Trustees Annual Report for 1st Harpenden Scout Group

For the Period: 01/01/25 to end date 31/12/25

Reference and Administration Details

Charity name	1st Harpenden (Methodist) Scout Group
Other names charity is known by	1st Harpenden Scout Group
Registered Charity Number	302529
Charity's Principal Address	Granary Lane Scout Hut (off) Cowper Road Harpenden AL5 5NF

Names of the Charity Trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not the whole year
Karen West	Chairman	To 08/06/2025
Jane Thomas	Trustee	
Alan Grace	Trustee	
Rachel Pepperell	Trustee	
Tim Archbold-Shore*	Trustee, Chairman	
Sam Nash	Treasurer	
Nicola Crellin	Trustee	From 08/06/2025

*took on Chairman role midway through 2025 (08/06/2025)

Professional Advisors

Type of Advisor	Name	Address
Independent Examiner	Paul Hunt	16 Welbeck Rise, Harpenden, AL5 1SN
Bank	NatWest	10 St Peter's Street, St Albans AL1 3LY

Structure, Governance and management

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
The Group is managed by the Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Board consists of 2 independent representatives; Chair and Treasurer together with the Group Scout Leader, individual section leaders and parent's representation and meets half termly.

This Trustee Board exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property
- The raising of funds and the administration of Group finance
- The insurance of persons, property and equipment
- Assisting in the recruitment of leaders and other adult support
- Appointing any sub committees that may be required
- Appointing Group Administrators and Advisors other than those who are elected

Risk and Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include 2 signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

The group observes the policies, organisation and rules set out by the Scout Association, which includes safeguarding.

Objectives and Activities

The objectives of the group are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

The leaders provide an enjoyable and attractive scheme of progressive training based on the Scout Promise and law, and guided by the Scout Association's balanced programme. This method involves young people working in partnership with adults; enjoying what they are doing; participating in varied and progressive activities; working in groups; taking part in activities outdoors; challenging themselves in a safe environment; and making and living out their Scout Promise.

Public Benefit Statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Achievements and Performance

Each section organises various opportunities for the young people to experience new challenges. Here is a sample of the activities experience by each section:

Beavers:

1. Learning to cycle
2. Local farm has hosted us twice (lambing and annual easter egg hunt through the woods),
3. Rock climbing in St. Albans
4. Celebrating pancake day.
5. Going on a night hike.
6. District Carol Service

Cubs:

1. Gang show visit
2. Climbing taster session
3. Hiking
4. Sang carols in a care home
5. Footgolf
6. African Drumming
7. St Albans Cathedral visit
8. Canoeing at Stanborough Lakes
9. Summer camp under canvas, fire lighting, camp fire.

Scouts:

1. Night hikes.
2. Monopoly run
3. Rock climbing
4. Bradford observatory
5. Snow boarding
6. Bike rides and bike maintenance
7. Scout skills including axe work, using saws and tent care.
8. Summer camp including climbing, team building
9. Ice skating.
10. Taking part in county weekend competition Green Beret.
11. Foodbank Collection

Financial Review

Reserves Policy

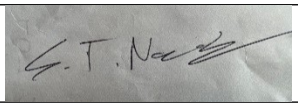
The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £7,000.

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Declaration

The Trustees declare that they have approved the trustees' report above.

Signatures	T Archbold-Shore	
Full names	Tim Archbold-Shore	Sam Nash
Position	Chairman	Treasurer

Date:

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	2024	2025
Natwest Current Account	**49,438.63**	**49,037.41**
Amount provisioned for scout refund	**1,500.00**	**0.00**
Committed Funds (uncleared)		**0.00**
Petty Cash		**0.00**
Total Cash Reserve	**47,938.63**	**49,037.41**

Natwest Current Account

members 123

Income

			Forecast
Subscriptions	£	14,001.32	14,260
Fund Raising	£	1,721.44	1,200
Donations	£	2,192.00	2,200
Loan	£	-	-
Week to Week Colony	£	-	
Events	£	4,809.91	7,000
Camp	£	4,932.58	4,000
Summer Camp	£	4,000.30	9,000
Group Camp	£	-	
Gift Aid	£	-	2,400
Miscellaneous	£	-	25
Fleeces/T-shirts/Necker	£	19.50	50
Hut Lettings	£	345.00	400
Misc	£	-	-
	£	**32,022.05**	40,535

Expenditure

					Forecast
Equipment	£	1,260.23			2,000
Week to Week Colony Expenses	£	934.98			800
Events	£	4,984.07			5,000
Badges	£	454.07			2,300
Misc/Group	£	1,692.89			500
Training	£	-			-
Admin	£	116.50			500
County Subs	£	7,683.50	£	62.47	7,400
Insurance (Premises)	£	2,441.05			2,400
Electricity	£	774.19			950
Hut Maint.	£	2,787.59			8,000
Water rates	£	596.86			650
Fund Rasing Expenses	£	494.48			500
Sundries	£	-			50
Camp Expenses	£	3,914.43			4,000
Scout Summer Camp	£	4,288.43			8,500
Group Camp	£	-			
Uniform	£	-			300
Petty Cash	£	-			-
Sub total costs	**£**	**32,423.27**			**£ 43,850.00**
Net Cash Flow	**£**	**(401.22)**			**£ (3,315.00)**

Bank Balance - Brought Forward 31/12/2021 £ 49,438.63

			Expected - Bal = 0
Bank Balance - Carried Forward	31-Dec	**£ 49,037.41**	49,037.41

Commited Funds

Unreconciled Income	£	-
Uncleared Cheques /Payments	£	-
Cashbook Balance		**£ 49,037.41**

Uncomitted Funds **£ 49,037.41**

1st Harpenden Accounts Summary

Year 2025

Receipts & Payments

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Natwest Current Account

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Summer Camp	£	4,000.30
Group Camp	£	-
Gift Aid	£	-
Miscellaneous	£	-
Fleeces/T-shirts/Necker	£	19.50
Hut Lettings	£	345.00
Misc	£	-
	£	32,022.05

Expenditure

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Group Camp	£	-
Uniform	£	-
Petty Cash	£	-
Sub total costs	£	32,423.27

Net Cash Flow £ (401.22)

Bank Balance - Brought Forward 31/12/2024 £ 49,438.63

Bank Balance - Carried Forward 31 Dec £ 49,037.41

I have examined the Accounts for the Year Ended 31 Dec 2025 which have been produced on a Receipts and Payments basis. In my opinion the statement reflects a True and Fair view of the Financial Accounts

Paul Hunt