

Trustees' Annual

For the period

From (start date)

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to end date

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Section A

Reference and administration details

Charity name

Royal Tunbridge Wells District Scout Council
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Other names the charity is known by

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Registered charity number (if any)

3	0	3	4	6	6
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Charity's principal address

34 Prospect Road							
Tunbridge Wells							
Kent							
Postcode	T	N	4		0	E	L

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	
1	Ian Wadey	Chair	
2	Mel Leigh	Secretary <i>TRUSTEE STUART WATT</i>	
3	Stuart Watt	Treasurer	
4	Nick Burgess	District Commissioner	
5	Steve Dennis	Trustee	
6	Scott Towner	Trustee	
7	Brian Hobden	Trustee	
8	Stanley Phelps	Trustee	
9	James Budd	Trustee	
10			
11			
12			
13			
14			
15			

Section A**Reference and administration details (continued)**

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	
Independent Examiner	John Ridley	39 Prospect Rd, Tunbridge Wells, Kent, TN4 0EN

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document
(e.g. trust deed, constitution)

The District's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted
(e.g. trust, association, company)

The District is a trust established under its rules which are common to all Scouts.

Trustee selection methods
(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary, together with the District Lead Volunteer and elected members and meets on a minimum of 3 occasions per annum.

The Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of District property;
- The raising of funds and the administration of District finance;
- The insurance of persons, property and equipment;
- District public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required; and
- Appointing District Administrators and Advisors other than those who are elected.

Risk and Internal Control

The District Trustee Board has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the District are as a unit of the Scout Association.

Summary of the main activities in relation to these objects

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

In order to achieve these aims the District relies heavily on its volunteer leaders who all undertake training relevant to their appointments. All young people across the district have had the opportunity to experience a wide and diverse programme of activities.

The trustees also provide a district camp site - Adamswell.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers

The Trustee Board will assist with 50% of the cost of a relevant training course up to a maximum of £150, subject to the following criteria:

- The course is good value;
- Other avenues of funding have been explored by the applicant; and
- There is a binding agreement for the individual to support the District.

The Trustee Board will also make grants, up to 50%, to young people who will represent the District at International Jamborees up to a maximum of £6000 in total.

The Trustee Board also provides support to adult leaders attending international events organised by the District up to a maximum of £5000 in total.

Public benefit statement

The district meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Over the past year, the District has continued to do everything it can to support Scouting in Tunbridge Wells.

The period that this report covers, April 2024 – March 2025 seems a long time ago now.

The year started as normal with us meeting as a District in late April to celebrate St George's Day with our now established yearly Fun Day at Adamswell. The weather was fine which was a great relief as 2023's event had to be cancelled at the last minute due to the poor weather conditions. A great afternoon was enjoyed by all.

Over the summer, several District Groups held camps and activities both locally and further afield around the UK for the benefit of the young people of Tunbridge Wells.

Other District Events which took place during the year included: -

- DofE Expeditions
- Scarefest at Gilwell Park
- Remembrance Parade

Our annual census this year showed a very slight drop in membership due to the closure of a couple of sections during the year. We still have a substantial waiting list showing the demand for scouting is at an all time high all over the town. New sections will be opened wherever the volunteers can be found to run the sections.

Adamswell has had its busiest year ever with lots of young people enjoying the activities and facilities that the site has to offer.

The site suffered a bit of a setback in October 2024 when the river Grom flooded during a storm and flooded all the outbuildings. This caused substantial damage and resulted in a large insurance claim being made. The river has never flooded to this extent during the time we have owned the site and we hope it won't again!

The trustees continue to look at what improvements can be made at the site as well as what other potential developments could be made to improve the usage the site gets and to add value for our existing visitors. Reduced rates continue to be offered to Tunbridge Wells groups for use of their District Site.

Plans are being drawn up to hold District Camps for all sections next year. Scouts and Explorers will hold their

camp at Bewl Water whilst Cubs and Beavers will hold theirs at Lower Grange Farm.

