Trustees' Annual Report

For the period:

From	01/01/25	To	31/12/25
	(period start date)		(period end date)

Charity Name	**1st Broxbourne Scout Group**
Charity Registration Number (if registered - leave blank if excepted charity)	**302549**
HQ Registration Number	

Objectives and activities

Summary of the purpose and objects of the charity as set out in its governing document	The objectives of the charity are as a part of The Scout Association. **The Purpose of Scouting** Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. **The Values of Scouting** As Scouts we are guided by these values **Integrity** – We act with integrity; we are honest, trustworthy and loyal **Respect** – We have self-respect and respect for others **Care** – We support others and take care of the world in which we live **Belief -** We explore our faiths, beliefs and attitudes **Co-operation** – We make a positive difference; we co-operate with others and make friends **The Scout Method** Scouting takes place when young people, in partnership with adults, work together based on the values of scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their promise
Summary of the main activities in relation to the purpose and objects	The Group organises weekly meetings of each Section (During term-time) to provide activities for members. Those activities may be at the HQ or trips arranged to suitable venues. Each meeting is planned by the leaders to provide opportunities to the members in line with the values of scouting and the Scout method. The Sections also organise trips and camps outside of the regular meetings
Statement confirming the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The Trustees confirm that the charity meets the Charity Commission's Public Benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

You may choose to include further statements, where relevant, about: • *Policy on grant making;* • *Contribution made by volunteers;* • *Policy on investments.*	The Group holds an investment fund from an endowment many decades previously. The Groups policy is that the fund remains untouched, but the interest/dividends from the fund are used to fund the Group's activities each year. The Group holds a reserve in the Group's Deposit account to cover any rebuilding or refurbishment costs which may be required. The Group does not routinely make grants and these would be an exceptional event to be considered by the Trustee Board.

Achievements and performance

Summary of the main achievements of the charity during the year identifying the difference and impact the charity's work has made, including on sustainability	The Group has continued to run 1 Beaver Section, 2 Cub Sections, and 1 Scout Section for the year, each meeting on a weekly basis during term time. The group have a healthy waiting list to join although with the lack of leader numbers within the Beaver section we are having to limit the numbers joining currently although both Cub packs have now returned to capacity.

You may choose to include further statements, where relevant, about: • *Achievements against objectives* • *Fundraising activities* • *Contribution made by volunteers*	All sections have run activities and camps away from the hut including Archery, climbing, night hikes, District events, trips to London and scout competitions. This is in addition to all sections continuing to run their activity programmes from week to week without ever cancelling a meeting.

Financial review

Review of the financial position	Activities expenditure has increased due to more events being organised but this has been partially offset by the increase in income. However, the group's finances remain in good order.
Policy on Reserves, why they are held, and the amount of reserves	The policy on reserves is to hold sufficient resources to continue the activities of the charity should income and fundraising activities fall short. A specific figure has not been set as a reserve, but the Trustee members and the Scout Leaders have a spending and approval policy in place for ongoing and any unexpected outgoings.
Policy on Investments and investment performance	The charity's reserves are not invested in longer-term investments such as stocks and shares. The charity adopts a low risk strategy to the investment of its funds. The Group holds an investment fund, but beyond that funds are held in current and deposit accounts of a mainstream bank.
A description of the principal risks	There are no significant short-term risks due to the reserves held by the group. Long-term risks include a fall in income due to a reduction in membership.

Structure, governance and management

Type of governing document	The charity's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy Organisation and Rules (POR) of The Scout Association.
How the charity is constituted	The charity is a trust established under its rules which are common to all Scouts. It is constituted as an educational charity.

Trustee selection methods	The Trustees are appointed in accordance with the Policy Organisation and Rules of The Scout Association.
Policies and procedures for the induction and training of trustees	All Trustees complete The Scout Association trustee and mandatory learning within the first six months of joining the Trustee Board, they also complete other Scout Association mandatory learning periodically as required.
Additional governance arrangements	The charity is managed by the Trustee Board, the members of which are the "Charity Trustees". As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The Trustee Board consists of the Chair, Treasurer and X Trustees (including X Ex-Officio Trustees, and X co-opted Trustees) and meets X times a year. The Trustee Board is supported by a Board Administrator. The Trustee Board exists to support the Leadership Teams in meeting the responsibilities of their appointments and in supporting them to run high-quality and safe programs that give young people skills for life. The Trustee Board maintain appropriate governance policies and oversight. The Trustee Board is responsible for carrying out its purposes for the public benefit, complying with the charity's governing document and the law, and managing the charity's resources responsibly. The Trustee Board is responsible for ensuring the charity is well managed, risks are assessed and mitigated, buildings and equipment are in good order and everyone follows legal requirements and Scout Association Policy, Organisation & Rules. This includes responsibility for: • Promoting a positive image of Scouting in the community, as well as its development; • Developing, maintaining and regularly a risk register, including putting in place appropriate mitigations; • Ensuring that the finances are properly managed, and there are sufficient resources (and reserves) to deliver high quality Scouting; • Ensuring a system of internal controls is in place that is designed to provide reasonable assurance against material mismanagement or loss; • Ensuring that property is appropriately managed; • Maintaining appropriate insurance of persons, property and equipment; • Assisting in the recruitment of leaders and other adult support; • Having an open and transparent selection process for the recruitment of Trustees; • Appointing Advisors as required; • Ensuring effective administration is in place to support the Trustee Board; • Ensuring compliance with applicable governance and charity regulations, including in respect to safety and safeguarding; • Ensuring incidents are appropriately reported in line with regulation and policy; • Ensuring applicable policies and regulations are regularly reviewed and changes implemented as appropriate; • Ensuring transparency of operations, including in the preparation of accounts and holding and AGM; • Ensuring compliance with Data Protection legislation;

