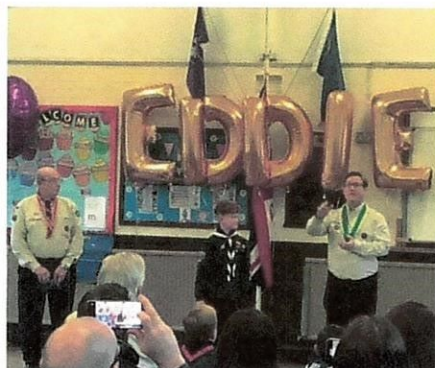




# Hornchurch District Scout Council

**Annual Report and Accounts  
for the Year Ending 31 March 2023**



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## **District Chair Report**

Another year has passed and thank you to all the adults who give so much of their time to make Hornchurch the fantastic District it is. It has been great to see District events back and well attended by the young people, some of whom had missed out during Covid. Thank you to all the adults who make these events happen. It is lovely to talk to the young people and hear how much they enjoy themselves.

The Appointments Advisory Committee has had a busy year, having to add in more dates to enable the panel to see all the new adult members as quickly as possible. It is great to have so many new adults joining.

Every month the County send a compliance report and I would like to thank Tracey Brown, Lisa Jones and Dean Jefferys who have worked hard to chase outstanding training and appointments. The First Aid courses are still being paid for by the District at the present time.

This year we had a change of leadership. Thank you to Dean Jefferys for agreeing to take on the role of Interim DC until a new one was appointed. We welcomed David Wright at the AGM in September, and the County Chair invested him into his new role. As we all know there is much more to any role than an hour and a half a week.

We sadly lost James (Jim) Berry, one of the great legends of Hornchurch District, at the end of 2023. Jim had given over 40 years to Scouting, and during his time in Hornchurch he had many great ideas and helped move the District forward. For those who know him, Jim was a great storyteller and if there is an afterlife, I am sure he is telling Robert Baden-Powell many of them.

**Louisa Golder**  
District Chair

## **District Commissioner Report**

What an inspirational year it has been as the incoming District Commissioner for Hornchurch Scouts. I've had the honour and privilege to visit various groups, camps and activity days in the last 12 months and one thing that has been apparent, especially in light of the World Scout Jamboree, is that when we come together as a team of Scouts there isn't much we can't achieve.

Your success in Scouting is evidenced by the increase in both young people and adults across the District and I am confident this is a result of your efforts and our amazing leaders who deliver inspiring programmes.

I'm sure that with the introduction of Squirrels sections, a smoother volunteer recruitment process and introduction of better online tools, groups within the District will be able to significantly grow and develop in the next 12 months.

By growing Scouting locally, we will help prepare more young people with skills for life, grow more inclusive, be shaped by young people and be making a bigger impact in our communities.

Our objectives and strategy for 2024 were presented at last year's AGM, and are as follows:

### **Youth Engagement**

Scout groups should give young people the opportunity to develop skills and knowledge, empowering them to take an active part in the Movement and in their communities. Involvement, recognition, and intergenerational exchange are key in providing a framework for our youth members.

## District Commissioner Report (continued)

### Educational Methods

The Youth Programme should provide a non-formal learning environment, strengthening the capacity of young people to face the challenges of tomorrow. Scouting should attract, train and retain quality adult volunteers to deliver the Youth Programme.

### Diversity & Inclusion

Scout groups should reflect the societies in which it exists and actively work to welcome all individuals without distinction. This diversity should not only be reflected in the membership, but also the methods and programme used within the Movement.

### Social Impact

Every Scout should be involved in community service and share their experiences to inspire others. Through activities and projects, Scouts contribute to their communities and become leaders of positive change.

### Communications & External Relations

Scout groups should accurately portray what we do and why we do it, reflecting our shared values. By using the most impactful methods of communication, and engaging in strategically relevant partnerships, Scouting should be recognised as the world's leading youth movement.

### Governance

The governance of scout groups should be transparent, accountable, efficient and clearly linked to the strategy, and focused on achieving the mission and vision of the Movement. The roles and responsibilities of the different levels in the group should be clearly defined and understood, ensuring a customer-focused approach. In doing so, we ensure high synergy across all groups and sections.

I would like to thank you once again for all you do for Scouting, whether it is at Group, District, County or Regional levels, you are making a huge difference to our young people, Thank You!



David Wright  
District Commissioner

## **Thriftwood Report**

Thriftwood experienced a great bounce back year as our full first year back following Covid-19. Bookings from Scouting, other youth organisations and schools started to return back to our normal levels again and camper nights were up!

A full review of the Constitution was completed and successfully approved by all owner Districts, including Hornchurch and presented at the AGM. The Trustees also started a full boundary review following some concerns about missing fencing from neighbouring homeowners and council land.

