

1st HOOK SCOUT
GROUP

TRUSTEES' ANNUAL REPORT
AND ACCOUNTS FOR THE
YEAR ENDED

31ST MARCH 2023

FOUNDED 1923
REG. No. 5981
REGISTERED CHARITY No. 303752

**TRUSTEES' REPORT AND ACCOUNTS FOR THE YEAR
ENDED 31st MARCH 2023**

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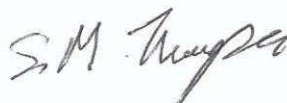
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The Trustees declare that they have approved the Trustees' report:

Signed on behalf of the charity's trustees



J FINDLAY, GROUP CHAIR



S THOMPSON, GROUP SCOUT LEADER

A. GROUP DETAILS

Life President: Mr A Edwards

Trustees: *Ex-Officio* - Appointment

Name:

Group Scout Leader	Mr S Thompson
Assistant Group Scout Leader	Mr I Newbery
Group Chair	Mrs J Findlay
Group Secretary	Mrs P Thompson
Group Treasurer	Mr C Stevenson
Scout Leader	Vacant
Cub Scout Leader (Spitfire)	Mr C Mould
Cub Scout Leader (Hurricane)	Mrs C Atkinson
Beaver Scout Leader (Cheyenne/Navaho)	Mrs A-M Howells
Band Leader	Vacant

Trustees: *Nominated / Elected*

Mr D Nune	Mr D Perrins
Mr D Wright	

Trustees: *Co-opted*

Mr R Hackett

Bankers: Barclays Bank PLC,
6 Clarence Street, Kingston upon Thames, Surrey, KT1 1NY

Examiner: Mr D Sadler

Group Registration Number with The Scout Association: 5981

Charity Registration Number: 303752

B. STRUCTURE, GOVERNANCE AND MANAGEMENT

The Scout Group is a trust administered under the rules which are common to all Scout Association Groups. Group Trustees are appointed in accordance with the Policy, Organisation & Rules of the Scout Association.

The Group is managed by the Group Executive Committee. The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders and parents' representation and meets once a month.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointment and is responsible for:

- the maintenance of Group property.
- the raising of funds and administration of Group finance.
- the insurance of persons, property and equipment.
- Group public occasions.
- assisting in the recruitment of leaders and other adult support.
- appointing any subcommittees that may be required.
- appointing Group administrators and advisors other than those who are elected.

The Group has in place systems of internal control that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories for all payments and comprehensive insurance policies.

C. OBJECTIVES AND ACTIVITIES

The objectives of the Group are as a unit of the Scout Association.

The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their national and international communities. The method of achieving this is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

D. MAJOR ACTIVITIES & ACHIEVEMENTS IN THE YEAR

It has been an interesting year from stepping in as Acting GSL in May 2022 to taking on the role full time in October 2022. The Group has continued to flourish and we can now put the pandemic behind us. We have no problems in attracting Young People into Scouting across all sections and I am pleased to say we are **FULL**. The only thing that is holding us back from developing further as a Group is attracting more adult leaders into all sections within the Group; if I can resolve this problem then the Group will continue to grow and flourish, providing “skills for life” for all our young people.

Our Nights Away and Camping programme is up and running across all sections again since the pandemic but it is taking time for both the young people and our parents to gain the confidence that being away from home, in a different environment, is a great fun experience and another life skill.

At the start of this year the Group Leaders and Executive Team held a Group Development Day to talk openly about the good and the bad in 1st Hook; looking at what we do well and what we could improve on. It was a very good day and well attended and got all the leaders talking across all sections. We have now taken all the information gathered from the day and formalised it into a plan for the Group to move forward with. One of the areas it did highlight is, as I mentioned at the start of my report, that we as a Group are short on leaders across all our sections and that our Group Executive needs to have parent representation from all sections in the Group. Therefore please look out for any recruitment requests and or job lists that the Group are looking to get done within the HQ.