	• Acting as a responsible employer for any employees, who are effectively managed.

Plans for future periods

Plans for future Periods	To maintain/increase group numbers where possible and to continue to run events which will engage the group members. It is also the Group's and Board's intention to continue to encourage more parents to become involved in the younger sections of the group with a view to assisting the running of those groups or becoming a qualified leader or assistant. It is also the intention of the group to complete some substantial work on the Scout Headquarters to ensure its longevity in this calendar year.

Reference and administration details

Principal Address	1st Broxbourne Scout Headquarters Rear of 2 St Michael's Road Broxbourne Herts. EN10 7JL

	Names of the charity trustees who manage the charity	**Office (if any)**	**Dates acted if not for whole year**
1	Paul Milner	Chair	
2	Andrew Barnard	Lead Volunteer	
3	Kevin Cordina	Treasurer	
4	Jenny Pedley	Trustee	
5	Andrew Lincoln	Trustee	
6	Lee Kelsey	Trustee	
7	Tom Christopher	Trustee	
8			
9			
10			

Name and address of advisors

Type of advisor	**Name**	**Address**
Independent Examiner / Auditor	Gary Kemp	Not to be disclosed.
Detail others		

Declaration

The trustees declare that they have approved the trustees' report above.
Signed on behalf of the charity's trustees by:

Signature	P J Milner	
Full name	**Paul Jonathan Milner**	
Position held	**Chairman**	
Date	**08/09/26**	

For the year ended 31/12/2025

1st Broxbourne Scout Group

Chairman: Kevin Cordina

TRUSTEES:

Paul Milner, Kevin Cordina, Thomas Andrew Christopher, Lee Kelsey, Elizabeth Grahame, Andrew Barnard

Group Scout Leader: Mr A Barnard

Chairman: Paul Milner

Treasurer: Kevin Cordina

BANKERS: HSBC HODDESDON

CUSTODIAN TRUSTEES FOR PROPERTY: The Official Custodian

OTHER ADVISORS: NONE

Charity Registration Number: 302549
Contact Name and Address:
Mr A Barnard
1st Broxbourne Scout Headquarters
Rear of 2 St Michaels Road
Broxbourne
Hertfordshire EN10 7JL

1st Broxbourne Scout Group

Trustees Annual Report for the year ended 31/12/2025

The Group is a trust established under its rules which are common to all groups / Districts.

Trustees are appointed in accordance with the Policy, Organisation & Rules of the Scout Association.

In accordance with Section 133 of the Charities Act 2011 the trustees have elected to prepare a receipts and payments account, and a statement of assets and liabilities.

The accounts have been drawn up on the receipts and payments basis which is consistent with the previous year.

For the accounting year 2025 the charity's total income was £43,756.109. In accordance with Section 145(1)(a) of the Charities Act 2011 the trustees have agreed that the accounts shall be examined by an independent examiner selected by them.

The significant increase in income in 2025 compared to the previous financial period is due to delays in receipt of member subs for the 2024 year. Those subs were not received by the group until 2025 and hence appear in these accounts.

Approved by the Trustees on 17/6/26 and signed on their behalf by

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Kevin Cordina

1st Broxbourne Scout Group

Receipts & Payments Summary for the year ended 31/12/2025

	This Year 2025	Previous Year 2024
Total receipts for the year	£43,756.10	£15,014.29
Total payments for the year	£30,730.78	£24,523.52
Net Receipts (payments) for the year	**£13,025.32**	-£9,509.23
Cash, bank and similar funds brought forward	£116,541.34	£126,050.57
Cash, bank and similar funds carried forward	£129,566.67	£116,541.34

