
General Group costs (Quiz night, Group badges, gifts, etc.)		1,246		-	
Section badges and uniform items		773		754	
Polo shirts and clothing		180		421	
Sundries		321		168	
Donations		-		-	
GoCardless charges		486		363	
Depreciation: Equipment		1,147		1,171	
		<u>28,951</u>		<u>27,750</u>	
<b><u>TOTAL GROUP INCOME OVER EXPENDITURE</u></b>					
<b>(2021 - EXPENDITURE OVER INCOME)</b>					
<b><u>GENERAL FUNDS</u></b>			6,794		(3,645)
<b><u>RESTRICTED FUNDS</u></b>			2,982		-
			<u>9,776</u>		<u>(3,645)</u>
			=====		=====

**1ST MALDEN SCOUT GROUP**  
**NOTES TO THE ACCOUNTS**

**1. Accounting Policies**

The Charity's accounting policies include the following:

- (a) The accounts are prepared under the historical cost convention
- (b) Equipment is written down at a reducing rate of 10%.

**2. Fixed Assets**

**(a) Freehold Property**

The Group owns a property and grounds known as the 1st Malden Scout Group Headquarters in Tadworth Avenue, New Malden. In order to calculate the rebuilding cost of the property, the Scout Association has valued the HQ at £141,049 on the date of the last insurance renewal.

B/fwd & C/fwd @ 31/12/22	£93,498
	=====

**(b) Equipment**

B/fwd @ 1/1/22	£10,539
Additions	926
	-----
	£11,465
Depreciation for the year	1,147
	-----
Net Value c/fwd @ 31/12/22	£10,318
	=====

**3. Creditors**

	£
Amounts due within one year:-	
Membership fees in advance	3,248
Sundry creditors	80
	-----
	3,328
	=====

**4. Debtors**

Sundry Debtors – Epsom District Store	126
	=====

**5. Other Donations and Awards**

RBK - Hospitality Grant	2,667
RBK - Neighbourhood Grant (restricted funds)	2,982
Jack Petchey Awards (General Funds)	900
Other donations	30
	-----
	6,579
	=====

**6. Repairs and maintenance**

Plumbing	675
Skips and clearance	864
Asbestos removal	640
Shed install and work	513
Bike shed and ground clearance	2,300
Gas certificate, fire safety and Ring doorbell	360
Cleaning and cleaning materials	1,860
Grass cutting and petrol	330
Sundry maintenance and repairs	2,090
	-----
	9,632
	=====