Trustees' Annual Report

For the period

From (start date) 0 1 0 1 2 5 to end date 3 1 1 2 2 5

Section A **Reference and administration details**

Charity name	Batchworth Sea Scouts
Other names the charity is known by	N/A
Registered charity number (if any)	3 0 2 6 2 1
HQ registration number	
Charity's principal address	Riverside Drive Rickmansworth Hertfordshire Postcode W D 3 1 F S

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Richard Patterson	Chairman	
2	Abi Pollard	Treasurer	
3	Lucy Putman	Secretary	
4	Michael Read		
5	Quentin Webb		
6	Ben Taunt		
7	Keith Wall		
8	Adam Jory		
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Independant Financial Auditor	Helen Gunn	

Section B	Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about: Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The Trustee Board consists of the Chair, Treasurer and 6 Trustees (including 2 Ex Officio Trustees, and 2 co-opted Trustees) and meets every 3 months. Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board. This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Section B	Structure, governance and management (continued)
	Risk and Internal Control The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are: Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from

would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6* to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.
* - note we currently do not have a Squirrels section and therefore do not offer young people under 6 a place in the Group.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	**The Purpose of Scouting** Scouting exists to actively engage and support young people in their personal development

their personal development, empowering them to make a positive contribution to society.

The Values of Scouting
As Scouts we are guided by these values:
Integrity - We act with integrity; we are honest, trustworthy and loyal.
Respect - We have self-respect and respect for others.
Care - We support others and take care of the world in which we live.
Belief - We explore our faiths, beliefs and attitudes.
Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method
Scouting takes place when young people, in partnership with adults, work together based on the
values of Scouting and:
- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Every section in the group ran camps and nights away events ensuring that every young
person had the opportunity to take part in the nights away camping which are a hallmark
of Scouting. Highlights included a SCUBA diving trip to Malta for some scouts and
explorers, and first place in the Swimming Gala for Royal Navy Recognised Sea Scout
Groups at HMS Raleigh, our best place ever. Our teams of water activity leaders remain
strong and pretty much everyone had the opportunity to go kayaking, canoeing, sailing,
stand up paddleboarding and much more.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

• policy on grantmaking;
• contribution made by volunteers;
• policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria

under both the advancement of education and the advancement of citizenship or community development headings.

Section D — Achievements and performance

Summary of the main achievements of the charity during the year

2025 was a busy and successful year for Batchworth Sea Scouts. Every section has had
an exciting and engaging programme for their young people. We have been able to recruit some new leaders and
we are optimistic that numbers will increase during 2026. I would like to thank all those
leaders and helpers whose energy and commitment helped us to have such a successful
year.
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Section E — Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy
The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £30,000.

The Group held reserves of approximately £100,000 against this at year end. This is above the level for operating expenses.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

Investment Policy

• the charity's principal sources of funds (including any fundraising);	The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.
• how expenditure has supported the key objectives of the charity;	The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.
• investment policy and objectives;	

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)	We have a much more flexible approach to volunteering and training of its adult volunteers. Rather than signing up for a fixed role, new volunteers are encouraged to join a team of volunteers and find tasks and responsibilities which match their available time, skills and interests. Training beyond the basic will be because volunteers want the knowledge and skills rather than having it thrust on them.

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Richard Patterson	
Position (eg Secretary, Chair)	Chairman of Trustee Board	
Date	0 1 0 6 2 6	

Batchworth Sea Scouts (Charity no.302621)
Receipts and payments account

	Year start date		Year end date
For the year from	1st Jan 2025	To	31st Dec 2025

Receipts and payments

	2025 Unrestricted funds £	2025 Restricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	24,733	-
Donations	1,246	-
District Subscriptions (Bograts Explorers)	683	-
Gift Aid	5,031	-
Quiz night	-	-
Sub total	31,694	-
Grants		
Maintenance grant	-	-
Other grants	25,000	-
Sub total	25,000	-
Fundraising events (gross)		
Jumble Sales	11,526	-
Uniform	782	-
Online fundraising (Easyfundraising, Amazon)	115	-
Canal Festival	29,410	-
Santa Sleigh	-	-
Pantomime	1,616	-
Scout, cub, beaver & group activities	17,724	-
Sub total	61,171	-
Scout hut income		
Hire of building	-	-
Hire of equipment	-	-
Other	-	-
Sub total	-	-
Investment income		
Bank interest	1,983	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Rental of carpark	10,929	-
Sub total	12,912	-
Total Gross Income	130,777	-
Asset and investment sales, etc.	-	-
Total receipts	130,777	-
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	11,935	-
Scout, cub, beaver & group activities	30,381	-
Boat repairs and maintenance	679	-
Equipment and supplies	2,643	-
Rates	1,023	
Water and Sewerage	304	-
Electricity and Gas	4,503	-
Insurance	7,955	-
Building repairs and maintenance	6,850	-
First aid supplies, stationery, postage	256	-
Badges and uniform	2,303	-
Adult support and training	1,182	-
Minibus expenses	2,712	-
IT subscriptions	-	-
Bank fees (SumUp, GoCardless)	589	-
Consultants	-	-
Broadband	479	-
Sub total	73,794	-
Fundraising expenses		
Jumble Sales	424	-
Santa Sleigh	45	-
Pantomime	1,408	-
Canal Festival	10,071	-
Sub total	11,948	-
Total Gross Expenditure	85,742	-
Asset and investment purchases, etc.	216,953	-
Total payments	302,695	-
Net of receipts/(payments)	(171,918)	-
Cash funds last year end	214,157	2,000
Cash funds this year end	42,239	2,000

Batchworth Sea Scouts (Charity no.302621)
Receipts and payments account

	Year start date		Year end date
For the year from	1st Jan 2025	To	31st Dec 2025

Statement of assets and liabilities at the end of the year

	2025 Unrestricted funds £		2025 Restricted funds £
Cash funds			
Bank current account	651		-
Bank deposit account	41,588		2,000
NS&I savings	-		-
	-		-
	-		-
Total cash funds	42,239		2,000
Other monetary assets			
Tax claim	-		-
Debts due from the County/Area/District/Group	-		-
Insurance claim	-		-
Sub total	-		-
Investment assets			
Investment property - detail	-		-
Quoted investments	-		-
Other investments - detail	-		-
Sub total	-		-
Non monetary assets for charity's own use			
Badge stock	-		-
Shop stock	-		-
Other stock	-		-
Land and buildings	42,740		-
Motor vehicles	2,500		-
Scouting equipment, furniture etc	-		-
Other - Gate & Doors	24,400		-
Other - Roof	206,720		-
Sub total	276,360		-
Liabilities			
Accounts not yet paid	-		-
Expenses incurred but not invoiced	-		-
Subscriptions not yet paid	-		-
Loan - detail	-		-
Other liabilities	-		-
Sub total	-		-
Total net assets	318,599		2,000

Batchworth Sea Scouts (Charity no.302621)
Receipts and payments account

Independent examiner's report to the trustees of Batchworth Sea Scouts

I report to the trustees on my examination of the accounts of the Batchworth Sea Scouts for the year ended 31st December 2025.

Responsibilities and basis of report

As the charity trustees of the Batchworth Sea Scouts you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

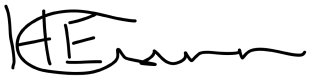
I report in respect of my examination of the Batchworth Sea Scouts accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Batchworth Sea Scouts as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Helen Gunn ACA

Address: 3 Moor Lane, Rickmansworth, Hertfordshire WD3 1LE

Date: 26th October 2026