

9th Aylesbury Scout Group Annual General Meeting 2024

26th June 7pm at Scout HQ



Let's talk! Join us at our AGM

We're holding our annual general meeting this year on Thursday 26 June at 7pm.

All parents, Scouts and volunteers are invited to join us and reflect on some brilliant moments from the year.

Put your skills to use, learn new ones, and contribute to an amazing life-experience for you and your local community.

Volunteering is easier than you think. With full support and training, you can volunteer on a flexible basis.

scouts.org.uk/join
#SkillsForLife



Scouts
9th Aylesbury

9th AYLESBURY SCOUT COUNCIL
Annual General Meeting

26 June 2024
9th Aylesbury Scout HQ, Oakfield Road

AGENDA

- 1. Introduction and welcome**
- 2. Apologies for absence**
- 3. Governance topics**
 - a. Approve the minutes of the Annual General Meeting held on 17 July 2023
 - b. Note the Group's financial year
 - c. Agree the number of members that may be appointed to the Trustee Board
 - d. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)
- 4. Review of the previous year**
 - a. The Group Lead Volunteer's review of Scouting in the 9th Aylesbury Group
 - b. Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts
- 5. Making appointments**
 - a. Appoint the Group Chair, following recommendation from the open selection process initiated by the Group Trustee Board
 - b. Appoint the Group Treasurer, following recommendation from the open selection process initiated by the Group Trustee Board
 - c. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board
 - d. Appoint the Scrutineer
- 6. Closing remarks**

Minutes of 9th Aylesbury Scout Group Annual General Meeting

Held at 9th Aylesbury Scout Headquarters

Monday 17 July 2023 at 7.00pm

Present: Kelvin Leaver (GSL) Paul Sypko (Parent Rep.) Parents:
 Sue Biswell (Administrator) Dave Rayner (Parent Rep.) Ayse Kongur Hunter-Watts
 Jackie Richards (Treasurer) Dave Yates (Scout Sectional Leader) Hannah Burnett
 Paul Biswell (Facilities Manager) Abi Bailey (Beaver Sectional Leader) plus other parents
 Nick Cornwell (Quartermaster) Vicky Dodds (Secretary)
 Stuart Milward (Parent Rep.) Allyson Leaver (Cub Sectional Leader)
 Claire Snowden (Cub Leader) Kate Christensen (Training Manager)
 Murray Dobbie (District Commissioner)

Agenda Item

1.	<p><u>Introduction & Welcome</u></p> <p>Sue Biswell (Administrator) welcomed everyone to the meeting and thanked them for their attendance. Sue introduced District Commissioner Murray Dobbie and Training Manager Kate Christensen, and notified all attendees of the fire escape routes. Kelvin Leaver (GSL) confirmed he will be presenting the meeting in the absence of the Chair, and with 25 attendees which fulfilled the required quorate, the meeting commenced.</p> <p>Kelvin Leaver (GSL) presented a County Commissioners Commendation to Cub Olivia, for her work with the Wombles Group and her fundraising efforts.</p>
2.	<p><u>Apologies for absence</u></p> <p>Apologies received from Phil Minett (Chair), George Perry (Scout Leader) and parents Louisa Whidbourne, Yelena Dedjula, Belinda Twissell, Carl Wilson and Chloe Wilson. Kelvin Leaver (GSL) explained that Phil is standing down as the Chair.</p>
3.	<p><u>Minutes from 2022 AGM</u></p> <p>The minutes of the AGM held on 30 June 2022 have been reviewed by the Group Executive Committee (and a copy has been circulated in the Annual Report booklet). Sue Biswell (Administrator) proposed that the minutes are taken as read and asked the Group Scout Council to agree that they are a true record of that meeting. Proposal seconded by Nick Cornwell (Quartermaster) and no objections were raised. Minutes approved and no questions raised on the reports contained within the AGM booklet.</p>
4.	<p><u>Governance Topics</u></p> <p>Sue Biswell (Administrator) confirmed that the Executive Committee has carried out all the required duties over the past year and members were registered as Trustees. The Scout Association has changed the terminology and going forward the Executive Committee will now be called the Trustee Board.</p> <p>Kelvin Leaver (GSL) stated this part of the meeting is necessary to make sure that the charity's foundations are in good order.</p> <p>4.a. <u>To adopt the model constitution from Policy, Organisation and Rules</u> In line with the recommendation from Scout Headquarters, Sue Biswell (Administrator) proposed that we adopt the model constitution from The Scout Association's Policy, Organisation and Rules, section 5.4 as our Constitution. Proposal seconded by Dave Rayner (Parent Rep.) and no objections were raised. Constitution therefore formally adopted.</p> <p>4.b. <u>Note the Group's financial year</u> The Group's financial year runs from 1 April to 31 March.</p>

