1st St Neots Scout Group Annual Trustees' Report

For the period

From (start date)	01/01/2025	To (end date)	31/12/2025

Section A – Reference and administration details

Charity name:	1st St Neots Scout Group	
Other names the charity is known by:		
Registered charity number (if any):	303347	
HQ registration number:	10009988	
Charity's principal address:	The Scout Hall Bedford St St Neots	
	Postcode:	PE19 1AX

Names of the charity trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year
Gareth Howell	Chair (Acting)	
Gareth Howell	Treasurer	
Keith Horn		
Helen Barnard		
Elly Warburton		
Victoria Filler		
Rhys Thomas		From 27.11.25
Catherine Gregorious		From 27.11.25
Monique Noon		From 27.11.25

Names and addresses of advisers

Type of advisor	Name	Address

Section B - Structure, governance, and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association, and The Policy, Organisation and Rules of The Scout Association. In addition, there is also a Declaration of Trust, dated 30th September 1935.
How the charity is constituted (e.g. trust, association, company)	The Group is an educational charity, established under rules which are common to all Scout Groups. The Group is governed by the Group Trustee Board. It is managed by the Group Leadership Team. The Group Trustee Board exists to ensure the Group is: • Well managed • Carrying out its purposes for the public benefit • Complying with its governing document and the law • Managing the charity's resources well • Compliant with the Policy, Organisation and Rules of The Scout Association • Involving young people at all levels in decision making • Sufficiently resourced to deliver a high-quality programme and achieve its strategic aims. The Group Trustee Board comprises: • Chair (appointed) • Treasurer (appointed) • Group Lead Volunteer (ex-officio) • Up to five other appointed Trustees (including at least one under the age of 25) The Group Trustee Board is accountable to the Group Scout Council – which is comprised of all Leaders, Young Leaders, Patrol Leaders and Parents/Guardians of members. The Group Trustee Board meets five times a year. The Group Leadership Team manages the day-to-day operations of the Group. Its membership is comprised of: Section Team Leaders, Group Administrators, the Group Treasurer and other supporters as needed. It is led by the Group Lead Volunteer and meets three times a year

Trustee selection methods	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues

Policies and procedures adopted for:

a) the induction and training of trustees;	Trustees are required to complete a programme of mandatory training within the first 5 months of joining the Board. They are also cleared for working with children by the Disclosure and Barring Service.
b) trustee' consideration of major risks and the systems and procedures to manage them	The Group Trustee Board conducts and annual risk assessment to identify/review the major risks to which they believe the Group is exposed. Where it is deemed necessary, controls have been applied to mitigate them. The main areas of concern are: **Damage to the building, property and equipment** This is assessed as a **High** risk with **good controls**. The building is equipped with fire detectors, alarms and extinguishers. In the event of damage, the Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss. **Injury to leaders, helpers, supporters and members** This is assessed as a **High** risk with **good controls**. All Leaders are trained to minimise injury to themselves and others. Written Risk Assessments are created before all activities and a process of dynamic risk assessment is continued during activities. Through annual membership fees, The Group contributes to the Scout Association's national accident insurance policy. **Reduced income from fund raising** This is assessed as a **Medium** risk with **reasonable controls**. The Group is primarily reliant upon income from membership subscriptions, hall rental and fundraising. The Group holds a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee has the option to

raise subscription fees to increase the income to the group on an ongoing basis, either temporarily or permanently.

Loss of Key People (e.g. Group Lead Volunteer or Chair
This newly identified risk is assessed as being a **High** risk with no current controls. The Group has identified corrective actions to control the risk.

Reduction or loss of leaders and other adult volunteers
This is assessed as a **Medium** risk with **reasonable controls**. The Group is totally reliant upon volunteers to run and administer the activities of The Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole, there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, this could result in the complete closure of the Group. The Group is always actively recruiting for additional Leaders.

Reduction or loss of young members
Based on the predicted growth of St Neots and the demand for scouting, this is assessed as a **Low** risk. The Group provides activities for all young people aged 4 to 14. If there was a reduction in membership in a particular section or the Group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group could result.

