



Trustees' annual report for the period

From	Period start date			T	Period end date		
	01	10	2024		30	09	2025

Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

South Zeal
Okehampton
Devon
Postcode EX20 2JR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jane White	Chairperson		Committee of Management
2	Hollie Sampson			Committee of Management
3	Jenny Shaddick			Committee of Management
	Mr Bev Hilton			Committee of Management
	Andrew Davis			Committee of Management
4	Lesley Terrell			Committee of Management
5	Lorinda Legge			Committee of Management
6	Alice Pearn			Committee of Management
7	Jackie Keegan			Committee of Management
8	Nick Atkinson			Committee of Management
9	Sarah Miller			Committee of Management
10	Andrea McPhillips			Committee of Management
11	Jo Smithson			Committee of Management
12	Lisa Taylor			Committee of Management
13		Vice-Chair (Vacant)		
14		Secretary (ex-officio)		Custodian Trustee
15		Treasurer (ex-officio)		Custodian Trustee

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name (All Custodian Trustees via South Tawton Parish Council)	Dates acted if not for whole year
Paul Warne	
Andrew Sampson	
Jane White	
Ian Guscott	1.10.24 to 30.07.2025
Jenny Shaddick	
Jo Smithson	
Lisa Taylor	
Julian Courtier	
Lyn Powell	
Hollie Sampson	

Name of chief executive or names of senior staff members (Optional information)

Melanie Bickell, Parish Clerk and Responsible Finance Officer to Custodian Trustee and Secretary /Treasurer to the Charity (ex-officio), as appointed by the Custodian Trustee

Structure, governance and management

Description of the charity’s trusts

Type of governing document	Governing Document dated 9 th February 1961 as approved by the Scheme made by the Ministers of Education under section 18 of the Charities Act, 1960
How the charity is constituted	Unincorporated association
Trustee selection methods	The Managing Trustees are appointed or reappointed annually at the Annual General Meeting held in November

Objectives and activities

Summary of the objects of the charity set out in its governing document	The property shall be used for the purposes of a village hall by the inhabitants of the Parish of South Tawton In particular for meetings, lectures and classes and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.
Summary of the main activities undertaken for the public benefit in relation to these objects	The Hall is hired by local organisations to the Parish of South Tawton to carry out activities of Parish Council Meetings, Committee Meetings, dance rehearsals and classes, history exhibitions, choir practice, amateur dramatics rehearsal and performances, coffee mornings, farmers market, arts & crafts workshops, Scouts & Brownies events, folk festivals, local carnival activities, celebration & participation in National & local Events, South Zeal Open Gardens fund-raising event offering opportunity to walk around the village and visit local gardens

Additional details of objectives and activities (Optional information)

We are grateful for the many hours volunteers, including member volunteers, have spent fund-raising, making grant applications, catering & providing their time to assist with events. Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.

Achievements and performance

Summary of the main achievements of the charity during the year.

The Hall has been hired/used for 796 hours during the financial year for information sharing, recreation, exercising, entertaining and social benefits for the Parishioners of South Tawton and evidences the need for the requirement of the 'purpose' of the Hall, which is a great achievement

Following a structural survey in 2023, major repairs were identified to be carried out to the hall roof. During 2024-2025 tremendous effort from the fund-raising sub-committee raised £30,000 with the support of local organisations, to fund the repair to the roof and carry out refurbishment of the floors, ceiling and kitchen. The entire 'maintenance pot' was entirely via grants and donation contributions.

Without these grants & donations the repairs would not have been possible for some considerable time (years) and may have led to further deterioration of the roof and subsequent water damage.

The fund-raising activities arranged and hosted by the fund-raising committee and the attendance and support of parishioners to these events show a great sense of community pride in the Victory Hall and the desire to see its continued use as a community building.

The requirement within the Governing document that the Committee of Management for the Charity be comprised of local organisations to the Parish provides a sense of involvement and ownership to the Community.

Financial review

Brief statement of the charity's policy on reserves

Cash at bank at 30/09/2025 was £53,077 of which £12,954 is held in a reserve account to cover the main financial risk to the charity of loss of hire income, urgent maintenance, reduced funding from the Council and reduced donations/grants. £30,000 is earmarked as grant/donation monies for hall repairs/refurbishment in the next 12 months

Details of any funds materially in deficit

Not applicable

Further financial review details: (Optional information)

Our source of funds this year has been grants, donations & fund-raising to pay for hall repairs and refurbishment and hall hire fees. We have used general funds to subsidise the hire fee for local organisations for many years but this has been highlighted to be unsustainable going forward as the hire fees do not cover the hall running costs for the period of the hire with general funds being used to cover the deficit each year.

Other optional information

Future Plans

The coming year will see a continued emphasis on promoting the use of the hall and seeking of grant funding for continued refurbishment and improvement of the hall facilities to make it more desirable and enhance its longevity as a community building.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg secretary, chair, etc)	Chairperson	
Date		

South Zeal Victory Hall Charity 300974 Receipts & Payments Account			
01/10/2024 – 30/09/2025			
		2025	2024
<u>Receipts</u>			
Hire Income		2231.00	2392.00
Fundraising		5419.19	4882.70
Donations/Grants		22646.81	11242.01
Bank Interest		160.90	190.14
	Total	30457.90	18706.85
<u>Payments</u>			
Caretaker		2184.00	2184.00
Cleaning		56.90	134.58
Electricity		1226.01	1982.85
Oil		1093.42	1559.17
Water		612.00	564.50
Maintenance		716.00	10364.32
Insurance		1058.54	1026.33
Administration		880.76	475.89
Bank fees			0.00
	Total	7827.63	18291.64
Net of receipts and payments		22630.27	415.21
<u>Opening accounts</u>			
Opening current account		17017.21	16919.41
Opening reserve account		13144.28	12954.14
Opening Petty cash		285.75	158.48
	Total	30447.24	30032.03
With receipts/payments		53077.51	30447.24
<u>Closing accounts</u>			
Closing current account		39515.37	17017.21
Closing reserve account		13305.18	13144.28
Closing Petty cash		256.96	285.75
	Total	53077.51	30447.24



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
South Zeal Victory Hall

**On accounts for the year
ended**

30th September 2025

**Charity no
(if any)**

300974

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2025.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

31/10/2025

Name:

Mrs Jennifer Frangleton BA ACA

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

Harwood, South Zeal, Okehampton, Devon

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.