Minutes of 9th Aylesbury Scout Group Annual General Meeting

4.c	<p><u>Agree the number of members that may be elected to the Trustee Board</u> Kelvin Leaver (GSL) advised the Group Scout Council must agree the number of people that can be elected to the Trustee Board. The recommendation from the outgoing Executive Committee is that 5 (five) people can be elected. Kelvin Leaver (GSL) proposed that the Group Scout Council approves that recommendation. Proposal seconded by Hannah Burnett and no objections were raised. Approved.</p>
4.d	<p><u>Agree the quorum for each of the Group Scout Council (including this AGM), for meetings of the Group Trustee Board and for meetings of any sub-committees</u> Kelvin Leaver (GSL) advised the Group Scout Council must agree at its AGM the Quorum (the minimum number of Group Scout Council members) that must be present at a meeting of the Group Scout Council. The recommendation from the outgoing Executive Committee is that the quorum should be set at 15 persons. Kelvin Leaver (GSL) proposed that the Group Scout Council approves that recommendation. Proposal seconded by Ayse Kongur Hunter-Watts.</p> <p>Allyson Leaver (Cub Sectional Leader) challenged as to whether the number could be reduced in case we can't get a minimum of 15 attendees, and made a second proposal that the quorum is 10. Paul Biswell proposed that due to the latest changes from the Scout Association, the quorum stays at 15 and is reviewed again later in the year. Murray Dobbie (District Commissioner) agreed and this second proposal was rejected. No further objections raised and the proposal for a quorum of 15 was approved.</p> <p>Kelvin Leaver (GSL) advised the Group Scout Council must agree at its AGM the quorum for each meeting of the Trustee Board. The recommendation from the outgoing Executive Committee is that the quorum should be set at 5 (five) members, one of whom must be either the GSL or the Chair. Kelvin Leaver (GSL) proposed that the Group Scout Council approves that recommendation. Proposal seconded by Claire Snowden and no objections were raised. Quorum of 5 (five) was approved.</p> <p>Kelvin Leaver (GSL) advised the Group Scout Council must agree at its AGM the quorum for each meeting of any sub-committee. The recommendation from the outgoing Executive Committee is that the quorum should be set at 5 (five) members. Kelvin Leaver (GSL) proposed that the Group Scout Council approves that recommendation. Proposal seconded by Allyson Leaver (Cub Sectional Leader) and no objections were raised. Quorum of 5 (five) was approved.</p>
5.	<p><u>Review of the previous year</u> Kelvin Leaver's (GSL) review of scouting in the 9th Aylesbury Group is in the AGM booklet and shows how much work the leaders do.</p> <p>The Group Scout Council are to consider the Annual Report of the outgoing Executive Committee including the annual Statement of Accounts.</p> <p>Kelvin Leaver (GSL) thanked the Executive Committee for their work over the past year, especially to Phil Minett who is standing down as Chair and Vicky Dodds who is standing down as Secretary, and the Committee formally stood down.</p>
6.	<p><u>Appointments</u> <u>Group Chair:</u> Kelvin Leaver (GSL) seeks approval from the Group Scout Council for his nomination of Paul Sypko as Chair of the Trustee Board for the coming year. There being no objections to this nomination, Paul was duly elected as Chair for the coming year and took over the meeting.</p> <p><u>Group Secretary:</u> This role is vacant. Kelvin Leaver (GSL) confirmed the role involves taking minutes of the Trustee Board meetings and dealing with correspondence. No volunteers received so role remains vacant.</p>

