



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 09	Year 2023		Day 31	Month 08	Year 2024

Section A Reference and administration details

Charity name Warboys Under Fives

Other names charity is known by

Registered charity number (if any) 296992

Charity's principal address High Street

Warboys

Cambs

Postcode

PE28 2TA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	AnnMarie Hilton	Chair person		Committee
2	Jade Hunt	Secretary		Committee
3	Dawn Burbidge			Committee
4	Shannon Turner			Committee
5	Sarah Cornwell			Committee
6	Patrice Mulligan	Treasurer		Committee
7	Alysha Shaw			Committee
8	Megan Stickler Sell			Committee
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Mrs Betty Ball	Until 20 th November 2023
Mr Peter Bucknall	Until 20 th November 2023
Mrs Mary Bucknall	Until 20 th November 2023
Mrs Christine Whincup	From 20 th November 2023

Mrs Sophie Warman	From 20 th November 2023
Mrs Caroline Lloyd	From 20 th November 2023
Mrs Beth Edwards	From 20 th November 2023

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	The governing document is the constitution and the charity is constituted under the Pre-School Learning Alliance Model Pre-School Constitution 2011. (This has now been renamed Early Years Alliance)
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	The trustees are elected for one year at the Annual General Meeting, held in October each year. With the main officers Chairman, Treasurer and Secretary serving a two year term. Retiring officers and committee members are eligible for re-election.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity’s organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees’ consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children and by offering appropriate play, education and care facilities.

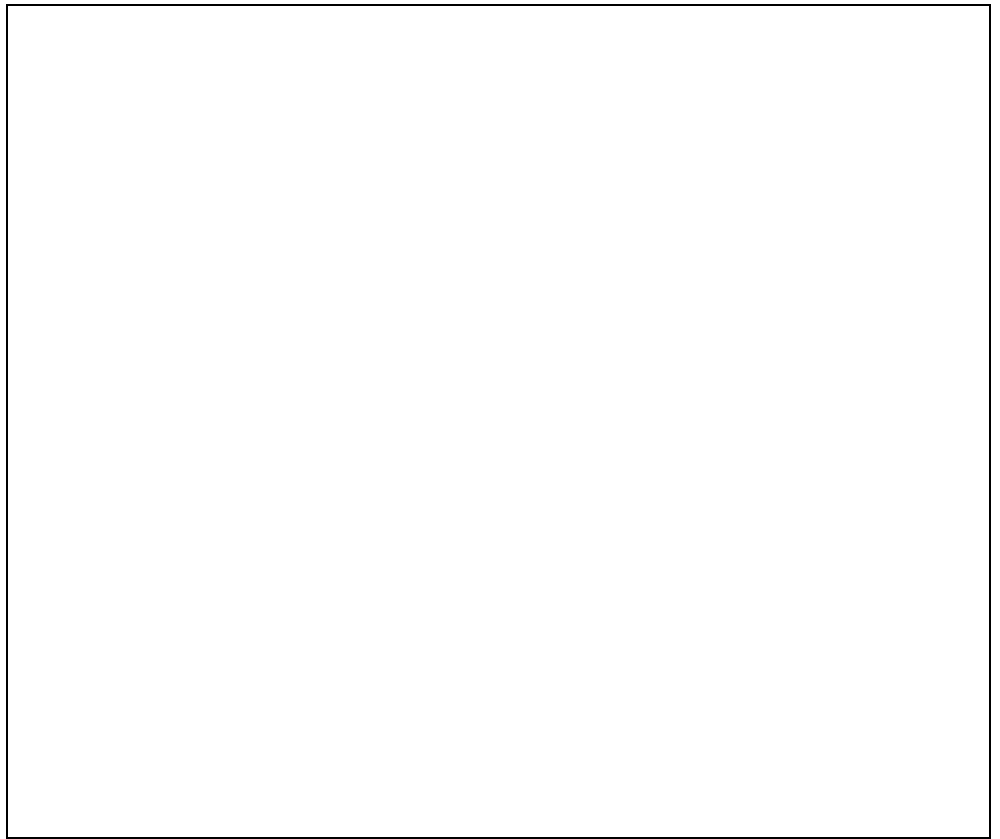
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The principal sources of income for the charity have been government funding and nursery fees. Expenditure is focused on the key objective of the charity with the main costs being the staff wages and the provision of play and educational items for the children.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

This academic year has been very busy. The staff have worked hard to continue to produce a high standard of care and education to all our children. We have re-introduced stay and play sessions for parents to attend. This helps us to build relationships with the whole family and has been well received. With the village building a new Parish Centre behind our building the children have enjoyed seeing the different vehicles and the work that has been going on. We aim to use these as opportunities to educate and engage with the children as well as the community around us.