As always, a massive Thank You to all Adults and Young People for their efforts supporting Scouting in Tunbridge Wells and I look forward to seeing you all around the district.

Section E

Financial Review

Accounts

The gross income for the district in the year 2024-2025 was £275,053 and the expenditure was £120,593 giving an overall surplus of £111,552. These compare with figures of £1, £149,511 and a deficit of £2,012 respectively for financial year 2023-2024.

Adamswell had income from camping fees of £71,717 and expenditure of £48,862, giving a surplus of £22,855 - so a healthy situation. This allowed significant continued investments in the new toilet block (£5,830), major expenditures were for the sewage (£7,480), Insurance (£6,348), maintenance and repair (£13,834) Energy (£6,471), cleaning (£4,255) and Media (£4,490). It should be noted that £51,757 was received due to insurance payment for flood damage

Events showed an income of £28,811 and an expenditure of £38,339. These figures reflect significant activities by the Explorer Units as well as District itself. five District events completed in the financial year (Scarefest, St George's Day, DofE, IOW 24, Spa Valley Railway). It is usually the intent for events to break even, but a difference of £11,275 was encountered.

Cash Funds

With cash funds brought in of £147,214 the surplus of £111,552 means cash funds at yearend are £329,857. This excess mainly due to capitation not paid until the following financial year (£50,913), Flood insurance payment (£51,757) and build up of Jamboree 26 funds (£21,210) The surplus the previous year was £11.874.

Savings and Investments

Two deposit accounts are still held with Redwood Bank totalling £88,539 earning interest of £2,625. (in financial year 26) The account with Witan is still held, with a share value of £6,735.

Restricted Funds

The Restricted funds from the sale of Baden-Powell Hall are intended for improving the facilities at Adamswell and as such have been used to cover the cost of the new toilet block, and the climbing tower. The funds remaining at the yearend are therefore £30,032, as per 2024/25 accounts.

Unrestricted Funds

At the yearend the District had unrestricted cash and investment funds of £306,564. This is in excess of its reserves policy of £25,500 (see below). The Committee plans to continue to invest in Adamswell facilities in the next financial year (see Section F).

Overall

At the yearend the District (including explorer accounts) holds £241,918. Also Redwood bank has £87,939 and Witan shares of £6,739.

Non-Monetary Assets

These figures have been increased in line with the insurance valuations of these items. The total value of non-monetary assets now stands at £836,433.

Total Assets

Total assets of all types are valued at £1,143,997.

Brief statement of the charity's policy on reserves

Reserves Policy

The District's policy on reserves is to hold sufficient funding to continue the charitable activities of the District should income and fundraising activities fall short and to cover the depreciation costs of the capital equipment held. The District Executive Trustee Board considers that the District should hold a sum equivalent to 12 months running cost - £5,000. In addition an estimate to cover depreciation costs has been made of £40,500. This gives a total of £45,500 to be held aside to cover unexpected costs.

You may choose to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Investment Policy

The District's Income and Expenditure is relatively small and as a consequence has limited funds to invest in longer-term investments such as stocks and shares. The District has therefore adopted a low risk strategy to the investment of its funds. Most funds are held in cash using banks but some funds are invested in bonds and shares.

Due to the amount held in CAF bank which exceeds £150k regularly, the committee, will open another direct debit account to minimize risk.

The District Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the District obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the District Executive considers the cash flow requirements.

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

The Trustee Board will concentrate next year on improving the facilities at Adamswell. This will include the installation of a Rifle Range and improvements to site security to better safeguard the groups using the site. The replacement of some of the older campsite maintenance equipment will also be made as and when required. A full events programme will also be provided including allocating funds to support international activities in future years, including Jamborees.

