



Preparing young people with skills for life

**1st Osterley Scout Group -
Annual Report & Accounts
for the year ended 31st
March 2024**



1ST OSTERLEY SCOUT GROUP

Annual Report and Statements of Account to 31st March 2024

Registered Charity Number: 303743

Group Registration No. with The Scout Association: 1735

Principal Address: 61 Osterley Road, Isleworth, TW7 4PW

Trustees:

Ex-Officio

Chairperson	Michael Potter
Group Lead Volunteer	Jane Bourne
Treasurer	Paul Dickson

Elected Members

Secretary	Inez O'Hara
Vice Chairperson	Tony Marriott
Committee Member	Tracey Kidd
Committee Member	Tony Smith
Committee Member	Pam Cole
Committee Member	Christine Powell
Committee Member	Annette Dickson

Co-opted Members

Committee Member	Kieron Griffin
Committee Member	Alison Shephard
Committee Member	Tony Ship

Scrutineer

Jenny Shiels
79 Hartham Road
Isleworth
TW7 5EY

STRUCTURE GOVERNANCE AND MANAGEMENT

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a Trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and thirteen Trustees including three Ex Officio Trustees, and three co-opted Trustees) and meets every two months.

Members of the Trustee Board complete 'Being a Scouts Trustee' learning within the first six months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Risk and Internal Control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the Church, Community Centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group, through the capitation fees, contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee

could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section, or the group as a whole, then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 25. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group.

OBJECTIVES AND ACTIVITIES

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

ACHIEVEMENTS AND PERFORMANCE

1st Osterley Scout Group has a long and honourable tradition of providing an outstanding scouting programme for young people aged 4 to 25 in the local community. The Group has been established since 1928 and in the current premises since 1954.

1st Osterley Scout Group delivers Scouting to over 200 young people every week. Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. Our exciting programmes across Squirrel Scout, Beaver Scout, Cub Scout, Scout, and Explorer Scout sections, give young people from 4 to 25 the opportunity to experience and understand other cultures, and challenges them to try new activities and outdoor experiences.

The Squirrel Scout, Beaver Scout, Cub Scout and Scout Sections continue to function at full capacity thanks entirely to a fantastic volunteer leadership team. Outdoor activities figure significantly in all Sections with overnight residential experiences offered to all.

During this past year we have continued to see a steady improvement in the Group's finances.

You may be aware that Paul Dickson, our current Group Treasurer, has been Group Chair for seven years, Mick Potter took up the Group Chair role in September 2023. With the Group Chair role filled, Paul has been able to focus his time more on the management and presentation of the Group's finances. This has, in turn, assisted the Group's Trustee Board in making key decisions on expenditure and income.

Paul's work remains crucial, as running costs remain high and we are keen to improve the Group HQ. The Group recognises the importance of the Treasurer role and is grateful for the work Paul puts in to make our 'books balance'.

FINANCIAL REVIEW

Note to Accounts

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £40,000. (Fixed running costs less camps/activities)

The Group held reserves of approximately £126,562 at this year end, however approximately £34,528 sits in designated funds for the redevelopment of the Scout Centre.

Note 1 Receipts – Minibuses – the income is increased by the receipt of £18,000 from TFL for the scrappage of two minibuses. This is a one-off receipt.

Note 2 Statement of Assets & Liabilities – Land and Buildings value – Following an independent valuation survey of our buildings, the result is a rise in value from £316,345 to £730,000 to reflect realistic rebuilding costs. This was requested by our insurers as they were concerned that we were underinsuring. This is now a realistic valuation.

Investment Policy

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments, such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

DECLARATION

The Trustees declare that they have approved the Trustees' report above

Scrutineer's Report to the Trustees of

1st Osterley Scout Group

I report on the accounts of the Group for the year ended 31st March, 2024

Respective responsibilities of Trustees and Scrutineer

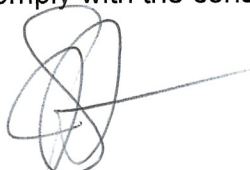
As the Group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts set out on pages 8 to 9

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.



Name: Jenny Shiels

Address:

79 Hartham Road

Isleworth

TW7 5EY

Date: 21st August, 2024

1st Osterley Scout Group

Receipts and Payments Account

For the year from	01/04/2023	To	31/03/2024
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Receipts and payments

