

# **TRUSTEES' ANNUAL REPORT**

## ***For the period April 2024 to March 2025***

### **Administrative Information**

3rd Kingston Scout Group is registered with the Charity Commissioners, number 303754, and whose correspondence address is 23 South Lane, Kingston-upon-Thames, Surrey, KT1 2NJ.

The Group's bankers are Lloyds Bank plc.

The Group's independent examiner of the accounts is Mr Paul Gadd.

### **Structure, Governance and Management**

3rd Kingston Scout Group was constituted according to the rules of, and is recognised by, The Scout Association in 1913. The Group's governing documents are those of The Group's Constitution and those of The Scout Association. The latter consist of a Royal Charter, which, in turn, gives authority to the by-laws of the Association and to the Policy, Organisation and Rules of The Scout Association.

The use of our freehold land and buildings is restricted by a Trust Deed. The Group's responsibility for the long-term management of the freehold land and buildings is vested in the Special Trustees by virtue of a Declaration of Trust dated 10th March 1969. The Group is continuing in the process of transferring this to The Scout Association Trust Corporation. This is a technical transfer and does not impact the managing of the Group or its land.

The Group is an educational charity. The members of the Trustee Board are responsible for supporting the Group Scout Leader (Group Lead Volunteer) and for the policy of the Group, as well as being responsible for keeping proper accounts, protecting and maintaining the Group's property and equipment and making the necessary declarations and returns to the Charity Commissioners. In accordance with the Group's Constitution, the members of the Trustee Board are appointed by the 3<sup>rd</sup> Kingston Scout Group Council at the Annual Meeting bearing in mind the legal requirements of the Charities Acts. The Trustee Board can also co-opt members to the Board during the year until the next Annual General Meeting. The Board members undergo training in relation to their role as Trustees of the Scout Group. The Board meets five times per year.

The Trustees who served during the year until the signing of the report are:

<b>Position</b>	<b>Name</b>	<b>Term of Office</b>
Chairman	John Woodville	2027
Secretary	Sarah Lindberg	2027
Treasurer	Gareth Hill	2027
Group Scout Leader/Group Lead Volunteer	Richard Golding	Ex officio
Beaver Scout Leader/Beaver Team Leader	Christina Golding (resigned 26 Jun 24)	
Elected Parent Representative	Karina Luchinkina	2026
Elected Parent Representative	Colin Bowes	2026



Elected Parent Representative	James Stammers	2025
Elected Parent Representative	Jonathan Taylor	2027
Elected Parent Representative	Chris Warry	2025

The Group has in place a system of internal controls that are designed to provide reasonable assurance against material mismanagement and loss; these include 2 signatories for all payments and insurance policies to ensure that insurable risks (particularly with regards to property and personal accident) are covered where practical.

A key risk that the Group faces is the lack of adult volunteers. We are always willing to hear from more volunteers to help run the Section meetings and the Trustees continue to look to identify anyone who could help with this.

### **Objectives and Activities**

The objectives of the Group are as a unit of the Scout Association.

### **The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### **The Values of Scouting**

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we co-operate with others and make friends.

### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

The adult leadership is provided entirely by volunteers. 3rd Kingston Scout Group is very grateful for this dedicated commitment and also for the voluntary support it receives from the Trustee Board members, supporters and parents, without all of whom the Group would not be able to function.

### **Achievements and Performance**

The main achievements and performance of the Group relates to our fabulous young people and the leadership team. The Group Scout Leader's Report details the highlights of the Scouting year at 3<sup>rd</sup> Kingston.



Our Headquarters continues to provide community use; notably by a few of our local residents who continue to use part of our grounds to grow vegetables and plants; the results being seen outside and greatly admired by passers-by. A couple of local solicitors' companies continue to use our car park.

Unfortunately, The Rose Theatre put the safety of the Headquarters building at risk as well as clocking up large electricity charges; we have therefore parted company with them.

### **Financial Review**

The Group's Financial Statements are attached. The major observation for this year is the continued investment in the Headquarters building; mainly internal decoration which was long overdue (just under £9,000 included within the HQ Repairs & Maintenance figure on the Income & Expenditure page). This is a visible and tangible use of the Groups' surplus funds and is the main contributor to the Group's deficit of £2,304 (£34,812 last year after £42,000 spent on HQ Repairs & Maintenance).

### **The Future**

Our relationship with Car Parkers remains strong and we believe that this income stream should continue for the foreseeable future as well as continuing to forge links with the local community.

The Trustee Board continues to be mindful of its responsibilities and to use its best endeavours to ensure that the Group's income is used wisely for the overall benefit of 3rd Kingston Scouting. The Leaders continue to teach useful skills to the young people in the Group within an interesting and challenging environment.

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Trustees,

John Woodville (Chairman)

27 June 2025



**INDEPENDENT EXAMINER'S REPORT**  
**to the Trustees of 3<sup>rd</sup> Kingston Scout Group**

I report on my examination of the accounts of 3<sup>rd</sup> Kingston Scout Group for the year ended 31st March 2025.

**Responsibilities and basis of report**

As the charity trustees of the Group, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Group's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr Paul Gadd

Chessington

27<sup>th</sup> June 2025.



