LYTCHETT MATRAVERS VILLAGE HALL
Vineyard Close, Lytchett Matravers
Dorset, BH16 6DD

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LYTCHETT MATRAVERS VILLAGE HALL

ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2025

LYTCHETT MATRAVERS VILLAGE HALL
REGISTERED CHARITY NUMBER 301148

TRUSTEES: THE OFFICIAL CUSTODIANS FOR THE CHARITY

Linda Perry (Chair - retired 25/10/2025)
Morage Davenport (retired 25/10/2025)
Lynn Pritchard (Retired 25/10/2025)
Pam Baker (Retired 25/10/2025))
Nita Parke
Roger Ong (Chair – appointed 25/10/25)
Beverly Barker
Ken Butcher
Ken Morgan
Jackie Baker

BANKERS

Santander Business Account
Santander Deposit Account
Lloyds Deposit Account

TRUSTEES' ANNUAL REPORT

Public Benefit Statement

Lytchett Matravers Village Hall is a registered charity (No. 301148) that provides a village hall for the inhabitants of Lytchett Matravers and the surrounding area.

The trustees have considered the Charity Commission's guidance on public benefit. The Hall provides affordable facilities for a wide range of community, recreational, social and charitable activities and is managed for the benefit of residents of Lytchett Matravers and the surrounding area.

Governance and management

The charity is managed by its Trustees, who are responsible for the governance, management and financial oversight of the Village Hall.

Power is delegated to the Village Hall Management Committee. Full details of this are set out in the Declaration of Trust dated 2nd September 1965.

Volunteers support day-to-day activities and, where appropriate, paid staff and contractors.

The trustees meet regularly to review the Hall's operations, finances, maintenance, health and safety, bookings, and future development.

2025 in brief

2025 was a year of transition for Lytchett Matravers Village Hall. Four long-standing Trustees stood down after around 80 years of combined service, and new Trustees joined the Committee. The Trustees are very grateful for the considerable contribution made by those who had supported and managed the Hall over many years.

The incoming Trustees began a review of the Hall's governance, operation and condition, with particular attention to safety, maintenance and the systems needed to support the Hall's continued use by and for the community.

Activities and achievements

During the year, the Trustees reviewed and updated the Hall's policies to reflect current legislation and good practice.

A new online booking system, Hallmaster, was introduced to streamline bookings, invoicing and receipts, improve administration and make Hall availability more accessible through the website.

The team also undertook a wider review of building safety and maintenance. A need for a new fire alarm and CCTV system was identified, and grant funding was sought for this. Temporary roof repairs were completed, including urgent work around the entrance lobby where water ingress had caused deterioration to the structure adjoining the Parish Office.

The condition of the main entrance doors was also assessed, highlighting replacement as a priority due to their age and increasing movement and jamming issues. These problems posed health and safety risks, as the hinge gaps could potentially crush fingers if someone holds the door open in that manner.

Financial review

The Hall received a significant grant of £25,000 towards urgent building repairs and improvements in December 2025. Much of this therefore remained unspent at year-end, but it enabled the Trustees to progress specifications, obtain quotations, and commit to work planned for the quieter summer period of 2026.

Reserves and funds

The charity does not hold separately restricted funds at 31 December 2025. The Trustees have, however, been building reserves through grant income, fundraising and operating surpluses to meet identified maintenance and improvement requirements.

A significant proportion of the year-end cash balance is therefore intended to support planned work to the ageing building, including roof repairs, replacement doors and other essential maintenance.

Plans for the future

The next phase priorities include replacing the main entrance and Parish Office doors, repairing and replacing the flat and main roofs, and replacing the Blanchard Room floor because the cracked tiles contain asbestos. Additionally, resurfacing the main hall floor and ongoing enhancements to the hall's safety and operating systems will be addressed.

The Trustees also intend to explore opportunities to improve the building's energy efficiency, particularly in response to increasing energy costs and the Hall's present reliance on gas and electricity.

