Minutes of AGM of 1st Abbots Langley, 3rd North Watford Scout Group, 2025

Saturday 21st June, 2025

HQ, Langley Road, Abbots Langley

1. Introduction and Welcome	
	Chair, Richard Gabriel, welcomed everyone and thanked them for attending.
2. Attendance	
Apologies for Absence	Chris Gillan, Treasurer. Richard Livermore-Hardy Lucy Packman Dot East Tony Dabson Mike Benson Keith Rogers Paul Seekings
VIPs in attendance	Jane Lay, Chair, Abbots Langley Parish Council Jack Mawhinney, District Lead Volunteer, Watford North District Scouts Roger Sands, President, Watford North District Scouts Janet Sands, Vice President Watford North District Scouts Andrew Reeves, Past Treasurer, Watford North District Scouts
Attendance.	Richard Gabriel, Chair, 1st Abbots Langley (3rd North Watford) Scout Group (ALSG); Dave Gray, Trustee; Polly Gillingham, Trustee; Fiona Packman; Liam Goodman, Explorer Leader and Trustee; Richard Hall, Trustee; Dani Chalk, Group Lead Volunteer (GLV); Chris James, Independent Examiner; Daniel Cartwright, Scout Lead Volunteer Eddie Chalk; Skylar Cartwright; Lianne Pike, Ben Scarborough; Karen Morrisey; Rachel Drake; Neil Drake; David Roberts; Aiden Roberts; Paul Scarborough; Neal Packman; Steve Manchester; Stacy Ward; Zara James; Ruth Gabriel; Micheal Borrowdale; Carole Borrowdale; Patrick Forrest; William Greenwood; Gabriel Forrest; Mathew Greenwood; Milford Family (x4); Jacob Hall; Charlie Scarborough; Elliot Scarborough; Emily Manchester; Emma Noyes-Pinchbeck; Ian Rodgers; Sebastian Rodgers; Vicky Edwards; Philip Cowderoy; Joseph Cowderoy; 1 x Cowderoy; Thomas Edwards; Tony Bail; Diane McKenzie; Bib Butcher; Tracy Reeve; Pauline Styles; Mandy Pinchbeck.
3. Governance	
3.1. Minutes of AGM Saturday 11th May, 2024.	Copies of minutes provided in hall or via QR code. Correction: Jane Lay, Vice Chair of Abbots Langley District Council, attended barbeque after AGM. Minutes of AGM held in May 2024 approved with the above correction: Proposed: Liam Goodman Seconded: Patrick Forrest

3.2 Re-adoption of model constitution POR	Attendees were reminded they form the Scout Council and asked to re-adopt the Scouts Policy, Organisation and Rules (POR): Proposed: Liam Goodman Seconded: Dave Gray
3.3 Group Financial Year	It was noted that ALSG's financial year runs from 1st January each year to 31st December each year.
3.4 Scout Council	Approval of the appointed members of the Group Scout Council: Proposer: Roger Sands Seconder: Dani Chalk
3.5 Executive Committee	It was agreed that there would be a minimum of 5 members on ALSG Trustee Board. Proposed: Jack Mawhinney Seconded: Daniel Cartwright.
3.6 Quorum for future meetings of Scout council (excluding this AGM)	It was proposed that the quorum of the Trustee Board be set at 50% plus 1 of all Trustees for the coming year and that this be approved by the Scout Council. Proposed: Liam Goodman Seconded: Ruth Gabriel
4. Review of previous year (2024)	
4.1 Group Lead Volunteer (Acting), Dani Chalk	A summary of the year was given: ● 95 young people in the group this year. Lower than last year (119) because of reduced number of volunteers ● 6 bronze and 5 silver Chief Scout Awards were awarded. ● Section Leaders and Assistant Leaders were thanked for their efforts. Full report is attached.
Section Reports	Beavers: A joint report was given for the two Beaver Colonies. 15 new Beavers joined the group this year. The Beavers worked towards various challenge and stage badges. Activities included visits to the local library, RAF Hendon, and to Apsley for paddle boarding. Also held an annual sleepover. Thanks was given to all of the leaders and parent helpers for their support. Rainforest Cubs: There was a slight reduction in numbers this year, but leadership teams remained consistent. Had interesting activities and trips e.g. tent pitching, cubs BBQ, mini-pioneering, first aid, crate stacking, visit to Hari Krishna temple and many other activities. Also attended the centenary camp. Achieved numerous activity badges. Thanks was given to Assistant Leaders, Young Leaders and Parent Helpers. Jungle Cubs: Also undertook numerous activities including underground tunnels, high ropes, archery. Cubs enjoyed helping with the jumble sales. Went to Lees Wood 60th Anniversary camp, District Promise Renewal and a day out to Chessington among other activities. Three cubs achieved their silver award. Thanks were given to Assistant Leaders (Nicky Trotman), Young Leaders, District Team, Active Support and Trustee team for their help. Scouts: Scouts worked on survival skills including cooking, map reading. Had two indoor camps in HQ. Attended 60th Anniversary Camp at Lees Wood and attended Green Beret. Thanks was