A new activity for paddle boarding was introduced and proving to be popular on the lake. June saw a number of Jubilee celebrations take place and the site felt alive with lots of young people enjoying the site to its full. Our new Facilities staff member has been settling in well and making some great progress with lots of new projects across the site.

Fireworks night proved to be a successful once again and numbers had bounced back again based on our reduced numbers the year before.

GCSE climbing is proving to be a very popular activity from schools and the trustees are investigating whether we need some additional climbing wall faces to meet the demand we receive. Owner Districts have supported the site well through evening, weekend, summer usage including some of the larger events. As always Hornchurch is a very good supporter of our site, and this is acknowledged at trustee meetings. The trustees are continuing the great work of keeping this activity centre and memorial campsite highly desirable and in popular demand for Scouting. The start of the Strategy and Vision for moving forward is coming next and all trustees will be taking part in shaping this.

As always please let one of us know any good or bad points you find at Thriftwood which we can raise at our trustee meetings. We all need to ensure we shape and development our part owned District site for many years to come.

**Debbie Carter & Scott Wilderspin**  
**Thriftwood Representatives**

## **Agenda for the 90th Annual General Meeting**

**to be held on**

**Monday 18<sup>th</sup> September 2023 at 1<sup>st</sup> Upminster Scout Group, Gwilcoo, Brookdale Avenue,  
Upminster, Essex, RM14 2LT**

1. Welcome by the District Chair
2. Apologies for Absence
3. Approval of the Minutes of the 89<sup>th</sup> Annual General Meeting
4. Presentation of the Trustees Annual Report and Accounts for the Year Ended 31 March 2023
5. The District President will Chair the following items:
  - a. The District Commissioner's Nomination for District Chair
  - b. Election of District Secretary
  - c. Election of District Treasurer
  - d. Appointment of Independent Examiner
  - e. Election of Members to serve on the District Trustee Board
  - f. The DCs Nominations to serve on the District Trustee Board
  - g. Co-optioin of Members to serve on the District Trustee Board
  - h. Election of a Scouter to serve on the County Scout Council
6. The District Chair and Confirmation of the President/Vice Presidents
7. Presentations
8. The District Commissioner
9. Interim County Commissioner

The formal business of the meeting will be followed by a presentation from some of the World Scout Jamboree participants.

Members are invited to stay and mingle after the presentation.

## **Minutes of the 89th Annual General Meeting Held on Wednesday 21<sup>st</sup> September 2022 at 1<sup>st</sup> Upminster Scout Group, Gwilcoo, Brookdale Avenue, Upminster, Essex, RM14 2LT**

### **1. Welcome by the District Chair – Louisa Golder**

Louisa welcomed everyone to the 89<sup>th</sup> Annual General Meeting and thanked them for coming.

Louisa introduced herself and the top table:

Gareth Jones – Acting County Chair  
David Wright – Incoming District Commissioner  
Alan Pyle – District President  
Lisa Jones – District Treasurer  
Tracey Brown – District Administrator

Louisa also welcomed the following guests:

Linda Thorogood – District Vice President  
Joan McGovern - District Vice President  
Bob Wickington - District Vice President  
Carol Wickington - District Vice President  
Eileen Gibson – Award Recipient Tonight  
Bill Hindley – Former Warden of Thriftwood  
Barbara Pyle – First Lady

Louisa announced she was delighted to welcome the Young Leaders who have been shortlisted for the Young Leader of the Year award:

Connie Sliney  
Jennifer Towler  
Kerry Pittaway

### **2. Apologies for Absence**

Louisa asked if any apologies could be left on the tables.

Apologies were received from:

Terry Kingham – Regional Commissioner  
Lee Clark – County Commissioner  
Dan Johnson – Thriftwood Chair  
Julien Rawle – District Chair for Romford  
Julie Leeper - SAS  
Jackie Geary - Essex  
Steve Egginton – 2<sup>nd</sup> Rainham  
Tina Barber – 2<sup>nd</sup> Rainham  
John Sisman – 8<sup>th</sup> Hornchurch  
Jack Bresslaw – 8<sup>th</sup> Hornchurch  
Stuart Brown – 8<sup>th</sup> Hornchurch  
Alan Winston – Network Commissioner  
Colin Tilbrook – Thriftwood  
James Youngs – 2<sup>nd</sup> Squirrels Heath  
Hope Youngs – 2<sup>nd</sup> Squirrels Heath  
Sally Westfallen - 2<sup>nd</sup> Squirrels Heath

## **Minutes of the 89<sup>th</sup> Annual General Meeting – continued**

Charlie Lovegrove - 2<sup>nd</sup> Squirrels Heath  
Lisa May - 2<sup>nd</sup> Squirrels Heath  
Tamanna Sharma - 2<sup>nd</sup> Squirrels Heath  
Clare Barton - 2<sup>nd</sup> Squirrels Heath  
Shane O'Brien Passfield - 2<sup>nd</sup> Squirrels Heath  
Jo O'Brien Passfield - 2<sup>nd</sup> Squirrels Heath  
Dean Jefferys – Hornchurch Interim District Commissioner

### **3. Approval of Minutes of the 88<sup>th</sup> Annual General Meeting**

Louisa confirmed that a copy of the Minutes of the 87<sup>th</sup> Annual Report were sent in a special Scouting About on Monday 5<sup>th</sup> September to everyone in the District.

