

Trustees' Annual Report

For the period

From (start date)

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 to end date

3	1	0	3	2	4
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Section A Reference and administration details

Charity name	<table border="1"><tr><td>5TH BROMLEY SCOUT GROUP</td></tr></table>	5TH BROMLEY SCOUT GROUP							
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Other names the charity is known by	<table border="1"><tr><td></td></tr></table>								
Registered charity number (if any)	<table border="1"><tr><td>303549</td></tr></table>	303549							
303549									
HQ registration number	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>								
Charity's principal address	<table border="1"><tr><td>Scout Hall</td></tr><tr><td>157 Bromley Common</td></tr><tr><td>BROMLEY</td></tr><tr><td>BR2 9RJ</td></tr></table>	Scout Hall	157 Bromley Common	BROMLEY	BR2 9RJ				
Scout Hall									
157 Bromley Common									
BROMLEY									
BR2 9RJ									

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Kevin Burford	Chair	
2	Thomas Norris	Scout leader	
3	Val Edmondson	Secretary	
4	Andrew Gurney	Treasurer	
5	Christopher Day	President	
6	Carol McGowan		
7	Naomi Norris	Cub leader	
8	Justin Pittaway Hay	Cub leader	

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Governance

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;

Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected.

Section B**Structure, governance and management (continued)****Risk and Internal Control**

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Section C**Objectives and activities**

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Our young people aged 6 – 14 meet weekly during term time and take part in several residential experiences every year. During these sessions our young people will take part in activities to help gain skills for life including : cooking, camping, firelighting, map reading, craft making, team building. They also participate in adventurous activities like climbing, axe throwing, kayaking, and zorbing

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

The 5th Bromley Scout Group has had a very successful year led by our wonderfully talented team of volunteer leaders.

All three of our sections remained full with our average numbers throughout the year being 15 Beavers, 30 Cubs and 30 Scouts. We continue to have roughly 40 young people on our waiting lists.

Our youngest section, Beavers have been having fun at weekly meetings building crafts, learning to be outdoors and importantly how to be a pirate at the District Pirate sleepover!

The cubs have been as active as ever and have been up to activities including building bird houses, competing in the District Cyclocross, sleeping in hammocks, attending our spy camp and much more.

The Scouts continue to go on adventures including spending a week in Devon, competing in the overnight moonwalk camp, having a sleepover at Clip n Climb, ice skating and learning first aid.

None of the exciting activities our young people take part in week in, week out would be possible without the support of our amazing volunteers.

Financially the 5th Bromley Group is well resourced under the stewardship of our Trustees, in particular our Treasurer Andrew Gurney and our Group Secretary Val Edmondson, supported by co-opted members to the Executive.

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, around £12,000.

The Group held reserves of approximately £41,700 at year end. This is above the level required for operating expenses.

Further financial review details (optional information)

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Kevin Burford	Andrew Gurney
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Position (eg Secretary, Chair)

Chair	Treasurer
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Date

27-Dec-24

5th Bromley Scout Group Receipts and Payments Account

Year start date Year end date

For the year from	01-Apr-23	To	31-Mar-24
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Receipts

	2023/24	2023/24	2022/23	2022/23
	Unrestricted funds £	Restricted funds £	Unrestricted funds £	Restricted funds
Subscriptions, donations and similar income				
Membership subscriptions: Scouts	3,300.00	0.00	3,091.00	0.00
Membership subscriptions: Cubs	3,581.00	0.00	3,168.00	0.00
Membership subscriptions: Beavers	1,342.00	0.00	2,090.00	0.00
Less: Membership subscriptions paid on (National/County/Area/District)	-3,411.10	0.00	-3,368.00	0.00
Net membership subscriptions retained	4,811.90	0.00	4,981.00	0.00
Donations	215.00	0.00	235.00	0.00
Legacies	0.00	0.00	0.00	0.00
Gift Aid	0.00	0.00	3,664.01	0.00
Other similar income	0.00	0.00	0.00	0.00
Sub total	5,026.90	0.00	8,880.01	0.00
Grants				
Maintenance grant	0.00	0.00	0.00	0.00
Other grants	769.99	0.00	1,300.00	0.00
Sub total	769.99	0.00	1,300.00	0.00
Activity receipts (gross)				
Camps and events: scouts	7,756.00	0.00	6,816.00	0.00
Camps and events: cubs	0.00	0.00	98.12	0.00
Camps and events: beavers	0.00	0.00	0.00	0.00
Sub total	7,756.00	0.00	6,914.12	0.00
Investment income				
Bank interest	84.03	0.00	57.44	0.00
Building Society interest	0.00	0.00	0.00	0.00
The Scout Association Short Term Investment Service	0.00	0.00	0.00	0.00
Property Rent income (Hall lettings)	17,291.04	0.00	15,829.20	0.00
Other investment income	0.00	0.00	0.00	0.00
Sub total	17,375.07	0.00	15,886.64	0.00
Total Gross Income	30,927.96	0.00	32,980.77	0.00
Asset and investment sales, etc.	700.00	0.00	0.00	0.00
Total receipts	31,627.96	0.00	32,980.77	0.00