	2023/24				2022/23
	Unrestricted funds	Notes	Restricted funds	Endowment funds	Total funds
	£		£	£	£
Receipts					
Donations, legacies and similar income					
Membership subscriptions	20,990		-	-	18,110
Less: Membership subscriptions paid on (National/County/Area/District)	-2,717		-	-	-1,752
Net membership subscriptions retained	18,274		-	-	16,358
Donations	2,084		-	-	585
Gift Aid	10,077		-	-	10,076
Garage Rent	-				-
Kandersteg Income	-				-
Minibuses	1,292			-	681
Disposal of two minibuses	18,000	1			-
Badges & Uniforms	5				30
Section Expenses / Youth Programme	225				100
Camps/Activities	12,610		-	-	18,925
Sub total	62,566		-	-	46,755
Grants					
Maintenance grant	-		-	-	-
Other grants	300		-	-	-
Sub total	300		-	-	-
Fundraising (gross)					
Fund Raising Events	4,210		-	-	2,664
Fund Raising Event (Bazaar)	7,306		-	-	6,445
Detail 3	-		-	-	-
Sub total	11,516		-	-	9,109
Investment income					
Bank interest	-		1,142	-	129
Building Society interest	-		-	-	-
The Scout Association Short Term Investment Service	-		-	-	-
Property Rent income	-		-	-	-
Other investment income	-		-	-	-
Sub total	-		1,142	-	129
Total Gross Income	74,381		1,142	-	55,993
Asset and investment sales, etc.	-		-	-	-
Total receipts	74,381		1,142	-	55,993

1st Osterley Scout Group

Receipts and Payments Account

	Year start date		Year end date
For the year from	01/04/2023	To	31/03/2024


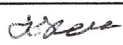
Receipts and payments

	2023/24				2022/23
	Unrestricted funds	Notes	Restricted funds	Endowment funds	Total funds
	£		£	£	£
Payments					
Charitable Payments					
Youth programme and activities	3,072		-	-	2,111
Bank Charges	-		-	-	-
Rent/Rates/Water	175		-	175	-
Electricity, Gas & Communications	731		-	731	1,546
Insurance	2,947		-	2,947	4,447
Badges, Uniforms & Training	1,755		-	1,755	2,039
AGM and trustee expenses	660		-	660	-
Go Cardless & App costs	1,027		-	1,027	1,091
Minibuses	8,930		-	8,930	3,940
Building repairs, renewals & maintenance	2,239		-	2,239	3,086
HQ Building Major Works	11,799		-	11,799	2,160
Materials and equipment	4,635		-	4,635	310
Stationery, Postage & Printing	50		-	50	-
Depreciation - Motor Vehicle	2,643		-	2,643	3,524
Depreciation - Camping Equipment	825		-	825	-
Depreciation - Computer Equipment	-		-	-	-
Accountancy Fee / Sundry Expenses	347		-	347	1,115
Camps/Activities Expenditure	8,570		-	8,570	19,217
Sub total	50,403		-	50,403	44,586
Fundraising expenses	4,836		-	4,836	-
Other fundraising costs (Bazaar)	2,192		-	2,192	3,316
Sub total	7,028		-	7,028	3,316
Total Gross Expenditure	57,431		-	57,431	47,902
Asset and investment purchases, etc.			-	-	-
Total payments	57,431		-	57,431	47,902
Net of receipts/(payments)	16,951		1,142	18,093	8,091
Transfers between funds	16,631		-	16,631	-
Cash funds last year end	430,410		-	430,410	422,319
Cash funds this year end	463,992		1,142	465,134	430,410

Statement of assets and liabilities at the end of the year

	2023/24				2022/23
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Cash funds					
Bank current account	44,110		-	44,110	40,617
Tracker Account (Building)		34,528	-	34,528	29,745
Fund Raising Account		47,924		47,924	32,260
The Scout Association Short Term Investment Service	-	-	-	-	-
Cash/Floats	-	-	-	-	-
Total cash funds	44,110	82,453	-	126,562	102,622
Other monetary assets					1,625
Accrued Income	4,981	-	-	4,981	-
Debts due from the County/Area/District/Group	-	-	-	-	-
Insurance claim/Prepayments	22	-	-	22	350
Sub total	5,003	-	-	5,003	1,975
Investment assets					
Investment property - detail	-	-	-	-	-
Quoted investments	-	-	-	-	-
Other investments - detail	-	-	-	-	-
Sub total	-	-	-	-	-
Non monetary assets for charity's own use					
Badge stock	-	-	-	-	-
Shop stock	-	-	-	-	-
Computer Equipment		-	-	-	-
Land and buildings	730,000	-	-	730,000	316,345
Motor vehicles		-	-	-	2,643
Scouting equipment, furniture etc	2,475	-	-	2,475	-
Other		-	-	-	
Sub total	732,475	-	-	732,475	318,988
Liabilities					
Accounts not yet paid	1,234	-	-	1,234	2,591
Deferred Income	-	-	-	-	10,078
Subscriptions not yet paid	-	-	-	-	-
Loan - detail	-	-	-	-	-
Net Reserves	780,353	82,453	-	862,806	430,410
Sub total	781,587	82,453	-	864,040	443,079

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 9th September, 2024 (the date of the Board of Trustees meeting that approved the accounts) and signed on their behalf by

Signature  	Print Name Chair - Michael Potter Group Lead Volunteer - Jane Bourne
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