

Minutes of the Annual General Meeting 7:45pm, Thursday 30th June 2022

Group Executive Committee (GEC) members in attendance:

Sarah-Jane Durman	Group Scout Leader
Bruce Pyle	Group Secretary
Shelley Falcon	Group Treasurer
Matthew Lofting	Beaver Scout Leader
Joe Collier	Scout Leader
Michael Rayment-Johnson,	Cub Scout Leader
Paul Musk	Explorer Scout Leader
David Turner	Manager, Sites & Services

Other attendees also present: Steve Holman, Group Archivist, Steven Lofting, ASL, Hannah Harvey, ACSL, Dick Eddowes, Occasional Helper.

Apologies: Nick Carruthers, Group Quartermaster, Liz Bostock, ACSL, Jeannette Elliott, Occasional Helper.

1. As Chair post is vacant, Group Scout Leader Sarah-Jane Durman acting as Chair convened the meeting and welcomed members of the GEC and guests. Apologies were noted.
2. Approval of the 2021 Annual General Meeting minutes were unanimously approved.
3. Sarah-Jane Durman presented a Chairman report and reviewed the work of all the sections over the last year, updating the attendees of the work of the Group. *Chairman's Report Appendix (i)*.
4. Shelley Falcon presented the Treasurers report, reviewing group finances for the past year and anticipated future expenditure. The accounts had been previously distributed to and approved by the Group Executive Committee at the Group Executive Committee meeting of 12th May 2022. Additional copies of the accounts were available for all attendees at the AGM.

The accounts were audited by Mr Peter Eastwood.
The Group's bankers are CAF Bank Ltd.
5. As post of Chair is vacant and there were no nominations for this role GSL Sarah-Jane Durman advised the meeting that the post will remain vacant and attempts to fill this role will continue.
6. To elect Group Secretary for the next year. Bruce Pyle current GS is standing down after this meeting. There were no nominations to take over this role.
7. To elect Group Treasurer. Shelley Falcon proposed for re-election by Paul Musk, seconded Joe Collier, SL, and was unanimously approved.
8. Re-appointment of Peter Eastwood as Group Accounts Auditor for the next year. Proposed Shelley Falcon, seconded David Turner and was unanimously approved.
9. The election of Parent Representatives to the Group Executive Committee. There were no nominees standing.

Additional committee appointments. To be considered as required.

10. To approve the Group Scout Leader's nominations to the Group Executive.

Sarah-Jane Durman gave her personal thanks to the Committee for their work over the past year and made her nominations for the Executive Committee.

- a. Group Vice Chairman – Vacant
- b. Chair of Site & Services Sub Committee – David Turner
- c. Quartermaster – Nick Carruthers

These nominations were unanimously approved.

11. To confirm those Section Leaders willing to stand on the Group Executive as Trustees

- a. Matthew Lofting, Beavers
- b. Michael Rayment-Johnson, Cubs
- c. Joe Collier, Scouts
- d. Paul Musk, Explorers

12. Any other business. Sarah-Jane Durman presented her Group Scout Leaders Annual Report and thanked all the section leaders for their outstanding work with their sections. *Appendix (ii)*.

13. Presentations. Paul Musk, Explorer Scout Leader received his 5 year service award.
The meeting congratulated Hannah Harvey, Asst. Cub Leader on receiving her 30 year service award earlier in the year.

There was no other business raised. Sarah-Jane Durman thanked those in attendance and concluded the meeting.

See Appendices (i) Chairman's Report and (ii)GSL Report below

Leaders and members of the Executive Committee

It was with the greatest regret that our Group Secretary Bruce Pyle and Parent Rep Helen Tricard both formally stepped down from their roles with the group this year. They have both provided years of service and huge commitment to the group and will be greatly missed in the leadership team.

This year Shelley Falcon joined the executive committee as Group Treasurer following the sad death of John Kingsmell in December 2021. John had been Treasurer since 2010 along with many other roles in the Royal Eltham district and is a sad loss to the group and scouting in general. We are incredibly grateful to Shelley for stepping in and taking over this important role and maintaining the strong financial control for the group.