	given to the other Assistant Scout Leaders, Young Leaders and to Parent Helpers. After the Section Reports were concluded, the Chair thanked Dani as Acting GLV, the other Leaders and Assistant Leaders, Young Leaders and Parent Helpers.
4.2 Winners of Rewards Points Scheme	The reward points scheme recognises participation in and helping at Section and Group events, as well as helping others. Winners of the Sections' points competition were announced as: Beavers: Patrick Buckley, Freya Dobos, George Miller, Sebastian Hall, Thomas Hurley, Joshua Harris, Skylar Cartwright. Cubs: Hettie Brennan, Rose McGowan, Bethany Whitehead-Harris, Lawson Hateley, Aiden Roberts, Henry King, Harrison Lomas, Benjamin Ebden. Scouts: Matthew Milford, Jacob Hall, Jude Watts, Elodie Shaw.
4.3 Annual Report of the Group Trustee Board	Full report provided to the Scout Council electronically. Key highlights included: ● Undertook a restructuring of executive teams and support functions in line with the central Scout Transformation process. ● In absence of the permanent Group Lead Volunteer, Dani Chalk stepped in as Acting GLV. ● Events: included 2 x jumble sales, Christingle, Abbots Langley Carnival. Purpose of these events is to raise funds for the group and encourage parental involvement in the group. Purchased two new pop-up gazebos to make events such as Carnival easier. ● Other sources of income: subs, gift aid, hall hire, minibus hire, selling excess solar power back to grid. ● In terms of HQ the hot air heating system was repaired following a breakdown. Work was also undertaken to clear the rainwater gullies. ● Hall bookings: Yvonne Stanely was hall manager until recently and thank you for her inputs. Currently looking for a new Hall Manager. Improvements to the facilities have been undertaken to increase the number of bookings e.g. sound proofing has been installed. As have new external doors. ● New doors were in part funded by AL Parish Council. Thanks were given to the Parish Council. ● Shortage of volunteers continues to be an issue. ● The family and friends of Rob Lambert were thanked. They nominated ALSG as a recipient of donations following the passing of Rob and long time member and supporter of the Group. Some of the donation will be used to create a new award within the Group. ● Minibus: The Group minibus is a critical asset that provides income as well as facilitating Group and Section activities. Jeremy Bishop, Transport Manager, wishes to

	step down and therefore we are looking for a volunteer to take on this role. ● Quarter-Master: Rob Coulson stepped down earlier in year but still provides support as required. Rob was thanked for his services. ● The Chair thanked all of the volunteers and their family members who also support the Group.
4.4 Annual Statement of Accounts	Christin Gillan, Treasurer, was unwell and unable to attend the AGM. Because of health issues recognises may need to step down should we be able to find a new Treasurer. The work of Chris as Treasurer was gratefully acknowledged. As accounts have not been completed for the year it was not possible to propose them to be accepted at this point in time. Instead they will be distributed to Scout Council by email once signed off by the Executive and then passed to the independent examiner.
5. Appointments	
5.1 Confirmation of HQ Trustees	HQ Trustees were confirmed as Pete Johnson, Mike Trotman, Dave Gray. Phil Clark was also HQ Trustee, has now stepped down. The Charity Commission will be advised of this change.
5.2 Group Trustee Board	Chart provided to attendees electronically.
5.3 Appointment of Members of Trustee Board	
Appointment of Chair	The Chair handed over to Dani Chalk, Acting Group Lead Volunteer who is in this role can nominate ALSG Chair. It was announced that the current Chair, Richard Gabriel, will step down from this role following this AGM. Dani gave thanks to Richard for his work as Chair, having seen the group through some challenging times and significant changes. Dave Gray was nominated as Chair following a selection process. Proposed by: Daniel Cartwright Seconded by: Jack Mawhinney. Dave Grey then took over running of the meeting as the new Chair.
Appointment of Treasurer	Chris Gillan has agreed to carry on this role. Proposed: Dani Chalk. Seconded: Roger Sands
Co-opted Trustees	Names of those who are willing to act as Trustees over the next year were announced. The Scout Council was invited to nominate other people. Fiona Packman put herself forward for the coming months. Names of Trustees: 1. ● Polly Gillingham ● Richie Hall ● Fiona Packman

