



# Trustees' Annual Report for the period

From (start date) **010420** to (end date) **310321**

## Section A Reference and administration details

Charity name **1st Kings University Scout Group**

Other names the charity is known by **-**

Registered charity number (if any) **0302551**

Charity's principal address  
**75 HOLLOWHEAD ROAD**  
**KINGS UNIVERSITY**  
**HEETS**  
 Postcode **WD4 8BS**

### Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	<b>JOHN ALLEN</b>	<b>DEPUTY CSL</b>		<b>CHAIRMAN</b>
2	<b>ANDREW JOHNSON</b>	<b>CHAIR</b>		<b>  </b>
3	<b>GRAHAM HOLLOWHEAD</b>	<b>GROUP SCOUTS LEADER</b>		<b>  </b>
4	<b>GEORGE SYLVESTER</b>	<b>TREASURER</b>		<b>  </b>
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### Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Section A Reference and administration details (continued)**

Names and addresses of advisers (optional information)

Type of adviser	Name	Address
ACCOUNTANTS	IAN CARTER @ CARTERS ACCOUNTS	THE OLD SCHOOL HOUSE BENICE RD HUNTO BELDON KINGS UNIVERSITY

Name of chief executive or names of senior staff members (optional information) L0D14 852

**Section B Structure, governance and management**

Description of the charity's trusts

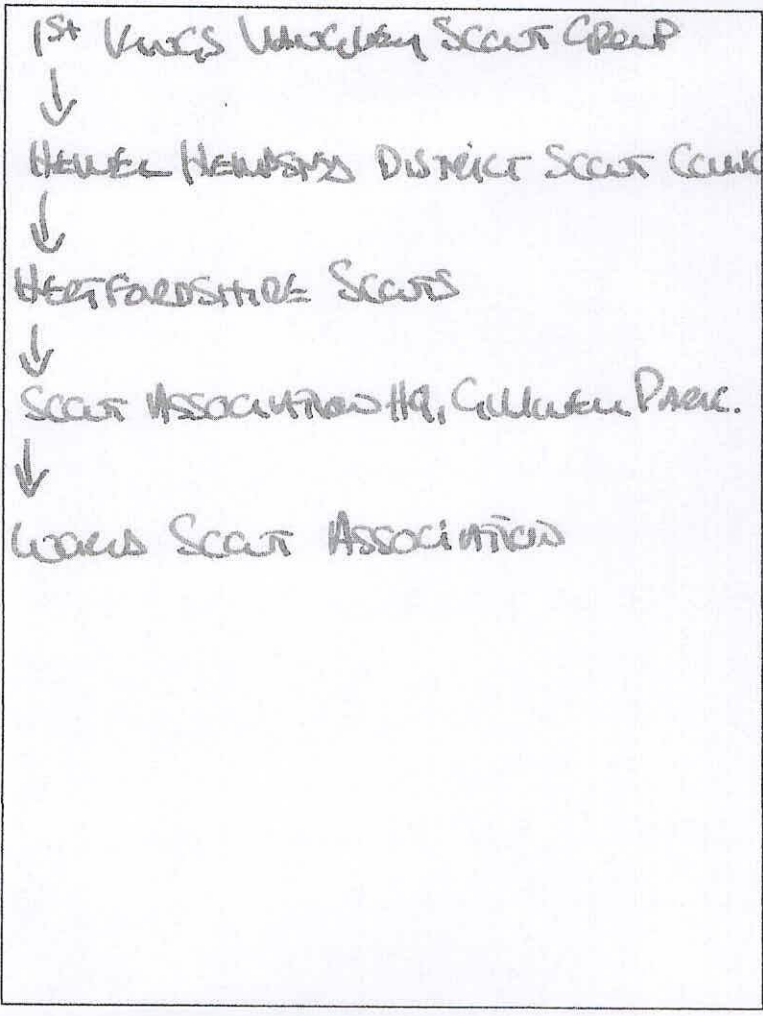
Type of governing document (eg trust deed, constitution) TRUST DEED DATED 30<sup>TH</sup> AUG 1986 + CONSTITUTION

How the charity is constituted (eg trust, association, company) ASSOCIATION

Trustee selection methods (eg appointed by, elected by) APPOINTED BY THE GROUP SCOUT LEADERS

Additional governance issues (optional information)

- You may choose to include additional information, where relevant, about:
- policies and procedures adopted for the induction and training of trustees;
  - the charity's organisational structure and any wider network with which the charity works;
    - relationship with any related parties;
  - trustees' consideration of major risks and the system and procedures to manage them.



Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

TO PROVIDE HUMAN RESOURCES, BUILDINGS, FACILITIES (SPACE, TRAINING SERVICES), ADVOCACY, ADVICE & INFO TO LEADY PEOPLE IN LEADY WORKING + THE SURROUNDING AREA.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

THE PURPOSE OF SCOUTING IS TO CONTRIBUTE TO THE DEVELOPMENT OF LEADY PEOPLE IN ACHIEVING THE FULL PHYSICAL, INTELLECTUAL, SOCIAL & SPIRITUAL POTENTIALS AS INDIVIDUALS, AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES IN ACCORDANCE WITH THE P.O.R. OF THE SCOUT ASSOCIATION.

Additional details of objectives and activities (optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

(Empty box for optional information)

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

1. TO INCREASE THE SIZE + DIVERSITY OF THE MEMBERSHIP BY PROVIDING TRAINING, FACILITIES AND ENCOURAGEMENT TO LEADERS TO RUN FREETIME, FUN + CHALLENGING ACTIVITIES THROUGHOUT THE YEAR.
2. ENSURE SOUND MANAGEMENT OF FINANCES, ASSETS, COMMUNICATION, BUSINESS SYSTEMS AND GOOD GOVERNANCE THROUGHOUT THE ORGANISATION.
3. TO PUT THE "OUT" BACK IN SCOUT!

Section E

Financial review

Brief statement of the charity's policy on reserves

RESERVE POLICY - TO HOLD A SUM APPROXIMATELY EQUAL TO 14 FULL YEARS RUNNING COSTS. PLUS, TO INCLUDE RESERVE FOR ALL KIT.

Details of any funds materially in deficit

[Empty box for details of funds materially in deficit]

Further financial review details (optional information)

You may choose to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

[Empty box for further financial review details]

Section F

Other optional information

[Large empty box for other optional information]

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

*Georget Sylvestre*

Full name(s)

Georget Burford Sylvestre

Position (eg Secretary, Chair, etc)

Treasurer

Date

030621



**Receipts and payments accounts**

CC16a

For the period  
from

01/04/20

To

31/03/21

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Young People Subscriptions (NET)	-	-	-	-	7,911
Sales	-	-	-	-	-
Other Revenue	-	-	-	-	1,122
Clothing Sales	-	-	-	-	-
Hall Hire	518	-	-	518	2,680
JIB Income	18,440	-	-	18,440	14,277
Camp	-	-	-	-	1,858
Government grant	10,100	-	-	10,100	-
<b>Sub total(Gross income for AR)</b>	<b>29,058</b>	<b>-</b>	<b>-</b>	<b>29,058</b>	<b>27,847</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>29,058</b>	<b>-</b>	<b>-</b>	<b>29,058</b>	<b>27,847</b>
<b>A3 Payments</b>					
Cost of Goods Sold	-	-	-	-	-
Advertising & Marketing	194	-	-	194	258
Allotment	73	-	-	73	201
Audit & Accountancy fees	948	-	-	948	880
Bank Fees	136	-	-	136	319
Building Repairs and Maintenance	10,269	-	-	10,269	5,081
Charitable and Political Donations	-	-	-	-	-
Cleaning	1,758	-	-	1,758	1,948
Cub Camp	-	-	-	-	-
Executive Committee's Expenses	-	-	-	-	769
Gas and Electricity	1,021	-	-	1,021	1,218
Group/scout Camp	-	-	-	-	1,989
Group Equipment	88	-	-	88	1,946
Insurance	1,104	-	-	1,104	1,185
Rates	-	-	-	-	-
Section Programme Expenses	597	-	-	597	5,021
Water Rates	330	-	-	330	547
Rent	-	-	-	-	50
Sundry	-	-	-	-	100
Young People Subscriptions (NET)	1,019	-	-	1,019	-
Printing & Stationery	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>17,538</b>	<b>-</b>	<b>-</b>	<b>17,538</b>	<b>21,513</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>17,538</b>	<b>-</b>	<b>-</b>	<b>17,538</b>	<b>21,513</b>
<b>Net of receipts/(payments)</b>	<b>11,520</b>	<b>-</b>	<b>-</b>	<b>11,520</b>	<b>6,335</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>26,626</b>	<b>-</b>	<b>-</b>	<b>26,626</b>	<b>20,291</b>
<b>Cash funds this year end</b>	<b>38,146</b>	<b>-</b>	<b>-</b>	<b>38,146</b>	<b>26,626</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
CCXX R1 accounts (SS)	1			31,052

**B1 Cash funds**

Bank and unpaid invoices	38,146	-	-
	-	-	-
	-	-	-
<b>Total cash funds</b>	<b>38,146</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

**Unrestricted funds**

**Restricted funds**

**Endowment funds**

to nearest £

to nearest £

to nearest £

**B2 Other monetary assets**

Details	Unrestricted funds	Restricted funds	Endowment funds
	to nearest £	to nearest £	to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