This year we have thankfully finally been able to return to normal section meetings following Corona Virus lockdowns. Outstanding work has been carried out by all the Section Leaders running their section meetings and looking forward with great anticipation to summer camps. The group has purchased new tents and other camping equipment to replace old damaged and worn out items.

Income from all section subscriptions have returned to previous pre-Covid levels and all existing hall lettings have remained solid plus one new letting taken on in May. The group finances remain strong and have been further buoyed with a financial award from the Jack Petchie scheme presented to our Scout Leader Joe Collier which was used towards purchasing a new marquee.

Section reports

These should be with your other papers and will also be emailed out to parents.

**Sarah-Jane Durman, Group Scout Leader
Acting Chair for this AGM meeting.**

30th June 2022

Appendix (ii).

GSL report AGM June 2022

This year has been a relatively normal back to scouting year after the last few Covid lockdown years

Sadly, our treasurer John Kingsmell died in December. He had been a stalwart of the group and our treasurer for many years. He will be greatly missed by everyone.

Luckily one of our Explorer's mums Shelley Falcon, has agreed to be our treasurer and has produced this year's accounts. Our grateful thanks go to her.

Bruce Pyle our group secretary has also decided to step down after many years taking minutes, writing letters and sorting utility services. He will be missed but I am sure he will still help out for various activities. I would like to thank him for all his hard work.

Nick Carruthers, our able quartermaster, has also decided to step down. He will remain helping the new quartermaster until December, to hand over all his information. Again, he has run the stores for years and been a very valuable resource for us to use to buy our equipment. He has researched the best buys for the group and maintained some of older equipment so it can go on for a few years. Again, thank you for all your hard work.

There has been a slight increase in our young people attending for meetings, which they all enjoy due to all the volunteer leaders making very interesting programmes, teaching them important lifelong skills, both scouting and life skills.

There has been a beaver sleep over, short cub and scout camps in October half term, explorer overnight camps, visits to the fire Station, bat walks, night hikes plus some very interesting talks from outside speakers. All our young people appear to enjoy themselves and often ask if they can bring their friends to join the group. The group was also asked to represent Bromley scouts in the Queen's Platinum Jubilee parade through Bromley in June. We were supported by the girl guides, police, army and air force cadets. Their drum corps leading the parade, loudly announcing the parade to the packed high street. The young people who attended all looked very smart and were rewarded with a 'goodie bag' of mementoes from Bromley Council. In November we held our annual remembrance service after being unable to hold it for two years. We were actually able to thank and say goodbye to our retiring chairman Dale Martin, and retiring GSL Jeannette Elliott. They were awarded their service awards- Dale his 40 years and Jeanette her 30 years. A lifetime of service and dedication between the. It was lovely to see many of our past leaders and scouts on this occasion.

Congratulations to Hannah Harvey on achieving 30 years in scouting, Paul Musk a 5-year award and Joe Collier on a Jack Petchey leader award which has been used to buy a new marquee. Two of our Beavers, Hari Hughes and Henry Livingstone have also achieved their Chief Scout Bronze awards. Two scouts achieved Jack Petchey Awards have gone to Jack Lindsey and George Zelenov. They have yet to decide how to spend their grants. We applied for more grants but were unsuccessful in our bids.

We are hoping to recruit another secretary, a chairman and a quartermaster from our various parents or supporters to join our jolly team.

My thanks should go to all the sectional leaders and young leaders as well as the other valuable volunteers who contribute their time, energy and skills to the group. The buildings and grounds need continually maintaining so regular maintenance days are held, the stores need sorting and new equipment bought, so that camps and evenings using items from the stores can be run successfully. Our important archives are kept well catalogued and kept in pristine condition by Steve Holman and his Archive team. We also have to maintain our lettings as these raise valuable income for the troop. We have welcomed some new occasional helpers and some new sectional leaders this year.

Hopefully the next year will see regular camps, hikes and lots of other the scout activities that we all enjoy and what make scouting such a valuable life long adventure.

Sarah-Jane Durman
Group Scout Leader.