**3rd KINGSTON SCOUT GROUP [Charity number 303754]  
ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2025**

£

**INCOME & EXPENDITURE**

	2024 / 2025		2023 / 2024
	Unrestricted Funds	Restricted Funds	Total Funds
<b>INCOME</b>			
<b>Section Activities</b>			
Membership Subscriptions	5,598		5,598
less: District / County / National share	(4,736)		(4,736)
Subscriptions Retained	862	0	862
Gift Aid	2,493		2,493
Camp & Sleepover Income	3,299		3,299
Section Activities & Outings	472		472
Donations & Grants Received	102		102
Fundraising less related donations paid out	0		0
	<u>7,228</u>	<u>0</u>	<u>7,228</u>
<b>Group</b>			
HQ & Car Park rental income	19,475		19,475
Profit on Uniform Sales	0		0
Bank / Investment Interest	1,923		1,923
Miscellaneous Income	0		0
	<u>21,398</u>	<u>0</u>	<u>21,398</u>
<b>TOTAL GROSS INCOME</b>	<b>28,626</b>	<b>0</b>	<b>28,626</b>
<b>EXPENDITURE</b>			
<b>Section Activities</b>			
Youth Programme & Activities	3,455		3,455
Youth Training Books & Badges	686		686
Camp & Sleepover Expenditure	3,142		3,142
Equipment	566		566
Donations	110		110
Leader Uniform	283		283
Printing, Postage & Stationery	46		46
	<u>8,288</u>	<u>0</u>	<u>8,288</u>
<b>Headquarters Running</b>			
Rates	474		474
Water & Sewerage	629		629
Electricity	6,515		6,515
Insurance	2,679		2,679
HQ Repairs & Maintenance	9,746		9,746
Car Parking Contract	0		0
Depreciation	0		0
	<u>20,043</u>	<u>0</u>	<u>20,043</u>
<b>Group</b>			
AGM Expenses	188		188
Socials	721		721
Website & Broadband	1,690		1,690
Investment Costs	0		0
Legal Fees	0		0
Miscellaneous Expenditure	0		0
	<u>2,599</u>	<u>0</u>	<u>2,599</u>
<b>TOTAL GROSS EXPENDITURE</b>	<b>30,930</b>	<b>0</b>	<b>30,930</b>
<b>SURPLUS FOR THE YEAR</b>	<b>(2,304)</b>	<b>0</b>	<b>(2,304)</b>
			<b>(35,033)</b>



**3rd KINGSTON SCOUT GROUP [Charity number 303754]  
ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2025**

£

**STATEMENT OF ASSETS AND LIABILITIES**

		2024 / 2025			2023 / 2024
		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
<b><u>FIXED ASSETS (net)</u></b>					
	Land&Buildings	1		1	1
		<u>1</u>	<u>0</u>	<u>1</u>	<u>1</u>
<b><u>CURRENT ASSETS</u></b>					
	Uniform/T Shirt stock	875		875	471
	Bank	38,290		38,290	33,171
	Current Accounts			77,560	9,698
	Deposit Accounts	75,930	1,630	77,560	75,670
	Investment Accounts			0	159
	Cash & Deposit at Epsom & Ewell Scout Shop	140		140	
		<u>115,235</u>	<u>1,630</u>	<u>116,865</u>	<u>119,169</u>
<b><u>less: CURRENT LIABILITIES</u></b>					
	Creditors & Accruals	0		0	0
		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>NET ASSETS</b>		<b>115,236</b>	<b>1,630</b>	<b>116,866</b>	<b>119,170</b>
<b><u>FUND BALANCES</u></b>					
<b>General</b>	Balance @ Beginning of the Year	117,540		117,540	152,573
	Transfer between Funds			0	0
	Surplus for the Year	(2,304)		(2,304)	(35,033)
	Balance @ End of the Year	<u>115,236</u>		<u>115,236</u>	<u>117,540</u>
<b>Guymer (Restricted)</b>	Balance @ Beginning of the Year		1,630	1,630	1,630
	Transfer between Funds			0	0
	Surplus for the Year		0	0	0
	Balance @ End of the Year		<u>1,630</u>	<u>1,630</u>	<u>1,630</u>
<b>Total Balance @ End of the Year</b>		<b>115,236</b>	<b>1,630</b>	<b>116,866</b>	<b>119,170</b>

The Financial Statements were approved by the Trustees on 27th June 2025 and signed on their behalf

Gareth Hill      Treasurer



## **NOTES TO THE FINANCIAL STATEMENTS**

### **For the period ending March 2025**

#### **1. Basis of Preparation**

The financial statements have been prepared in line with the Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard (FRS 102).

#### **2. Incoming Resources**

##### **Membership Subscriptions**

Membership subscriptions cover the requirements of The Scout Association Headquarters, County and District, as well as 3<sup>rd</sup> Kingston Scout Group. The Group is held as agents of the former three and the Income & Expenditure Account reports net amount retained by 3<sup>rd</sup> Kingston within Income.

##### **Incoming resources and related expenditure**

Where incoming resources have related expenditure (for example camps), the incoming resources and related expenditure are reported gross.

#### **Funds**

The Group holds one restricted fund (i.e. the funds can only be expended on the specific object for which they were given), namely The Guymer Fund which is a fund given by the late Maurice Guymer to the Group to assist any 3<sup>rd</sup> Kingston parents who are having financial difficulty to allow their child to attend camp. During the year, there were no draw-downs on this fund.

