

Year to March 2025

PLYMOUTH (DRAKE) SEA AND ROYAL MARINE CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2025

Form
SCC A3 (R&P)
Apr-19

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Unit Name: Plymouth Drake Sea & Royal Marine Cadets	Charity No: 300942
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Fund-name/purpose (if not held for the Unit's <u>general</u> purposes):-	THIS YEAR	LAST YEAR
	£	£

REVENUE RECEIPTS –

	Notes	THIS YEAR	LAST YEAR
		£	£
ANNUAL FUND/DIRECT GRANT		£4,600.00	£5,300.00
SCAVA (Sea Cadet Victualling Allowance)		£0.00	£0.00
OTHER GRANTS		£0.00	£300.00
CADET CONTRIBUTIONS		£16,974.50	£13,054.50
OTHER DONATIONS / LEGACIES		£4,756.15	£7,470.73
FUNDRAISING & SPECIAL EVENTS PROCEEDS		£4,482.00	£438.80

OTHER CHARITABLE ACTIVITIES:

COMPETITION RECEIPTS		£0.00	£0.00
COURSE FEES		£545.00	£41.00
SUNDRY SALES RECEIPTS		£87.00	£2,061.12
BANK DEPOSIT INTEREST		£3,022.50	£2,246.60
PROPERTY RENTS (includes any occasional)		£1,737.37	£300.00
OTHER REVENUE RECEIPTS		£2,073.51	£1,680.98

TOTAL REVENUE RECEIPTS	A	£38,278.03	£32,893.73
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NON-REVENUE RECEIPTS –

PROCEEDS FROM SALES OF OTHER FIXED ASSETS		£0.00	£0.00
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TOTAL NON-REVENUE RECEIPTS	B	£0.00	£0.00
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(*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

TOTAL RECEIPTS = A + B	C	£38,278.03	£32,893.73
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Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-			
- REVENUE ITEMS (= A – D from page AC2)	G	£17,166.64	£14,344.02
- NON-REVENUE ITEMS (= B – E from page AC2)	H	-£5,183.99	-£2,322.99
- COMBINED (=G+H)		£11,982.65	£12,021.03
CASH/BANK BALANCE FROM LAST YEAR-END		£77,361.41	£65,340.38
CASH/BANK BALANCE AT THIS YEAR-END	2025	£89,344.06	£77,361.41

AC1

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	£	£
Notes		

REVENUE PAYMENTS –

DIRECT CHARITABLE ACTIVITY COSTS:

FUNDRAISING & SPECIAL EVENTS COSTS	£3,663.36	£0.00
COMPETITION COSTS	£0.00	£0.00
FUEL & TRAVEL COSTS	£2,054.49	£2,132.09
CATERING COSTS	£2,107.70	£584.67
TRAINING COURSES COSTS	£626.01	£397.23
ARTICLES PURCHASED FOR RESALE	£319.44	£2,162.64

OVERHEAD COSTS FOR:

RENT / COUNCIL TAX	£1,612.89	£1,246.72
HEAT, LIGHT & WATER	£913.28	£1,417.76
TELEPHONE & BROADBAND	£532.30	£397.05
OFFICE SUPPLIES, POSTAGE & PRINTING	£448.86	£256.94

MAINTENANCE COSTS FOR:

BUILDINGS & ESTATE	£1,351.97	£1,666.90
BOATS	£2,537.94	£6,081.34
VEHICLES	£1,704.80	£81.50
OTHER MISC EQUIPMENT	£0.00	£0.00
INSURANCE COSTS	£910.20	£885.70
BANK INTEREST & CHARGES	£277.71	£0.00

CHARITY GOVERNANCE COSTS:

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION	£0.00	£0.00
FOR OTHER PROFESSIONAL FEES	£0.00	£0.00
FOR LEGAL ADVICE (for constitution or trustees)	£0.00	£0.00
OTHER REVENUE COSTS	£2,050.44	£1,239.17
TOTAL REVENUE PAYMENTS	D	
	£21,111.39	£18,549.71

NON-REVENUE PAYMENTS –

ASSETS	£5,183.99	£2,322.99
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TOTAL NON-REVENUE	E	£5,183.99	£2,322.99
TOTAL PAYMENTS (=D+E)	F	£26,295.38	£20,872.70

(*Attach that Fund's similar Account of Payments as page AC2A, and so on)

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Unit Name: Plymouth Drake Sea & Royal Marine Cadets	Charity No: 300942
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Unit address (or address for correspondence):-

House name:	
Street and No:	Crownhill Fort Road
Area or Estate	Crownhill
Town/City:	Plymouth
County	Devon
Post Code:	PL6 5BX

Unit Management Team members (the 'charity trustees') at date of signing Report:-

Arthur Ainslie	Karen Northmore	
David Hawkins		
Nick Cowley		
Len Lamerton		
Roy Linden		
Trudie Wakefield		

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Sam Pawley		

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [not: Scotland]:-

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Nature and date of the Unit's constitution (governing document):- Governed by Sea Cadet Standard Constitution

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-

Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-

To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

The Unit's main activities and achievements in the financial year were:-

As detailed at AGM

Public Benefit

The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

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Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level 12 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in Year-end reserves amounted £24,255.59 months' on that basis.

[Delete this section if not applicable]

The Unit holds <enter sum> in designated funds representing fixed assets needed for future activities and <enter sum> for future projects to be carried out in <Enter No of Months/Yrs> as currently planned/expected


[Delete this section unless the Unit has a Restricted Fund in deficit]


A restricted fund held for the purpose of was in deficit to the extent of and the steps being taken to rectify it are:-


During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Team:

 Unit Treasurer

 Unit Chairman

 Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.



Section A

Independent Examiner's Report

Report to the trustees/ members of

PLYMOUTH (DRAKE) SEA AND ROYAL MARINE CADETS

On accounts for the year ended

31/3/25

Charity no (if any)

300942

Set out on pages

A1 - A5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/25.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

17/7/25

Name:

PAUL JAMES HALEY

Relevant professional qualification(s) or body (if any):

FELLOW OF THE INSTITUTE OF CHARTERED ACCOUNTANTS IN ENGLAND AND WALES

Address:

21 CADOC CLOSE
ST MERRYN
CORN WALL PL28 8PE

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