	Proposer: Dani Chalk Seconder: Liam Goodman Co-opted members: ● Lucy Packman (co-opted) ● Liam Goodman (co-opted) Proposed: Fiona Packman Seconded: Bib Butcher Dani Chalk as Acting GLV is also automatically on the Trustee Board as an ex-officio member. Dani will be leaving the area in the summer. Dave thanked Dani for her hard work for the Group over the years.
Roles and Vacancies	Numerous people who help with different activities who are not Trustees of the Scout Group but who carry out important roles: ● Anna Ebden, Woodsmoke volunteer. ● Liam Goodman, Website Manager ● Chris Watts, Climbing Wall Manager ● Transport Manager, Jeremy Bishop Vacant Roles: - Secretary - Events and Fundraising - Health and Safety - HQ Bookings Manager - Transport Manager (as Jeremy Bishop wishes to give up the role)
Group Honorary President	The passing of Lyn Lytherby, previously Group Honorary President, was acknowledged. It was proposed to elect Vivien (Bib) Butcher into the role of Group Honorary President. He has been integral to the group over the years, including helping to build the HQ. Propose: Tracey Reeve Seconded: Tony Bail
Independent Examiner	Chris James has agreed to stand again. Proposed: Ruth Gabriel Seconded: Daniel Cartwright
News of members:	Deaths in last year: Lyn Lytherby, Honorary Group President. Ladies Guild, Led jumble sales, carnival stall, Christmas Market, organised catering for certain events Janette Mayston, former member of Ladies Guild, regular volunteer at fund raising events.
6. Watford North District Report.	
6.1 Update	Report Given by Jack Mawhinney, District Lead Volunteer. Highlights of his report included: ● Membership of North Watford District Scouts is up 12% this year – now 700 young people. ● Thanked: all volunteers in the group.

	● Thanked: Richard Gabriel for work with the Trustee Board. Done an outstanding job to make sure ALSG has fun whilst staying safe. ● 295 people on waiting lists across the District and he appealed for more volunteers to come forward to help create places for those on the waiting list.
7. Awards and presentations	
Presentation of Long-Service Awards.	Award for 20 years of service: Pauline Styles.
Acknowledgement of Service to the Group	An award, a Thanks badge, for outgoing Chairman, Richard Gabriel, was presented by Jack Mawhinney, Lead Volunteer, Watford North District Scouts. Gifts were also awarded by the Group to the following: Richard Gabriel, Former Chair. Dani Chalk, Acting GLV Fiona Packman, Events and Fundraising Lead. Not in attendance: Rob Coulson, former Quartermaster Loretto Costello (DBS volunteer)
8. Chair of Parish Council,Jane Lay	
Chair of Parish Council, Jane Lay	Chair of ALPC, Jane Lay congratulated Bib Butcher on taking on Honorary President role and Dave Gray for taking on Chair. She also thanked Richard Gabriel for his work, improvements to floor, improved hall acoustics, replacement external doors, involvement with the Winder Wall.
Closing Remarks	AOB: None were presented. Closing statement was made by one of the Scouts, Matthew Milford, which reminded the Scout Council to live by scout law and promise, not just in words but by deed.

1st Abbots Langley (3rd North Watford) Scout Group
Reg Charity No: 302611
Accounts for the Year Ending 31 December 2025

RECEIPTS ACCOUNT

	2025	2024
Subscriptions		
River Beavers	1,344.00	1,860.00
Lake Beavers	1,296.00	2,034.00
Rainforest Cubs	2,497.00	2,815.25
Jungle Cubs	3,425.00	3,337.00
Scouts	4,715.00	3,980.00
Less Paid to District	-6,887.50	-6,794.50
	6,389.50	7,231.75
Investment Income		
Group	1,058.15	1,912.92
Rainforest Cubs	14.92	
Rainforest Cubs	2.72	
	1,075.79	1,912.92
Voluntary Sources		
Donations	2,500.00	1,274.90
Hall Hire	2,890.25	3,295.00
Minibus Hire	1,675.00	1,570.00
	7,065.25	6,139.90
Fund Raising		
Jumble Sales	2,120.00	4,178.05
Carnival	2,942.85	3,669.49
Quiz Night		924.00
Other Activities	6,708.81	
	11,771.66	8,771.54
Miscellaneous		
River Beavers	70.00	141.00
Lake Beavers	293.08	392.89
Jungle Cubs		4.50
Camp	660.57	402.00
Scouts	110.00	60.00
Gift Aid	4,171.06	
Group Solar Panels	2,535.89	2,101.11
Miscellaneous		166.50
	7,840.60	3,268.00
TOTAL RECEIPTS	34,142.80	27,324.11