Minutes of 9th Aylesbury Scout Group Annual General Meeting

Group Treasurer: Jackie Richards said she was willing to stand again as Treasurer and this was proposed by Paul Sypko and seconded by Sue Biswell. There being no other nominations, Jackie was duly elected as Group Treasurer for the coming year.

Elections of members to the Group Trustee Board

Kelvin Leaver (GSL) advised this role involves attending Trustee Board meetings to help with the governance of the group in areas such as finance, health & safety, resources etc. The Board is an oversight to ensure as a registered charity we are doing what we should to meet both our scouting objectives and charity objectives. Sue Biswell added that it will be a learning curve for Trustees this year as the focus will be more on governance.

- Nick Cornwell said he was prepared to stand for re-election to the Board as Quartermaster. Nick was proposed by Sue Biswell and seconded by Paul Biswell.
- Dave Rayner said he was prepared to stand for re-election to the Board as a parent rep. Dave was proposed by Kelvin Leaver and seconded by Vicky Dodds.
- Ayse Konga said she was prepared to stand for election to the Board as a parent rep. Ayse was proposed by Sue Biswell and seconded by Claire Snowdon.
- Stuart Milward had said he was prepared to stand for re-election to the Board as a parent rep. Stuart was proposed by Kelvin Leaver and seconded by Abi Bailey.

There were no other nominations and as there were no objections to the above named nominated people, Nick Cornwell, Ayse Kongur Hunter-Watts, Stuart Milward and Dave Rayner were duly elected as members of the Trustee Board for the coming year. A maximum of 5 (five) Elected Members are allowed.

Nominated Members to the Trustee Board

- Kelvin Leaver (GSL) proposed that Sue Biswell (as Administrator) be nominated to the Board.
- Kelvin Leaver (GSL) also proposed that Paul Biswell (as Facilities Manager) be nominated to the Board.

Kelvin Leaver (GSL) added that the role of the Administrator is a vital role, and especially will be in the year ahead with all the changes from the Scout Association. And Paul Biswell (Facilities Manager) does an excellent job.

There being no other nominations and no objections to the above two named nominations, Paul Biswell and Sue Biswell were nominated as members of the Trustee Board for the coming year. A maximum of 5 (five) Nominated Members are allowed.

Appointment of independent examiner (Scrutineer) for the accounts

Helen Calcutt had agreed to be Scrutineer for the accounts for the current financial year. As there were no objections to Helen carrying out this role, her appointment was agreed.

7.

Awards

Kelvin Leaver (GSL) presented Paul Sypko (Chair) with his 5yr Service Award.

Kelvin Leaver (GSL) presented Sue Biswell (Administrator) with her badge for being the home contact for the last group camp.

Meeting closed 7.36pm



9th Aylesbury Group Scout Leaders Report

The return to face-to-face Scouting has been welcomed by Leaders, the Young People & their parents, as well as the general public [it is nice to hear positive comments about Young People when the sections are out & about]. This report covers some of the many sessions, activities & events held over the last year or so for the Beavers (ages 6-8), Cubs (ages 8-10) and the Scout sections (ages 10-14).

Beavers [Leader Team: Dave + Adrian with Eleanor & Darcie as Young Leaders]

This year at Beavers we have done lots of exciting things inside and outside the Scout HQ. We currently have 24 members (the maximum we are allowed to have). During the year we have had Beavers moving on to Cubs and we have been able to maintain good numbers by recruiting new Beavers from our waiting list.

