



Preparing young people with skills for life

**1st Osterley Scout Group -
Annual Report & Accounts
for the year ended 31st
March 2023**



1ST OSTERLEY SCOUT GROUP

Annual Report and Statements of Account to 31st March 2023

Registered Charity Number: 303743
Group Registration No. with The Scout Association: 1735

Principal Address: 61 Osterley Road, Isleworth, TW7 4PW

Trustees:

Ex-Officio

Chairperson	Paul Dickson
Vice Chairperson	Tony Marriott
Group Scout Leader	Jane Bourne
Secretary	Inez O'Hara
Cub Scout Leader – Enterprise	Nicola Collis
Cub Scout Leader - Endeavour	Andrew Logan
Beaver Scout Leader	Julie Stewart
Scout Leader	Joshua Willingham
Centaur Explorer Scout Leader	Chiara Johnson
Assistant Cub Scout Leader – Enterprise	Valerie May
Assistant Cub Scout Leader – Enterprise	Stephen McGinty
Assistant Scout Leader	Antonia Owens

Elected Members

Treasurer	Vacant
Committee Member	Tracey Kidd
Committee Member	Tony Smith
Committee Member	Pam Cole
Committee Member	Christine Powell
Committee Member	Annette Dickson

Nominated Members

Committee Member	Kieron Griffin
Committee Member	Alison Shephard
Committee Member	Tony Ship

Co-opted Member

Suzy O'Brien

Accountants

Numbers Associates
Maple House
High Street, Potters Bar, Herts EN6 5 BS

STRUCTURE GOVERNANCE AND MANAGEMENT

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a Trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As Charity Trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of three independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders (if opted to take on the responsibility) and parents representation and meets every two months.

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors, other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the Church, Community Centre and other Scout Groups. Similar reciprocal

arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group, through the capitation fees, contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section, or the group as a whole, then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group.

OBJECTIVES AND ACTIVITIES

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing

- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

ACHIEVEMENTS AND PERFORMANCE

1st Osterley Scout Group has a long and honourable tradition of providing an outstanding scouting programme for young people aged 6 to 25 in the local community. The Group has been established since 1928 and in the current premises since 1954.

1st Osterley Scout Group delivers Scouting to over 200 young people every week. Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. Our exciting programmes across Beaver Scout, Cub Scout, Scout, and Explorer Scout sections, give young people from 6 to 25 the opportunity to experience and understand other cultures, and challenges them to try new activities and outdoor experiences.

The Beaver Scout, Cub Scout and Scout Sections continue to function at full capacity thanks largely to a fantastic volunteer leadership team. Outdoor activities figure significantly in all Sections with overnight residential experiences offered to all.

This year has seen a steady recovery since the period of Covid with finances and attendance numbers recovering to pre-covid levels. This year we have surplus of £8,091.

However, when considering the financial situation, we must focus on maintaining our income especially as energy costs remain high.

Over the last 4 years we have recruited and lost three Group Treasurers, requiring myself as the Group Chair to act as Treasurer on each occasion.

I have been Group Chair since September 2016 and I have decided to step down as Chair to focus on the important work of Treasurer. We are currently searching for a new Group Chair and we also have a very good Vice-Chair to fulfil this key role.

FINANCIAL REVIEW

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has, therefore, adopted a risk adverse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £30,000. (Fixed running costs less camps/activities)

The Group held reserves of approximately £102,622 at this year end, however approximately £32,260 sits in designated funds for the redevelopment of the Scout Centre.

DECLARATION

The Trustees declare that they have approved the Trustees' report above

1ST OSTERLEY SCOUT GROUP
REPORT & ACCOUNTS
For the Year Ended 31 March 2023

The charity is a trust established under the rules which are common in all Scout Groups. Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

The Accounts have been prepared under the historical cost convention and in accordance with the Companies Act 2006.

The Trustees declare that they have approved the Trustees Report above.

Signed on behalf of the charity's Trustees:

Signature:



Name:

Paul Dickson

Position:

Group Chair-

Date:

13/07/2023

1ST OSTERLEY SCOUT GROUP

ACCOUNTANTS' REPORT

Report to the trustees of the 1st Osterley Scout Group on the Accounts for the year ended 31 March 2023 as set out on pages 4 to 5.

