



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day01	Month07	2023		Day30	Month06	Yea2024

Section A Reference and administration details

Charity name Shotgate Community Association

Other names charity is known by

Registered charity number (if any) 301395

Charity's principal address

Shotgate Community Hall
 Bruce Grove
 Wickford
Postcode SS11 8QZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Graham White	Chairman		Elected at AGM for
2	Trevor Hammond	Vice Chairman		a 2 year period
3	Marion Spellman	Hon Secretary		"
4	Dawn Hannabuss	Treasurer		"
5	Tom Carey	Social Chairman		"
6	Val Travis	Lettings Officer		"
7	Steve Hannabuss	General Committee		"
8	Stephen Gabriel	General Committee		
	Dave Gibson	General Committee		
10	Patricia Mackintosh	General Committee		
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Dave Shelley	
Tom Carey	

	Alan Ursell	
	Rob Travis	
	Pat Mackintosh	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by Members at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Member of the Rural Community Council of Essex
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Association's objective is to benefit the residents of Shotgate by providing a facility to promote education, social welfare, recreation and leisure activities.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Shotgate Community Hall is well used throughout the week. The activities which are held there cater for all ages and include: A daily play group, an over 50's group, Grove Social Group,, a wine circle, a karate group, a dancing class, a meeting of the Shotgate Wives Social Group, ladies keep fit, Yoga group

The hall is hired regularly to celebrate family birthdays, weddings etc.

The Social committee organises a programme of dances, quizzes etc. throughout the year for the enjoyment of the community.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We have a rolling programme of improvement to the Hall.
Our next project will be to renew the heating system in the hall
We have a growing number of people wishing to hire the hall and join the various activities which take place.
Our Association continues to be the social hub for the residents of Shotgate.

Section E

Financial review

Brief statement of the charity's policy on reserves

Finance is carefully monitored and reported by the treasurer at each of our 10 meetings per year. Discussions are held as to the capital available and decisions made regarding future projects.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Marion Spellman	
Position (eg Secretary, Chair, etc)	Hon Secretary	