Detrimental impact on welfare of Leaders, Supporters or Members
This is another newly identified risk that is assessed as being High. There are currently no specific controls, but corrective actions have been identified to control the risk.

Injury to the public: either at an event run by the Group, or because of a problem with the building (e.g. fire, falling slate)
This is assessed as a **Medium** risk with **good controls**. The building is subject to a continuous programme of maintenance and repair to reduce the likelihood of injury. Fire and H&S Risk Assessments have identified risks in these areas and appropriate corrective actions have been implemented to manage them. The Group carries Public Liability insurance to cover any residual risk.

Bad publicity and adverse media attention because of poor behaviour in public or a safety/safeguarding failure.

This is assessed as a **Medium** risk with **good controls**. All leaders complete regular safety and safeguarding training. Leaders also undertake the TSA supplied leader training scheme that deals with party management.

Section C – Objectives and activities

Summary of the objects of the charity set out in its governing document	**The Purpose of Scouting** Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.
	The Values of Scouting As Scouts we are guided by these values: **Integrity** – We act with integrity; we are honest, trustworthy and loyal. **Respect** – We have self-respect and respect for others. **Care** – We support others and take care of the world in which we live. **Belief** – We explore our faiths, beliefs and attitudes. **Co-operation** – We make a positive difference; we co-operate with others and make friends.
	The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.
Summary of the main activities in relation to these objects	Each of the Group's seven sections runs a full programme of weekly meetings and external events and activities. Throughout the year, there are opportunities provided for young people to go to overnight (and longer) camps; both in accommodation and under canvas.

Additional details of the objectives and activities

• policy on grant making;	The Group does not make grants to non-Scouting bodies, however it does occasionally make donations to other scouting charities.
• contribution made by volunteers;	The Group could not function without the contributions of its volunteers: Young Leaders, Adult Leaders, Managers, Trustees and Supporters. All are unpaid but reasonable expenses are reimbursed.

• policy on investments.	The Group currently holds its reserves in a combination of short and medium access cash-based accounts with zero risk and covered by the Financial Services Compensation Scheme.
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D – Achievements and performance

Summary of the main achievements of the charity during the year	Thanks to the commitment of our volunteers, members across all sections participated in a varied and engaging programme, including nights away, events and adventurous activities throughout the year. We said goodbye to several longstanding leaders in our Scouts sections in 2025 which led to us merging the Monday night and Tuesday night sessions, however we are hopeful that with new leaders joining the Group that we will be able to return to two sessions again during 2026. That said we had a great year within the section, delivering an exciting programme for our young people and taking part in camps and trips away. Our Cubs took part in a memorable trip to Disney as well as a camp and trip to Gullivers theme park, while our Beavers joined fellow groups across the District for the hugely successful Beavers in Tents camp. Our Squirrels section has now been running for two years and continues to mix the scout traditions of trying new skills with a programme built around games, activities and stories. The Group also hosted its 9th annual Beer Festival, which once again, proved to be a great success for both fundraising and community engagement. We look forward to building on this success in 2026. We presented Top Awards (Chief Scout Awards) to young people in all sections during the year and we were also proud to have one of our volunteers recognised by the District with a long service award. At the end of 2025 we were delighted to welcome three new trustees to the Board. Their experience and enthusiasm will

help to strengthen the group as we continue to develop opportunities for young people.

Section E – Financial Review

Brief statement of the charity's policy on reserves	The Group's policy is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 8 months mandatory running costs.
Quantify and explain any designations	None
Details of any funds materially in deficit (circumstances plus steps to eliminate)	None

Further financial review details (optional information)

You may choose to include additional information, where relevant, about

• the charity's principal sources of funds (including any fundraising)	The Group's primary sources of funding are membership subscriptions from young members, hall hire fees and fundraising. Hall hire income continued to increase on the previous year.
• how expenditure has supported the key objectives of the charity;	Most income is spent on: - running the programme; - maintaining and operating the hall; - insurances and other required costs; - servicing loans that were taken out to extend the building.

