Trustees' Annual Report

For the period:

From	1st April 2025	To	31st March 2026
	(period start date)		(period end date)

Charity Name	**1st Hatfield Peverel Scout Group**
Charity Registration Number (if registered - leave blank if excepted charity)	**302065**
HQ Registration Number	

Objectives and activities

Summary of the purpose and objects of the charity as set out in its governing document	The objectives of the charity are as a part of The Scout Association. **The Purpose of Scouting** Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. **The Values of Scouting** As Scouts we are guided by these values **Integrity** – We act with integrity; we are honest, trustworthy and loyal **Respect** – We have self-respect and respect for others **Care** – We support others and take care of the world in which we live **Belief -** We explore our faiths, beliefs and attitudes **Co-operation** – We make a positive difference; we co-operate with others and make friends **The Scout Method** Scouting takes place when young people, in partnership with adults, work together based on the values of scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their promise
Summary of the main activities in relation to the purpose and objects	Each unit meets weekly during term time with a programme of activities organised by the leaders in advance. Each section arrange at least one camp during the year. Other activities have included handicraft, badge work, visits to places of interest, hikes, fire lighting and cooking evenings.
Statement confirming the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The Trustees confirm that the charity meets the Charity Commission's Public Benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Achievements and performance

Summary of the main achievements of the charity during the year identifying the difference and impact the charity's work has made, including on sustainability	The number of members in the Group has remained stable, with a healthy number of individuals on the waiting list to join. Each section has undertaken a successful camp and a group of Scouts and Explorers enjoyed an overnight stay on HMS Belfast. A varied programme of events has been provided including Ice Skating, Kayaking and Ninja Warrior.

You may choose to include further statements, where relevant, about: • *Achievements against objectives* • *Fundraising activities* • *Contribution made by volunteers*	The Group have continued their drive for fund raising for their premises once their lease expires. 3 fundraising events were undertaken: Party in the Park, Allotment Teas and Christmas Fundraiser. These fund raising activities are in addition to our continued collection of waste paper in the village.

Financial review

Review of the financial position	
Policy on Reserves, why they are held, and the amount of reserves	The Group's policy on reserves is to hold sufficient resources. The Group held reserves of £47,392.32 against this at year end. This is above the level required for operating expenses. The Group's trustees believe the excess reserves are justified to ensure the long term financial viability of the Group and the sustainability of it's premises.
Policy on Investments and investment performance	The Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the charity obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Trustee Board considers the cash flow requirements.

Structure, governance and management

Type of governing document	The charity's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy Organisation and Rules (POR) of The Scout Association.
How the charity is constituted	The charity is a trust established under its rules which are common to all Scouts. It is constituted as an educational charity.
Trustee selection methods	The Trustees are appointed in accordance with the Policy Organisation and Rules of The Scout Association.
Policies and procedures for the induction and training of trustees	All Trustees complete The Scout Association trustee and mandatory learning within the first six months of joining the Trustee Board, they also complete other Scout Association mandatory learning periodically as required.
Additional governance arrangements	The charity is managed by the Trustee Board, the members of which are the "Charity Trustees". As charity trustees they are

	responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The Trustee Board consists of the Lead Volunteer, Treasurer and 3 Trustees (including X Ex-Officio Trustees, and X co-opted Trustees) and meets 4 times a year. The Trustee Board is supported by a Board Administrator. The Trustee Board exists to support the Leadership Teams in meeting the responsibilities of their appointments and in supporting them to run high-quality and safe programs that give young people skills for life. The Trustee Board maintain appropriate governance policies and oversight. The Trustee Board is responsible for carrying out its purposes for the public benefit, complying with the charity's governing document and the law, and managing the charity's resources responsibly. The Trustee Board is responsible for ensuring the charity is well managed, risks are assessed and mitigated, buildings and equipment are in good order and everyone follows legal requirements and Scout Association Policy, Organisation & Rules. This includes responsibility for: • Promoting a positive image of Scouting in the community, as well as its development; • Developing, maintaining and regularly a risk register, including putting in place appropriate mitigations; • Ensuring that the finances are properly managed, and there are sufficient resources (and reserves) to deliver high quality Scouting; • Ensuring a system of internal controls is in place that is designed to provide reasonable assurance against material mismanagement or loss; • Ensuring that property is appropriately managed; • Maintaining appropriate insurance of persons, property and equipment; • Assisting in the recruitment of leaders and other adult support; • Having an open and transparent selection process for the recruitment of Trustees; • Appointing Advisors as required; • Ensuring effective administration is in place to support the Trustee Board; • Ensuring compliance with applicable governance and charity regulations, including in respect to safety and safeguarding; • Ensuring incidents are appropriately reported in line with regulation and policy; • Ensuring applicable policies and regulations are regularly reviewed and changes implemented as appropriate; • Ensuring transparency of operations, including in the preparation of accounts and holding and AGM; • Ensuring compliance with Data Protection legislation; • Acting as a responsible employer for any employees, who are effectively managed.

