

CHESTERFORDS VILLAGE HALL

ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2024

REGISTERED CHARITY NO. 301318

CHESTERFORDS VILLAGE HALL

CHARITY REGISTRATION NUMBER: 301318

Current Management Committee

J. C. Burwood
C. D. Gjertsen
A. Howe
M. Mitchell
F. Palmer
H. Rayner
S. Schneider
G. J. Tennison

Custodian Trustee

Great Chesterford Parish Council

Bankers

Nationwide
James Watt Close
Swindon SN2 1EL

CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4JQ

Independent Examiner

S Bygraves
80 West Grove
Walton on Thames
Surrey KT12 5PD

CHESTERFORDS VILLAGE HALL
“CHESTERFORDS COMMUNITY CENTRE”
REPORT OF THE TRUSTEES FOR THE YEAR ENDED
31 DECEMBER 2024

The trustees present their report along with the Accounts of the Chesterfords Village Hall for the year ended 31 December 2024.

CONSTITUTION AND OBJECTIVES

Governing Document

The Chesterfords Village Hall Trust is constituted under a Trust Deed dated 28 April 1954, a Supplemental Trust Deed dated 11 May 2011 and a further Supplemental Trust Deed dated 17 April 2012.

Objectives of the Charity

The object of the Charity is the provision of facilities which may be used for the purpose of educational, recreational, physical, social, moral and intellectual development for the advantage and benefit of the inhabitants of Great and Little Chesterford. The facilities are located at the Chesterfords Community Centre, Newmarket Road, Great Chesterford.

Public Benefit

In planning the Centre's activities the Management Committee keep in mind the Charity Commission's guidance on public benefit.

The focus of the Centre's activities is to provide all hirers with a reasonably priced quality venue in which to hold their events. This embraces the need to ensure that the Centre is used for community related activities held on a regular basis for all age groups. At the same time there is a need to provide opportunities to commercial organizations and individuals wishing to hold business, social and other events.

Appointment of Trustees

As set out in the Deed, new Trustees may be appointed at a properly convened Annual General Meeting. The Management Committee may co-opt trustees or may fill a casual vacancy if approved at a properly convened meeting of the Management Committee. All Trustees retire from office at the end of the Annual General Meeting next after the date on which they came into office. All trustees are members of the Management Committee.

Trustee Induction

New trustees undergo induction to the organization during which time they have the opportunity to meet members of staff. They are also briefed on issues of current concern relating to the trustees' obligations. This includes an overview of the business plan, of the financial performance of the Charity and of the risk management issues facing the Trustees.

CHESTERFORDS VILLAGE HALL
“CHESTERFORDS COMMUNITY CENTRE”
REPORT OF THE TRUSTEES FOR THE YEAR ENDED
31 DECEMBER 2024

ORGANISATION

The Management Committee

The responsibility for the management and control of the Chesterfords Village Hall is vested in the Management Committee. The members of the Management Committee who served during the year ended 31 December 2024 were as under:-

J. C. BURWOOD
C. D. GJERTSEN
A. ROBERTS
G. J. TENNISON
A. HOWE
M. MITCHELL
F. PALMER
S. SCHNEIDER

A. Roberts resigned on 11 September 2025. H. Rayner was appointed on 11 September 2025.

Any person or persons to be appointed new trustees shall be nominated and elected by a majority vote of the inhabitants of Great and Little Chesterford at an Annual General Meeting.

All trustees give their time on a voluntary basis and receive no remuneration or other benefits.

Custodian Trustee

The Parish Council of Great Chesterford is the Custodian Trustee of the Charity.

CHESTERFORDS VILLAGE HALL
“CHESTERFORDS COMMUNITY CENTRE”
REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024

FINANCIAL REVIEW

Overview

The results for 2024 reflect a steady increase in the use of the Centre by both regular hirers, including clubs and community organization's, as well as individuals booking the facilities for private functions, particularly children's parties and social events. This consistent demand highlights the Centre's role as a valued venue within the local community and provides a solid foundation for future growth.

Unrestricted General Fund

Income

Income for the year amounted to £80,610.60. Hire fees increasing by £13,266.17 compared with 2023.

There were no fundraising activities undertaken during the year. To encourage greater involvement with the community a regular morning drop-in session was held each week, a small fee being paid by the participants.

Expenditure

Expenditure for the year amounted to £81,217.65, an increase of £17,558.97 from 2023. The replacement of the boiler and related infrastructure serving the provision of heating and hot water in the Sports Pavilion section of the building accounting for the majority of the increase in expenditure. Additionally, further refurbishment work was undertaken in the Men's toilets. The floor in the Main Hall was sanded and sealed.

Restricted New Building Fundraising Fund

Grants of £3,425.03 were received during the year. The grants were fully matched against costs they had been applied to cover. That is the new boiler project and the sanding and sealing of the floor in the Main Hall and the acquisition of a floor cleaning machine.

Results

Incoming resources to the Unrestricted General Fund amounting to £80,610.60 (2023: £67,806.26) being hire fees £78,983.71 and Bank Interest of £1,626.89. Total resources expended amounted to £81,217.65 (2023: £63,658.68).

