

Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 1

to end date

3 1 0 3 2 2

Section A

Reference and administration details

Charity name

Royal Tunbridge Wells District Scout Council

Other names the charity is known by

Registered charity number (if any)

3 0 3 4 6 6

Charity's principal address

2 Argyle Road

Tunbridge Wells

Kent

Postcode

T N 4 0 S U

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Ian Wadey	Chair	From 2/11/21
2	Ivan Sharpe	Chair	Until 13/10/21
3	Terri Collier	Secretary	
4	George Cran	Treasurer	
5	Nick Burgess	District Commissioner	
6	Kate Sharpe	District Commissioner	Until 11/10/21
7	Connor Terry	District Youth Commissioner	
8	Steve Dennis	District Explorer Scout Commissioner	
9	Scott Towner		
10	Brian Hobden		
11			
12			
13			
14			
15			

Section A

Reference and administration details (continued)

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address
Independent Examiner	Louise Tunstall	19 Fleming Way, Tonbridge, Kent, TN10 4RX

Description of the charity's trusts

Type of governing document
(e.g. trust deed, constitution)

The District's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted
(e.g. trust, association,
company)

The District is a trust established under its rules which are common to all Scouts.

Trustee selection methods
(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include
additional information, where
relevant, about:

Policies and procedures adopted
for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary, together with the District Commissioner and elected members and meets on a minimum of 3 occasions per annum.

The Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of District property;
- The raising of funds and the administration of District finance;
- The insurance of persons, property and equipment;
- District public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required; and
- Appointing District Administrators and Advisors other than those who are elected.

Risk and Internal Control

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Summary of the objects of the charity set out in its governing document

The objectives of the District are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Summary of the main activities in relation to these objects

In order to achieve these aims the District relies heavily on its volunteer leaders who all undertake training relevant to their appointments. All young people across the district have had the opportunity to experience a wide and diverse programme of activities.

The trustees also provide a district camp site - Adamswell.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers

The Executive will assist with 50% of the cost of a relevant training course up to a maximum of £150, subject to the following criteria:

- The course is good value;
- Other avenues of funding have been explored by the applicant; and
- There is a binding agreement for the individual to support the District.

The Executive will also make grants, up to 50%, to young people who will represent the District at International Jamborees up to a maximum of £6000 in total.

The Executive also provides support to adult leaders attending international events organised by the District up to a maximum of £5000 in total.

Public benefit statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Summary of the main achievements of the charity during the year

It's been great to see Scouting really start to recover from the Covid 19 pandemic over the last year and we once again have young people heading off to camps with their sections and some District Events to start looking forward to.

Census & Finance

This year's census is showing good progress towards restoring our membership to pre-covid levels and showed a 12% increase compared to our 2021 numbers. I am confident that we will continue to grow during 2022 and this will be shown in next year's census.

Our annual membership capitation fee increased this year with the district restoring it to the same cost as in 2020 following a reduced rate charged in 2021.

Adamswell has been lucky to receive many grants over the past year which, combined with a good summer's camping has left the site in a very good financial situation.

District Developments

Kate Sharpe took the decision to step down from her DC role during October 2021. I would like to thank Kate for all her efforts during her time in the role and for all her invaluable work during that time.

Kate's departure has left a big gap in the District Team and there are a number of vacancies which need filling at District level. If anyone is interested in taking on one of these roles, please do get in touch.

We also said goodbye to Ivan Sharpe, our District Chair in October and I would like to record our thanks to Ivan for his many years of service to scouting in Tunbridge Wells. I am delighted to report that Ian Wadey has agreed to take on the Chair role and we look forward to working with him to move the district forward.

The project to build a new Climbing Tower at Adamswell took a massive step forward during March 2022 when we received a £50,000 grant from the DCMS Youth Investment Fund. An order has now been placed for a mobile climbing tower which we hope to have in place at Adamswell towards the end of this camping season. Over the coming months, we will be looking at further activity developments we can add at Adamswell alongside the Climbing tower.

Recruiting, supporting, retaining and developing leaders so that we continue to have places to meet demand and reduce waiting lists remains a top priority for the District.

It was brilliant to be able to welcome our first "Squirrels" dray to the District in January as part of Calverley Scout Group. We hope this will be the first of many across the district.

Events and Activities

Activities within the District have resumed after Covid and

young people have been able to attend scuba diving sessions, swimming assessments and paintballing. Explorers have also participated in DoE expeditions, winter camp and attended Kent International Jamboree. Plans are well in hand for the return of St George's Day Funday at Adamswell and also for future trips to Disneyland and Iceland.

Section E

Financial Review

Accounts

As discussed in Section D, 2021-22 has shown a return to scouting after the Covid pandemic and the accounts show increased income and expenditure to reflect this.