- This year, we have based the programme on all aspects of the Beaver badges as well as adding in some other exciting activities.
- We have completed many *activity badges*, including: cook, experiment, international, space, faith...
- We have awarded *stage badges*, including: emergency aid, community impact, hikes, nights away...
- We have worked on *challenge badges*, including: adventure, teamwork, skills, outdoors, personal... Some have [proudly] earned their 'Nights Away Stage 1' & 'Navigator Stage 1 badges' when they attended a sleepover in our HQ recently
- Some of the Beavers have taken part in larger-scale activities including: **The Big O** (County Orienteering event in Wendover Woods), a **District Activity Day** at BraidWood (A Scout camp site near Chesham), the **District Christmas Party**, and the **County Beaverree at Paccar** (A Scout activity centre near Chalfont St Giles)
- Over the year, they have also learnt how to apply the Green Cross Code, followed a trail made of natural materials, planted sunflowers, used some pedal karts, built & flew a kite, took part in a trading game, did some craft & creative activities played games and [hopefully!] made friends, learnt skills, took part in everyday adventures and had fun.
- The Beavers have enjoyed completing and receiving their badges. Some have even been presented with the Chief Scout Bronze Award – the highest award for Beavers – for completing all of their challenge badges.

Overall, a successful Beaver Colony...

...This is all made possible with the time, resourcefulness & skills of the leader team and the support of the Beaver parents on the parent rota & other events...maybe you too would like to be part of the fun?



Cubs

[Leader Team 'Birch': Allyson + Elliot +Matthew]

[Leader Team 'Ash': Catherine + Lee with Harry & Daisy as Young Leaders]

During February of 2023, in order to deal with the level of interest of young people wanting to join the fun & adventure of Scouting, we opened a second Cub Pack (Ash). We now have nearly 60 Cubs over the 2 Packs. Both packs work closely together.

- They have been on some nature rambles, to see changes within seasons, a chip hike to compare chips from different chip shops, firelighting, learnt about disability awareness, done some art / creative activities and worked towards Artist, Athletics, Backwards Cooking, Chef, Gardener, Pioneer and many more badges.. They've celebrated the Chinese New Year with different foods, played games, done target shooting, tent pitching, raced pedal karts and completed some team challenges. Some helped out at a local nursing home (and talked to some of the residents about their Scouting adventures)
- The Cubs took part in **The Big O Orienteering** competition at Wendover Woods and the **Endurance 10 event**, walking 10Km from Chesham to Great Missenden. They took part in a **District Cub Camp** at Braidwood (near Chesham), held a **sleepover inside St Mary's Church** (and rang the church bells and visited the bell tower...) and recently spent **5 nights in Cromer**, Norfolk...playing on the beach, visiting a lifeboat launch, seal watching, a dusk hike along the beach to toast marshmallows and much more!...They've taken part in the **Gilwell Funday**, where so many activities (including high ropes, low ropes, rafting, circus skills, firelighting, grass sledging...) were on offer. An afternoon at **College Lake** gave a good insight into some of the natural world around us. **Clip n Climb** was fun.
- Some Chief Scout Silver Awards have also been earned – these are the highest awards for Cub Section
- A couple of the Cubs have represented the 9th at District Youth Squad days, to gather & share activity ideas between the other packs in the area.

Overall, a couple of successful Cub Packs...

...This is all made possible with the time, resourcefulness & skills of the leader teams and support from the parents on the parent rota & other events. Why not volunteer and join in the fun?



