

2ND SQUIRRELS HEATH SCOUT GROUP
MINUTES OF ANNUAL GENERAL MEETING ~ 5th SEPTEMBER 2025 @ ARNAUD LODGE

Members Present:-

Neil Dashfield (ND) – Chair, Mike Towler (MT) – Treasurer, Glynis Youngs (GY) – Administrator. All Joint Group Lead Volunteers.
Scout Team - Shane O'Brien Passfield (SOBP) - Leader, James Youngs (JY) –Team member (STM), Jo O'Brien Passfield (Jo) – STM;
Cub Scout Team - Posy Mellon (PMC) - Leader, Clare Cornew - Team member (CSTM)
Beaver Scout Team - Charlie Lovegrove (CL) – Leader, Lisa Cable (LC) - Team member (BSTM)
Annual Life President – John Reed (JR).
Members - Hannah Baines, Harpreet Bamwait, Baldeep Bussi, Tanya Cheesewright, John Cheesewright, Gabby Cowing, Mikyla Dodd, James Edwards, Ros Gordon, Liudmila Grinik, Christina Holman, Claire Jules-Saffu, Joe Larkin, Gary Vincent, Robert Youngs.
District Representative – not available

1. Welcome/open meeting

ND opened the meeting at 6.09pm and welcomed all.

2. Apologies for absence

None

3. Approval of Minutes of previous AGM (6/9/2024).

Agreed the minutes of the AGM – JR proposed and ND seconded.

4. Matters arising from previous AGM minutes

None.

5. Financial report

MT – April 2024 to March 2025 – Accounts Audited. Total balance in the Arnaud Lodge, Scout, Cub and Beavers accounts - £40,563.
Income - £38,263, Expenditure - £27,890. Main items – subscriptions for all sections £7,361; Capitation £3920; Utilities £3590;
Insurance £2,640; Maintenance £1,780; Radiators £5,235:

ND – various plans moving forward.

CD – need to change the old scout logo.

ND – considering installing CCTV to protect all. There will be signage.

GY – issue with anti-social behavior and fly tipping which needs sorting – CCTV could help.

6. Beaver Scout Section report

CL – Report attached;

CL – Strong Starts fundraising ongoing at Tescos until 30/9/25 – please support this.

7. Cub Scout Section report

PMC – Doing well. Taken part in a number of activities. Need more help with the pack. Made a request for more Young Leaders and Parent Helpers.

8. Scout Section Report

SOBP – got 22 scouts – numbers fluctuating. 2 Young Leaders – maybe more soon. Had a summer camp at Skreens. Undertaken lots of badge work. Finances looking healthy. Would like to get some new tents.

9. Group Lead Volunteers report and

10. Arnaud Lodge Maintenance (ALM) Report

GY (on behalf of ND & MT) – Report attached;

ND – grateful for the time and effort all leaders put in.

11. Election of Officers

JR – took control of the meeting during the election

The following officers agreed to stand again – unopposed.

Chairman – Neil Dashfield – JY proposed, PMC seconded

Treasurer – Mike Towler – GY proposed, PMC seconded

Administrator – Glynis Youngs – PMC proposed, JC seconded

Group Lead Volunteer – Joint ND, MT & GY - CL proposed, PMC seconded

ND – took back control of the meeting

12. Election of Parent representatives for Trustee Board

ND requested volunteers for the three sections;

Volunteers – Jo Hodson for Beavers – CL to check if she will agree to stand again.

Mikyla Dodd for Cubs – agreed to stand again.

Scouts - John Cheesewright will be standing down. GY thanked him for his assistance. Representative to be advised.

All volunteers proposed by ND and seconded by GY.

13. Awards and Achievements in the Group

GY – Report attached; Meeting applauded the achievers. Certificates given at the meeting or if not present at troop night.

14. Any other business

JR – Issue with permission to camp forms and permit issue. Not many people are applying. Trying to resolve.

15. Details of next meeting

Provisional – 4th September 2026;

16. Close meeting

Meeting closed @ 6.47pm:

Item 6 – Beaver Scout Section Report

It's been a brilliant year for our Beavers – packed with fun, learning and adventure. We've been to Thriftwood twice – once for a fun day out and once on District Badge Day. We've explored Thames Chase, met some amazing creatures with Exotic Explorers, made plenty of music, and of course enjoyed fire lighting, games, crafts, slime making and so much more.