• investment policy and objectives;	The Group does not have sufficient excess funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low-risk strategy to the investment of its funds. All funds are held in cash using only mainstream UK banks or building societies. The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the Group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

Section F – Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)	

Section G – Declaration

The trustees declare that they have approved the trustees' report above.
Signed on behalf of the charity's trustees

Signature(s)	H Noon	E Warb
Full name(s)	MONIQUE NOON	ELINOR WARBURTON
Position	TREASURER	TRUSTEE
Date	21/05/26	21/05/2026

1st St Neots Scout Group
Receipts and Payments Account

For the period from	1st Jan 2025	To	31st Dec 2025	

Receipts and payments	Unrestricted funds	Restricted funds	Endowment funds	2025 Total funds	2024 Last year
	£	£	£	£	£
Receipts					
Donations, legacies and similar income					
Camps & Events income	£ 5,736	£ -	£ -	£ 5,736	£ 9,453
Membership Subscriptions	£ 20,591		£ -	£ 20,591	£ 23,751
Donations	£ 25	£ -	£ -	£ 25	£ 2,310
Legacies	£ -		£ -	£ -	£ -
Gift Aid	£ 5,577		£ -	£ 5,577	£ 9,238
Other income	£ -	£ -	£ -	£ -	£ -
Sub Total	£ 31,930	£ -	£ -	£ 31,930	£ 44,752
Grants					
Maintenance grants	£ -	£ -	£ -	£ -	£ -
Other grants	£ -	£ 14,703	£ -	£ 14,703	£ -
	£ -	£ -	£ -	£ -	£ -
Sub Total	£ -	£ 14,703	£ -	£ 14,703	£ -
Fundraising (gross)					
Beer Festival	£ 6,497		£ -	£ 6,497	£ 7,158
Other	£ 1,426		£ -	£ 1,426	£ 1,242
Sub Total	£ 7,923	£ -	£ -	£ 7,923	£ 8,400
Investment Income					
Bank Interest	£ 359	£ -	£ -	£ 359	£ 114
Hall hire	£ 7,305		£ -	£ 7,305	£ 7,496
Other investment income	£ -	£ -	£ -	£ -	£ -
Sub Total	£ 7,664	£ -	£ -	£ 7,664	£ 7,610
Total Gross Income	£ 47,516	£ 14,703	£ -	£ 62,219	£ 60,762
Asset and investments sales, etc.	£ -	£ -	£ -	£ -	£ -
Total Receipts	£ 47,516	£ 14,703	£ -	£ 62,219	£ 60,762
Payments					
Charitable Payments					
Adult support & training	£ (185)	£ -	£ -	£ (185)	£ (167)
Bank charges	£ (976)	£ -	£ -	£ (976)	£ (895)
Cleaning	£ (548)	£ -	£ -	£ (548)	£ (1,001)
District & National Subs passed on	£ (7,303)	£ -		£ (7,303)	£ (6,153)
Donations	£ -	£ -	£ -	£ -	£ (500)
Equipment Purchases & renewals	£ (958)	£ (4,102)		£ (5,060)	£ (540)
Group expenditure	£ (3,846)	£ -	£ -	£ (3,846)	£ (4,122)
Hall redevelopment	£ -	£ (10,549)	£ -	£ (10,549)	£ (200)
Insurance	£ (2,306)		£ -	£ (2,306)	£ (2,473)
Refunds	£ -		£ -	£ -	£ -
Rent & Rates	£ (526)		£ -	£ (526)	£ (590)
Sundries	£ -		£ -	£ -	£ -
Uniforms	£ (125)			£ (125)	£ (49)
Utilities	£ (4,120)		£ -	£ (4,120)	£ (4,957)
Youth programme and activities	£ (9,771)	£ -	£ -	£ (9,771)	£ (12,778)
Sub Total	£ (30,661)	£ (14,651)	£ -	£ (45,312)	£ (34,424)
Fundraising Expenses					
Main activities	£ (3,436)		£ -	£ (3,436)	£ (3,175)
Other activities	£ (78)		£ -	£ (78)	£ (370)
Sub Total	£ (3,514)	£ -	£ -	£ (3,514)	£ (3,545)
Other Expenses					
Loan repayments	£ (20,400)		£ -	£ (20,400)	£ (8,000)
Loan Interest	£ (945)		£ -	£ (945)	£ (1,260)
Sub Total	£ (21,345)	£ -	£ -	£ (21,345)	£ (9,260)
Total Gross Expenditure	£ (55,520)	£ (14,651)	£ -	£ (70,171)	£ (47,229)
Asset & Investment Purchases	£ -	£ -	£ -	£ -	£ -
Total Payments	£ (55,520)	£ (14,651)	£ -	£ (70,171)	£ (47,229)
Excess/(Deficit) of Receipts over Payments	£ (8,004)	£ 52	£ -	£ (7,952)	£ 13,533
Brought forward from previous year	£ *32,064*	£ *25*	£ -	£ *32,089*	£ *18,556*
Carried forward to next year	£ 24,060	£ 77	£ -	£ 24,137	£ 32,089