The above account and accompanying statement of assets and liabilities were approved by the Trustees

on 17/6/26 and signed on their behalf by

Kevin Cordina

1st Broxbourne Scout Group

Receipts for the year ended 31/12/2025

	This year 2025	Previous Year 2024
MEMBERSHIP & ACTIVITY INCOME	£30,144.48	£1,973.68
Less Refunds Paid	£0.00	£0.00
Net total	£30,144.48	£1,799.68
INVESTMENT INCOME RECEIVED		
Bank Interest: Current account	£0.00	£0.00
Deposit account	£1,824.91	£2,003.04
Building Society Interest	£0.00	£0.00
Scout Assoc Short Term Investment Service	£0.00	£0.00
Dividends and Interest	£0.00	£0.00
Property Rents	£0.00	£0.00
COIF Charity Fund	£8,896.97	£8,663.30
DONATIONS / GRANTS		
Miscellaneous	£0.00	£0.00
HSBC	£0.00	£0.00
Grant Broxbourne Council	£0.00	£0.00
FUND RAISING		
OTHER INCOME		
Income tax recovered -		
on subscriptions and donations	£0.00	£0.00
on dividends and interest CCLA	£0.00	£0.00
Gift Aid Receipts	£1,229.66	£1,114.27
SUNDRY RECEIPTS		
Hall donations		£0.00
Hire of Hall	£1,300.00	£1,260.00
Insurance refund	£109.08	£0.00
Other Income (Uniform)	£71.00	£0.00
Badge receipts		£0.00
District subs refund	£180.00	
Loans received		£0.00
TOTAL RECEIPTS FOR THE YEAR	**£43,756.10**	**£15,014.29**

1st Broxbourne Scout Group

Payments for the year ended 31/12/2025

	This year 2025	Previous year 2024
PREMISES		
Rent	£0.00	£0.00
Other Services (Cleaning, boiler cover, fire service)	£3,031.60	£2,258.67
Utilities	£4,658.10	£5,304.02
Insurance	£3,367.83	£5,090.88
Repairs and Renewals	£938.60	£800.00
DONATIONs /Grants		£55.00
ACTIVITIES	£10,731.99	£3,523.81
CAPITATION EXPENSES	£226.00	£5,004.00
DISTRICT SUBS	£6,165.00	
ADMIN / ESTABLISHMENT EXPENSES	£40.00	£345.00
TRUSTEES EXPENSES	£0.00	£0.00
OTHER EXPENSES	£0.00	£280.00
PURCHASE OF CAPITAL EQUIPMENT	£0.00	£767.70
PURCHASE OF BADGES/SCARFS	£1,571.66	£1,094.44
SUNDRY PAYMENTS	£0.00	0.00
TOTAL PAYMENTS FOR THE YEAR	**£30,730.78**	**£24,523.52**

1st Broxbourne Scout Group

Statement of Assets & Liabilities as at 31/12/2025

	This year 2025	Previous 2024
MONETARY ASSETS		
Cash, Bank and similar funds		
Bank Current Account(s)	£2,715.57	£412.13
Bank Deposit Account(s)	£111,168.10	£100,446.21
Charity Commission Fund	£15,683.00	£15,683.00
Cash in Hand		£0.00
TOTAL	£129,566.67	£116,541.34
Cash in Hand		
OTHER MONETARY ASSETS	£0.00	£0.00
Tax Claim for Year Ending		
Debits Due to Group/District		
INVESTMENT ASSETS		
Government Stocks at Market Value	£0.00	£0.00
Other quoted securities at market value	£0.00	£0.00
Other Investments		
Property held for investment purposes		
NON - MONETARY ASSETS Assets for Charity's own use		
Badge Secretary's stock	£0.00	£0.00
Group/District Stock	£0.00	£0.00
Land and Buildings	£0.00	£0.00
Motor Vehicles	£0.00	£0.00
Scouting equipment, furniture etc		
LIABILITIES Those due within one year	£0.00	£0.00
Accounts not yet paid	£0.00	£0.00
Expenses incurred not yet invoiced	£0.00	£0.00
Subscriptions not yet received		
Other	£0.00	£0.00
LIABILITIES Those payable after one year	£0.00	£0.00
Loan (with details)	£0.00	£0.00
Hire purchase owing	£0.00	£0.00
Leasing payments outstanding		
Other long term liabilities	£0.00	£0.00

1st Broxbourne Scout Group

Independent Examiner's Report Year Ended 31/12/2025

I report on the accounts of the Group for the year ended 31/12/2025 which are set out on pages 1 to 6.

Respective responsibilities of trustees and examiner:

As the charity's trustees you are responsible for the preparation of the account: you consider that the audit of requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiners statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with Section 41 of the Act and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached, and

3. which gives me reasonable cause to believe that in any material respect the accounting rules of the Group's constitution have not been met.

Name Gary Kemp G.Kemp

Qualification ACA ICAEW Chartered Accountant

Address 10 Cappell Lane, Stansted Abbotts SG12 8BU

Date 15/06/2026