Louisa requested a proposer and seconder to approve the minutes and asked for people to show a thumbs up to approve: Approved.

Proposer – Bob Wallace  
Secunder – Paul Fix

### **4. The Interim District Commissioner**

Dean Jefferys was unable to attend in person, but a recorded message was shown to all where he thanked Louisa Golder for her hard work.

### **5. County Chair and Investiture of the new District Commissioner**

Gareth Jones said that Lee Clark the County Commissioner sent his apologies for not being able to attend. Gareth thanked everyone in the District for their hard work and said everyone had gone above and beyond. Gareth also thanked Dean for his time as the Interim District Commissioner, leading the search for a new DC and also for helping with Operation Feather. Gareth invested David.

### **6. Presentation of the Trustees Report and Annual Accounts - Year Ending 31st March 2022**

Louisa confirmed that these were sent out in a special Scouting About on Monday 5<sup>th</sup> September 2022. They have been approved by the District Executive Committee and were presented tonight for the District Scout Council to receive and consider as per POR. There is no need for a Proposer and Secunder.

Louisa asked Lisa Jones to go through the key points in the accounts for the period 2021/2022.

Almost 85% of our income for 2021/22 was from Adventure Island profit and Membership fee. The Adventure Island profit is kept separate from our main income as this is used to purchase tickets the following year, where agreed by the Executive Committee. Explorer Scouts & Scout Network both show as a negative percentage, as we account for these as a net profit or loss, and in 2021/22 their payments were higher than their income therefore resulting in a net loss, which comes from the approved District budget. GHISP also shows as a negative percentage, as there has not been much activity in their accounts due to the next trip being delayed due to COVID.

29% of our payments are for the District Headquarters – this covers utilities, rent, cleaning, maintenance and insurance. 17% is for our Paid Administrator. We also gave a donation to each member of the District who will be attending the World Scout Jamboree next year, and this makes up 26% of our payments.

## **Minutes of the 89<sup>th</sup> Annual General Meeting – continued**

The final chart shows our assets, with the majority being funds in our Reserve account, Adventure Island ticket stock and funds in the Adventure Island account. Full details of our assets can be found in the Annual Report & Accounts.

Louisa asked if there were questions either in person or submitted prior to the meeting. No questions asked.

Louisa asked for a show of hands to show that the Council adopts the accounts.

Louisa thanked Lisa for all the hard work and time she has given over the year.

Louisa formally stood down as Chair and handed over to Alan Pyle who as District President will chair the next few items until a new Chair is appointed.

### **7. District President – Alan Pyle**

Alan said a few words and the past year and said he was pleased David was now in the role of District Commissioner.

#### **a. The District Commissioner's Nomination for District Chair**

Alan asked David to nominate his choice for District Chair. David nominated Louisa Golder. Alan asked for a show of hands to approve this nomination. Louisa was appointed as the District Chair.

#### **b. Election of District Secretary**

Alan explained that there were no nominations for District Secretary at the present time. However, this is a key appointment and we are required to have one for good governance. Alan asked if anyone could help with this role to come forward.

The District Executive Committee would like to thank Peter Allen for all the work he has done in this role.

#### **c. Election of District Treasurer**

Alan explained that there had been one nomination for District Treasurer – Lisa Jones. Therefore, Lisa was elected as per our constitution no approval vote is needed.

#### **d. Election of Independent Examiner**

Alan explained the Independent Examiner we have used for the last two years has unfortunately had to step down. Lisa and Louisa are in conversation with other people/businesses and are waiting to hear back from them with regards to availability/cost. We will provide an update as soon as we have one.

#### **e. Election of Members to Serve on the District Executive Committee.**

Alan explained that three members put themselves forward for election for the post, therefore no vote was required as per our constitution. They are Debbie Carter, Holly Stephens and Aaron Williams.

#### **f. The District Commissioner's Nominations to serve on the District Executive Committee.**

Alan asked David to nominate his representatives to serve on the District Executive Committee. David nominated – Tim Leak. Alan asked for a show of hands to approve the nomination – majority achieved.

#### **g. Co-option of Members to Serve on the District Executive Committee**

Alan explained that two members will be co-opted onto the Executive Committee, and they will be approved by the Executive Committee at its next meeting as per POR. Each year Louisa invites all GSL's and

## Minutes of the 89<sup>th</sup> Annual General Meeting – continued

Chairs to nominate themselves to join the Executive Committee, so we ensure that we are guided by our local Scout Groups. These positions usually revolve each year in order to bring a fresh perspective every twelve months. For the record the intention is to co-opt Trevor Cottis as Group Chair and Mark Scrace as GSL this year.