It is the Group’s 100th Anniversary year and we are in the process of rolling out several large Group events to celebrate the year, the first of which is a change to the Groups famous plain Green Scarf which now has the Group logo embroidered on the tip of the scarf. There is also a Group Anniversary badge that can be worn on uniforms for a year. Both our Beavers and Cubs have had a joint 100th birthday party with lots of fun and games along with a celebration cake as requested by our young people. The next big event will be the Group Anniversary Camp or NBF (Nothing But Fun camp) as it has become known. This is to be held at Walton Firs and is where the Group celebrated its 50th Anniversary. The team are working hard to put on a great weekend (30th June, 1st and 2nd July)

The Jamboree in South Korea is becoming real for all those that are attending as either Young People, Jamboree unit leaders or as leaders in the IST Unit (International Service Team). I, and the Group, wish them all the best on an interesting journey, a fantastic experience and a chance of a lifetime. Our Jamboree Contingent Young people are Adrian Dolata, James Finch, Abigail Stapley, and Aidan Bennett; also a big thank you to our leaders that are giving up their time to support them out there, Matthew Cheyette (Jamboree contingent leader), Kieran Voong (Jamboree contingent assistant leader), Ed Hackett and Orla Newbery (IST members).

Fundraising has stepped up again now that all the restrictions have been lifted. We held our first Beerfest after the pandemic in 2022 using all the stock we had purchased prior to lock down and once again it proved itself to be a great success. The trolley collecting at Chessington Garden Centre was the next event but was down on previous years. There appeared to be less people passing through the shop, but I think that was more to do with the cost-of-living demands on people. that had a dramatic effect on Christmas overall.

Turning to this year's fund raising and it was the turn of the Beerfest first, in April 2023. This time it was going to be bigger and better than all its predecessors, more beers, ciders, and gins. What an event it was over 400 people through the door on the Friday night, extra food having to be bought for both Saturday afternoon and evening sessions. What a great event. Although the receipts of this event will show in next year's accounts, with takings over the weekend of £28,000 before expenditure, WOW!! Well done team.

The Group Executive continue to work hard in the background keeping the HQ and the Group assets to a high standard for the benefit of our Young People. The heating system is in its final year of upgrading with the final minor bits outstanding to be completed. The HQ has had cavity wall insulation installed, which we have seen the benefits of during the winter months. Cycle racks have been installed so that there is a facility for all bicycles to be secure during the meetings. Our transport has obtained a reprieve from the ULEZ until 2025 due to our charity status but will need to be updated for the future; whether this is to replace our transport facilities or we hire in as and when required. This is a bigger discussion to be had around the spiralling costs of owning our own transport (tax, insurance, running costs, maintenance and how often it is used). The climbing wall that has been talked about has not been forgotten and we are still looking at all the different options available to us. **THANK YOU** to our Group Executive Team for keeping the Group and all its assets in order so that the young people can carry on enjoying their Scouting.

So all in all the Group is in good shape and all sections are functioning well with badges and top awards being achieved. A **REALLY BIG THANK YOU** to all the Leaders and the Group Executive for making all this happen and provide "Skills for Life" for our future generations.

Stuart Thompson
Group Scout Leader

E. FINANCIAL REVIEW

The financial position of the Group is contained in the Statement of Assets and Liabilities and Receipts and Payments account on the next three pages, with accompanying Notes following.

Another successful year with subscriptions consistent with previous year, although timing of the census and a 14% increase in the rate of Membership Fees resulted in net receipts from subscriptions being down £2,211 from last year. Fundraising was at expected levels although, with beer festival suppliers being less keen to give credit in the current economic climate, these accounts have a high level of cost related to the April 2023 beer festival.

We, like everyone, have seen significant increases in our energy prices with gas, the main source of our heating, going up significantly and remaining high after the year end. We continue to monitor energy prices and are pleased that our electricity cost benefits from the investment a few years ago in solar panels. Our capital investment this year has been primarily on completing work on our boilers and heating, and on providing cavity wall insulation to the main hall both of which will help keep our energy usage down.

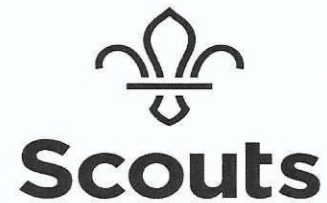
In summary, the Group's Unrestricted Cash Funds decreased by £17,227 in the year, to £72,809. There were no Restricted Cash Funds at 31 March 2022.

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a minimum sum equivalent to 12 months normal running costs, circa £15,000-£20,000. A review of the financial position of the Group is carried out during the year at committee meetings. Funds greater than the minimum level are reviewed regularly in conjunction with potential future commitments on property, transport and equipment repairs and improvement.

The accounts have been drawn up on the receipts and payments basis which is consistent with the previous years and with the Charity registration requirements. No funds are in deficit.