Plans for future periods

Plans for future Periods	

Reference and administration details

Principal Address	**The 1st Hatfield Peverel Scout Group Headquarters** **Church Road** **Hatfield Peverel** **Chelmsford** **Essex** **CM3 2LD**

	Names of the charity trustees who manage the charity	Office (if any)	Dates acted if not for whole year
1		Chair	
2	Nick Nicholas	Lead Volunteer	
3	Jayne Reed	Treasurer	
4	Carol Fischer-Hill		
5	Jo Jarvis		
6	Sarah Ferguson		
7			
8			
9			
10			
11			
12			

Name and address of advisors

Type of advisor	Name	Address
Independent Examiner / Auditor	Cathy Haddon	4 NURSERY GROVE TAKELEY, ESSEX CM22 6YG.
Detail others		

Declaration

The trustees declare that they have approved the trustees' report above.
Signed on behalf of the charity's trustees by:

Signature		
Full name	**Darren Nicholas**	**Jayne Reed**
Position held	**Lead Volunteer**	**Treasurer**
Date		

1st Hatfield Peverel Scout Group (Charity no 302065)
Receipts and payments account

	Year start date		Year end date
For the year from	1st April 2025	To	31st March 2026

Receipts and payments

	2025/26 Unrestricted funds £	2024/25 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	11745.89	11706.46
Less: Membership subscriptions paid on (National/County/Area/District)	-4284.00	-4300.00
Donations	392.90	950.00
Gift Aid	2597.50	2706.35
Other similar income-youth programme camps/events	8884.02	12014.40
Sub total	19336.31	23077.21
Grants		
Maintenenace grant	0.00	0.00
Other grants	0.00	2500.00
Sub total	0.00	2500.00
Fundraising events (gross)		
Waste Paper	1284.00	1070.20
Badges and Uniform	9.82	6.00
Other Income	84.84	455.26
Other fundraising activities	953.83	1751.18
Sub total	2332.49	3282.64
Scout hut income		
Hire of building	6124.78	4614.25
Hire of equipment	0.00	0.00
Other Scout hut income	0.00	0.00
Sub total	6124.78	4614.25
Investment income		
Bank interest	1073.86	955.52
Building Society interest	0.00	0.00
The Scout Association Short Term Investment Service	0.00	0.00
Other investment income	0.00	0.00
Sub total	1073.86	955.52
Total Gross Income	28867.44	34429.62
Asset and investment sales, etc.	0.00	29.40
Total receipts	28867.44	34459.02

1st Hatfield Peverel Scout Group (Charity no 302065)
Receipts and payments account

	Year start date		Year end date
For the year from	1st April 2025	To	31st March 2026

Receipts and payments

	2025/26 Unrestricted funds £	2024/25 Unrestricted funds £
Payments		
Charitable Payments		
Youth programme and activities	3756.00	3931.64
Adult support and training	25.00	1788.60
Rent	1.00	1.00
Cleaning and Gardening	3947.25	2596.50
Electricity,Gas and Water	1800.33	1252.17

Insurance	1420.87	1539.47
Repairs and Renewals	1905.19	3317.90
Maintenance	386.00	4151.40
Refund of Hall Deposits	616.25	325.00
Contribution to camp costs	8735.65	10215.36
Uniforms	193.98	293.44
AGM and trustee expenses	120.67	113.98
Broadband	636.72	739.43
Subs Refunds	45.00	
Bank Charges	10.00	
Other costs	1252.70	734.02
Sub total	24852.61	30999.91
Fundraising expenses		
Detail 1		0.00
Detail 2	0.00	0.00
Detail 3	0.00	0.00
Other fundraising costs	272.37	495.00
Sub total	272.37	495.00
Total Gross Expenditure	25124.98	31494.91
Asset and investment purchases, etc.	1403.28	6268.04
Total payments	26528.26	37762.95
Net of receipts/(payments)	2339.18	-3303.93
Cash funds last year end	53118.10	56422.03
Cash funds this year end	55457.28	53118.10

1st Hatfield Peverel Scout Group (Charity no 302065)

Receipts and payments account

	Year start date		Year end date
For the year from	**1st April 2025**	**To**	**31st March 2026**

Statement of assets and liabilities at the end of the year

	31st March 2026 Unrestricted funds £	31st March 2025 Unrestricted funds £
Cash funds		
Bank current account	8064.96	6713.56
Bank deposit account	24639.34	23994.17
Fund Raising Account	22752.98	10524.29
Residual Balance on Equals Money card	0.00	423.07
HQ Bank Current Acc	0.00	11463.01
Total cash funds	55457.28	53118.10
(agree balances with receipts and payments account)	ok	ok
Other monetary assets		
Suppliers paid in advance	1964.00	1580.00
Debts due from the County/Area/District/Group	0.00	0.00
Insurance claim	0.00	0.00
Sub total	1964.00	1580.00
Investment assets		
Investment property - detail	0.00	0.00
Quoted investments	0.00	0.00
Other investments - detail	0.00	0.00
Sub total	0.00	0.00
Non monetary assets for charity's own use		
Badge stock	0.00	0.00
Shop stock	0.00	0.00
Other stock	0.00	0.00
Land and buildings	0.00	0.00
Motor vehicles	0.00	0.00
Scouting equipment, furniture etc	35222.00	27101.00

Other	0.00	
Sub total	35222.00	27101.00
Liabilities		
Accounts not yet paid	118.79	322.00
Expenses incurred but not invoiced	0.00	0.00
Subscriptions not yet paid	0.00	0.00
Loan - detail	0.00	0.00
Other liabilities	0.00	0.00
Sub total	118.79	322.00
Total net assets	92762.07	82121.10

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 200X (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature	Print Name
D Nicholas	Darren Nicholas
	Jayne Reed

Template for the scrutineer's report to the trustees

Scrutineer's Report to the Trustees of 1st Hatfield Peverel Scout Group

I report on the accounts of the Group/District for the year ended 31st March 2026

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Chadden

Name: Cathy Hadden.....
Address: 4 Nursery Grove, Takeley, Essex, CM22 6YG.....
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Date: 01/09/2026.....