This resulted in a deficit of £607.05 (2023: surplus of £4,147.58). The deficit has been deducted from the balance brought forward on the Unrestricted General Fund of £77,776.26. This leaves a balance carried forward on the Unrestricted General Fund of £77,169.21.

The Incoming Resources and Total Resources expended in relation to the Restricted New Building Fundraising Fund was £3,425.03. This leaves a balance on the New Building Fundraising Fund of £3,563.38 at 1 January 2024 and 31 December 2024.

CHESTERFORDS VILLAGE HALL
“CHESTERFORDS COMMUNITY CENTRE”
REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024

FINANCIAL REVIEW (continued)

At 31 December 2024 cash at bank amounted to £73,261.00 of which £5,385.86 was held in restricted funds relating to grand monies received.

Grants

A grant of £1,457.87 was received from Uttlesford District Council – Low Carbon Grant towards the cost of the new boiler. A further grant of £1,967.16 was received from Uttlesford District Council – Communities Project Grant towards the cost of sanding and sealing the floor of the Main Hall and the purchase of a floor cleaning machine.

The Management Committee continue to seek grant funding towards the cost of material expenditure to be incurred at the Chesterfords Village Hall as opportunities arise.

Reserves Policy

The Management Committee reviews the Reserve Policy on an annual basis. The premises are now approximately 25 years old.

The Reserves Policy reflects the need to hold funds to meet future expenditure, arising in the next five years to meet the cost of significant repairs or the wholesale replacement of certain parts of the structure.

In addition the Management Committee consider it prudent that unrestricted reserve funds should be sufficient to avoid the necessity of seeking additional finance from third parties. To this end the Management Committee deem unrestricted reserves should approximate to cover 6 months administration and support costs.

CHESTERFORDS VILLAGE HALL
“CHESTERFORDS COMMUNITY CENTRE”
REPORT OF THE TRUSTEES FOR THE YEAR ENDED
31 DECEMBER 2024

New Building Fund

No movement occurred on the account during the year under review.

INVESTMENT POLICY

Under the Trust Deed the trustees have a general power to invest any surplus funds as they see fit in furtherance of its charitable objects.

RESERVES POLICY

Unrestricted reserve funds are needed to cover administration, fund raising and support costs without which the charity could not function.

The Trustees consider it prudent that unrestricted reserve funds should be sufficient to avoid the necessity of seeking additional finance from third parties. The Trustees believe the unrestricted reserves should approximate to cover 6 months administration and support costs.

The trustees also consider it prudent to replace key operational critical elements of the premises, where repair is not feasible or practical due to the age of the building. £10,000.00 (2023: £20,000) has been allocated as at 31 December 2024 to meet future expenditure on the flat roofs and the fire security system and intruder alarm system.

RISK MANAGEMENT

The Trustees consider the following course of action to be appropriate:

- an annual review of the risks which the Charity may face;
- the establishment of systems and procedures to mitigate those risks identified; and
- the implementation of procedures designated to minimise any potential impact on the Charity should any of these risks materialise;
- disclosure and barring service checks are carried out prior to commencement of employment and the appointment of trustees.

HEALTH AND SAFETY POLICY

The Trustees have kept the Health and Safety Policy under review throughout the year adopting regular assessments and testing of critical elements.

SAFEGUARDING

The Trustees have adopted policies to ensure safeguarding and promoting the welfare of children and adults at risk from abuse or neglect.

**CHESTERFORDS VILLAGE HALL
"CHESTERFORDS COMMUNITY CENTRE"
REPORT OF THE TRUSTEES FOR THE YEAR ENDED
31 DECEMBER 2024**

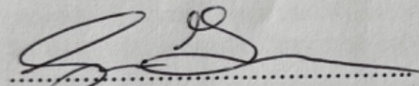
PLANS FOR THE FUTURE

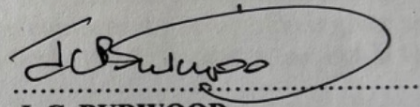
The Trustees' plans for the future are focused on strengthening the Centre's role within the local community and ensuring its long-term sustainability. Our priorities include:-

- **Raising Awareness:** We will continue to promote the Centre as a first-class affordable venue through online marketing, social media, targeted campaigns, and other outreach activities.
- **Enhancing Facilities:** Investment will be made in maintaining and upgrading the facilities to widen the Centre's appeal and attract new groups, organizations', and event types.
- **Supporting Regular Hirers:** We will continue to build strong relationships with our regular clubs and community groups, whose ongoing support provides a secure foundation for the Centre's operations.

Through these actions, the Trustees aim to ensure that Chesterfords Community Centre remains a vibrant, well-used hub that meets the needs of both current and future generations.

Approved by the Trustees on 18th November 2025


.....
G. J. TENNISON


.....
J. C. BURWOOD

**Chesterfords Community Centre
Newmarket Road
Great Chesterford
Saffron Walden
Essex CB10 1NS
Registered Charity No. 310318**

We aim to improve the quality of life in the Community.

