Chalford Hill PTA Treasurer's Report 2024/25

For 2024/25, £19,791 in net income was raised, compared to £16,015 the previous year (an increase of £3,776). This increase in fundraising was highlighted last year to help sustain donations to the school.

This year £19,236 was donated to the school (compared to £14,150 the previous year). Therefore the PTA has seen a 24% increase in income and a 36% rise in donations to the school.

Therefore, for 2025/26 the PTA will either need to raise more income to sustain the same amount of donations to the school, or cut the donations to the school to match the lower income coming in.

Fundraising net income:

	2024/25
Band in the Barn	£6,796
Bonfire	£6,650
Summer Fayre	£1,049
Christmas Fayre	£946
Welcome Back BBQ	£829
Chalfest Tea Tent	£778
Breakfast with Santa	£594
School Disco	£551
Quiz	£511
School Lottery	£404
Recycling	£349
Uniforms	£135
Ice lollies	£114
Donations (Amazon Smile/Easy Fundraising)	£83
Other (incl Carols and Y6 Parents' Drinks)	£2
Total income for the year	**£19,791**

Comparisons to income raised in the past few years (where possible), by event, can be seen in Appendix A. There were some events the previous year, which brought in significant money, which did not run in 2024/25 (Cold Turkey Trail - £1,204 and the Summer BBQ which brought in £1,340 in 2023/24). We ran a Summer Fayre instead this year which raised £1,049.

Some events in 2024/25 continued to raise significant income, especially the Bonfire £6,650 (last year £6,098) and Band in the Barn £6,796 (not run last year).

The Welcome Back BBQ brought in £829 (last year £1078 - although £240 in 2022/23) and the School Lottery brought in £404 (last year £802). The Christmas Fayre brought in £946 (last year £654)

The recycling income has also fallen for three years (£1,864.24 in 2023/24 to £349 this year). We are confirming the clothes tonnage from the Salvation Army at the school & old neighbourhood, which will be added to 2025/26 figures.

Note, the PTA currently holds some cash from past events. These are due to be banked (but it hadn't happened before the 31st August 2024 year-end). Therefore, as they are not in the bank account, they have not been accounted for in the year-end bank account reconciliation. Instead they will appear in the new 2025/26 accounts.

This includes:

Cash - £300, some of which would have contributed to ice lolly sales decreasing from this year to last year.

Donations to the school

The PTA made charitable donations to the school to fund the following:

	2024/25
Tablets	£4,643
Monkey bars	£4,370
School - Items	£2,726
Forest School	£1,755
Music at school	£1,709
Arts	£1,500
Misc items	£758
Parentkind membership/subscriptions/Parentmail	£605
Brass Lessons	£429
School leavers presents	£330
Books	£225
Woodland/School Field/Playground	£185
Total expenditure for the year	**£19,236**

Reserves

At the end of the year (31st August 2025), funds held by the PTA totalled £25,562 (slightly higher than the £25,006 balance on the 31st August 2024).

In a typical year, the PTA donates funding for recurring expenses, such as Purple Mash, Education Learning Support Assistant, forest school sessions, school trips, Parentmail, brass lessons and ukelele

In the last year we have made the commitments of £10,593.50

Payment for	Agreed PTA	Recurring	Amount
Purple Mash	Yes	Y	£999.50
Family support worker	Yes	Y	£2,000.00
Leavers and Christmas gifts	Yes	Y	£329.00
School trips	Yes	Y	£2,000.00
Emotional Literacy Support Assistant	Yes	Y	£1,926.00
Forest School sessions	Yes	Y	£1,925.00
Parent Mail	Yes	Y	£500.00
Brass lessons	Yes	Y	£399.00
Ukulele	Yes	Y	£300.00
Insurance for woods (Mr Parrot)	Yes	Y	£185.00
Forest School	Yes	N	£1,500.00
Year 2 resources (IKEA Furniture, water butts, KAPLA)		N	£500.00
Hands on Maths		N	£100.00
BDA dyslexia friendly quality mark for educators		N	£650.00
PTA magazine	Yes	Y	£30.00
	Commited Spend	**£10,593.50**	
Total			**£13,343.50**

With the likely fall in income in 2025/26 (with Band in the Barn not running), large funding commitments will need to be looked at closely.

Note some of the costs above are based on the amount paid last year - the PTA is still waiting to find out how much they will cost for the upcoming year.

