CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/09/25 to 31/08/26

Charity name: St Osyth Village Hall

Charity registration number: 301388

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO MAINTAIN A VILLAGE HALL FACILITY FOR THE COMMUNITY OF ST OSYTH AND OTHERS, ON A NON - PROFIT BASIS. CLEANING AND MAINTENANCE ARE CONTRACTED OUT. 26 LOCAL GROUPS AND ORGANISATIONS REGULARLY USE THIS FACILITY. ALSO MEMBERS OF THE PARISH & OUTSIDERS HIRE THE HALL FOR SOCIAL AND COMMUNITY EVENTS
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Our Aim is to provide a pleasant, safe, clean environment for a wide range of local groups and individual hirers to facilitate their activities within the Hall. We actively promote the Hall and encourage new groups to visit the premises. We have many groups that use the Hall on a regular basis, many of which help to reduce social isolation, particularly in the elderly. We also have a number of private hires during the course of the year. The Hall is also used for elections and blood donating sessions now regularly take place.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees are regularly updated with regard to Charity Commission guidance. The Trustees have reviewed the activities of the Charity & confirm that they meet the public benefit requirement

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	**Not Applicable**
	Para 1.38	**Not Applicable**

Policy on social investment including program related investment		
Other		Volunteers help contribute to the maintenance and upkeep of the Hall, managing bookings, invoicing, and taking payments, and in the day to day running of the Hall. The Local Parish Council Office is located at the rear of the Hall, which helps to make the Hall a centre for information, administration and community use.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Hall accommodates a wide cross section of the local Community, from babies to the elderly, from sports clubs to disabled groups and from diverse social groups. We accommodate a large range of activities which bring members of the Community together in a pleasant environment, promoting a positive Community spirit. We also accommodate the Local Parish Council; by allowing them to rent dedicated office space within the building and facilitating their meetings within the Hall. The Hall is also used for elections and blood donating sessions. The Hall often hosts "Village" and social events (for example an annual pantomime and regular quiz nights), so bringing together all members of the Community. The Hall also hosts a number of sports and health promoting activities, and a Baby Clinic is held in the Hall once a fortnight, so helps to fulfil the health needs of the Community. We have a Mother and Toddler Group that meet on a regular basis, and also a Coffee and Chat session for the elderly, providing a warm hub. A bereavement group has recently started in the hall. The Hall also has an external, and two internal notice boards providing a central information point for the Village

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We aim to keep the Hall safe, in good repair and decorative order, and make it attractive for the users. We have a rolling programme of maintenance and improvements. An external notice board advertises village events and parish news and a screen for the projector is now used for speakers for various groups.

		Damp and condensations issues have been addressed by replacing the insulation and internal roof tiles on the main hall this year.
Performance of fundraising activities against objectives set	Para 1.41	Income from the hire of the Hall and from fundraising activities pay for the ongoing programme of maintenance and improvements.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We continue to benefit from the lease signed by the Parish Council in April 2019 for 7 years at a figure of £7770pa. Lettings income has remained consistent and demand remains strong. We have managed to keep energy costs roughly the same as last year through the use of energy efficiency measures (a warm deck on our new flat roof for example) and the help of an energy consultant. Our financial position remains healthy and we are able to cover normal running costs and wear and tear repairs from our lettings income.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	As a matter of financial prudence reserves of 6 months outgoings should be held. (Total expenditure – capital projects) divided by 2 = £18,000.
Amount of reserves held	Para 1.22	£37,000 of unrestricted reserves. This is the same as last year's unrestricted balance. Our finances remain in a healthy state and we comfortably meet our reserves policy.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Work on the roof to resolve condensation issues has been completed and there are currently no major projects or concerns in the near future.

Additional information (optional)
You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Hire of the Hall and Parish Council rent. We are currently exploring the installation of postal lockers which could generate a small additional income.
A description of the principal risks facing the charity	Para 1.46	Our income stream is fairly steady, and at the moment covers our day to day expenses. Our main risk would be from large, unexpected expenses, such as unforeseen repairs. Reduction in income if hire fees are increased too much.

Structure, Governance and Management

Description of charity's trusts:		Village Hall Trust
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Parish Council of St Osyth is the Custodian trustee. The other trustees are the Management Committee who are elected from the groups of regular users of the Hall.