**B3 Investment assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-



**B4 Assets retained for the charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Alan Johnson	3/6/21
	George Sylvester	03-06-21



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

**1st Kings Langley Scout Group**

**On accounts for the year  
ended**

31<sup>st</sup> March 2021

**Charity no  
(if any)**

302551

**Set out on pages**

CC16a: On pages 1 and 2 of the receipts and payments accounts

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> March 2021.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

25<sup>th</sup> June 2021

**Name:**

IAN CARTER FCA FOR GOWERS LIMITED

**Relevant professional  
qualification(s) or body  
(if any):**

**Institute of Chartered accountants in England and Wales**

**Address:**

GOWERS LIMITED, THE OLD SCHOOL HOUSE,  
BRIDGE ROAD, HUNTON BRIDGE, KINGS LANGLEY,  
HERTFORDSHIRE, WD4 8SZ

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



# Trustees' Annual Report for the period

From (start date) **010420** to (end date) **310321**

**Section A Reference and administration details**

Charity name **1st Kings University Scout Group**

Other names the charity is known by **—**

Registered charity number (if any) **0302551**

Charity's principal address  
**75 HALPSTED ROAD**  
**KINGS UNIVERSITY**  
**HEETS**  
 Postcode **WD4 8BS**

**Names of the charity trustees who manage the charity**

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	JOHN ALLEN	DEPUTY SCL		Grant Howard
2	ANDREW JOHNSON	CHAIR		
3	Grant Howard	Group Scout Leader		
4	CECILE SWEET	TREASURER		
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**Names of the trustees for the charity, if any (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Section A Reference and administration details (continued)**

Names and addresses of advisers (optional information)

Type of adviser	Name	Address
ACCOUNTANTS	IAN CATERSON	THE OLD SCHOOL HOUSE
	CLYDE'S ACCOUNTS	BEVERLY RD
		HUNTO BELONG
		KINGS UNIVERSITY

Name of chief executive or names of senior staff members (optional information) L0D4 852

**Section B Structure, governance and management**

Description of the charity's trusts

Type of governing document (eg trust deed, constitution)

TRUST DEED DATED 30<sup>TH</sup> AUG 1986 + CONSTITUTION

How the charity is constituted (eg trust, association, company)

ASSOCIATION

Trustee selection methods (eg appointed by, elected by)

APPOINTED BY THE GROUP SCOUT LEADERS

Additional governance issues (optional information)

You may choose to include additional information, where relevant, about:

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- the charity's organisational structure and any wider network with which the charity works;
  - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

1st KINGS UNIVERSITY SCOUT GROUP  
 ↓  
 HUNTO HUNTO DISTRICT SCOUT COUNCIL  
 ↓  
 HERFORDSHIRE SCOUTS  
 ↓  
 SCOUT ASSOCIATION HQ, CULLUMER PARK  
 ↓  
 WOODS SCOUT ASSOCIATION

**Section C**

**Objectives and activities**

Summary of the objects of the charity set out in its governing document

TO PROVIDE HUMAN RESOURCES, BUILDINGS/FACILITIES (SPACE, TRAINING SERVICES), ADVOCACY, ADVICE & INFO TO LEADY PEOPLE IN LEADS WARDEN & THE SURROUNDING AREA.

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- policy programme related investment;
- contribution made by volunteers.

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**Achievements and performance**

Summary of the main achievements of the charity during the year

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Details of any funds materially in deficit

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Further financial review details (optional information)

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Other optional information

[Large empty box for other optional information]

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

[Handwritten signature: Gerard Sylvester]

Full name(s)

GERARD BURFORD SYLVESTER

Position (eg Secretary, Chair, etc)

TREASURER

Date

030621



**Section A Independent Examiner's Report**

**Report to the trustees/  
members of** **1st Kings Langley Scout Group**

**On accounts for the year  
ended** 31<sup>st</sup> March 2021 **Charity no  
(if any)** 302551

**Set out on pages** CC16a: On pages 1 and 2 of the receipts and payments accounts

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> March 2021.

**Responsibilities and  
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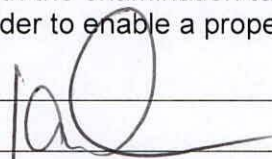
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**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**  **Date:** 25<sup>th</sup> June 2021

**Name:** IAN CARTER FCA FOR GOWERS LIMITED

**Relevant professional  
qualification(s) or body  
(if any):** Institute of Chartered accountants in England and Wales

**Address:** GOWERS LIMITED, THE OLD SCHOOL HOUSE,  
BRIDGE ROAD, HUNTON BRIDGE, KINGS LANGLEY,  
HERTFORDSHIRE, WD4 8SZ

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