Scouts [Leader Team: David + George + Jason + Nick]

- Over the last year, the Scout section have: become more proficient with the (proper) use of knives, saws axes, fires... ie, not for anti-social behaviour. They have completed some **Teamwork challenges** (eg, remotely lighting candles, un-ravelling Scouts joined together by rope, bridge building, tent pitching etc). Badges have been earned, **skills** have been learnt, practised and passed on...not only are these traditional Scouting skills – ie, fires / knife & axe but also 'skills for life' including ironing clothes, changing lightbulbs, maintaining cars, cooking etc.
- A team of Scouts also practised for, took part in & completed the **County Endurance 40 event** – walking & navigating 40Km in 14hours around the Chilterns (whilst carrying kit)...
- Some of the Scouts have also recently planned and executed an **Expedition**, *walking from the HQ to BraidWood (near Chesham, a distance of ~20km)*, setting up hammocks & tents under a parachute canopy, then cooking dinner for themselves and their supporting leaders.
- A couple of the Scouts have represented the 9th at District Youth Squad days, to gather & share activity ideas between the other Scout Troops in the area.
- Over the next few months we are supporting several of the troop that are looking to earn their Chief Scouts Gold Award

Not bad for a few hours of effort a few times a month ...

...This is all made possible with the support, time, resourcefulness & skills of the leader team. (whilst we don't have a parent rota in Scouts, as it is seen as too embarrassing by the older Young People... if you do want to get involved in any way, please do get in contact)

Group, i.e. all sections

- A visit to the pantomime – it really should count towards a water activity badge with the amount of water pistols being used [by the Young People & Leaders!]
- The Group was very well represented at the St George's Day event organised by Aylesbury Town Council.
- Recently a tidy up was carried out of main storage areas within the premises. High on the agenda is a tidy up of the outside compound area, so we can how the area could be more useful to us.
- We are looking to start the journey soon with Squirrels – [a relatively new section, aimed at 4-6 year olds]. We've done a couple of taster sessions, to gauge interest – both from young people & team of volunteers – to see if we can move this forward. Still work in progress.
- We currently have ~100 Young People actively Scouting within the Group, and a waiting list [so we all must be doing something right]
- We are looking at organising some events and activities over the next year that will involve all of the Group sections – and hopefully some of the parents!
- We are also looking into moving our membership records & some of our sectional admin fully on line. We will be inviting all parents to sign up to the Parent Portal within On-Line Scout Manager in due course.

Challenges have been set – and accepted. There has been the opportunity to master new skills and try new things. To go on adventures, develop friendships, expand knowledge of the world, make a



difference in the local community...and have fun. Tents have been pitched. Fires have been lit, food has been cooked & eaten, games have been played, badges and top awards have been earned. Everyone has been working hard gaining and passing on '*Skills for Life*'...and not just the Young People.

Some of our volunteers have also been awarded Good Conduct / Long Service Awards as well as carrying out training (involving safety, safeguarding, first aid, program planning, inclusion, gaining adventurous activity permits, etc...) Skills for life as well the CV!



THANK YOU to all the **volunteers** – the talented, skilled & resourceful team of Leaders, Young Leaders [aged 14-18] & helpers (who run the weekly Beaver, Cub & Scout sections) to ensure that exciting, fun, safe and adventurous programs can be delivered safely AND the Group Committee [many of whom are Trustee Board Members] that look after our resources, HQ, finances, administration and equipment etc. – and their families (for allowing the time) ; as well as the Young People & their parents / carers, for supporting Scouting.

Kelvin Leaver
Group Scout Leader

**The only
thing
missing from
our team is
you.**

Put your skills to use, learn new ones and play an active role in your local community.

Volunteering is easier than you think. With full support and training, you can volunteer on a flexible basis.

Give young people the skills they need to succeed in life and discover how being part of the Scouting family can be as rewarding for you as it is for them.

We are looking for adult volunteers for all section ages (4-6year olds; 6-8year olds; 8-10.5year olds; 10-14 years).