14th Bromley Scout Group Receipts & Payments Accounts

	Year start date	Year end date
For the year from	01-Apr-21	31-Mar-22

Receipts

	Unrestricted funds £	Restricted funds £	Total funds £	2020-21 Total funds £
Membership, activities and other income				
Membership subscriptions	9,100	-	9,100	4,387
Less : Membership subscriptions paid on to District / County/ HQ	3,272	-	3,272	2,926
Net membership subscriptions retained by Group	5,828	-	5,828	1,461
Donations	440	-	440	-
Gift Aid	935	-	935	2,135
Activity Income	4,160	-	4,160	1,465
Group Centenary Events	-	-	-	-
Sub total	11,363	-	11,363	5,061
Grants				
Govt - Covid 19 - Hospitality Sector	9,100	-	9,100	14,000
Govt - Lockdown Grants	-	-	-	6,193
Sub total	9,100	-	9,100	20,193
Fundraising (gross)				
Fundraising for Group / Others	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Other Income				
Bank interest	-	-	-	-
Hall Rentals	14,388	-	14,388	8,593
Sub total	14,388	-	14,388	8,593
Total Receipts	34,850.56	-	34,851	33,847

For the year from	01-Apr-21	31-Mar-22
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Payments

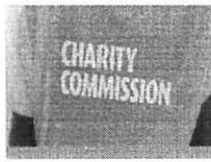
	Unrestricted funds £	Restricted funds £	Total funds £	2020-21 Total funds £
Youth programme and activities	8,434		8,434	1,199
Scouting equipment	4,357		4,357	-
		-	-	-
Uniforms (inc Scarves, Polos etc)	37	-	37	569
Group Centenary Events		-	-	-
Sub total	12,829	-	12,829	1,768
Headquarters running costs				
Rates	249	-	249	-
Water and Sewerage	417	-	417	185
Gas, Electricity	3,389	-	3,389	3,028
Telephone, Broadband	730	-	730	751
Insurance	5,854	-	5,854	5,629
Maintenance	2,485	-	2,485	3,808
Cleaning	2,803	-	2,803	2,868
Hall administration	25	-	25	-
Sub total	15,952	-	15,952	16,269
Administration				
Printing, postage, AGM expenses, presentations, etc	286	-	286	69
Donations		-	-	-
Sundries		-	-	-
Sub total	286	-	286	69
Fundraising expenses				
Fundraising costs			-	-
Sub total	-	-	-	-
Total Gross Expenditure	29,067	-	29,067	18,106
Premises Improvements	-		-	-
Total payments	29,067	-	29,067	18,106
Net of receipts/(payments)	5,784	-	5,784	15,741
Funds as at 1 April 2021	29,295	- 2,506	26,789	11,048
Funds as at 31 March 2022	35,079		35,079	26,789

Statement of assets and liabilities at 31 March 2022

	Unrestricted funds £	Restricted funds £	Total funds £	31-Mar-21 Total funds £
Cash funds				
Bank current account	30,252	2,415	32,667	28,761
Bank deposit account		-	-	-
Cash/Floats	668	-	668	534
	30,920	2,415	33,335	29,295
Other monetary assets				
Monies prepaid by members for future activities (net)	- 2,415	-	- 2,415	- 1,611
Accrued Income received in April	5,155	-	5,155	
Accrued Costs	- 996	-	- 996	895
			-	-
Funds available for Group use	32,664	2,415	35,079	26,789
			-	
Other Assets				
Land and buildings at insurance declared valuation	667,358	-	667,358	611,378
Equipment, furniture etc at insurance declared valuation	31,485	-	31,485	47,767
Other	-	-	-	-
Sub total	698,843	-	698,843	659,145

The above Receipts and Payments Account and the Statement of Assets and Liabilities were approved by the trustees on 12 May 2022 and signed on their behalf by

	S-J Durman	Acting Chairman
	S. I Falcon	Treasurer



Independent examiner's report on the accounts

Report to the trustees of

Charity Name
14th Bromley Scout Group

On accounts for the year

1 April 2021 to 31 March 2022 Charity no **303551**

Set out on pages

1 to 3
(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145 (5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention :

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

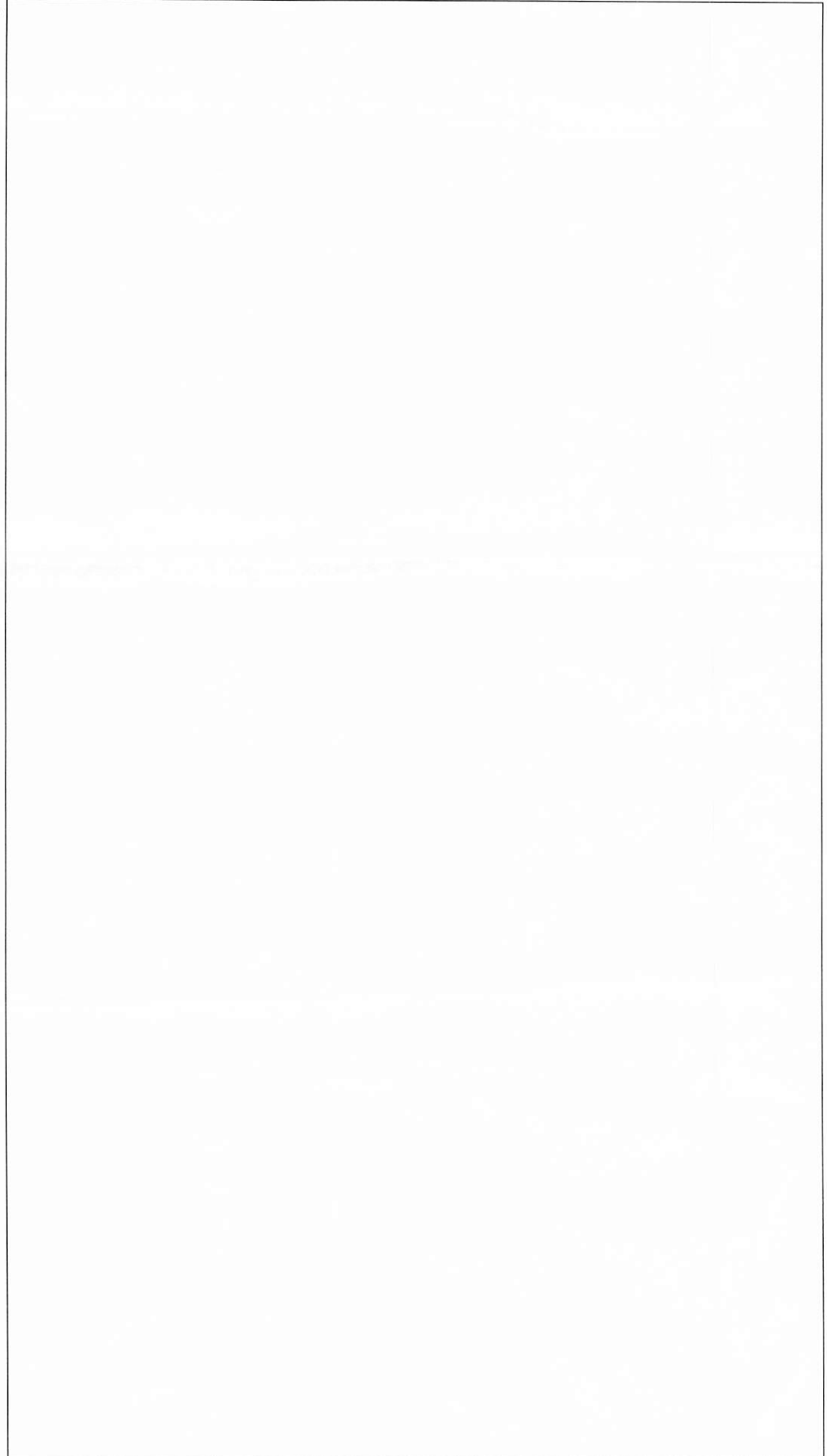
Date: June 2022

Name: Peter Eastwood

Address: 1 Sidewood Road
New Eltham
London SE9 2EZ

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

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