### **h. Election of a Scouter to Serve on the County Scout Council.**

Alan confirmed that the District would like to elect Lisa Jones to serve on the County Scout Council of GLNE. Alan asked for a show of hands to approve this nomination - majority achieved.

Alan handed back to the newly elected Chair, Louisa.

## **8. The District Chair – Louisa Golder**

Louisa thanked all the Trustees for their hard work over the last year and congratulated everyone who had been elected and nominated. She thanked Sharon Adkins, Peter Allen and Elliott Chang who have stepped down this year. She confirmed that the Executive Committee was now complete and asked the Trustees that were there to stand in order that everyone would know who they are.

Louisa also confirmed to the Council members that the Trustees are appointing the following as President and Vice-Presidents for the following year:

President – Alan Pyle

Vice Presidents – Ed Body, Joan McGovern, Linda Thorogood, Bob and Carol Wickington

Louisa thanked our President and Vice Presidents for all their support this year.

## **9. Presentations**

Louise asked David to make the presentations:

### **Explorer Belt**

Beth Morton-Kemp

Elliot Chang

Jack Breslaw

Ryan Davison-Pearce

### **Long Service Awards**

60 years - Bill Hindley, Thriftwood

30 years - Debbie Carter, 2<sup>nd</sup> Upminster

20 years - David Dutch, 2<sup>nd</sup> Cranham

### **Commissioners Commendation**

The Pink Parachute (Debbie Carter will present to them)

### **Silver Acorn**

Eileen Gibson, 7<sup>th</sup> Hornchurch

Louisa congratulated all those who received a long service or good service award.

## **Minutes of the 89<sup>th</sup> Annual General Meeting – continued**

### **Annual District Awards**

#### **Jackson Memorial Trophy**

This award is awarded to a group in the District which we feel has excelled in all aspects of Scouting. The trophy was presented to:

3<sup>rd</sup> Upminster

#### **Ron Sorrell Shield**

This award is awarded to a leader who has been outstanding this year:

Nicola Walker, 2<sup>nd</sup> Rainham

#### **Janet Winslow Trophy**

This award is awarded to a leader who has helped at more than one section.

Elizabeth Attewell, 3<sup>rd</sup> Rainham

#### **Young Leader of the Year**

This is awarded to a Young Leader who has been an asset to their section

Jennifer Towler, 2<sup>nd</sup> Squirrels Heath

### **10. The District Commissioner**

Louisa asked David to say a few words.

David talked through his vision for Hornchurch District of Safe, Fun, Adventures.

Louisa formally closed the meeting at 9.00pm and thanked everyone for coming and for all their hard work in the District.

There was then a short presentation from Elliott Chang about gaining his Explorer Belt earlier this year.

## Report of the Trustees for the Year Ended 31 March 2023

The Trustees present their report with the financial statements of Hornchurch District Scout Council for the year ended 31<sup>st</sup> March 2023. The Trustees have chosen to continue preparing Receipts & Payments accounts along with a Statement of Asset and Liabilities to ensure we continue to comply with the rules and guidance of the Charity Commission and The Scouts.

### Charity Details

Charity Name	Hornchurch District Scout Council
Other Names	Hornchurch District Scouts
Registered Charity Number	303699
Scout Association Registration Number	13705
Charity Principal Operating Address	The Paddock, Wood Lane, Elm Park, RM12 5NH
Charity Registered Address	5 Cormorant Walk, Hornchurch, RM12 5HD
Principal Bankers	Barclays Bank plc, 36/38 South Street, Romford, RM1 1RH
Independent Examiner	Shanie Goddard

## Report of the Trustees for the Year Ended 31 March 2023 - continued

### District President and Vice Presidents

President:	Mr Alan Pyle
Vice Presidents:	Mr Edward Body Mrs Linda Thorogood Mrs Carol Wickington Mr Robert Wickington Mrs Joan McGovern

### Trustee Board

District Commissioner	David Wright (from 21.09.2022)
Interim District Commissioner	Dean Jefferys (to 21.09.2022)
District Chair	Louisa Golder <sup>2,4</sup>
District Treasurer	Lisa Jones <sup>2,3</sup>
District Secretary	Peter Allen <sup>4</sup> (to 21.09.2022)
District Youth Commissioner	Rebecca Fish <sup>1</sup>
District Explorer Scout Commissioner	Rachel Taylor
District Network Commissioner	Alan Winston
Elected by the District Scout Council	Sharon Adkins (to 21.09.2022) Holly Stephens <sup>1</sup> Debbie Carter <sup>3,5</sup> (from 21.09.2022) Aaron Williams <sup>1</sup> (from 21.09.2022)
Nominated by the District Commissioner	Elliot Chang (to 21.09.2022) Debbie Carter <sup>3,5</sup> (to 21.09.2022) Tim Leak (from 21.09.2022)
Co-opted by the District Trustee Board	Trevor Cottis Mark Scrace

<sup>1</sup>18-25yr members

<sup>2</sup>Employment sub-committee member

<sup>3</sup>Appointments Advisory sub-committee member

<sup>4</sup>GHISP sub-committee member

<sup>5</sup>Thriftwood Representative

## **Report of the Trustees for the year ended 31 March 2023 - continued**

### Governance

#### **Governing Document**

Hornchurch District Scout Council's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

#### **Charity Constitution**

The District is a trust established under its rules of The Scout Association which are common to all Scouts in the United Kingdom.