Interested?
Then please email
9thaylesburyscoutgroup@gmail.com

scouts.org.uk/join
#SkillsForLife

We would like to strengthen our team of adult volunteers 'supporting the sectional team members', to give more opportunities to the Young People taking part in Scouting, and would welcome adults willing to help with :

Administration [sectional records & support]

Administration [taking minutes from Trustee Board meetings etc]

Storing and maintaining equipment

Looking after 'craft' resources

Looking after and marketing 'pre-owned uniform'

Help at larger events

~*~



9th Aylesbury Treasurers Report 2023-2024

Our reserves continue to remain healthy as you will see from our Financial Year End Reports and this is helped by our continuing review of running costs by the Trustee Board and budget accordingly. In addition to the steady growth of Young Persons joining 9th Aylesbury Scout Group whose membership subscription payments enable us to support great activity opportunities. We continue to look at improvements within the HQ and review additional and replacement equipment requests as and when necessary.

Annually we apply to the HMRC for Gift Aid against the subscriptions we receive from those of you who have signed up for Gift Aid (which is at NO additional cost to yourselves). This enables us to gain additional income and last year we claimed back £1823, so we would ask if you are willing and able to Gift Aid please consider completing a Gift Aid Declaration (we can email one or provide a hard copy on request) as we would be very grateful. For more information please ask.

On the note of Gift Aid, we do send out requests and reminders and would again be grateful if you could respond to our emails confirming if you are willing and able or wish to decline so we don't keep chasing unnecessarily.

We are also still always looking for new supporters through the Vale Lottery which enables you to support us here at the 9th whilst being in with a chance of winning some funding for yourselves! If you would like more information please visit our page on their website:

www.valelottery.co.uk/support/9th-aylesbury-scout-group .

We would like to take this opportunity to thank you for your continued support and prompt subscription payments.

Kind regards

Jackie Richards

Jackie Richards - Group Treasurer

9th AYLESBURY SCOUT GROUP

FINANCIAL STATEMENT AS AT 31 March 2024

Receipts		
Budget £	MEMBERSHIP SUBSCRIPTIONS	
	Total Subs To Date(from above)	13131.50
	Member Subs to HQ	-4154.00
	Membership Sub Total	8977.50
	Hall Hire	3524.50
	Scouting Activities	6647.00
	MISC INCOME	
	Badges Etc	0.00
	Uniforms	10.50
	Admin Items	0.00
	Equipment	0.00
	AGM	0.00
	Compensation	30.00
	Gift Aid	1823.48
	Donations	52.50
	Fundraising	138.10
	Grants	0.00
	Misc Receipts Sub Total	2054.58
	INVESTMENT INCOME RECEIVED	
	Bank interest	571.21
	TOTAL RECEIPTS FOR THE YEAR	21774.79

Payments		
Budget £	PREMISES	
	Gas	2130.98
	Cleaning	0.00
	Refuse Collection	214.85
		0.00
	Electricity	841.57
	Oakfield Road Ground Rent	300.00
	Water Charges	542.84
	Building Insurance	1664.42
	Annual Maintenance Contracts	1018.90
	Cleaning/Premises Supplies	188.17
	Repairs and Renewals	566.11
	Oakfield Road Lease Purchase	0.00
	Premises Sub Total	7467.84
	YOUTH PROGRAMME	
	Scouting Activities	5663.29
	Paid To Sections	881.00
	Youth Programme Sub Total	6544.29
	MISC PAYMENTS	
	Badges Etc	683.55
	Uniforms	383.08
	Admin Items	212.20
	Equipment	615.42
	AGM	0.00
		0.00
	Training	260.00
	Special	74.97
	Fundraising	0.00
	Grants	0.00
	Misc Payments Sub Total	2229.22
	TOTAL PAYMENTS FOR THE YEAR	16241.35

Total receipts for the year	21774.79
Total payments for the year	16,241.35
Net receipts (payments) for the year	5,533.44
Cash, bank and similar funds brought forward	54541.85
Cash, bank and similar funds carried forward	60075.29

CURRENT ASSETS	
Bank Current Account(s)	2168.03
Bank Deposit Account(s)	57907.26
Total Bank accounts/Cash	60075.29