The Trustees recognise that maintaining and modernising a building of this age presents an ongoing challenge and will continue to prioritise work based on safety, urgency, available resources, and the needs of Hall users.

STATEMENT OF PAYMENTS AND EXPENDITURE

		2025		2024		2023
Receipts						
Hire of Hall		22356.00		22595.00		18483.00
PC Fees (Utilities)		357.27				
Fundraising (Artsreach)		1960.84		1039.00		590.00
Donations		50.00				20
Grants		25000.00		10000.00		
Interest received		127.62		98.00		79.00
Total receipts	£	**49,851.73**	£	**33,732.00**	£	**19,172.00**
Payments						
Staff and Housekeeping				7755.00		6620.00
Staff Costs		8095.86				
Housekeeping materials		333.84				
Utilities						
Electric		1479.77		2881.00		4480.00
Gas		1872.07				
Water Rates		699.27		297.00		889.00
Website		9.59				
Wi-fi/Broadband		728.79		896.00		851.00
Insurance & Licenses				1983.00		3342.0
Insurance		1218.88				
DC & PRS Licenses		282.50				
DVH		10.00				
Routine Services				1796.00		2520.00
RA Assessment		275.00				
Alarm		681.60				
CCTV		352.80				
Fire safety Checks		358.05				
Grass cutting		480.00				
Repairs and Maintenance						
General repairs		1414.37		9919.00		9075.00
Kitchen R&M		1283.40				
R&M Electrics		760.00				
Fundraising						
Artsreach tickets		1126.82				
bar stock		534.96				
Equipment & Sundries				1908.00		940.00
Chairs		2086.24				
Sum-up		204.00				
Finance						
Auditors		250.00				
Bank Charges		9.98				
Total Payments	£	**24, 547.79**	£	**27,435.00**	£	**28,717.00**
Surplus/Deficit for the year	£	**25,303.94**	£	**6,297.00**	-£	**9,545.00**

STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST DECEMBER 2025

	2025	2024	2023
Opening balances as at January 1st			
Current Account	4239.79	541.00	
Deposit Account	11577.39	7772.00	
Lloyds	15.00	15.00	
	£ 15,832.18	**£ 8,328.00**	**£ 17,873.00**
Plus Receipts	£ 49,851.73	£ 33,732.00	£ 19,172.00
Less Payments	£ 24, 547.79	£ 27,435.00	£ 28,717.00
	£ 41,136.12	**£ 14,625.00**	**£ 8,328.00**
Actual balance as at December 31st			
Santander C/A	2118.73	4239.79	541.00
Santander D/A	39002.39	11577.00	7772.00
Lloyds	15.00	15.00	15.00
	£ 41,136.12	**£ 15,831.79**	**£ 8,328.00**
Reconciliation to 2024 accounts as previously reported			
December salaries		956.3	
2024 Audit fee		250.00	
	1206.30		
Santander C/A	2118.73	3033.49	541.00
Santander D/A	39002.39	11577	7772.00
Lloyds	15.00	15.00	15.00
	£ 41,136.12	**£ 14,625.49 ***	**£ 8,328.00**

*Reported at £14,625 in 2024 accounts

Opening balance and prior-year treatment

The 2024 accounts are shown as previously reported and have not been restated. The actual bank balances at 31 December 2024 totalled £15,832.18 and this figure has therefore been used as the opening cash balance for 2025.

The 2024 accounts included two items of expenditure — December salary of £956.30 and an examination fee of £250 — which were not paid until January 2025. These payments have been included in the 2025 accounts when they were actually paid, in line with the receipts and payments basis used for these accounts.

Signed
Chair of Trustees

Date 29th September 2026

INDEPENDENT EXAMINER'S REPORT

29th September 2026

I have examined the books and records of Lytchett Matravers Village Hall for the year ending 31st December 2025 and confirm that the above accounts are in accordance therewith .

Christina A. Evans.
37 Old Pound Close
Lytchett Matravers
BH16 6BW

C. A. Evans