



Chairman's Report



The past year has seen hall life return to normality after the previous challenges of the Covid pandemic. In fact, during 2022 the hall has become busier than ever before which has had a very positive impact on our income this year – the Treasurer's report gives the detail.

Our annual ROSPA inspection again came back with a clean bill of health for the play and field areas and regular maintenance has ensured that the hall grounds have remained beautiful throughout the year. We also completed urgent tree surgery on one of our oaks to remove dead branches.

We have been able to undertake a considerable amount of maintenance and renovation work again this year – thanks to our Lettings Secretary, Karen, and Treasurer, Tracy, for organising this work.

Outside the hall we have updated our signs to remove our old telephone number – we now operate through our website and email only. The benches on the patio have been re-varnished and memorial plaques have been placed on them in memory of past committee members Peter Alexander, Sue Hearn and John Heggadon. Continuing outside the hall we have repaired the drain and manhole covers, installed new windows and lintels, replaced the flat roof felt and built a new pitched roof over the rear porch which dramatically improves the outside look of the hall.

Inside the hall we have new safety signage, complete re-decoration of the walls and skirting, repaired tiles and repainted doors in the toilets, a new fridge and heater in the kitchen and even installed safe retractable hooks for our badminton nets. All of this hard work has resulted in the hall looking amazing for our many users this year – a fact that did not go unnoticed during a recent CCB hall audit. On that point I would like to thank our Community Building Advisor Kate Meads for her support with this audit. With the challenges of energy prices and climate change we will look to put focus on our environmental footprint over the next year, working from the recommendations called out in the audit.

Special thanks go again this year to our Letting Secretary, Karen, for her continued management of our lettings and day-to-day hall operations – we would really struggle without her support. Many thanks also go to her husband Kevin who has kindly dealt with much of the maintenance that is required to keep the hall functioning smoothly and with the annual challenge of installing our Christmas tree and lights.

Thanks also go to our cleaner, Tracey Owen, who has worked especially hard this year keep the hall spotless for our hirers, sometimes coming twice a day due to the level of hall bookings.

Finally, my thanks go to the whole management committee team without whose commitment, time and support it would be impossible to keep the hall running for the benefit of the local community.

Paul Earwaker (Chairman)

23rd November 2022.

Treasurer's Report

This has been a strong year for Hall Lettings, with increased revenue, which has enabled our continued hall refurbishment plans, thanks to Karen's hard work.

Aged-debtors has been kept under tight control and all hirers are now fully paid up and meeting our Terms & Conditions.

Unfortunately, there are still some challenges with ensuring that all hirers use the correct payment reference for their deposit payments – more work needs to be done in this area to make our accounting reconciliation easier.

Balances @ 23rd November 2022

Community account	£3,938.78
Business Premium account	£14,929.47
Petty Cash	£0.00
Total	£18,868.25

Letting income has doubled from £14,763 20/21 to £30,519 for 21/22 (ending 31/08/22) – Just to note that's also a significant increase from pre-pandemic lettings of £22,763 for 2017/18 and slightly less for 2018/19 at £19,142 – the latter was the year of our major refurb so gather some closures during that time.

This year we invested around £17.5K into refurbishment. Key items being new windows, electrical upgrades, Evenflo flat roof repairs, Decorating the hall.

Overall income was £30,519 which means we will need to use an independent examiner for the accounts that will be submitted to the Charity Commission next year. [Examiner's report is attached here]



Independent
Examiners Report Gra

Electricity costs as we are all aware, are set to rise, we currently have an outstanding balance of £2,268 and need to increase our monthly payment. My understanding is Village Halls are treated as small business's and fall within the Energy Bill Relief Scheme EBRS – the Scottishpower website states they are currently working through detail – relief will be given automatically - so don't call us, we'll call you...

Having discussed with Kate Meads, the relief is a one off payment of £150 but this is being challenged by Acre.

Barclays Bank have advised they will be undertaking KYC checks for all trustees in line with new banking regulations.

Overall our financial position remains strong with lettings income set to be maintained at current levels thanks to ongoing strong demand for the hall.

Tracy Round (Treasurer) 23rd November 2022.

GRAZELEY VILLAGE HALL				
INCOME STATEMENT 01/09/21 - 31/08/22				
EXPENDITURE*	2020/2021		2021/2022	
Electricity	£1,910.30		£2,544.00	
Water Rates	£350.98		£291.72	
Waste Collection	£409.07		£770.73	
Gas	£0.00		£0.00	
Functions	£1,128.50		£241.26	
Field Rent (Boot Sales)	£0.00		£0.00	
Insurance	£971.46		£996.50	
Maintenance	£1,464.50		£2,687.61	
Miscellaneous & Consumables	£357.36		£303.76	
Cleaner	£2,310.00		£4,200.00	
Letting Secretary Expenses	£1,860.00		£2,940.00	
Refurbishment & Improvements	£3,691.00		£17,648.14	
Membership Fees	£296.40		£418.40	
Business Rates	£14.19		£97.08	
Total Expenditure	£14,763.76		£33,139.20	
INCOME*				
Lets		£14,080.00		£30,516.25
Car Boot Sales		£0.00		£0.00
Functions		£0.00		£0.00
Bank Interest		£2.37		£3.59
Donations Grants & Contributions		£10,135.93		£0.00
Total Income		£24,218.30		£30,519.84
Net Surplus/Deficit at end of year	£9,454.54		(£2,619.36)	
Balance Totals	£24,218.30	£24,218.30	£30,519.84	£30,519.84
Cash in Accounts at 31/08/2022				£26,975.54