TREASURER NOTES:

SUBSCRIPTIONS	Beavers	Cubs	Scouts
Number Paying Subs	0	0	0
Number attending but not yet paying	0	0	0
Number paying but should have stopped	0	0	0
TOTALS	0	0	0

GIFT AID	Beavers	Cubs	Scouts
Number of above signed up to Gift Aid	0	0	0
Number of above declined Gift Aid	0	0	0
Number of above still to chase for Gift Aid	0	0	0
TOTALS	0	0	0

Difference 0.00

9th Aylesbury Scout Group (Charity No. 300652)

Receipts and payments account

	Year start date	Year end date
For the year from	01/04/2023	31/03/2024

Receipts and payments

	2022/23	2023/24
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	9,828	13,132
Donations	59	53
Legacies	-	-
Gift Aid	1,815	1,823
Other similar income (Compensation)	-	30
Sub total	11,701	15,037
Grants		
Maintenence grant	-	-
Other grants	-	-
Sub total	-	-
Fundraising events (gross)		
Detail 1 Misc	150	138
Detail 2 Scouting Activities	5,671	6,647
Detail 3 Badges/Scarves Receipts	5	11
Other fundraising activities	-	-
Sub total	5,826	6,796
Scout hut income		
Hire of building	3,433	3,525
Hire of equipment	-	-
Other Scout hut income	-	-
Sub total	3,433	3,525
Investment income		
Bank interest	100	571
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	100	571
Total Gross Income	21,060	25,929
Asset and investment sales, etc.	-	-
Total receipts	21,060	25,929

9th Aylesbury Scout Group (Charity No. 300652)

Receipts and payments account

	Year start date		Year end date
For the year from	01/04/2023	To	31/03/2024

Receipts and payments

	2022/23	2023/24
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	4,175	4,154
Youth programme and activities	7,244	6,544
Adult support and training	-	260
Rent	300	300
Water and Sewerage	257	543
Electricity and Gas	2,721	2,973
Insurance	2,166	1,664
Repairs and Renewals	2,219	1,988
Materials and equipment	1,108	615
Printing and photocopying	110	212
Contribution to camp costs	-	-
Uniforms	110	383
AGM and trustee expenses	6	-
Other costs detail 1 Badges	637	684
Other costs detail 2 Special	-	75
Other costs detail 3	-	-
Sub total	21,052	20,395
Fundraising expenses		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
Sub total	-	-
Total Gross Expenditure	21,052	20,395
Asset and investment purchases, etc.	-	-
Total payments	21,052	20,395
Net of receipts/(payments)	8	5,533
Cash funds last year end (Total Balance in Bank)	54,534	54,542
Cash funds this year end	54,542	60,075

9th Aylesbury Scout Group (Charity No. 300652)

Receipts and payments account

	Year start date	Year end date
For the year from	01/04/2023	31/03/2024

Statement of assets and liabilities at the end of the year

	31/03/2023 Unrestricted funds £	31/03/2024 Unrestricted funds £
Cash funds		
Bank current account	1,126	2,168
Bank deposit account	53,416	57,907
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
Total cash funds	54,542	60,075
<small>(agree balances with receipts and payments account)</small>	<small>ok</small>	<small>ok</small>
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
Sub total	-	-
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-
Total net assets	54,542	60,075

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 15th April 2024 (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

	Signature
	REDACTED
	REDACTED

	Print Name
	Paul Sytko - Chair
	Jackie Richards - Treasurer

Template for the scrutineer's report to the trustees

Scrutineer's Report to the Trustees of the 9th Aylesbury Scout Group Scout Council

I report on the accounts of the Group/District for the year ended 31st MARCH 2024

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages 1 to 4

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: HELEN CALVERT **REDACTED**

Address: **REDACTED** REN

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Date: 18-5-2024

Trustees' Annual Report

For the period

From (start date)

0	1	0	4	2	3
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 to end date

3	1	0	3	2	4
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Section A Reference and administration details