#### **Trustee Selection**

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

#### **Policies and Procedures**

The District is managed by the District Trustee Board, the members of which are the Charity Trustees of the Scout District which is an educational charity. As charity trustees they are responsible for complying with the legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Board consists of the District Chair, District Treasurer and District Secretary together with the District Commissioner, and members nominated by the District Commissioner, members elected by the District Scout Council and members co-opted by the Board (in accordance with the District constitution). The County Commissioner and County Chair have a right of attendance at meetings of the District Trustee Board.

Members of the Board complete Module 1 Essential Information, Safety, Safeguarding, GDRP and Trustee Introduction training within the first 5 months of joining the Board.

The District Trustee Board exists to support the District Commissioner in meeting the responsibilities of their appointment. It meets formally at least five times a year.

Members of the Board must act collectively as charity trustees of the Scout District, and in the best interest of its members to:

- Comply with the Policy, Organisation and Rules of The Scout Association.
- Protect and maintain any property and equipment owned by and/or used by the District.
- Manage the District finances.
- Provide insurance for people, property and equipment.
- Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fundraising activities.
- Promote and support the development of Scouting in the local area.
- Manage and implement the Safety Policy locally.
- Ensure that a positive image of Scouting exists in the local community.

## Report of the Trustees for the year ended 31 March 2023 - continued

### Policies and Procedures - continued

- Appoint and manage the operation of any sub-committees, including appointing a Chair to lead the sub-Committees.
- Ensure that Young People are meaningfully involved in decision making at all levels within the District.
- The opening, closure and amalgamation of Groups, Explorer Scout Units, Scout Network and Scout Active Support Units in the District as necessary.
- Appoint and manage the operation of an Appointments Advisory Committee, including appointing an Appointments Committee Chair to lead it.
- Supervising the administration of Groups, particularly in relation to finance and the trusteeship of property.

### Risk and Internal Control

The Trustees routinely monitor the District key risks and put in place measures to manage them appropriately. The Trustees have identified the following as the potential key risks faced by the charity:

**A safeguarding incident involving Scouting members.** This is mitigated through following The Scout Association's adult appointment process which includes carrying out DBS checks for those performing regulated activity; a national vetting process; and a clear system for reporting concerns. Volunteers are required to complete mandatory safeguarding training within the timeframes set out in the Policy, Organisation and Rules of The Scout Association. Training completion and renewal is monitored by the County Executive through monthly reporting. During the year, there was improved compliance with mandatory safeguarding training and renewal. The District Commissioner and District Chair take the lead on monitoring compliance.

**Risk to the health and safety of Scouting members.** This is mitigated through mandatory safety training for volunteers, which is monitored by the District Trustee Board through monthly reporting of completion and renewal data; adherence to the requirements of the adventurous activity permit scheme; and following the provisions of the Policy, Organisation and Rules of The Scout Association. During the year, there was improved compliance with mandatory safety training and renewal.

In addition, routine planned and preventative maintenance is carried out at the District HQ to protect the health and safety of those using the building. This is led by the District HQ Manager and overseen by the District Trustee Board.

### Internal Controls

The District has in place systems of internal financial control that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories (or online approvals for all payments).

The District has comprehensive insurance policies to ensure that insurable risks are covered. These include insurance for non-members attending Scouting activities and events. In addition to this the District holds Employers Liability Insurance.

## Report of the Trustees for the year ended 31 March 2023 - continued

### Objectives and Activities

#### Charitable Objectives

The charity's objective is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities.

#### The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

#### The Values of Scouting

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

#### The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

#### Charity Activities

Scouting is open to all young people between the ages of 6 and 25, irrespective of their background, ethnic origin, nationality, race, gender, marital or sexual status, mental or physical ability, financial status, political or religious beliefs.

The Scout District incorporates the geographical areas of Ardleigh Green, Corbets Tey, Cranham, Elm Park, Emerson Park, Hornchurch, Rainham & Upminster, which are situated in the Greater London Borough of Havering. Hornchurch Scout District is part of Greater London North East Scout County.

The District's role is to support the Groups within its area of operation. It does this through supporting the development of Scouting, the provision of training and other services, and the running of events and activities for young people.

#### Public Benefit Statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings

## Report of the Trustees for the year ended 31 March 2023 - continued

### Charity Achievements

During 2022-23 the youth membership increased to 1294, up by 112, in the annual census in January 2023. This includes Explorer Scouts.