The total gross income for the District in year was £146,859 compared to a figure of £21,433 the previous year. Grants of £50,000 (from DCMS Youth Investment Fund) and £2,000 (from Tunbridge Wells Round Table) were received towards the purchase of a climbing tower. A deposit of £50,000 was made for the purchase of a climbing tower due for delivery in the next financial year.

Adamswell had camping income of £29,396 (£2,818 in 2021) In addition, Adamswell received £14,667 in government grants. Expenditure of £22,974 showed an increase over the previous year (£15,376) reflecting the increased use of the site over the latter part of the year. New items of equipment were also purchased.

Events returned in the latter part of the year. Income was £38,531 which is mainly for future events. Expenditure was £33,118 covering St George's Day activities and deposits for other future events.

Total expenditure in 2022 was £117,088 which is a considerable increase over the 2021 figure (£53,114).

Overall District funds increased by £29,771 (2021 showed a deficit of £31,681) so that cash funds held by the District at yearend was £165,535.

Investments

Two deposit accounts are held with the Redwood Bank earning £917 in interest in the year. In addition an account with Monmouthshire Building Society was opened in year.

The investments in Witan and CAF investments continue to be held and provided interest of £315 in year.

Restricted Funds

Restricted funds from the sale of Baden-Powell Hall remain at £28,033. These restricted funds are intended for improving the facilities at Adamswell. £1,511 in restricted funds last year were repaid or donated this year in agreement with the donor. The remaining restricted funds are £2000 for the climbing tower.

At the yearend £6,000 remains in endowment funds.

Brief statement of the charity's policy on reserves

Unrestricted Funds

At the yearend the District had unrestricted cash and investment funds of £140,715. This is in excess of its reserves policy of £25,500 (see below). The Committee plans to continue to invest in Adamswell facilities in the next financial year (see Section F).

Overall

At the yearend the District holds £176,748 in cash and investments up from £147,376 in 2021.

Reserves Policy

The District's policy on reserves is to hold sufficient funding to continue the charitable activities of the District should income and fundraising activities fall short and to cover the depreciation costs of the capital equipment held. The District Executive Committee considers that the District should hold a sum equivalent to 12 months running cost - £5,000. In addition an estimate to cover depreciation costs has been made of £20,500. This gives a total of £25,500 to be held aside to cover unexpected costs.

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Investment Policy

The District's Income and Expenditure is relatively small and as a consequence has limited funds to invest in longer-term investments such as stocks and shares. The District has therefore adopted a low risk strategy to the investment of its funds. Most funds are held in cash using banks but some funds are invested in bonds and shares.

The District Executive regularly monitors the levels of bank balances and the interest rates received to ensure the District obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the District Executive considers the cash flow requirements.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)


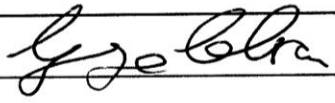
The Executive Committee will concentrate next year on supporting the return to 'normal' scouting in the light of the Covid pandemic. The purchase of a climbing tower will be completed in the coming year and other activities are planned to be provided. The replacement of some of the older campsite maintenance equipment will also be made as and when required.

In addition, funds will be set aside to support international activities in future years, including Jamborees.

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

IAN DONALD WADON	GEORGE CASTLE-CRAW
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Position (eg Secretary, Chair)

CHAIR	TREASURER
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Date

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Royal Tunbridge Wells District Scout Council

Receipts and Payments Account

	Year start date		Year end date
For the year from	01-Apr-21	To	31-Mar-22

Receipts and payments

	2022				2021
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Receipts					
Donations, legacies and similar income					
Membership subscriptions paid for prior year	439			439	583
Membership subscriptions received for current year	52,394			52,394	39,593
Less: Membership subscriptions paid for current year	(46,128)			(46,128)	(37,711)
Net membership subscriptions retained	6,704			6,704	2,465
Donations	655			655	644
Sub total	7,359			7,359	3,109
Grants					
Adamswell grants	14,667	-		14,667	21,208
Tower Fundraising	893	52,000		52,893	917
Sub total	15,560	52,000		67,560	22,125
Charitable Activities (Note 1)					
Adamswell campsite	29,396			29,396	2,818
Events & Active Support	38,531			38,531	(9,423)
Jamboree	140			140	
Explorers	1,171			1,171	-
Sub total	69,239	-		69,239	(6,605)
Other income					
Online Scout Manager	920			920	960
Other income	550			550	-
Sub total	1,470	-	-	1,470	960
Investment income					
Transfer from deposit accounts	-			-	348
Other investment income	1,232			1,232	1,496
Sub total	1,232	-	-	1,232	1,844
Total Gross Income	94,859	52,000	-	146,859	21,433
Total receipts	94,859	52,000	-	146,859	21,433