Charity name

NINTH AYLESBURY SCOUT GROUP

Other names the charity is known by

9TH AYLESBURY SCOUT GROUP

Registered charity number (if any)

3 0 0 6 5 2

HQ registration number

2 8 4 9 5

Charity's principal address

Mrs J Richards

8 Hastoe Park

AYLESBURY

Postcode H P 2 0 2 A D

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Paul James Sypko	Chair	
2	Kelvin Charles Leaver	Group Lead Volunteer	
3	Jacqueline Richards	Treasurer	
4	Paul Terence Biswell	Facilities Manager	
5	David Rayner		
6	Stuart Millward		
7	Ayşe Kongur		17 July 2023 to date
8	Susan Jane Biswell	Administrator	
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association. We also have a 'Terms of Reference' document.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The current Trustee Board consists of the Group Lead Volunteer, Chair, Treasurer and 5 Trustees and meets every few months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Section B**Structure, governance and management (continued)****Risk and Internal Control**

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C**Objectives and activities****The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The 9th Aylesbury Scout Group comprises active sections for Beavers [6-8year olds], Cubs [8-10.5year olds] & Scouts [10-14 year olds]. All sections meet on a weekly basis (term time), where they do a variety of activities (including play games, arts & crafts, team building, adventurous activities, community support projects etc) which work towards either 'activity badges' or 'challenge awards' within Scouting.

Additional details of the objectives and activities (optional information but encouraged as best practice)

All of our volunteers freely give their time and efforts for the benefit of Scouting.
All Trustees, Volunteers & supporters work together to make Scouting (within 9th Aylesbury Scout Group) accessible to all.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D**Achievements and performance**

The Group has fulfilled its obligations within Scouting as outlined in the objectives of The Scout Association. It has a

strong financial base, good headquarters and equipment and an enthusiastic leadership team and Trustee Board, who are all volunteers and give their time and skills freely to promote and carry out activities for members of the 9th Aylesbury Scout Group (aged 6-14) in line with The Scout Association guidelines.

Some of these activities include:-camps / overnight experiences, visits, craft sessions, games, team-building exercises, adventurous activities and projects supporting other community groups, all of which help to develop 'skills for life'.

Section E

Financial Review

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 18 months running costs, circa £15000.00.

The Group currently has a very healthy bank balance but we are still in the process of trying to purchase the freehold of the premises to ensure scouting can continue in the area for the future. If successful, this will use a large amount of our finances.

Investment Policy

In view of the proposed purchase mentioned above, we feel we do not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds and all funds are held in cash using only mainstream banks or building societies.

Gift Aid Scheme

The Group operates a Gift Aid Scheme and during this financial year, applied for and received a total of **£1823** from HMRC for the previous financial year. If you belong to this scheme, we thank you for your support. If you do not but are a UK tax payer, please consider joining the scheme. To do so, simply talk to one of the Leaders, the Treasurer or Trustee Board members, as if you join, our funds can be increased with no cost to yourselves.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

The Scout Organisation has introduced another section to the Scouting family. In addition to Beavers, Cubs, Scouts and Explorers, the newest section is called Squirrels. Squirrels are for 4-5 year olds. It is our intention to try to introduce a Squirrel 'Drey' to the 9th Aylesbury Scout Group and as with any volunteer organisation, we are always looking for people who are willing to give a little of their time to help.

We intend to re-introduce the Parent Rota to the sections. The rota requires parents / carers to attend the section that their child is in, perhaps once or twice a term. They get to see what their child is involved in, and assist the Leadership team in running the evening. Many parents who have done this find that they get a lot out of the evening as well as giving a very short amount of time to the Leaders of the Group.
We look forward to your support with this.

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

REDACTED

REDACTED

Full name(s)

Paul James Sypko

Susan Jane Biswell

Position (eg Secretary, Chair)

Chair

Administrator

Date

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