



Chairman's Report

Financial Year 2023-24



The past year has seen the hall continue to be a busy hub for the community although bookings are down by around 10% from last year. Our annual ROSPA inspection again came back with a largely clean bill of health for the play and field areas.

Regular maintenance by Devon, who lives in Grazeley, has ensured that the hall grounds have remained beautiful throughout the year.

This year we have focussed on essential maintenance work only in light of significantly increased costs last year, but we have still managed a long list of maintenance tasks. Thanks to our Lettings Secretary, Karen, for organising the majority of this work.

As a result of cutting back on non-essential improvements, our bank balances have recovered, and our financial position is strong going into the next year.

Outside the hall we have new porch lights and outside light fixings, an emptied septic tank and a new automated watering system for the 3 planters.

Inside the hall we have completed repairs to toilet plumbing, repaired the accessible toilet alarm, extensive repairs to the Vic Jerrom Room tables, repairs to hall grey chairs and completed a 5-year electrical safety test that included emergency lighting.

Special thanks again this year to our Lettings Secretary, Karen, for her continued management of our lettings and day-to-day hall operations – we would really struggle without her support. Many thanks also go to her husband Kevin who has again dealt with much of the maintenance that is required to keep the hall functioning smoothly and with the annual challenge of installing our Christmas tree and lights.

Thanks also go to our cleaner, Tracey Owen, who has again worked hard this year keeping the hall spotless for our hirers.

Finally, my thanks go to the whole management committee team without whose commitment, time and support it would be impossible to keep the hall running for the benefit of the local community. Special mention must be made to Jim Clark who has decided to stand-down from being a trustee after many, many years – we will miss him and will confirm how best to thank him for his hard work at our first meeting of 2025.

Paul Earwaker
20th November 2024



Treasurer's Report

Financial Year 2023-24



This has been another good year for Hall Lettings, with continued strong income although lower than the previous financial year. In addition, our non-discretionary expenditure has reduced and combined with lower levels of refurbishment work means that the hall finances are in a stronger position at the end of this financial year.

The vast majority of hirers are now using correct payment descriptions which makes our annual accounting significantly easier.

Balances @ 31st August 2024

Community account	£6,730.47
Business Premium account	£20,200.82
Petty Cash	£0.00
Total	£26,931.29

Letting income was £27,031.25 (£30,499.50 last year)

Donations of £210 were received from Shinfield Parish Council.

Bank interest of £210.86 was received (£69.28 last year)

Overall income therefore was £27,452.11 (£30,928.78 last year) which means we will again need to use an independent examiner for the accounts that will be submitted to the Charity Commission next year.

Our overall expenditure was £21,968.13 (£36,854.00 last year). Note that the hall's Scottish Power electricity account is circa £5000 in credit, therefore true expenditure was nearer £17,000.

Electricity costs decreased to ~£3000 taking into account the £5000 credit (down considerably from £7,859.71 last year).

This year we invested £699.38 into refurbishment (£9,988.50 last year). General maintenance costs were £3,536.23 (£4,954.99 last year). The approach to keep refurbishment/improvements low this year, whilst we assessed our ongoing costs, has left us in a strong financial position.

Overall our annual non-discretionary expenditure was £20,950.65 but noting this includes ~£5000 of unused electricity means that our true expenditure was around £16,000 (£24,951.50 last year). We can therefore look to undertake further renovations in the next year.

GRAZELEY VILLAGE HALL				
INCOME STATEMENT 01/09/23 - 31/08/24				
EXPENDITURE	2022/2023		2023/2024	
Electricity	£7,859.71		£8,028.00	
Water Rates	£361.29		(£1,174.05)	
Waste Collection	£992.02		£813.37	
Gas	£0.00		£0.00	
Functions	£1,914.00		£318.10	
Field Rent (Boot Sales)	£0.00		£0.00	
Insurance	£989.83		£1,064.88	
Maintenance	£4,954.99		£3,887.23	
Miscellaneous & Consumables	£896.55		£398.81	
Cleaner	£5,338.50		£4,994.15	
Letting Secretary Expenses	£3,142.50		£3,054.50	
Refurbishment & Improvements	£9,988.50		£348.38	
Membership Fees	£331.80		£226.80	
Business Rates	£84.31		£7.96	
Total Expenditure	£36,854.00		£21,968.13	
INCOME				
Lets		£30,499.50		£27,031.25
Car Boot Sales		£0.00		£0.00
Functions		£0.00		£0.00
Bank Interest		£69.28		£210.86
Donations Grants & Contributions		£360.00		£210.00
Total Income		£30,928.78		£27,452.11
Net Surplus/Deficit at end of year		(£5,925.22)		£5,483.98
Balance Totals	£30,928.78	£30,928.78	£27,452.11	£27,452.11
Cash in Accounts at 31/08/2024				£26,931.29

Kim Gozzet (Treasurer) 20th November 2024



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Grazeley Village Memorial Hall

On accounts for the year ended

31 August 2024

**Charity no
(if any)**

300154

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024. DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination of the annual accounts, based on the information provided to me.

Signed:

Date:

25/06/2025

Name:

Ben Kemp

Relevant professional qualification(s) or body (if any):

ICAEW ACA qualified

Address:

22, 3 Riverlight Quay

London

SW11 8AY