1st St Neots Scout Group

Receipts and Payments Account

Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Cash funds	Equals	£ 1,418	£ -	£ -
	GoCardless	£ -	£ -	£ -
	I-Zettle	£ 1	£ -	£ -
	Lloyds 95-day	£ 10,359	£ -	£ -
	Lloyds Group Account	£ 7,149	£ 77	£ -
	Lloyds Hall Account	£ -	£ -	£ -
	Lloyds Instant Saver	£ 5,114	£ -	£ -
	Petty Cash	£ 312	£ -	£ -
		£ -	£ -	£ -
		£ -	£ -	£ -
		£ -	£ -	£ -
	Total cash funds	£ 24,353	£ 77	£ -
Current Assets	Loans to others (note 1)	£ 9	£ -	£ -
		£ -	£ -	£ -
	Total current assets	£ 9	£ -	£ -
Current Liabilities	Funds raised for others (note 2)	£ (26)	£ -	£ -
	Hall Deposits	£ (332)	£ -	£ -
	Unpaid Leader/Trustee Expenses	£ 56	£ -	£ -
		£ -	£ -	£ -
	Total current liabilities	£ (303)	£ -	£ -
Net Current Assets		£ 24,060	£ 77	£ -
	(agree balances with receipts and payments account(s))	OK **Unrestricted funds**	OK **Restricted funds**	OK **Endowment funds**

	Details	to nearest £	to nearest £	to nearest £
Other monetary assets		£ -	£ -	£ -

	Details	Fund to which asse	Cost (optional)	Current value (optional)
Investment assets			£ -	£ -

	Details	Fund to which asse	Cost (optional)	Current value (optional)
Assets retained for the charity's own use			£ -	£ -

	Details	Fund to which liabi	Amount due (opti	When due (optional)
Liabilities			£ -	

The above receipts & payments account and statement of assetts & liabilities were approved by the Trustees on ~~21~~ 21/5/26 and signed by:

	Signature	Print Name	Date
Trustee	E Warburton	ELINOR WARBURTON	15/10/26
Treasurer	M Noon	~~Gareth Howell~~ MONIQUE NOON	15/10/26

Independent Reviewer's Report - The attached Receipts & Payments and Statement of Assets & Liabilities have been examined by myself and are in accordance with books & vouchers. The receipts and payments as shown are, to the best of my knowledge, authorised transactions.

	Signature	Print Name	Date
Examiner -	J Gelaty	JENNIFER GELATY	15/10/26

Notes:

1 Loans to others: An Equals card user has inadvertently used it for personal expenditure and the loan needs to be repayed.
2 Funds raised for others: We have raised funds with somebody else (e.g. District) and the net proceeds are shared.

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees

Charity Name
1st St Neots Scouts

On accounts for the year ended 31st December 2025

Charity no (if any) 303347

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.5

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: Jenn Gellatly **Date:** 15/10/26

Name: Mrs Jennifer Gellatly

Relevant professional qualification(s) or body (if any): MCIBS (Chartered Banker)

Address: 11 Hayling Avenue
Little Paxton

PE19 6HG

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.