12 young people from across the District were selected to be members of units 31 and 32 heading off to the 25<sup>th</sup> World Scout Jamboree in South Korea. They worked hard with their fundraising and we look forward to hearing all about their experiences!

The Explorer Scout units in the District (Centurion, Trojans, Vikings and the Young Leaders Unit) continued to run their own programmes and held a number of joint unit activities.

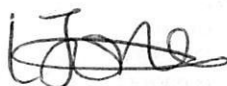
Gambia & Hornchurch International Scout Project (GHISP) are continuing to support the work they did on their expeditions at the Scout HQ in Basse and Basse Hospital, and are making preparations for their next expedition, taking place in 2024. The accounts are shown as an attachment to this report.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:



Louisa Golder  
District Chair  
Date: 15/09/2023



Lisa Jones  
District Treasurer  
Date: 15/09/2023

## Financial Statements for the Year Ended 31 March 2023

### Financial Review

Overall receipts for the year, including the profit from the sale of Adventure Island Bands, exceeded payments by £15,478.60 (2022 Excess Receipts £17,705.70).

Net loss on District events was £2,370.17 (2022 income £3,165.95).

Adventure Island tickets continue to be accounted in a separate bank account. Profit for the year was £15,618.38 (2022 £21,754.61). Stock of Adventure Island tickets was £37,547.50 (based on cost price) at the end of the reporting period. The accounts are shown as an attachment to this report.

### Financial Policies

#### Reserves and Investments

The trustees maintain cash reserves in order to support the future of Scouting in the Hornchurch District. Six months operating costs, approximately £4,100 are held in reserves. In addition to this the District holds £31,089.86 designated for the eventual replacement of the District Headquarters building (prefabricated) and District stores. Other designated reserves are set out in note 2 to the accounts. After these designations, free cash amounts to £16,652.59 (2022 £20,660.17).

Free Cash	2022/23	2021/22
Cash at bank	88,166.66	87,167.17
Building & Equipment Reserves	(31,089.86)	(29,013.34)
Operational Reserves	(4,100.00)	(4,000.00)
Adventure Island Funds	(23,528.21)	(28,053.41)
GHISP Funds	(6,185.12)	(56.13)
Water Activities	(4,956.48)	(4,956.48)
New Container @ DHQ	(1,654.40)	-
1st Rainham Scout Group	-	(427.64)
	<u>16,652.59</u>	<u>20,660.17</u>

Reserves are currently invested in income-earning deposits at banks, although interest earned is currently minimal.

#### Independent examiner

Shanie Goddard has this year carried out the independent examination of the 2022/23 Accounts and the District Trustee Board is grateful to her for starting the appointment.


#### Trustee's responsibilities

The trustees acknowledge their responsibility for the preparation of the accounts in accordance with guidance issued by the Charity Commission and The Scout Association, and for safeguarding the assets of the charity.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

  
Louisa Golder  
District Chair  
Date: 15/09/2023

  
Lisa Jones  
District Treasurer  
Date: 15/09/2023

## **Independent Examiner's report** to the trustees of Hornchurch District Scout Council

I report to the trustees on my examination of the accounts of the Hornchurch District Scout Council for the year ended 31 March 2023.

### **Respective responsibilities of the trustees and examiners**

As the charity trustees of the Hornchurch District Scout Council, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Hornchurch District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Hornchurch District Scout Council as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Shanie Goddard

Date: 15/09/2023

## Statement of Receipts and Payments for the Year Ended 31 March 2023

Receipts	2022/23		2021/22	
	£	£	£	£
	Unrestricted	Restricted	Unrestricted	Restricted
Membership fee from members	63,726.00		56,696.30	
Less membership fee paid on (National/Regional/County)	(53,701.00)		(48,580.20)	
Net membership fee retained	10,025.00		8,116.10	
Donations and Other Income (note 5)	-		100.00	
Interest	88.49		-	
District Activities - Net Income/(Cost)	(2,370.17)		3,165.95	
Explorer Scouts - Net Income/(Cost)	(1,516.30)		(2,284.91)	
Scout Network Net Income/(Cost)	(122.87)		(110.00)	
Training	30.00		10.00	
Adventure Island Profit	15,618.38		21,754.61	
GHISP Funds - Net Income/(Cost)	6,128.99		(261.65)	
New Container @ DHQ	-	1,654.40	-	-
<b>Total Receipts</b>	<b>27,881.52</b>	<b>1,654.40</b>	<b>30,490.10</b>	<b>-</b>
<b>Payments</b>				
Membership Fee Rebates to Groups	561.00		458.00	
Conferences/Social Events	552.78		-	
Duke of Edinburgh - Net (Income)/Cost	168.58		93.69	
Young Leaders	209.85		331.42	
Development and Growth	36.29		273.59	
St George's Day	531.90		-	
Equipment and Sundry Expenses	1,222.21		910.26	
Paid Administration (note 6)	2,184.74		2,180.23	
District HQ Costs	4,853.29		3,708.55	
District Executive Committee Expenses	273.46		444.29	
DC & District Team Expenses	365.43		(3.65)	
Training	1,038.19		611.75	
AGM Costs	258.20		401.27	
Grants and Donations (note 5)	-		3,375.00	
Disadvantage Fund	147.00		-	
<b>Total payments</b>	<b>12,402.92</b>	<b>-</b>	<b>12,784.40</b>	<b>-</b>
<b>Excess (Payments)/Receipts</b>	<b>15,478.60</b>	<b>1,654.40</b>	<b>17,705.70</b>	<b>-</b>