Other highlights included the Essex Therapy Dogs, our Mario-themed sleepover, the ice cream van (and the water fight that followed!), the St George's Day Parade, the Great Beaver Bake Off, a meaningful Dementia Talk, trying out Yoga and even Kung Fu. We also had a visit from the police, and a fruit kebab station, which the Beavers absolutely loved.

All of this is only possible thanks to our fantastic volunteers. A big thank you to Lynn and Lisa, and to John, who leads all of our Scouting activities throughout the year. From fire lighting to archery, you've helped the Beavers grow in confidence and skills every step of the way.

We're also lucky to have our brilliant young leaders – [REDACTED]. The Beavers really look up to you, and we're so grateful for all the time, energy and fun that you bring.

And finally, well done to the Beavers themselves – you've tried new things, made new friends and shown the true spirit of Scouting.

So, thank you to everybody – parents, Beavers, leaders and young leaders alike – for all your help and support in making this year so special. We are truly second to none!

Item 9 – Group Lead Volunteers Report and Item 10 – Arnaud Lodge Maintenance Report

It's been a good year. We've been consolidating our position. Various works undertaken such as new radiators, outside improvements and getting used to a new Pre-school operation. Works planned for the coming year include sorting out the new kitchen and general maintenance. We as the Joint Group Lead Volunteers would like to thank the Section Team Leaders – Shane, Posy and Charlie as well as all the Team members and Parent Helpers. Without those people volunteering their time the Group wouldn't be able to function and your young people wouldn't have the fulfilling experience they all enjoy. Can we show our appreciation in the normal way (*Applause*). We'd like to thank all parents and care givers for bringing your young people to us and supporting them with us. Thank you.

Item 13 – Awards and Achievements in the Group

BEAVERS

[REDACTED] - Beaver of the Year – received a certificate

Chief Scouts Bronze Awards

[REDACTED]

CUBS

[REDACTED] - Cub of the Year – received a certificate

PMC – [REDACTED] *has come so far, interesting. When he arrived he was very shy, joy to have in the Pack.*

Chief Scouts Silver Awards

[REDACTED]

SCOUTS

[REDACTED] - Scout of the Year – received a certificate

Chief Scouts Gold Awards

SOBP – very young Troop, working towards the elements needed to achieve the award.

Adult Awards

15 year service awards

Shane O'Brien Passfield

Jo O'Brien Passfield

Mike Towler



Receipts and payments accounts

CC16a

For the period from	01/04/2024	To	31/03/2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fundraising	-	-	-	-	-
Donations	1,317	-	-	1,317	1,139
Rent	21,365	-	-	21,365	15,760
Membership Fees	7,361	-	-	7,361	7,260
Capitation	625	-	-	625	39
Misc	-	-	-	-	-
Government grants	-	-	-	-	-
Camp/Trip/Event monies	4,880	-	-	4,880	3,410
Sub total (Gross income for AR)	35,548	-	-	35,548	27,608
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	35,548	-	-	35,548	27,608
A3 Payments					
Utilities	3,721	-	-	3,721	7,763
Repairs / Cleaning	8,612	-	-	8,612	4,097
Insurance	2,644	-	-	2,644	2,672
Resources / activities	1,677	-	-	1,677	4,428
Trips/camps	3,734	-	-	3,734	3,108
Capitation	2,352	-	-	2,352	3,868
Equipment	-	-	-	-	424
Misc.	2,788	-	-	2,788	2,570
Training	-	-	-	-	-
Sub total	25,528	-	-	25,528	28,930
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	25,528	-	-	25,528	28,930
Net of receipts/(payments)	10,020	-	-	10,020	- 1,322
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	31,554	-	-	31,554	32,876
Cash funds this year end	41,574	-	-	41,574	31,554

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	37,937	-	-
	Cash	3,637	-	-
		-	-	-
	Total cash funds	41,574	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets	CCXX R1 accounts (SS)	-	-	-
				16/01/2026

	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

2nd Squirrels Heath Scout Group

**On accounts for the year
ended**

31 March 2025

**Charity no
(if any)**

303705

Set out on pages

1 - 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2025**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent
examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

15/01/2026

Name:

Ian Douglas FCCA

**Relevant professional
qualification(s) or body
(if any):**

Association of Chartered Certified Accountants

Address:

Plan A Financials

Suite 17, Essex House , Station Road

Upminster, Essex, RM14 2SJ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.