Responsibilities of the Group and the Accountant

The charity trustees consider that an audit is not required for the year in accordance with S.28 of the Charities Act 2006 and that an independent examination is required.

It is our responsibility to :

- Examine the accounts and follow the procedures in accordance with the general directions given by the Charity Commission.
- To state whether particular matters have come to our attention.

Basis of this report

Our examination was carried out in accordance with the general directions given by the Charity Commission. This includes a review of the accounting records kept by the charity and consideration of any unusual items or disclosures in the accounts with supporting explanations from the trustees. The procedures undertaken do not provide all the evidence required for an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Accountants' Report

We hereby certify the annexed accounts, which is unaudited, to be in accordance with the books, vouchers, information and explanations presented to us.

Numbers Associates Ltd
Chartered Certified Accountants
Suite H, Hollies House
230 High Street
Potters Bar
EN6 5BL

S. M. Baburath. MBA FCCA

Dated: 30-Jun-23

1st Osterley Scout Group
Statement of Financial Activities (including Income & Expenditure Account)

For the Year Ended 31 March 2023

	Unrestricted funds	Restricted funds	2023	2022
	£	£	£	£
INCOMING RESOURCES				
Subscriptions	18,110		18,110	17,580
Less: Membership subscriptions paid	-1,752		-1,752	-5,130
	16,358		16,358	12,450
Transfer to restricted funds			0	0
Donations	585		585	5,994
Rent	0		0	0
Badges & Uniforms	30		30	20
Bazaar	6,445		6,445	0
Fundraising	2,664		2,664	1,259
Bank interest	129		129	6
Sundry receipts	0		0	0
Receipts for specific outings	0		0	160
Camps/Activities Income	18,925		18,925	13,955
Gift Aid	10,076		10,076	1,091
Grant	0		0	0
Minibus	681		681	798
Youth programme activities	100		100	2,348
Total Incoming Resources	55,993	0	55,993	38,081
Resources Expended				
Premises:				
Rate & water	0		0	79
Electricity	1,546		1,546	996
Insurance	4,447		4,447	4,364
Repairs, Renewals & Maintenance	3,086		3,086	3,548
Materials & Equipment	310		310	0
HQ Buildings Works	2,160		2,160	0
Youth programme and activities	2,111		2,111	4,293
Adult support and training	0		0	24
Accountancy fee	510		510	510
AGM and trustee expenses	0		0	267
Group activities	19,217		19,217	10,518
Fundraising costs	3,316		3,316	0
Go Cardless & App costs	1,091		1,091	405
Motor Vehicles Depreciation	3,524		3,524	3,524
Camping Equipment Depreciation	0		0	209
Camping Equipment Purchase	0		0	1,938
Mini Bus & Van expenses & Insurance	3,940		3,940	3,158
Profit on Mini Bus Disposal	0		0	0
Sundry expenses	605		605	204
Badges & Uniforms	2,039		2,039	1,536
Restricted Funds				
Total resources Expended	47,903	0	47,903	35,572
Net Receipts/(Expenditure)			8,091	2,510
Total funds brought forward			422,319	419,809
			430,410	422,319
Restricted Funds		0	0	-
Total Funds Carried Forward			430,410	422,319

1ST OSTERLEY SCOUT GROUP
BALANCE SHEET as at: 31-March-23

	2023	2022
	£	£
Fixed Assets		
Freehold land at cost	52	52
HQ building & Improvements at insured value	255,658	255,658
Garages at insured value	35,000	35,000
Canoe shed at insured value	21,731	21,731
Covered area at insured value	3,904	3,904
Motor Vehicles	2,643	6,167
	N.B.V	
	<u>318,988</u>	<u>322,512</u>
Current Assets		
Prepayments	350	350
Accrued Income	10,076	0
Cash at bank and in hand	102,622	100,557
	<u>113,048</u>	<u>100,907</u>
Creditors – Amounts falling due within one year		
Accruals	1,625	1,100
Deferred Income	0	0
	<u>1,625</u>	<u>1,100</u>
Net Current Assets	111,423	99,807
Liabilities	<u>430,410</u>	<u>422,319</u>
Unrestricted Funds		
General	368,560	360,469
Restricted Funds	61,850	61,850
	<u>430,410</u>	<u>422,319</u>