

**MURSLEY VILLAGE HALL**

Charity Number 300308

**ANNUAL REPORT AND ACCOUNTS**

**YEAR ENDED 31ST MARCH 2023**

## MURSLEY VILLAGE HALL

### TRUSTEE'S ANNUAL REPORT FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2023

1. Mursley Village Hall, Main Street, Mursley, Bucks is registered with the Charity Commissioners (No. 300308) and operates under a Trust Dated dated 26<sup>th</sup> June 1961.
2. In accordance with the Trust Deed the Charity's principal purpose is to maintain and operate a village hall in Mursley which is available for hire by all members of the community.
3. The Trustees serving during the year were as follows:-

Mr B G Agnew – Chairman until 10<sup>th</sup> May 2022

Mr N K Webb – Deputy Chairman

Mr D J Bartlett - Treasurer

Mrs E A Hagger – Secretary from 14<sup>th</sup> July 2021

Mrs C Stimpson – Bookings Secretary

Mr P Mardlin – resigned 8<sup>th</sup> November 2022

Mrs M C Luxton – appointed 10<sup>th</sup> May 2022

Ms L J Aspinall – appointed 11<sup>th</sup> October 2022

The trustees are generally appointed annually at the charity's annual general meeting to which all adult members of the village are invited to attend and vote. Certain village voluntary organisations are entitled to nominate and appoint a trustee to represent them.

The custodian trustee for the property is Mursley Parish Council. They do not have any management responsibilities for the charity.

4. The Trustees are responsible for preparing the annual accounts in compliance with current statutory requirements as far as they are applicable to the charity.

They are also responsible for maintaining proper accounting records which disclose with reasonable accuracy the financial position of the charity and safeguarding of the charity's assets.

5. The Hall started to re-open again after Covid -19 in May 2021 and there has been exceptionally high demand since then. As a result, lettings income continued to increase with £16,104 being received in the year compared to £12,110 for the previous year.

We also organised and participated in six fund raising events during the year up from three in the previous year. These raised £5,646 (2022-23- £2,054) and details are given in Note 2 to the accounts. There helped bolster funds enabling us to push on with our efforts to repair the rest of the roof. In addition, we received £1,320 of donations towards the much needed roof repairs, including a greatly appreciated £1,000 from the Parish Council.

The first phase of roof repairs on the flat area of the roof were completed in April 2022. The net cost to the Hall after a grant from FCC Recycling of £15,582 was £18,315. We have been successful in obtaining a further grant from FCC Recycling of £33,817, enabling us to start the work on the remaining repairs to the roof this month. The total costs for this phase are currently estimated at £45,089 of which £3,635 was spent during the year.

MURSLEY VILLAGE HALL

TRUSTEE'S ANNUAL REPORT FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2023

At 31<sup>st</sup> March 2023 we had cash at bank of £30,519 compared to our minimum level of reserves set by the Trustees of £10,000 and £16,534 at 31<sup>st</sup> March 2022. These reserves are expected to decrease to approximately £22,800 after the roof repairs are completed with further funds then needing to be spent on redecorating and repair of the Hall as a result of water damage over the last couple of years.

6. The Trustees aim to keep sufficient reserves to cover approximately six month's operating costs as well as funds to allow for emergency repairs. They also aim to build up funds to cover the regularly recurring types of maintenance expenditure associated with the upkeep of the Hall.

All funds are held either in a bank account maintained with TSB Bank plc or on seven day's notice in a Scottish Widows Bank plc account.

For and on behalf of the Trustees:

  
.....  
D J BARTLETT  
TREASURER

17<sup>th</sup> MAY 2023

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**MURSLEY VILLAGE HALL**

I report on the accounts of the Charity for the year ended 31<sup>st</sup> March 2023 which are set out on pages 4 to 6.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts show a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - a) to keep accounting records in accordance with section 130 of the 2011 Act; and
  - b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



