



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 August 2023 To

31 July 2024

Charity name: Friends of Southborough

Charity registration number: 297867

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the pupils in the school. In furtherance of this object, the Association may: A) Develop more extended relationships between staff, parents and others associated with the school. B) Engage in activities which support the school and advance the education of the pupils attending it. C) Provide and assist in the provision of such facilities or items for education at the school (provided from statutory funds) as the Committee in consultation with the Governing Body shall from time to time determine.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Association organise various fundraising events, including an annual fireworks display, a summer fair, a trip to see the local pantomime, various "secrets rooms" and discos during the year for the children of the school to participate in, as well as selling second-hand uniform and ice lollies.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We confirm

Achievements and Performance

	SORP reference	

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>The events organised by Friends of Southborough raise funds to support the school in a variety of ways. The main use of the funds is to support the school with the purchase of items and resources which will further enhance the experiences and learning of the children. In addition to this, we top up pupil premium budgets and support with contributions towards the Year 6 school journey and day trips in other year groups.</p>
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Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p>At the end of the year the Charity had funds of £34,715 having made a profit of £14.6k on fundraising events in the year.</p> <p>This has been from a sell out firework display in November 2023 raising a net profit of £3k, a successful summer fair raising £4.3k, secrets rooms raising £2.7k and various other events and activities raising a total of £14.6k.</p> <p>The main expenditure in the year for the school was the funding of the edible garden planters and Ipads. We also paid for an anti bullying workshop for the entire school, and forest school benches. In addition to this we bought the new reception children their book bags and water bottles and funded the coach and hoodies for the year 6 journey.</p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>Para 1.22</p>	<p>Reserves are held in order to fund requests made by the school for the benefit of the pupils, and also to fund projects which the Charity would like to complete, together with the school.</p>
<p>Amount of reserves held</p>	<p>Para 1.22</p>	<p>At the end of the year the Charity had funds of £34,715 (compared to funds at the start of the year of £32,380).</p>
<p>Reasons for holding zero reserves</p>	<p>Para 1.22</p>	<p>n/a</p>
<p>Details of fund materially in deficit</p>	<p>Para 1.24</p>	<p>n/a</p>
<p>Explanation of any uncertainties about the</p>	<p>Para 1.23</p>	<p>n/a</p>

charity continuing as a going concern		
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	It is an unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Nominees are proposed and seconded at the AGM

Reference and Administrative details

Charity name	Friends of Southborough
Other name the charity uses	FoS
Registered charity number	297867
Charity's principal address	Southborough Primary School, Southborough Lane, Bromley. BR2 8AA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of current person (or body) assigned (if any)
1	Patrick Foley	n/a (Headteacher)	Resigned AGM May 2024	Melody Bertoud – Headteacher
2	Alexandra Loxley	Secretary	Resigned AGM May 2024	Fiona Johnston – Vice Chair
3	Susan Johnson	n/a (Committee member)	Resigned AGM May 2024	
4	Gemma Dobbs	Chair	Resigned AGM May 2024	Christine Hamilton – Chair
5	Kate Thackwray	Treasurer	Resigned AGM May 2024	
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Corporate trustees – names of the directors at the date the report was approved

Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a

Other optional information

n/a

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	C. Hamilton	
Full name(s)	Christine Hamilton	
Position (eg Secretary, Chair, etc)	Chair	
Date	27.5.25	



Friends of Southborough

297867

Receipts and payments accounts

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For the period
from

01-Aug-23

To

31-Jul-24

Section A Receipts and payments

	Unrestriced funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Panto	1,000	-	-	1,000	958
Fireworks	8,502	-	-	8,502	8,277
Quiz		-	-	-	789
Xmas secrets	2,542	-	-	2,542	2,159
Xmas raffle	842	-	-	842	1,156
January disco	2,177	-	-	2,177	2,738
Mothers day secrets room	1,583	-	-	1,583	1,262
May disco	2,114	-	-	2,114	
Fathers day secrets room	1,262	-	-	1,262	1,196
Summer Fair	10,119	-	-	10,119	6,302
Lolly sales	368	-	-	368	670
Miscellaneous	808	-	-	808	1,585
Future events		-	-	-	-
Uniform sales	74	-	-	74	296
Sub total (Gross income for AR)	31,392	-	-	31,392	28,146
Total receipts	31,392	-	-	31,392	28,146

A3 Payments

Gifts to school	12,258	-	-	12,258	8,672
Panto		-	-	-	-
Fireworks	5,445	-	-	5,445	5,269
Xmas cards		-	-	-	-
Quiz		-	-	-	369
Xmas secrets	1,518	-	-	1,518	1,370
mufti day (Dec)	-	-	-	-	-
Xmas raffle	203	-	-	203	
January disco	468	-	-	468	378
Mothers day secrets room	1,030	-	-	1,030	795
May disco	960	-	-	960	
#REF!		-	-	-	179
Fathers day secrets room	665	-	-	665	711
Summer Fair	5,797	-	-	5,797	2,332
Lolly sales	184	-	-	184	314
Miscellaneous	529	-	-	529	989
Future events		-	-	-	350
Sub total	29,057	-	-	29,057	21,728
Total payments	29,057	-	-	29,057	21,728
Net of receipts/(payments)	2,335				6,418
A6 Cash funds last year end	32,380				25,960
Cash funds this year end	34,715				32,378

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	lloyds	5,630	-	-
	metro	27,212	-	-
	cash	1,844	-	-

cash float in school office

Total cash funds

(agree balances with receipts and payments account(s))

Signature

C. Hamilton

30
34,715

-	-
-	-

OK

OK

OK

Print Name

Date of approval

Christine Hamilton	27/05/2025
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Signed by one or two trustees on behalf of all the trustees

Independent examiner's report to the trustees of Friends of Southborough

I report on the accounts of Friends of Southborough for the year ended 31 July 2024, charity number 297867.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b)) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Laura E. Caldwell

Name: Laura Caldwell

Relevant professional qualification or body: FCA ICAEW

Address: 6 Acacia Close, Petts Wood, Orpington, Kent, BR5 1LL

Date: 16 May 2025