Our SEN provision continues to be strong and our Designated Person ensures that all staff are well briefed and trained so that everyone is fully involved in meeting the needs of those children who need extra support.

It was another successful year with the transition of the older children to the local Primary School.

We have had a fantastic fundraising team who worked hard all year to come up with different ideas. There were numerous raffles, craft kits for families to buy as well as our usual Yard Sale and Welly Walk which were very successful. We have used some of this money to buy some next furniture for the main area at preschool.

Section E Financial review

Brief statement of the charity's policy on reserves

The pre-school committee continue to build reserves in order to have a contingency fund available. The reserves are to be used to enhance the provision of services where required unless specifically held for a stated purpose such as capital equipment or redundancy costs.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Kate Smith	
Full name(s)	Kate Smith	
Position (eg Secretary, Chair, etc)	Administrator	
Date	March 2024	

Warboys Under Fives
Income and Expenditure Account
For the Year Ending 31 August 2024

Income

Funding CCC	£	174,390.76
Funding EYAF	£	-
Fees	£	19,775.15
Fundraising	£	4,916.47
Donations	£	1,675.34
Bank Interest	£	502.02
Other	£	588.00
TOTAL INCOME	£	<u>201,847.74</u>

Expenses

Accountancy and Payroll Fees	£	2,793.94
Consumables and Shopping	£	4,767.21
Fundraising Expenses	£	1,291.45
Insurance	£	1,193.62
Legal and Professional	£	182.00
Licenses and Memberships	£	577.82
Utilities and Rates	£	5,269.07
Postage, Stationery and Printing	£	902.27
Repairs and Maintenance	£	2,293.87
Resource Materials and Equipment	£	2,313.68
Sundries	£	1,262.74
Telephone	£	431.19
Training	£	657.33
Uniform	£	1,222.66
Wages, HMRC and Nest	£	162,174.88
Website	£	100.64
TOTAL EXPENSES	£	<u>187,434.37</u>

Surplus/(Deficit for the year)	£	<u>14,413.37</u>
Balance B/fwd - Barclays Current	£	39,912.01 As at 31st Aug 2023
Balance B/Fwd - Barclays savings	£	25,689.79 As at 31st Aug 2023
Balance B/Fwd - Barclays Wages	£	16,615.26 As at 31st Aug 2023
Balance B/Fwd - Barclays Redundancy	£	16,165.24 As at 31st Aug 2023
Balance B/Fwd - Barclays Fundraising	£	16,142.33 As at 31st Aug 2023
Petty Cash	£	47.47 As at 31st Aug 2023
Shopping Cash Tin	£	74.71 As at 31st Aug 2023
Fees Cash Tin	£	- As at 31st Aug 2023
Owed to KA Smith - wages	-£	677.48
Balance carried forward	£	<u>128,382.70</u>

Balance carried forward comprises

Barclays Current	£	23,604.28 As at 31st Aug 2024
Barclays savings	£	43,091.81 As at 31st Aug 2024
Barclays Wages	£	20,997.30 As at 31st Aug 2024
Barclays Redundancy	£	21,165.24 As at 31st Aug 2024
Barclays Fundraising	£	18,554.66 As at 31st Aug 2024
Petty Cash	£	52.07 As at 31st Aug 2024
Shopping Cash Tin	£	51.74 As at 31st Aug 2024
Fees Cash Tin	£	- As at 31st Aug 2024
Owed to Warboys from KA Smith	£	865.60
	£	<u>128,382.70</u>



Section A

Independent Examiner's Report

Report to the trustees/
members of

Warboys Under Fives

On accounts for the year
ended

31/08/2024

Charity no
(if any)

296992

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Yvette Smart

Date: 21/03/2025

Name: Yvette Smart – Simplex Solutions

Relevant professional
qualification(s) or body
(if any):

Address: 33 Hoylake Drive, Farcet, Peterborough, PE7 3BD

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Nothing to report.