1st HOOK SCOUT GROUP



Receipts and Payments Account for the year ended 31st March 2023

Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
Receipts				
Note 13				
Donations, legacies and similar income				
Membership subscriptions	29,034	0	29,034	29,082
Less: Membership subscriptions paid on	(11,073)	0	(11,073)	(8,910)
Net Membership subscriptions retained	17,961	0	17,961	20,172
Legacies and Donations	65	0	65	2,346
Gift Aid	442	0	442	0
Sub total	18,468	0	18,468	22,518
Note 1				
Grants				
Royal Borough of Kingston	0	0	0	16,000
Petchey awards	0	2,400	2,400	1,500
Sub total	0	2,400	2,400	17,500
Note 2				
Fundraising (gross)				
Use of hall	6,444	0	6,444	2,887
Beer festivals	22,441	0	22,441	2,943
Garden Centre collections	2,351	0	2,351	2,613
Jamboree	1,354	0	1,354	0
Other fundraising events	737	0	737	1,187
Sub total	33,327	0	33,327	9,630
Note 3				
Investment income				
Bank interest	5	0	5	0
Building Society interest	514	0	514	24
Sub total	519	0	519	24
Total Gross Income	52,314	2,400	54,714	49,672
Asset and investment sales	0	0	0	0
Total Receipts	52,314	2,400	54,714	49,672

Receipts and payments

	Unrestricted funds	Restricted funds	Total funds	Last year	
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	
Payments					
Charitable payments					
Programme and activities	5,990	2,400	8,390	1,845	Note 4
Programme and activities - after year end (net)	(3,132)	0	(3,132)	(3,774)	Note 4
Training and administration	1,603	0	1,603	475	Note 5
Bank charges	227	0	227	120	
Insurance (excluding minibus insurance)	6,059	0	6,059	5,563	
Gas	4,849	0	4,849	1,216	
Electricity (net of solar panel rebate)	806	0	806	(33)	
Water	369	0	369	0	
General rates	883	0	883	451	
Telephone and internet	934	0	934	854	
Cleaning	1,897	0	1,897	1,275	Note 6
Repairs and renewals	3,183	0	3,183	5,592	Note 7
Materials and consumables	0	0	0	109	
Minibuses	6,775	0	6,775	3,084	Note 8
Sub total	30,443	2,400	32,843	16,777	
Fundraising expenses					
Beer festivals	25,516	0	25,516	2,590	
Jamboree	1,354	0	1,354	0	
Other fundraising events	0	0	0	16	
Sub total	26,870	0	26,870	2,606	Note 3
Total Gross Expenditure	57,313	2,400	59,713	19,383	
Asset and investment purchases					
Building and equipment	10,924	0	10,924	24,434	Note 9
Camping stores	1,304	0	1,304	1,508	
Sub total	12,228	0	12,228	25,942	
Total Payments	69,541	2,400	71,941	45,325	
Transfers between funds	0	0	0	0	
Net of receipts/(payments)	(17,227)	0	(17,227)	4,347	
Cash funds last year end	90,036	0	90,036	85,689	
Cash funds this year end	72,809	0	72,809	90,036	

Statement of assets and liabilities at the end of the year

	At 31/03/23			At 31/03/22
	Unrestricted funds to nearest £	Restricted funds to nearest £	Total funds to nearest £	Total funds to nearest £
Cash funds				
Bank current accounts - Barclays Bank	13,089	0	13,089	84,251
Bank deposit account - Barclays Bank	2,394	0	2,394	3
Cash boxes	425	0	425	395
Building society account - Monmouthshire BS	56,901	0	56,901	5,387
	72,809	0	72,809	90,036

Assets retained for the charity's own

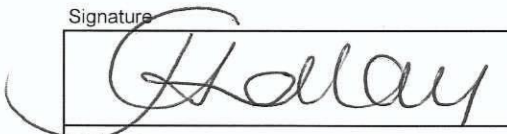

	Value		
	31/03/2023	31/03/2022	
Land and buildings	2,321,253	2,091,219	Note 10
HQ equipment	86,414	72,495	Note 11
Camping and band equipment	100,391	84,221	Note 11
Vehicles	31,000	31,000	Note 12
	2,539,058	2,278,935	

Liabilities

	31/03/2023	31/03/2022	
Amounts received in advance for camps / other activities	3,690	4,075	Note 4
	3,690	4,075	

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 6th July 2023 and signed on their behalf by:

Signature

	Julie Findlay	Chair
	Colin Stevenson	Treasurer

NOTES TO THE ACCOUNTS

Note 1 Gift aid

Gift Aid is claimed on membership subscriptions. Receipts of £442 in 2022/23 related to tax year 2020/21 when subs were dramatically reduced during the Covid pandemic.