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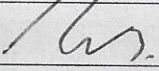
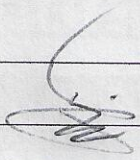
Section G Declaration

The trustees declare that they have approved the trustees' report above

Trustees' Annual
For the period

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Nicholas Beynon	IAN WAGON
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Position (eg Secretary, Chair)

Trustee	CHAIR of TRUSTEES
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Date

03	10	10	19	12	5.
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Royal Tunbridge Wells District Scout Council

Receipts and Payments Account

	Year start date		Year end date
For the year from	01-Apr-24	To	31-Mar-25

Receipts and payments

	2025			2024
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
Receipts				
Donations, legacies and similar income	3,550			
Membership subscriptions paid for prior year	-			503
Membership subscriptions received for current year	63,985			72,296
Less: Membership subscriptions Refund				(55,571)
Net membership subscriptions retained	67,535			17,228
Donations	-			-
Gift Aid	-			-
Sub total	67,535			17,228
Grants				
Adamswell grants	-	-		1,500
Fundraising	-			1,049
Sub total	-	-		2,549
Charitable Activities (Note 1)				
Adamswell campsite	71,717			71,101
Events & Active Support	28,875			50,592
Jamboree/Kanderstag 26	21,210			1,951
Explorers	25,411			246
Explorers	-			-
Sub total	147,214	-		123,890
Other income	184			
Bank Interest	256	-	-	164
Insurance due to Flood	51,797			-
Other income and LOTO	1,494			1,043
Sub total	53,731	-	-	1,207
Investment income				
Closure of CAF Investment	-			-
Other investment income	6,573			2,625
Sub total	6,573	-	-	2,625
Total Gross Income	275,053	-	-	147,498
Total receipts	275,053	-	-	147,498

Royal Tunbridge Wells District Scout Council

Receipts and Payments Account

	Year start date		Year end date
For the year from	01-Apr-24	To	31-Mar-25

Receipts and payments

	2025				2024
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Payments					
Support payments					
Insurance	6,349	-	-	6,349	5,681
Media and Equipment	2,156	-	-	2,156	504
Capitation 2025	7,104	-	-	7,104	-
Training and literature	-	-	-	-	-
OSM	981	-	-	981	1,305
Bank fees & Transfer to Equals Account	661	-	-	661	395
District Equipment	1,548	-	-	1,548	669
Equals card	2,624	-	-	2,624	-
Rent	1,300	-	-	1,300	1,221
Other costs	1,162	-	-	1,162	3,729
Sub total	23,884	-	-	23,884	13,504
Charitable Activities - Note 1					
Adamswell campsite- Note 2 (Excludes Insurance)	43,032	-	-	43,032	39,659
Events & Active Support	38,339	-	-	38,339	61,939
Jamboree Kanderstag 26	8,575	-	-	8,575	-
Explorers	932	-	-	932	885
				-	-
Sub total	90,879	0	-	90,879	102,482
Other Outgoings					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total Gross Expenditure	114,763	0	-	114,763	115,986
Asset and Investment Purchases					
New Toilet Block	5,830	-	-	5,830	33,525
Adamswell improvements	-	-	-	-	-
Total payments	120,593	-	-	120,593	149,511
Net of receipts/(payments)	154,460	-	-	154,460	- 2,012
Transfers between funds		-	-	-	-
Cash funds last year end	175,397	-	-	175,397	177,409
Cash funds this year end	329,857	-	-	329,857	175,397

Royal Tunbridge Wells District Scout Council
Receipts and Payments Account

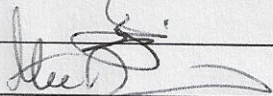
	Year start date		Year end date
For the year from	01-Apr-24	To	31-Mar-25

