Trustees' Annual Report

For the period:

From	01-04-2024	To	31/03/2025
	(period start date)		(period end date)

Charity Name	**Polkerris Scout Group**
Charity Registration Number (if registered - leave blank if excepted charity)	**301032**
HQ Registration Number	

Objectives and activities

Summary of the purpose and objects of the charity as set out in its governing document	The objectives of the charity are as a part of The Scout Association. **The Purpose of Scouting** Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. **The Values of Scouting** As Scouts we are guided by these values **Integrity** – We act with integrity; we are honest, trustworthy and loyal **Respect** – We have self-respect and respect for others **Care** – We support others and take care of the world in which we live **Belief -** We explore our faiths, beliefs and attitudes **Co-operation** – We make a positive difference; we co-operate with others and make friends **The Scout Method** Scouting takes place when young people, in partnership with adults, work together based on the values of scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their promise
Summary of the main activities in relation to the purpose and objects	- Weekly meetings of all sections, each following a planned structure, aiming to meet the general purpose and objectives of the Scout Association through a variety of engaging, informative and fun activities. - Annual group camp, bringing the whole scout group together, with different sections interacting during a variety of activities, meal times, and the group campfire. - Partaking in District and County organized activities, such as the Cornwall Coast to Coast hike challenge. - Carrying out fundraising activities to supplement income from member subscriptions, to allow the above to take place.
Statement confirming the trustees have had regard to the guidance issued by the	The Trustees confirm that the charity meets the Charity Commission's Public Benefit criteria under both the advancement of education and the advancement of citizenship or community

Charity Commission on public benefit	development headings.

Achievements and performance

Summary of the main achievements of the charity during the year identifying the difference and impact the charity's work has made, including on sustainability	**Membership and Growth** Strong youth numbers: The group maintained healthy membership numbers across its Squirrels, Beavers, Cubs and Scout sections. Waiting list management: Continued to manage its waiting lists effectively to ensure new young people from the local community could join as places became available. Volunteer development and integration: Successfully integrated new adult volunteers into leadership and supporting roles to maintain a safe and active program. Progressed the continued training and development of all volunteers. **Youth Program and Awards** Outdoor skills development: Delivered a wide range of outdoor and survival skills, including water sports, camping, cooking over open fires, and using hand tools safely, using our properties in Tywardreath and Polkerris, as well as the District camp site at Drummers Lodge. Badge achievement: Successfully guided young people through the process of earning numerous activity and challenge badges, reflecting their personal progress in skills like first aid, camping, and cooking. **District participation**: Represented the group at district-wide events, such as the District Camp at Lanhydrock Estate, and the Coast-to-Coast hike, strengthening the sense of community across the Mid-Cornwall District. **Local engagement**: Participated in and supported local community events, further embedding the group within the Tywardreath/ Fowey/Polkerris community. **Scout hall hire**: Continued to offer the group's headquarters for hire, providing a valuable local resource and generating income to support the group's activities. **Fundraising and finances** Financial health: Maintained the group's sound financial position, ensuring sufficient funds were available to cover the costs of activities, equipment maintenance, and building upkeep. Funding support: Secured necessary funding or donations to deliver an exciting and well-resourced program for all members.

Financial review

Review of the financial position	The accounts show revenue of over £39,000 and expenses of over £36,000. The group has cash in the bank of just over £32,000. The group is funded by monthly subscription fees, grants and fundraising.
Policy on Reserves, why they are held, and the amount of reserves	The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. **Reserve Amount** The Board of Trustees considers that the group should hold circa £30,000 to cover for this eventuality. This figure has been identified from the following breakdown:

	- £5000 to cover any event commitments - £5000 to cover any unforeseen emergency running costs - £1000 to cover pre-paid card cash flow - £19000 to cover any utilities or building costs **Use of the reserve amount above and below the minimum** If development is required by the group or the location that the group reside at, then the reserves above and below the reserve minimum can be used if a sufficient reason is provided to the Board of Trustees committee meeting. This will be documented in the Board of Trustee minutes and work can only commence with the approval of the Board of Trustees. However, if the decision is to go below the reserve, then all effort will be made to restore the baseline reserve. **Reserves 2025/26** The charity held reserves of approximately £32,000 against this at year end. This is slightly above the level required for operating expenses.
Policy on Investments and investment performance	The charity's reserves are small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The charity has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.
A description of the principal risks	- Significant expenditure required due to property maintenance issues (PSG are responsible for the upkeep of two registered buildings)

Structure, governance and management

Type of governing document	The charity's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy Organisation and Rules (POR) of The Scout Association.
How the charity is constituted	The charity is a trust established under its rules which are common to all Scouts. It is constituted as an educational charity.
Trustee selection methods	The Trustees are appointed in accordance with the Policy Organisation and Rules of The Scout Association.
Policies and procedures for the induction and training of trustees	All Trustees complete The Scout Association trustee and mandatory learning within the first six months of joining the Trustee Board, they also complete other Scout Association mandatory learning periodically as required.
Additional governance arrangements	The charity is managed by the Trustee Board, the members of which are the "Charity Trustees". As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The Trustee Board consists of the Chair, Treasurer and 5 Trustees and meets 11 times a year. The Trustee Board exists to support the Leadership Teams in meeting the responsibilities of their appointments and in supporting them to run high-quality and safe programs that give young people skills for life. The Trustee Board maintain appropriate governance policies and oversight. The Trustee Board is responsible for carrying out its purposes for the public benefit, complying with the charity's governing document