Additional information (optional)
You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	**We are members of RCCE. We are in the process of changing our constitution to become a CIO.**
Relationship with any related parties	Para 1.51	**We regularly attend Village Hall Forum meetings, organised by CVS Tendring and benefit from RCCE forums and advice.**
Other		

Reference and Administrative details

Charity name	St Osyth Village Hall
Other name the charity uses	
Registered charity number	301388
Charity's principal address	The Village Hall, Clacton Road, St Osyth, Essex CO168PE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Cole	Chair		Management Committee
2	Colin Westripp	Treasurer		Management Committee
3	Liz Guilder	Secretary		
4	Claire Bentley	Booking Officer		Management Committee
	Rob Bentley	Premises Officer		Management Committee
5	Christine Harmon			Historical Soc
6	Brenda Carpenter			Priory Art Group
7	Pat Eagle			Carpet Bowls
8	Steph Smith			Allotment Association
9	Cheryl King			Arts and Craft Group
10	Paul Harmon			Thamesiders Model Railway
11	Jim Bligh			British Legion
12	Ken Guilder			Rotary
13	Judy Ward			W.I.
14	Heather Morton			Badmington
15	Jane Harding			Allstar Twirlers
16	Sue Wheeler			Whist Group
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
St Osyth Parish Council		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

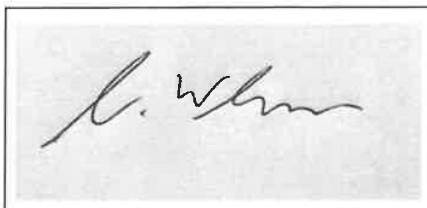
Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Colin Westripp	Stephen Cole
Position (eg Secretary, Chair, etc)	Treasurer	Chairman
Date	8th September 2026	

ST.OSYTH VILLAGE HALL
Registered Charity no. 301388

Receipts & Payments Account for the year ended 31st August 2026

	2025/26			2024/25
	£	£	£	£
RECEIPTS	Unrestricted	Restricted	Total	
From Trading Activities				
Lettings	44604		44604	32838
Deposits	1063		1063	460
Recycling Credits	1567		1567	1676
From Voluntary Sources			0	
Grants	1830	28490	30320	3830
Fund raising	227		227	0
Donations	250		250	408
Misc	-6		-6	7043
From assets				
Sale of Surplus Equipment				0
TOTAL RECEIPTS	**49535**	**28490**	**78025**	**46255**
PAYMENTS				
Charitable Activities				
Waste collection	-2486		-2486	-1755
Caretaking/Cleaning Contractor	-9361		-9361	-9310
Consumables and Cleaning Supplies	-1197		-1197	-1526
Rates and Water	-2684		-2684	-3035
Repairs and Renewals	-7349		-7349	-13356
Insurance	-3051		-3051	-2363
Licences	-616		-616	-468
Gas & Electric	-6701		-6701	-7586
Office Supplies	-323		-323	-45
Advertising	-49		-49	-239
Sundry Expenses	-889		-889	-3218
Community Guard	-352		-352	-353
Administration of the charity				
Independent Examination	-120		-120	-114
Affiliation Fees	-100		-100	-100
Other Expenditure				
Capital Projects & Equipment		-42894	-42894	0
TOTAL PAYMENTS	**-35279**	**-42894**	**-78173**	**-43467**
NET DEFICIT / SURPLUS	14255	-14404	-149	2787
Transfer between funds	-14404	14404	0	0
Balances Brought Forward	37385		37385	34597
Balances Carried Forward	**37236**	**0**	**37236**	**37385**

ST.OSYTH VILLAGE HALL
Registered Charity no. 301388

Statement of Assets & Liabilities at 31st August 2025

	2026	2025
MONETARY ASSETS		
Deposits and Bank Balances		
Bank Current Account	37236	37384
Cash in Hand	0	0
	37236	**37384**
Debtors		
Lettings outstanding	382	984
	382	**984**
Creditors		
Deposits held	1407	611
	1407	**611**
NON MONETARY ASSETS		
Land and buildings		
Tables and chairs		
Sound PA system & screen		
Kitchen Equipment		
Cleaning materials		

Notes for auditor
Debtor figure is taken from Hallmaster system as anything over 28 days old as per 2026 accounts.

Independent Examiner's Report to the trustees of St Osyth Village Hall (Registered Charity Number 301388)

I report to the trustees on my examination of the accounts of St Osyth Village Hall for the year ended 31st August 2026.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Gemma Humphries
Rural Community Council of Essex
RCCE House, Threshelfords Business Park, Inworth Road, Feering CO5 9SE
17th September 2026