Statement of assets and liabilities at the end of the year

	2025				2024
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Cash funds					
Bank current account	211,886	30,032	-	241,918	90,439
Redwood Bank	87,939	-	-	87,939	84,958
	-	-	-	-	-
Total cash funds	299,825	30,032	-	329,857	175,397
Investment assets					
Quoted investments WITAN	6,739			6,739	5,500
Other investments - CAF	-			-	-
Sub total	6,739	-	-	6,739	5,500
Non monetary assets for charity's own use					
Land and buildings	644,425			644,425	483,070
Motor vehicles	14,000			14,000	19,862
Scouting equipment, furniture etc	178,008			178,008	161,826
Sub total	836,433	-	-	836,433	664,758
Total assets and cash funds	1,142,997	30,032	-	1,173,029	845,655
Liabilities					
Expenses incurred but not invoiced	-			-	-
Climbing Tower final Balance	-			-	-
Sub total	-	-	-	-	-

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees

on 9th September 2025 and signed on their behalf by

Signature	Print Name
	IAN WADEY STEVE DENNIS

**Royal Tunbridge Wells District Scout Group
Receipts and Payments Account**

	Year start date		Year end date
For the year from	01-Apr-24	To	31-Mar-25

Receipts and payments

	£	£	£	£
NOTE 1	INCOME	EXPENDITURE	NET SURPLUS/ (DEFICIT)	NET SURPLUS/ (DEFICIT)
Charitable Activities (gross)				
Adamswell campsite	71,717	(48,862)	22,855	25,761
Events & Active Support	28,875	(38,339)	(9,464)	(11,347)
Jamboree Kanderstag 26	21,210	(8,575)	12,635	1,951
Explorers	25,411	(932)	24,479	(639)
Total	147,214	(96,709)	50,505	15,726

NOTE 2

		2025	2024
Adamswell costs			
Materials and equipment		385	482
Other Capital purchases			633
Maintenance, servicing		13,834	11,001
Fuel, Gas & Electricity		6,471	7,257
Insurance			
Rates		69	71
Light and heat		-	-
Water		1,444	522
Waste disposal		2,821	1,081
Sewerage disposal		7,480	4,719
cleaning		4,255	4,093
Activities		60	1,566
Telephone and internet and media		4,490	2,016
Adamswell OSM	£51,	620	757
Media-A		-	
Other costs eg Annual Inspections,		1,104	5,459
		-	-
Total		43,032	39,659
Toilet Block		5,830	33,525

**Independent examiner's report to the trustees of the Royal Tunbridge Wells
District Scout Council**

I report to the trustees on my examination of the accounts of the Royal Tunbridge Wells District Scout Council ('District') for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity trustees of the District you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

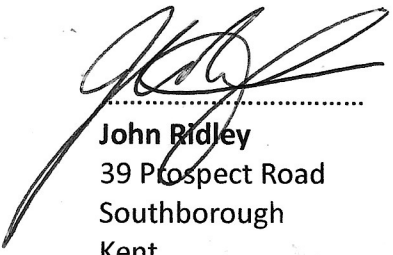
Whilst I have no concerns and have come across no other matters in connection with the examination that would prevent a proper understanding of the accounts being reached, I do wish to draw the trustees' attention to the following matters:

1. Reserves policy

The Charities Commission guidance notes (CC32 para 9.3) requires that the trustees disclose their reserves policy and manage their reserves accordingly. I note the District's reserve policy and plans for the following financial year but current reserves are still well in excess of the stated policy.

2. Going concern and financial risks

Also in the guidance notes (CC32 para 9.9) is the requirement to document the trustees' assessment of the District as a going concern. Whilst I do not have any concerns over the District as a going concern, I have not seen any documentary evidence to show that the trustees have considered this matter.



.....
John Ridley
39 Prospect Road
Southborough
Kent
TN4 0EN

Date: 8th October 2025

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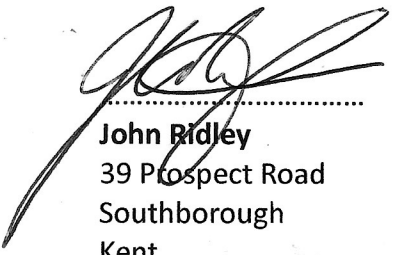
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