



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Naphill Village Hall and Playing Fields Council

**On accounts for the year
ended**

31 December 2022

**Charity no
(if any)**

300309

Set out on pages

3 and 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 December 2022**.

**Responsibilities and
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

24.3.2023

Name:

Mr John Harris

**Relevant professional
qualification(s) or body
(if any):**

Address:

Red Cottage, The Common, Naphill, Buckinghamshire, HP14 4RG



CHARITY COMMISSION
FOR ENGLAND AND WALES

Naphill Village Hall and Playing Fields Council

300309

Receipts and payments accounts

CC16a

For the period
from

01/01/2022

To

31/12/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fund raising	38,782	-	-	38,782	11,328
Lettings	12,729	-	-	12,729	6,567
Leases	2,232	-	-	2,232	1,918
Playing fields	680	-	-	680	650
Donations	758	785	-	1,543	5,874
Sundry	94	-	-	94	1,061
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	55,275	785	-	56,060	27,398
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	55,275	785	-	56,060	27,398
A3 Payments					
Cleaning	4,801	-	-	4,801	1,039
Building & grounds maintenance	39,212	341	-	39,553	10,494
Utilities	10,572	-	-	10,572	3,485
Insurance	4,951	372	-	5,323	2,792
Telephone and internet	631	-	-	631	636
Licences	380	-	-	380	373
Hall Equipment	109	-	-	109	489
Special projects	1,590	-	-	1,590	-
Sundry	1,382	-	-	1,382	958
	-	-	-	-	-
Sub total	63,628	713	-	64,341	20,266
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	63,628	713	-	64,341	20,266
Net of receipts/(payments)	- 8,353	72	-	- 8,281	7,132
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	53,619	3,161	2,375	59,155	52,023
Cash funds this year end	45,266	3,233	2,375	50,874	59,155

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Community account	45,266	3,233	2,375
		-	-	-
		-	-	-
	Total cash funds	45,266	3,233	2,375

(agree balances with receipts and payments account(s))

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Debtors and Prepayments	38,154	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Creditors	Unrestricted	3,296	
	Amounts held in trust	Endowment	2,375	
	Accruals	Unrestricted	2,153	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	CWIVE LAWRENCE PAUL RIGUR	3-IV-2023 3/4/23



Trustees’ Annual Report for the period

From 01.01.2022 Period start date To 31.12.2022 Period end date

Charity name: Naphill Village Hall & Playing Fields Council

Charity registration number: 300309

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ul style="list-style-type: none"> • The object of the charity is, in the interests of social welfare, to improve the conditions of life of the inhabitants of the area of benefit without distinction of political, religious or other opinions by the provision and maintenance of: • A village hall for use by the inhabitants, including use for meetings, lectures and classes, and other forms of recreation and leisure time occupation. • A recreation ground for use by the inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>2022 was the year that we went back to normal after covid restrictions. The village hall bookings were slow at first and then most of the regular lettings came back and used the hall. The running and maintenance of the hall has been working smoothly and during the year the largest outlay was on the 2 new boilers that were installed. These cost £29400.00 including VAT. There has been other maintenance work on the village hall including ceiling tiles replaced, 2 leaks on the roof and the ceiling in the cleaner’s cupboard fixed and repainted. The playground area has had £1000 worth of bark chippings added and raked, but after an inspection, the swings were condemned as the timber was rotting. We are getting quotes to undertake this work but it seems that replacements are more cost effective. The benches in the playground area were replaced with stainless-steel benches and it appears there is more work to be done in this area. A section of the car park outside the Scout and Guides building was resurfaced. On the crick a tree survey was carried out and 2 trees have been condemned and will soon be removed. The committee have been discussing the tennis club lease and also Bon Ami lease. The Bon Ami lease was passed to a solicitor to draw up and the draft lease is now in our possession, once we have evaluated the lease it will be put in place. The tennis club is slightly different and</p>

		<p>discussions have been held between the committee and the tennis club and it appears that a way forward has been found without resorting to a solicitor. During 2022 a trial of a smaller committee was held but after 6 months it was decided reverted back to the original format. During 2022 the village hall policies have been reviewed and revised where applicable, these include, safeguarding, health and safety, data protection, equality and diversity.</p> <p>The fund-raising events that took place in 2022 were the fete, the fireworks, the Christmas fayre and the donations for the tree lights, unfortunately the music event was cancelled, out of respect for the Royal family, following the passing of Queen Elizabeth 2nd. A total of £32825 was raised from these events. A fantastic amount that means that the hall and crick can be kept in a good order for the village. I would like to express mine and the committees thanks to all the volunteers that have given time and effort to these fundraising events and to the committee members that have organised these events, that without their success the village hall would not be the asset that it is for the village.</p> <p>Clive Lawrence - Naphill Village Hall Chairman.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees that form the Management Council are constituted to run the facilities for the benefit of the inhabitants of Naphill and Walters Ash in the Parish of Hughenden, Buckinghamshire and its immediate vicinity.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> • The running and maintenance of the hall for the benefit of the inhabitants of the area and the wider community for meetings, clubs, classes and other forms of recreation and leisure time occupation. • Maintenance of the crick and its vegetation for the recreation and enjoyment of the inhabitants of the area. • Maintenance of the playground and play areas for the enjoyment of the inhabitants of the area.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity was able to meet all its financial obligations.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our Financial Regulations state that we will always keep £15,000 in reserve, however, following the experience of covid the policy has been reviewed to take into account the "risk factors" in running the hall and a Reserves Policy will be approved in 2023
Amount of reserves held	Para 1.22	As at 31.12.2022 £15000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	No funds in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's principal sources of funds are to hold fundraising events and by letting the village hall.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Scheme
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Registered charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Part appointed; part elected

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Naphill Village Hall & Playing Fields
Other name the charity uses	
Registered charity number	300309
Charity's principal address	Naphill Village Hall, Main Road, Naphill HP14 4SX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Clive Lawrence	Chairman		Elected Village Representative
2	Linda Clarke	VC& Fund Raising		Naphill Festival Committee
3	Paul Riglar	Treasurer & Finance		Naphill & Walters Ash School
4	Peter Williams	Secretary & Admin		Co-opted
5	Judy Whitehouse	Secretary & Admin		Co-opted
6	Tanya Stevens	Commercial Manager		Co-opted
7	Norma Clarke	Maintenance & Facilities		Hughenden Parish Church
8	Andrew Wasilewski	Community & Clubs		Elected Village Representative
9	Bartha Pitman	Governance & Reg.		Elected Village Representative
10	Jenny Tench			Naphill Tennis Club
11	Chris Keates			Junior Football Club
12	Ruth Daly			Scouts & Guides
13	Darren Lomas			Men's Club
14	Gloria Leflaive			NAWARA
15	Joanne Keattch			Naphill Neighbours
16	Sarah Bacon			Elected Village Representative
17	June Lynch			Elected Village Representative
18	Danielle Bowman			RAF Community Development
19	Dennis Lynch			Bridge Club
20	Cathryn Carter			Elected Village Representative
21	Dan Evans			Co-opted
22	Neil McDonald			Hughenden Parish Council

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>C. Lawrence</i>
Full name(s)	Clive Lawrence
Position (eg Secretary, Chair, etc)	Chairman
Date	11. IV. 2023

Additional information (optional)
Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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