	and the law, and managing the charity's resources responsibly. The Trustee Board is responsible for ensuring the charity is well managed, risks are assessed and mitigated, buildings and equipment are in good order and everyone follows legal requirements and Scout Association Policy, Organisation & Rules. This includes responsibility for: • Promoting a positive image of Scouting in the community, as well as its development; • Developing, maintaining and regularly a risk register, including putting in place appropriate mitigations; • Ensuring that the finances are properly managed, and there are sufficient resources (and reserves) to deliver high quality Scouting; • Ensuring a system of internal controls is in place that is designed to provide reasonable assurance against material mismanagement or loss; • Ensuring that property is appropriately managed; • Maintaining appropriate insurance of persons, property and equipment; • Assisting in the recruitment of leaders and other adult support; • Having an open and transparent selection process for the recruitment of Trustees; • Appointing Advisors as required; • Ensuring effective administration is in place to support the Trustee Board; • Ensuring compliance with applicable governance and charity regulations, including in respect to safety and safeguarding; • Ensuring incidents are appropriately reported in line with regulation and policy; • Ensuring applicable policies and regulations are regularly reviewed and changes implemented as appropriate; • Ensuring transparency of operations, including in the preparation of accounts and holding and AGM; • Ensuring compliance with Data Protection legislation; • Acting as a responsible employer for any employees, who are effectively managed.

Plans for future periods

Plans for future Periods	- Increase the number of Trustees through active recruitment - Increase the number of leaders through active recruitment - Further develop plans for renovation of the Scout Hall in Tywardreath

Reference and administration details

Principal Address	**Polkerris Scout Group** **St Andrews Village Hall** **Tywardreath** **Cornwall** **PL24**

	Names of the charity trustees who manage the charity	Office (if any)	Dates acted if not for whole year
1	Chris Chapman	Chair	01/02/2026 – 31/03/2026
2	Jon Smith	Lead Volunteer	
3	Carole Asker	Treasurer	
4	Richard Pemberton		
5	Kate Roberts		
6	David Roffey		
7	Giles Asker		
8			
9			
10			
11			
12			

Name and address of advisors

Type of advisor	Name	Address
Independent Examiner / Auditor	Zoe Butler	63 Carrfield Avenue Toton Nottingham NG9 6FE
Detail others		

Declaration

The trustees declare that they have approved the trustees' report above.
Signed on behalf of the charity's trustees by:

Signature	**C E Asker**	
Full name	**Carole Asker**	
Position held	**Treasurer**	
Date	**1st Sept 2026**	

Polkerris Scout Group (Charity no. 301032)
Receipts and payments account

	Year start date		Year end date
For the year from	4/1/2024	To	3/31/2025

Receipts and payments

	2024/25 Unrestricted funds £	2023/24 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	13,030	9,045
Less: Membership subscriptions paid on (National/County/Area/District)	-	-
Donations	2,000	2,000
Legacies	-	-
Gift Aid	-	-
Other similar income	2,945	5,567
Sub total	17,975	16,612
Grants		
Maintenenace grant	-	-
Other grants	15,526	-
Sub total	15,526	-
Fundraising events (gross)		
Other fundraising activities	4,479	4,403
Sub total	4,479	4,403
Scout hut income		
Hire of building	1,206	1,316
Hire of equipment	-	-
Other Scout hut income	-	-
Sub total	1,206	1,316
Investment income		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	-	-
Total Gross Income	39,186	22,331
Asset and investment sales, etc.	-	-
Total receipts	39,186	22,331

Polkerris Scout Group (Charity no. 301032)
Receipts and payments account

	Year start date		Year end date
For the year from	4/1/2024	To	3/31/2025

Receipts and payments

	2024/25 Unrestricted funds £	2023/24 Unrestricted funds £
Payments		
Charitable Payments		
Youth programme and activities	9,936	4,958
Scouts Association	7,333	5,984
Rent	-	-
Gas, Water, Electricity	3,085	183
Insurance	2,729	1,850
Repairs and Renewals	7,051	541
Cleaning	1,571	1,202
Contribution to camp costs	-	-
Uniforms	768	376
AGM and trustee expenses	-	-
Other costs	1,801	1,117
Sub total	34,274	16,211
Fundraising expenses		
Other fundraising costs	1,922	-
Sub total	1,922	-
Total Gross Expenditure	36,196	16,211
Asset and investment purchases, etc.	-	-
Total payments	36,196	16,211
Net of receipts/(payments)	2,990	6,120
Cash funds last year end	-	-
Cash funds this year end	2,990	6,120

Polkerris Scout Group (Charity no. 301032)
Receipts and payments account

	Year start date		Year end date
For the year from	4/1/2024	To	3/31/2024

Statement of assets and liabilities at the end of the year

	2024/25 Unrestricted funds £	2023/24 Unrestricted funds £
Cash funds		
Bank current account	2,990	6,120
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
Total cash funds	2,990	6,120
(agree balances with receipts and payments account)	ok	ok
Other monetary assets		
Bank b/fwd	30,937	24,817
Stripe	44	-
Prepaid Expense Cards	1,200	400
Sub total	32,181	25,217
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
Sub total	-	-
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities		
Sub total	-	-
Total net assets	35,171	31,337

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 16th March 2026 (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature	Print Name
Jonathan Smith	Jonathan Smith
Carole Asker	Carole Asker

Scrutineer's report to the trustees

Scrutineer's Report to the Trustees of
Polkerris Scout Group

I report on the accounts of the Group for the year ended 31st March 2025

Respective responsibilities of Trustees and Scrutineer

As the Group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts set out on pages 1 to 3.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: Zöe Butler
Address: 63 Carrfield Avenue
Toton
Nottingham
NG9 6FE
Date: 21st August 2026