CHESTERFORDS VILLAGE HALL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CHESTERFORDS VILLAGE HALL

I report on the accounts of the Trust for the year ended 31 December 2024 which are set out on pages 9 to 12.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.

Have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

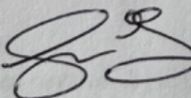
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KT12 5PD

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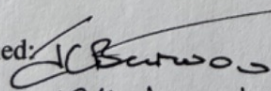
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**CHESTERFORDS VILLAGE HALL
BALANCE SHEET AS AT 31 DECEMBER 2024**

	Note	2024	2023
Freehold Land and Buildings:- Newmarket Road	1	733,345.03	733,345.03
Balances at Nationwide			
Deposit		509.94	509.94
Current		228.35	228.35
Balances at CAF			
Current		10,158.95	13,868.16
Deposit		56,977.90	62,999.31
Grants		5,385.86	3,359.81
		73,261.00	80,965.57
Debtors and Prepayments		16,342.63	10,829.18
Cash		-	-
		89,603.63	91,794.75
Less: Creditors		<u>8,871.04</u>	<u>10,455.11</u>
		80,732.59	81,339.64
NET ASSETS		<u>£814,077.62</u>	<u>£814,684.67</u>
REPRESENTED BY:			
GENERAL ACCOUNT (Unrestricted Funds)			
		77,169.21	77,776.26
NEW BUILDING ACCOUNT (Restricted Funds)			
		<u>736,908.41</u>	<u>736,908.41</u>
		£814,077.62	£814,684.67

Signed:  G. J. TENNISON
Trustee

Dated: 18th November 2025

Signed:  J. C. BURWOOD
Trustee

Dated: 18th November 2025

CHESTERFORDS VILLAGE HALL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	Unrestricted General Fund	Restricted New Building Fund Raising	Restricted New Building	Total 2024	Total 2023
INCOMING RESOURCES						
Receipts from operating activities		78,983.71	-	-	78,983.71	65,717.00
Donations, legacies and similar receipts	2	-	3,425.03	-	3,425.03	900.00
Bank Interest		1,626.89	-	-	1,626.89	1,189.26
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL INCOMING RESOURCES		80,610.60	3,425.03	-	84,035.63	67,806.26
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RESOURCES EXPENDED						
Charitable payments	3	81,217.65	3,425.03	-	84,642.68	63,658.68
Costs of generating funds		-	-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL RESOURCES EXPENDED		81,217.65	3,425.03	-	84,642.68	63,658.68
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
Net Resources Expended		(607.05)	-	-	(607.05)	4,147.58
Transfers Between Funds		-	-	-	-	-
Fund balances brought forward at 1 January 2024		77,776.26	3,563.38	733,345.03	814,684.67	810,537.09
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Fund balances carried forward at 31 December 2024		£77,169.21	£3,563.38	£733,345.03	£814,077.62	£814,684.67
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CHESTERFORDS VILLAGE HALL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2024

Freehold land and buildings – Newmarket Road

1. £733,345.03 (2023: £733,345.03) represents the accumulated costs to date in relation to professional fees, purchase of land, construction costs and costs in relation to equipping the New Community Centre at Newmarket Road.

Donations, legacies and similar receipts

2.

	Unrestricted 2024	Restricted 2024	Unrestricted 2023	Restricted 2023
Grants				
Uttlesford District Council – Low Carbon Grant		1,457.87		
Stansted Airport Passenger Community Fund			900.00	
Uttlesford District Council – Community Projects Grant		1,967.16		
	£Nil	£3,425.03	£900.00	£Nil

CHESTERFORDS VILLAGE HALL
NOTES TO THE ACCOUNTS - FOR THE YEAR ENDED
31 DECEMBER 2024

Charitable Payments

3.

	2024	Restricted 2024	2023	Restricted 2023
Salaries	25,518.92		23,745.44	
Electricity	5,284.68		5,192.39	
Gas	3,056.51		3,921.30	
Water Rates	2,160.15		953.91	
Cleaners	6,319.00		5,312.50	
Consumables	1,258.67		920.02	
Insurance	3,742.77		3,531.76	
PRS Society	675.05		615.34	
Acre Affiliation	80.40		72.00	
Telephone	816.07		799.85	
Miscellaneous	575.04		778.92	
General Maintenance	8,697.36		12,441.17	
IT Costs	1,836.68		1,709.80	
Marketing	532.30		195.99	
Bank Charges	60.01		59.99	
Pension	390.60		352.80	
Bad Debts	(100.00)		(900.00)	
Accountancy	1,584.00		2,269.50	
Legal	-		6.00	
	62,488.21		£61,978.68	
Miscellaneous Payments:-				
Floor Sanding and Sealing	1,967.16	1,967.16		
Chair Trolleys	-	-	1,680.00	
Fridge/Freezer	884.00	-	-	-
Refurbishment – Men’s Toilets	1,006.56	-	-	-
Replace Heating and Hot Water System in Pavilion	14,871.72	1,457.87		-
	£18,729.44	£3,425.03	£1,680.00	-
Total Charitable Payments	£81,217.65	£3,425.03	£63,658.68	-