



# Trustees' Annual Report for the period

Period start date			Period end date		
01	01	2021	31	12	2021
<b>From</b>			<b>To</b>		

## Section A Reference and administration details

**Charity name** Naphill Village Hall & Playing Fields

**Other names charity is known by**

**Registered charity number (if any)** 300309

**Charity's principal address**

Naphill Village Hall  
 Main Road  
 Naphill, Buckinghamshire  
**Postcode** HP14 4SX

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Clive Lawrence	Chairman		Elected Village Representative
2	Sarah Bacon	Vice Chairman		Elected Village Representative
3	Paul Riglar	Treasurer		Naphill & Walters Ash School
4	Judy Whitehouse	Secretary		Co-opted
5	Tanya Stevens	Lettings Secretary		Co-opted
6	Cathryn Carter			Elected Village Representative
7	June Lynch			Elected Village Representative
8	Daisy Leek			Elected Village Representative
9	Andrew Wasilewski			Elected Village Representative
10	Dave Evans			Co-opted
11	Peter Williams			Hughenden Parish Council
12	Norma Clarke			Hughenden Church
13	Judy Redrup			Naphill Tennis Club
14	Chris Keats			Junior Football Club
15	Ruth Daly			Brownies & Guides
16	Gloria Leflaive			NAWARA
17	Jo Keattch			Naphill Neighbours
18	Danielle Bowman			RAF Community Liaison

19	Dennis Lynch			Bridge Club
20	Linda Clark			Naphill Festival Committee
	Darren Lomas		7 <sup>th</sup> June 2021	Men's Club
26	<b>Names of the trustees for the charity, if any, (for example, any custodian trustees)</b>			
	<b>Name</b>	<b>Dates acted if not for whole year</b>		

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Scheme
How the charity is constituted (eg. trust, association, company)	Registered charity
Trustee selection methods (eg. appointed by, elected by)	Part appointed, part elected

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- Trustees' consideration of major risks and the system and procedures to manage them.

We are intending to restructure during 2022/23.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The object of the charity is, in the interests of social welfare, to improve the conditions of life of the inhabitants of the area of benefit without distinction of political, religious or other opinions by the provision and maintenance of:

- A village hall for use by the inhabitants, including use for: Meetings, lectures and classes, and Other forms of recreation and leisure time occupation; and
- A recreation ground for use by the inhabitants.

This last year as usual, has been unlike any other year. The Covid pandemic played havoc with the running of the village hall. For some of the year we had to close and when we were able to open it was under very different rules, we even could not have an attended AGM last year. As the restrictions were eased and the village seemed eager to make the most of our new found freedom we gradually emerged to be able to hold our fundraising events. Napfest was held in September when the covid restrictions were relaxed and although it was a downsized event it was still a decent fundraiser. A slightly different Classics on the Crick saw the village hall run the bar for the event and the agreement was that the village hall kept all the profits which came to just over £1000. Then came the fireworks event and I think because of circumstances people came from near and far and everything that was for sale, sold out. The profit was by far the biggest that a village hall event has ever raised. The Christmas fayre was also a success and matched previous years fundraising. As usual the Christmas tree lights were put on the tree and the money donated for that more than paid for costs. So I must thank all the volunteers for their hard work in making all of these events a success.

The running of the hall has been a continuing labour for the committee. Just to keep it functioning is a task, let alone the various extra work to sort out leases and maintenance. Paul Rigler has spent at least 100 hours researching leases and the

charity commission rules, we have even had input from a solicitor, free of charge, and still we are nowhere near granting leases. There has also been problems throughout this year, one of them was a criminal act which resulted in a vehicle fire that could have very nearly ended with the village hall being burnt down. There are still repercussions that have not been fully dealt with. The ongoing quest to update and improve the hall and playing fields continues but sometimes getting quotes feels like you are fighting a battle. As we are all volunteers it is good to see all the committee keeping up the good work to make the village hall and playing fields available for the residents of Naphill and Walters Ash.

Clive Lawrence - Naphill Village Hall Chairman.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D Achievements and performance

### Summary of the main achievements of the charity during the year

Fundraising activity:

- Summer Fete
- Outdoor music event
- Firework display
- Christmas Fayre

Strategic Maintenance:

- None, but ongoing programme of general maintenance continued

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Our Financial Regulations state that we will always keep £15,000 in reserve

### Details of any funds materially in deficit

No funds in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- Investment policy and objectives including any ethical investment policy adopted.

The charity's principle sources of funds are to hold fundraising events and by letting the village hall.

## Section F

## Other optional information

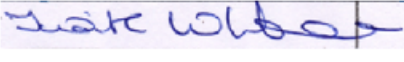
## Section G

## Declaration

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

<b>Signature</b>	
<b>Full Name</b>	Judith <u>Whitehouse</u>
<b>Position</b>	Secretary
<b>Date</b>	8th April 2022

<b>Signature</b>	<b>Signature</b>	
<b>Full Name</b>	<b>Full Name</b>	Judith <u>Whitehouse</u>
<b>Position</b>	<b>Position</b>	Secretary
<b>Date</b>	<b>Date</b>	8th April 2022



**Section A Independent Examiner's Report**

<b>Report to the trustees/ members of</b>	<small>Charity Name</small> Naphill Village Hall and Playing Fields Council		
<b>On accounts for the year ended</b>	31 December 2021	<b>Charity no (if any)</b>	300309
<b>Set out on pages</b>	3 and 4 <small>(remember to include the page numbers of additional sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 December 2021**.