R V BRIANTI, FCA

53 GUNNERSBURY AVENUE  
LONDON, W5 4LP

17<sup>th</sup> MAY 2023

**MURSLEY VILLAGE HALL**

**RECEIPTS AND PAYMENT ACCOUNT**

**YEAR ENDED 31ST MARCH 2023**

	Note	2023 £	2022 £
<b>RECEIPTS</b>			
Lettings income		16,104	12,110
Hirers liability insurance recharged		695	512
Net income from fundraising events	2	5,646	2,054
Grants for roof repairs - phase 1	5	15,582	-
Government assistance grants		-	10,667
Donations	3	1,394	1,675
Net income from 200 Club	4	605	1,045
Interest received		18	6
		<u>40,044</u>	<u>28,069</u>
<b>PAYMENTS</b>			
Caretaker		6,850	6,400
Cleaning materials		508	268
Gas and electricity		2,205	1,281
Insurance		1,427	1,801
Water		509	-
Euro bin collection		317	240
Fire extinguisher service		88	85
Performing Rights Society		139	278
Gas and electricity service		356	156
Laundry of cloths		-	295
Internet		651	752
Capital improvements and repairs	5	12,748	28,231
Sundries		261	146
		<u>26,059</u>	<u>39,933</u>
<b>Net movement for year</b>		<b>13,985</b>	<b>(11,864)</b>
<b>Opening Funds</b>		<b>16,534</b>	<b>28,398</b>
<b>Closing Funds</b>		<b><u>30,519</u></b>	<b><u>16,534</u></b>
<b>Represented by the following Net Assets</b>			
Cash at TSB Bank plc		24,560	10,593
Cash at Scottish Widows Bank plc		5,959	5,941
		<u>30,519</u>	<u>16,534</u>

Approved by the trustees on 17th May 2023 and signed on their behalf by:

  
D J BARTLETT  
TREASURER

**MURSLEY VILLAGE HALL**

**NOTES TO RECEIPTS AND PAYMENT ACCOUNT**

**YEAR ENDED 31ST MARCH 2023**

**1. Basis of Preparation**

The accounts have been prepared on a receipts and payments basis.

**2. Income from fundraising events**

	Income £	2023 Costs £	Net £	2022 £
Quiz evening	1,209	221	988	920
Mursley bake off	243		243	-
Share of Jubilee fete income	1,276		1,276	-
Mursley Artisan Festival	3,008	2,026	982	-
Share of Pig Racing Night	723		723	661
Rock Night	2,910	1,455	1,455	-
Share of St Patrick's Day Evening			-	520
Cost of 1960s Disco		21	(21)	-
Cost of Open Day			-	(47)
	<u>9,369</u>	<u>3,723</u>	<u>5,646</u>	<u>2,054</u>

**3. Donations received**

	2023 £	2022 £
Local lottery	28	65
Mursley Parish Council towards roof repairs	1,000	-
Other donations towards roof repairs	320	1,617
Just Giving charges deducted from donations	(10)	(7)
Other donations	56	-
	<u>1,394</u>	<u>1,675</u>

**4. Net income from 200 Club**

	2023 £	2022 £
Members contributions	1,755	1,725
Brought forward from 2021	-	820
	<u>1,755</u>	<u>2,545</u>
Expenses		
Prize money	1,130	1,480
Licence	20	20
	<u>1,150</u>	<u>1,500</u>
	<u>605</u>	<u>1,045</u>

Due to Covid-19 restrictions no draws were held during 2021 and the amounts collected was carried forward to enhance prize money during 2022.

**MURSLEY VILLAGE HALL**

**NOTES TO RECEIPTS AND PAYMENT ACCOUNT**

**YEAR ENDED 31ST MARCH 2023**

**5. Capital improvements and repairs**

	2023 £	2022 £
Roof repairs - phase 1	8,222	25,675
Roof repairs - phase 2	3,635	-
Roof survey	-	300
New village hall sign	293	-
New fire extinguisher	211	-
Emergency lighting works	-	1,170
Outdoor sensor lighting works	132	798
New indoor lights	120	-
PAT tests	-	162
Other	135	126
	<u>12,748</u>	<u>28,231</u>

During the year the first phase of the roof repairs was completed with a grant of £15,582 being received and the final costs of £8,222 being paid. The total costs for this phase were £33,897.

During the year we were awarded a grant of £33,817 for the second phase of roof repairs. These works are due to be completed in May 2023 and expected to cost £45,089. The payment in the year of £3,635 represents an on account payment to secure the grant.

**6. Funds**

All of the Hall's funds are held in instant access bank accounts and are unrestricted.

**7. Trustees Remuneration and Expenses**

None of the Trustees received any remuneration or contribution towards expenses in the current or preceding year.