Royal Tunbridge Wells District Scout Council

Receipts and Payments Account

	Year start date		Year end date
For the year from	01-Apr-21	To	31-Mar-22

Receipts and payments

	2022				2021
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Payments					
Support payments					
Insurance	84			84	213
Printing, postage and stationery	-			-	95
Media	1,069			1,069	1,185
Licences	122			122	-
Training and literature	150			150	200
OSM	1,742			1,742	2,322
Bank fees	647			647	69
District Equipment	67			67	1,416
Rent	365			365	200
Other costs	930			930	1,102
Sub total	5,177	-	-	5,177	6,801
Charitable Activities - Note 1					
Adamswell campsite- Note 2	22,974			22,974	15,376
Events & Active Support	31,607	1,511		33,118	30,711
Jamboree	1,478			1,478	(38)
Explorers	4,342			4,342	264
Sub total	60,401	1,511	-	61,912	46,313
Total Gross Expenditure	65,577	1,511	-	67,088	53,114
Asset and Investment Purchases					
Deposit for New Tower		50,000		50,000	-
Total payments	65,577	51,511	-	117,088	53,114
Net of receipts/(payments)	29,282	489	-	29,771	(31,681)
Transfers between funds					
		-	-	-	-
Cash funds last year end	100,220	29,544	6,000	135,764	167,445
Cash funds this year end	129,502	30,033	6,000	165,535	135,764

Royal Tunbridge Wells District Scout Council

Receipts and Payments Account

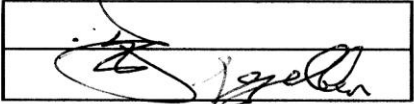
	Year start date		Year end date
For the year from	01-Apr-21	To	31-Mar-22

Statement of assets and liabilities at the end of the year

	2022				2021
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Cash funds					
Bank current account	62,186			62,186	53,332
Redwood Bank	47,316	30,033	6,000	83,349	82,432
Monmouthshire BS	20,000			20,000	-
Total cash funds	129,502	30,033	6,000	165,535	135,764
Investment assets					
Investment property - detail				-	-
Quoted investments WITAN	5,049			5,049	4,983
Other investments - CAF	6,164			6,164	6,629
Sub total	11,213	-	-	11,213	11,612
Non monetary assets for charity's own use					
Land and buildings	408,639			408,639	401,839
Motor vehicles	19,500			19,500	19,415
Scouting equipment, furniture etc	89,850			89,850	75,342
Sub total	517,989	-	-	517,989	496,596
Total assets and cash funds	658,704	30,033	6,000	694,737	643,972
Liabilities					
Expenses incurred but not invoiced	-			-	1,511
Climbing Tower final Balance	-	18,400		18,400	-
Sub total	-	18,400	-	18,400	1,511

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees

on 5th JULY 2022 and signed on their behalf by

Signature	Print Name
	IAN DONALD WADSWORTH GEORGE C. CRAN

**Royal Tunbridge Wells District Scout Group
Receipts and Payments Account**

	Year start date		Year end date
For the year from	01-Apr-21	To	31-Mar-22

Receipts and payments

	£	£	2022 £	2021 £
NOTE 1				
Charitable Activities (gross)	INCOME	EXPENDITURE	NET SURPLUS/ (DEFICIT)	NET SURPLUS/ (DEFICIT)
Adamswell campsite (including grants)	96,956	(22,974)	73,982	8,651
Events & Active Support	38,531	(33,118)	5,413	(40,135)
Jamboree	140	(1,478)	(1,338)	38
Explorers	1,171	(4,342)	(3,170)	(264)
Total	136,798	(61,912)	74,887	(31,710)

NOTE 2

	2022	2021
Adamswell costs		
Materials and equipment	629	617
Capital purchases	3,267	760
Maintenance, servicing	3,452	4,251
Fuel	361	376
Insurance	3,417	3,199
Rates	150	-
Light and heat	2,754	1,257
Water, sewerage and waste disposal	4,218	2,148
cleaning	1,990	1,224
Activities	720	165
Telephone and internet	890	1,320
Adamswell OSM	638	-
Other costs	488	58
Total	22,974	15,376

Independent examiner's report to the trustees of the Royal Tunbridge Wells District Scout Council

I report to the trustees on my examination of the accounts of the Royal Tunbridge Wells District Scout Council ('District') for the year ended 31 March 2022.

Responsibilities and basis of report

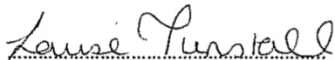
As the charity trustees of the District you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Louise Tunstall FCA

19 Fleming Way
Tonbridge
Kent
TN10 4RX

Date: 15 August 2022