**Responsibilities and  
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 28/3/22

Name: Mr John Harris

**Relevant professional  
qualification(s) or body  
(if any):**

Address: Red Cottage, The Common, Naphill, Buckinghamshire, HP14 4RG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here details of any items that the examiner wishes to disclose.**

None

--

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Community account	53,256	3,523	2,376
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>53,256</b>	<b>3,523</b>	<b>2,376</b>
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK

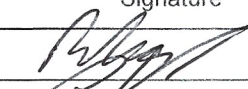

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Debtors and Prepayments	6,968	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Creditors	Unrestricted	2,177	
	Amounts held in trust	Endowment	2,376	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	PAUL RIGLAR	28/3/22
	CELINE LAWRENCE	4.11.2022



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Naphill Village Community Centre, Naphill, Bucks, HP23 5LW  
160305

## Receipts and payments accounts

CC16a

For the period  
from

1/10/2021

To

31/12/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fund raising	11,328	-	-	11,328	7,972
Lettings	6,567	-	-	6,567	7,789
Leases	1,918	-	-	1,918	1,584
Playing fields	650	-	-	650	720
Donations	3,230	1,644	1,000	5,874	3,097
Sundry	1,061	-	-	1,061	11,734
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>24,754</b>	<b>1,644</b>	<b>1,000</b>	<b>27,398</b>	<b>32,896</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>24,754</b>	<b>1,644</b>	<b>1,000</b>	<b>27,398</b>	<b>32,896</b>
<b>A3 Payments</b>					
Cleaning	1,039	-	-	1,039	2,190
Building & grounds maintenance	10,233	261	-	10,494	13,408
Utilities	3,485	-	-	3,485	5,256
Insurance	2,430	362	-	2,792	4,356
Telephone and internet	636	-	-	636	645
Licences	373	-	-	373	722
Hall Equipment	489	-	-	489	567
Special projects	-	-	-	-	5,406
Sundry	958	-	-	958	292
	-	-	-	-	-
<b>Sub total</b>	<b>19,643</b>	<b>623</b>	<b>-</b>	<b>20,266</b>	<b>32,842</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>19,643</b>	<b>623</b>	<b>-</b>	<b>20,266</b>	<b>32,842</b>
<b>Net of receipts/(payments)</b>	<b>5,111</b>	<b>1,021</b>	<b>1,000</b>	<b>7,132</b>	<b>54</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>48,507</b>	<b>2,140</b>	<b>1,376</b>	<b>52,023</b>	<b>51,969</b>
<b>Cash funds this year end</b>	<b>53,618</b>	<b>3,161</b>	<b>2,376</b>	<b>59,155</b>	<b>52,023</b>



**Section A**

**Independent Examiner's Report**

<b>Report to the trustees/ members of</b>	<small>Charity Name</small> Naphill Village Hall and Playing Fields Council		
<b>On accounts for the year ended</b>	31 December 2021	<b>Charity no (if any)</b>	300309
<b>Set out on pages</b>	3 and 4 <small>(remember to include the page numbers of additional sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 December 2021**.

**Responsibilities and  
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 28/3/22

Name: Mr John Harris

**Relevant professional  
qualification(s) or body  
(if any):**

Address: Red Cottage, The Common, Naphill, Buckinghamshire, HP14 4RG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here details of any items that the examiner wishes to disclose.**

None

--

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Community account	53,256	3,523	2,376
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>53,256</b>	<b>3,523</b>	<b>2,376</b>
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
<b>B2 Other monetary assets</b>	Debtors and Prepayments	6,968	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Creditors	Unrestricted	2,177	
	Amounts held in trust	Endowment	2,376	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	PAUL RIGLAR	28/3/22
	CELINE LAWRENCE	4.11.2022



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Naphill Village Community Centre, Naphill, Bucks, HP23 5LW  
160305

## Receipts and payments accounts

CC16a

For the period  
from

1/1/2021

To

31/12/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fund raising	11,328	-	-	11,328	7,972
Lettings	6,567	-	-	6,567	7,789
Leases	1,918	-	-	1,918	1,584
Playing fields	650	-	-	650	720
Donations	3,230	1,644	1,000	5,874	3,097
Sundry	1,061	-	-	1,061	11,734
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>24,754</b>	<b>1,644</b>	<b>1,000</b>	<b>27,398</b>	<b>32,896</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>24,754</b>	<b>1,644</b>	<b>1,000</b>	<b>27,398</b>	<b>32,896</b>
<b>A3 Payments</b>					
Cleaning	1,039	-	-	1,039	2,190
Building & grounds maintenance	10,233	261	-	10,494	13,408
Utilities	3,485	-	-	3,485	5,256
Insurance	2,430	362	-	2,792	4,356
Telephone and internet	636	-	-	636	645
Licences	373	-	-	373	722
Hall Equipment	489	-	-	489	567
Special projects	-	-	-	-	5,406
Sundry	958	-	-	958	292
	-	-	-	-	-
<b>Sub total</b>	<b>19,643</b>	<b>623</b>	<b>-</b>	<b>20,266</b>	<b>32,842</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>19,643</b>	<b>623</b>	<b>-</b>	<b>20,266</b>	<b>32,842</b>
<b>Net of receipts/(payments)</b>	<b>5,111</b>	<b>1,021</b>	<b>1,000</b>	<b>7,132</b>	<b>54</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>48,507</b>	<b>2,140</b>	<b>1,376</b>	<b>52,023</b>	<b>51,969</b>
<b>Cash funds this year end</b>	<b>53,618</b>	<b>3,161</b>	<b>2,376</b>	<b>59,155</b>	<b>52,023</b>