1st Abbots Langley (3rd North Watford) Scout Group
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Accounts for the Year Ending 31 December 2025

PAYMENTS ACCOUNT

		2025	2024
Premises			
	Rates	439.06	195.61
	Repairs and Maintenance	25,206.05	8,936.59
	Gas and Electricity	2,600.63	1,657.50
	Cleaning	1,844.09	
	Phone and Broadband	856.76	958.34
	Water	338.01	316.57
	Insurance	1,392.13	1,466.33
		32,676.73	13,530.94
Activities			
	River Beavers	503.26	284.52
	Lake Beavers	130.77	1,068.24
	Rainforest Cubs	790.16	1,373.44
	Jungle Cubs	1,569.08	797.00
	Scouts	2,011.72	2,176.87
	Group		1,168.16
		5,004.99	6,868.23
Fund Raising Expenses			
	Expenses	8,282.12	1,772.58
	Media Expenses	0.00	374.25
		8,282.12	2,146.83
Administration			
	River Beavers	95.55	54.00
	Lake Beavers	222.90	525.45
	Rainforest Cubs	364.69	52.48
	Jungle Cubs	161.70	319.04
	Scouts	278.68	316.09
	Group	1,329.13	0.00
		2,452.65	1,267.06
Equipment			
	Group	348.57	5,280.51
Transport Expenses			
	Insurance	973.13	883.78
	Road Tax	325.00	325.00
	Running and Sundry Expenses	1,202.82	571.64
		2,500.95	1,780.42
Sundries			
	River Beavers	51.95	352.27
	Lake Beavers	526.52	16.84
	Rainforest Cubs	169.63	
	Jungle Cubs	14.37	
	Scouts	398.56	30.00
	Group	251.61	1,746.88
		1,412.64	2,145.99
	TOTAL PAYMENTS	52,678.65	33,019.98

1st Abbots Langley (3rd North Watford) Scout Group
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Accounts for the Year Ending 31 December 2025

STATEMENT OF ASSETS AND LIABILITIES

	2025	2024
Monetary Assets		
Current Accounts		
Group	34,594.46	15,009.57
River Beavers	2,399.13	2,271.26
Lake Beavers	222.95	529.06
Rainforest Cubs	306.37	2,570.04
Jungle Cubs	3,068.69	2,933.71
Scouts	4,337.56	4,251.77
Deposit and Savings Accounts		
Monmouth Building Society	18,510.28	35,170.68
Redwood Bank	0.00	21,711.59
Rainforest Cubs Deposit	808.05	
Rainforest Cubs Deposit	1,849.95	
Cash in Hand		
River Beavers	-126.67	180.45
Rainforest Cubs	0.00	3.73
Scouts	156.12	30.87
Bus Fund	101.22	101.22
	66,228.11	84,763.95

Non Monetary Assets - for Charities own use

Land and Buildings - Scout HQ - 21-23 Langley Road, Abbots Langley, WD5 0EH
Transport - Minibus and Trailers
Fixtures and Fittings in Scout HQ
Scouting Equipment

Liabilities	0.00	0.00
	0.00	0.00

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RECEIPTS AND PAYMENTS SUMMARY

	2025	2024
Total Receipts for the Year (Page 1)	34,142.80	27,324.11
Total Payments for the Year (Page 2)	52,678.65	33,019.98
	-18,535.85	-5,695.87
Cash and Bank Brought Forward	84,763.96	90,459.83
Cash and Bank Carried Forward	66,228.11	84,763.96

The above account and statement of assets and liabilities were approved by Trustees

on 31 Oct 2026 And signed on their behalf by

.....(Chair)

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees	1st Abbots Langley (3rd North Watford) Scout Group		
On accounts for the year ended	31 December 2025	**Charity no (if any)**	302611
Set out on pages			

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended .

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

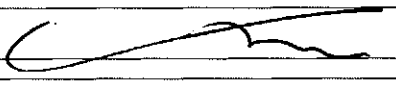
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:		**Date:**	29 OCT 2026
Name:	Christopher Howard James		
Relevant professional qualification(s) or body (if any):	Chartered Accountant – ICAEW – member 9033646		
Address:	17 Little How Croft, Abbots Langley, Hertfordshire, WD5 0BR		

Section B	Disclosure
	Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).
Give here brief details of any items that the examiner wishes to disclose.	No matters to disclose.