5th Bromley Scout Group Receipts and Payments Account

Year start date Year end date

For the year from	01-Apr-23	To	31-Mar-24
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Payments

	2023/24	2023/24	2022/23	2022/23
	Unrestricted funds £	Restricted funds £	Unrestricted funds £	Restricted funds £
Group running costs				
Section expenses: Scouts	3,847.84	0.00	2,266.47	0.00
Section expenses: Cubs	1,405.33	0.00	4,299.02	0.00
Section expenses: Beavers	415.38	0.00	364.12	0.00
Insurance	1,804.08	0.00	1,715.16	0.00
Bank and GoCardless fees	662.74	0.00	616.22	0.00
Scout Hall rates	0.00	0.00	96.00	0.00
Scout Hall electricity	1,572.84	0.00	1,190.45	0.00
Scout Hall waste	969.23	0.00	778.18	0.00
Scout Hall Broadband	294.00	0.00	260.04	0.00
Scout Hall maintenance	8,624.60	0.00	7,001.50	0.00
Scout Hall cleaning	90.00	0.00	0.00	0.00
Other Group expenses	1,499.89	0.00	2,763.36	0.00
Camps and events	9,131.61	330.00	3,147.08	0.00
Camp equipment	0.00	0.00	0.00	0.00
Activities	0.00	0.00	0.00	0.00
Sub total	30,317.54	330.00	24,497.60	0.00
Activity costs				
Detail 1	0.00	0.00	0.00	0.00
Detail 2	0.00	0.00	0.00	0.00
Detail 3	0.00	0.00	0.00	0.00
Other activity costs	0.00	0.00	0.00	0.00
Sub total	0.00	0.00	0.00	0.00
Total Gross Expenditure	30,317.54	330.00	24,497.60	0.00
Asset and investment purchases, etc.			0.00	
Total payments	30,317.54	330.00	24,497.60	0.00
Net of receipts/(payments)	1,310.42	-330.00	8,483.17	0.00
Cash funds last year end	40,383.45	2,500.00	31,900.28	2,500.00
Cash funds this year end	41,693.87	2,170.00	40,383.45	2,500.00

Statement of assets and liabilities at the end of the year

	31st March 2023	31st March 2023	31st March 2022	31st March 2022
	Unrestricted funds	Restricted funds	Unrestricted funds	Restricted funds
	£	£	£	£
Cash funds				
Bank balance	41,405.47	2,170.00	40,048.07	2,500.00
Less cheques not yet presented	0.00	0.00	0.00	0.00
Bank current account (net of unpresented cheques)	41,405.47	2,170.00	40,048.07	2,500.00
Pre-paid payment card	288.40	0.00	335.38	0.00
Bank deposit account	0.00	0.00	0.00	0.00
Cash/Floats	0.00	0.00	0.00	0.00
Total cash funds	41,693.87	2,170.00	40,383.45	2,500.00

Restricted funds

The Group holds £2,170 from a donation from Matthew Oliver to be used for "bursaries for uniform equipment, trips and camps for those in need".

Non-monetary assets

In addition to monetary assets shown above the Group has the following non-monetary assets.

Scout Hall	355,325.00
Scouting equipment	5,000.00

The valuation of the hall shown above represents its value for insurance purposes as at 31st March 2024

The land is owned by The Scout Association (land registry title number SGL102287, checked 22 Jan 2021)

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 11 May 2024 and signed on their behalf by

Signature	Print Name
	Kevin Burford Chair
	Andrew Gurney Treasurer

Independent examiner's report to the trustees of 5th Bromley Scout Group

I report to the trustees on my examination of the accounts of the 5th Bromley Scout Group for the year ended 31st March 2024.

Responsibilities and basis of report

As the charity trustees of the 5th Bromley Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 5th Bromley Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 5th Bromley Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *S J Hurlle,*
Name: Sally Hurlle

Relevant professional qualification or membership of professional bodies (if any):

Address: 4 Stuart Avenue, Bromley, Kent, BR2 7JX

Date: 11-07-2024