## Statement of Assets and Liabilities as at 31 March 2023

At the year end the Trustee Board had no material liabilities.

	Notes	2022/23	2021/22
<b>Cash at Bank</b>	1		
Reserve Savings Account	2	35,189.86	33,013.34
Current Account		19,259.78	20,649.58
Explorer Scouts Accounts		2,972.04	3,854.05
Equals Prepaid Cards - Explorers		888.56	975.56
Equals Prepaid Cards - Network		1.17	19.87
Equals Prepaid Cards - Admin		141.92	117.59
Adventure Island Account		23,528.21	28,053.41
GHISP Account		6,185.12	56.13
1st Rainham Scout Group		-	427.64
		<b>88,166.66</b>	<b>87,167.17</b>
<b>Fixed Assets</b>	3		
<b>Buildings</b>			
District Headquarters		19,095.00	19,095.00
Containers Stores 1		407.00	407.00
Containers Stores 2		2,363.92	2,363.92
		<b>21,865.92</b>	<b>21,865.92</b>
<b>Equipment</b>			
Office		600.00	600.00
Activity		5,000.00	5,000.00
		<b>5,600.00</b>	<b>5,600.00</b>
<b>Thriftwood</b>		<b>250.00</b>	<b>250.00</b>
<b>Stock</b>			
Adventure Island bands	4	37,547.50	23,408.75
<b>Total Assets</b>		<b>153,430.08</b>	<b>138,291.84</b>

The above statement of receipts and payments and statement of assets and liabilities were approved by the Trustees and signed on their behalf by:



Louisa Golder  
District Chair  
Date:

Lisa Jones  
District Treasurer  
Date:

## Notes to the Financial Statements for the Year Ended 31 March 2023

### Basis of Accounting

The financial statements have been prepared on a receipts and payments basis and comply with the Statement of Recommended Practice on Accounting and Reporting by Charities where relevant. Receipts are brought into account when cash is received, and payments are accounted for when payment is made. This basis of preparation is permitted to charities with an income of less than £250,000 and which are not companies, under section 113 of the Charities Act 2011.

The accounts comprise the funds under the control of the District Trustee Board, which are:

- the funds of the District Explorer Scout units, the District Scout Network and the Adventure Island account. These are currently directly administered by, or under the oversight of, the District Treasurer.
- the funds administered by the District Treasurer, including the general and designated building and equipment funds.
- the funds of the Gambia & Hornchurch International Scout Project (GHISP).

### 1. Bank Balances

The balances quoted are the amounts reconciled to the bank statements for the period covered by these accounts. These balances are reconciled against outstanding lodgments and payments not included in the statements at 31 March 2023.

### 2. Designated Funds

The trustees designate funds to the Operational Expenses fund in order to support the future of Scouting in the Hornchurch District. Six months operating costs, approximately £4,100 are held in the reserve account. In addition to this, the District designates funds to the Building and Equipment fund for the eventual replacement of the District Headquarters building (prefabricated) and District stores.

The funds of the Scout Active Support, the Explorer Scout Units, the Scout Network and Adventure Island Fundraising are regarded as designated funds of the Executive Council.

Designated Funds	2022/23	2021/22
Buildings and Equipment Fund	31,089.86	29,013.34
Operational Expenses Reserve Fund	4,100.00	4,000.00
Explorer Scouts Accounts	3,860.60	4,829.61
Adventure Island Funds	23,528.21	28,053.41
Equals Prepaid Cards	1.17	19.87
GHISP Funds	6,185.12	56.13
	<u>68,764.96</u>	<u>65,972.36</u>

### 3. Fixed Assets

In the statement of assets and liabilities, fixed assets are included on the following basis of valuation:

Buildings: HQ at its cost in 1994/95; Container stores 1 at cost in 2004/05; Container stores 2 at cost in 2017/18.

Office and activity equipment: at the trustees' estimate of their current replacement cost. Thriftwood at its historic cost in 1957. Since the purchase, our share has increased due to the closure of Squirrels Heath District.

**Notes to the Financial Statements for the Year Ended 31 March 2023 - continued**

**4. Adventure Island Stock**

Stock value is based on the cost price of the Adventure Island tickets.