Gift Aid for tax years 2021/22 and 2022/23 is still reclaimable from HMRC.

Note 2 Grants

Petchey Awards totalling £2,400 were received during the year. Monies received are spent on equipment or activities of the award winner's choosing.

Where grants are awarded for specific use, their receipt and use are shown within Restricted Funds.

Note 3 Fundraising

Due to the timing of fundraising events, particularly those near each year end, receipts and payments in a particular year do not always reflect the financial performance of the individual event as the costs or receipts may be in two different financial years.

'Other' Group fundraising events comprise online shopping donations (£172), 100+ Club (£378), matched funding (£167), and Beaver fundraising (£20).

Note 4 Programme and Activities

		2022/23			2021/22		
		Receipts	Payments	Net	Receipts	Payments	Net
		£	£	£	£	£	£
Activities	Sections	4,866	(8,719)	(3,853)	2,142	(4,188)	(2,046)
	Band	257	(84)	173	88	(65)	23
Camps and sleepovers		5,088	(9,778)	(4,690)	2,690	(2,512)	178
		10,211	(18,581)	(8,370)	4,920	(6,765)	(1,845)
Future events*		3,690	(578)	3,112	4,075	(301)	3,774
		13,901	(19,159)	(5,258)	8,995	(7,066)	1,929

* Future events include cub pack camps, troop camps and NBF camp, all held after 31 March, for which monies had been received and paid out in advance.

Total section payments include £2,400 covered by Petchey Award receipts.

Note 5 Training and Administration

2022/23 includes £484 re Oakey Awards and £693 related to a development day.

Note 6 Cleaning

Cleaning of the HQ is carried out weekly, when the HQ is in use, by a contracted cleaning company. Deep cleans of specific areas are carried out as and when necessary.

Note 7 Repairs and renewals

2021/22 expenditure included £1,326 on floor upkeep, £1,080 on foliage control, £810 on drainage and £1,700 on exterior building maintenance.

2022/23 includes £870 on floor upkeep, £396 on foliage control, £588 on chipboard and £296 on skip hire.

Note 8 Minibuses

	2022/23	2021/22
Net costs:	£	£
Tax and insurance	1,924	1,576
Service and repairs	4,784	1,508
Fuel	92	0
	6,800	3,084
Less: Contributions for use of minibuses	(25)	0
	6,775	3,084

NOTES TO THE ACCOUNTS (continued)

Note 9 **Assets purchased**

	2022/23	2021/22
Significant expenditure on new assets was as follows:	£	£
External doors	-	11,882
Cavity wall insulation	8,124	-
Boilers and heating	2,767	8,120
Defibrillator	-	2,940
Lighting	-	1,000
Tables	-	365
HQ signage	-	127
Laminator	33	-
	<u>10,924</u>	<u>24,434</u>

Note 10 **Land and buildings**

A "Report on Reinstatement Cost" was carried out for insurance purposes in March 2000. The insurance value has been uplifted by inflation each year.

Note 11 **Equipment**

The level of insurance for Camping, Band and headquarters equipment is regularly reviewed. Excess of £100.

Note 12 **Vehicles**

		Cost
		£
Ford Transit Minibus (16 seats + driver)	NJ59 NXB	12,000
Peugot Boxer Minibus (16 seats + driver)	WA62 CHJ	19,000

Comprehensive insurance cover. Drivers must be over 25 years of age. Damage excess of £200

Note 13 **Restricted funds**

Where there is a restriction on the use of amounts received, these are shown in the Restricted Fund.

	Petchey Awards
	£
At 1st April	-
Received - Grants	2,400
Spending - Section activities	(2,400)
At 31st March	<u>-</u>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
1st HOOK SCOUT GROUP**

I report on the accounts of the Group for the year ended 31st March 2023 which comprise the Receipts and Payments Account, Statement of Assets and Liabilities and related notes, set out on pages 8 to 12.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

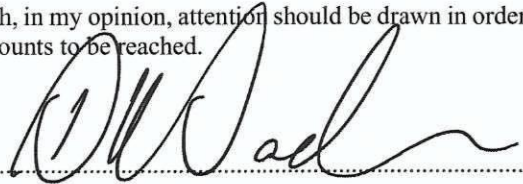
Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirement
 - to keep accounting records in accordance with Section 130 of the Charities Act ;and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:  DAVID SADLER

Qualification: FCA (Institute of Chartered Accountants in England and Wales)

Address: 43 The Ridgeway, Fetcham, Surrey, KT22 9BE

Date: 10 July 2023