	Qty	Cost	2022/23	2021/22
Adventure Island	2724	12.50	34,050.00	20,720.00
Sealife	535	6.25	3,343.75	2,325.00
Golf	41	3.75	153.75	363.75
			<b>37,547.50</b>	<b>23,408.75</b>

**5. Donations and Other Income**

No donations for the year

**6. Paid Administration**

We currently employ a District Administrator on a permanent contract. These costs are fully funded by membership fee.

**7. Trustee's Expenses**

The trustees are volunteers and do not receive remuneration for their services to the Council. Trustees received reimbursement of necessary expenses incurred in the performance of their duties amounting to £273.46 (2022 £444.29).

## Attachments

### Gambia & Hornchurch International Scout Project Accounts

#### Balance Sheet at 04 April 2023

		2022/23	2021/22
		£	£
Capital			
	General Fund		
	Balance at beginning of year	56.13	317.78
	Add: Net Income	9,259.68	
	Less: Net Expenditure	-3,130.69	-261.65
	Balance at end of year	<u>6,185.12</u>	<u>56.13</u>
	Represented by:		
	Cash at bank	6,185.12	56.13
	Debtors	0.00	0.00
	Creditors	0.00	0.00
	Write off	0.00	0.00
	Total	<u>6,185.12</u>	<u>56.13</u>
		0.00	
	Treasurer	_____	
		Adam Woodgate	
	Auditor	_____	
		Name	

#### Income & Expenditure Account - Year to 04 April 2023

		2022/23	2021/22
Income			
	Net income from fundraising events		
		159.00	0
	Subtotal	<u>159.00</u>	<u>0.00</u>
	Other income		
	Deposits for 2024 Event	6,450.00	0
	General	2,560.16	570.41
	Gift Aid	90.52	172.42
	Total	<u>9,259.68</u>	<u>742.83</u>
Expenditure			
	General - including project costs	3,130.69	1004.48
	Total	<u>3,130.69</u>	<u>1,004.48</u>
	Net Income/(Expenditure) for 2022/23	<u><u>6,128.99</u></u>	<u><u>-261.65</u></u>

## Adventure Island Accounts

### Adventure Island Accounts for the year 1 April 2022 to 31 March 2023

Payments & Receipts	Notes	2022/23	2021/22
<b>Receipts</b>			
Sales of tickets		49,214.25	50,499.74
Test sales (new card machines)		-	0.98
Donations		116.69	25.00
WSJ Fundraising (using card machines)		890.00	-
Other		45.00	-
<b>Total Receipts</b>		<b>50,265.94</b>	<b>50,525.72</b>
<b>Payments</b>			
Purchase of tickets		46,775.00	25,031.25
Sales Refunds		60.00	-
Paid Administrator		-	-
District Reserves		2,100.00	4,100.00
Mobile phone costs		288.22	181.44
Disadvantage Fund (tfr to Current a/c)		500.00	500.00
District Activity (annual £2k)		2,000.00	2,000.00
Gifts		607.24	100.00
Postage		4.16	4.94
Other		107.68	-
WSJ23		2,348.84	2,125.00
<b>Total payments</b>		<b>54,791.14</b>	<b>34,042.63</b>
<b>Excess (Payments)/Receipts</b>		<b>(4,525.20)</b>	<b>16,483.09</b>
<b>Bank Opening Balance 1 April</b>	<b>1</b>	<b>28,053.41</b>	<b>11,570.32</b>
Sales of tickets		49,154.25	50,500.72
Donations		116.69	25.00
Purchase of tickets		(46,775.00)	(25,031.25)
District Reserves		(2,100.00)	(4,100.00)
Mobile phone costs		(288.22)	(181.44)
Disadvantage Fund grants		(500.00)	(500.00)
District Activity (annual £2k)		(2,000.00)	(2,000.00)
Gifts		(607.24)	(100.00)
Postage		(4.16)	(4.94)
Other		(62.68)	-
WSJ23		(1,458.84)	(2,125.00)
<b>Bank Closing Balance 31 March</b>		<b>23,528.21</b>	<b>28,053.41</b>
<b>Stock of tickets @ cost price</b>			
		<b>2</b>	
	Qty	Cost	
Adventure Island	2724	12.50	34,050.00
Sealife	535	6.25	3,343.75
Golf	41	3.75	153.75
			<b>37,547.50</b>
			<b>23,408.75</b>
<b>Statement of Profit &amp; Loss</b>			
Sale of tickets		49,154.25	50,500.72
Less:			
Opening Stock		23,408.75	26,836.25
Costs (excludes transfers to Admin/Reserves/Grants)		47,674.62	25,318.61
		<b>71,083.37</b>	<b>52,154.86</b>
Closing Stock		37,547.50	23,408.75
Cost of Sales		33,535.87	28,746.11
Profit for the year		<b>15,618.38</b>	<b>21,754.61</b>