Signed by the Trustees:

Scarlett Phillips

_____

Scarlett Phillips
Chair

_____

Date 04/09/2026

Jonathan Moxham

_____

Jonathan Moxham
Treasurer

_____

Date

_____

Lilly Hicks
Secretary

_____

Date

Appendix A –

Summary of net income comparison 2023/24 to 2024/25

	2021/22	2022/23	2023/24	2024/25	Difference
Band/Bugsy in the Barn	£2,333	£3,339	Not run	£6,796	£6,796
Bonfire	-	£2,899	£6,098	£6,650	£552
Summer Fayre	£3,599	£1,635	Not run	£1,049	£1,049
Christmas Fayre	£1,747	£1,539	£654	£946	£292
Welcome Back BBQ	-	£240	£1,078	£829	-£249
Chalfest Tea Tent	£592	£1,537	£1,658	£778	-£880
Breakfast with Santa				£594	£594
School Disco	-	£581	Not run	£551	
Quiz				£511	£511
School Lottery	-	£314	£802	£404	-£398
Recycling	£3,412	£2,324	£1,864	£349	-£1,515
Uniforms	£96	£124	£124	£135	£11
Ice lollies	-	-	£231	£114	-£118
Donations (Amazon Smile/Easy Fundraising)	£167	£204	£67	£83	£17
Other (incl Carols and Y6 Parents' Drinks)	£227	-	-	£2	
Boot Sale	-	£522	Not run		
Chalfilm	-	£48	£458		
Chalford Parish Grant	-	-	£263		
Cold Turkey Run	£1,231	£982	£1,204		
Indian Block Printing	-	-	£174		
Jubilee Party Stall	£460	-	-		
Other Fundraising	-	£247	None		
Scarecrow Trail	-	£1,766	Not run		
School Planners	-	£90	Not run		
Summer BBQ	-	-	£1,340		
Total income for the year	**£13,863**	**£18,388**	**£16,015**	**£19,791**	**£3,776**

CHARITY COMMISSION FOR ENGLAND AND WALES

Chalford Hill County Primary School Parents and Teachers Association	296881

Receipts and payments accounts

CC16a

For the period from	9/1/2024	To	8/31/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fundraising Events	31,602	-	-	31,602	17,071
Second Hand Uniform	135	-	-	135	124
Recycling projects	349	-	-	349	1,864
School Lottery	404	-	-	404	802
Other Fundraising	23	-	-	23	67
Chalford Hill Parish Grant	263	-	-	263	263
	-	-	-	-	-
	-	-	-	-	-
Sub total*(Gross income for AR)*	32,776	-	-	32,776	20,191
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	32,776	-	-	32,776	20,191
A3 Payments					
Fundraising events - costs	13,354	-	-	13,354	5,833
Administrators & other costs	605	-	-	605	653
Charitable Donations to School	18,263	-	-	18,263	13,498
	-	-	-	-	-
	-	-	-	-	-

	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	**32,222**	**-**	**-**	**32,222**	**19,984**
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	**-**	**-**	**-**	**-**	**-**
Total payments	**32,222**	**-**	**-**	**32,222**	**19,984**
Net of receipts/(payments)	**555**	**-**	**-**	**555**	**207**
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	**555**	**-**	**-**	**555**	**207**

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank current account as 31 Aug 2025	-	-	-
		-	-	-
		-	-	-
	Total cash funds	**-**	**-**	**-**
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds	**Restricted funds**	**Endowment funds**

B2 Other monetary assets

Details	to nearest £	to nearest £	to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Jonathan Moxham	Jonathan Moxham	6/25/2026

Chalford Hill Primary School PTA
Chalford Hill Primary School
Stroud
Gloucestershire
GL6 8LG

20 August 2026

Dear Jon, Scarlett and Lily

Independent examination for the year ended 31st August 2025

Nature and scope of the examination

I have been asked by you, as trustees of a Chalford Hill Primary School Parents and Teachers Association, to examine the financial position and the related statement of activities for the financial year ended 31 August 2025. The objective of the examination is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a report that includes my opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an independent examination will always detect a material misstatement when it exists.

In accordance with the Ethical Standards imposed upon me, I must ensure that my independence is always maintained to enable me to form an objective opinion on the truth and fairness of the unaudited summary report. This examination includes an assessment of whether the accounting policies are appropriate to the association's circumstances and have been consistently applied and adequately disclosed, and to comment on the overall presentation of the financial report.

Opinion on financial statements

In my opinion the treasurer's report:

- give a true and fair view of the state of the association's affairs as at 31 August 2025 and of its surplus for the year then ended; and
- have been properly prepared in accordance with a cash accounting basis.
- The overall presentation of the financial report is clear and legible and suitable for the requirements of the Association and for audit purposes.

Yours sincerely,



WN Samuel FCA
Chartered Accountant, ICAEW
wns198@hotmail.com

Appendix 1 – Outcome of my work in the key areas of examination focus

Risk	Work undertaken	Outcome
Incoming resources A significant proportion of income is made up of cash taken at various fundraising events, which is paid into the bank through cash deposits or via Stripe/Sum Up.	I checked the amounts paid into the bank account matched those recorded as income on the financial statements for year ended 31 August 2025.	The income matched that recorded on the bank statement. It is difficult to test whether this accounted for all the income because I have little knowledge as to whether all cash receipts have been accounted for. Fund raising activities included bonfire night, a summer fayre and 'Band in the Barn'. No issues arose from the work undertaken and given the level of activity I am satisfied that the income does reflect that of the fund raising activities and events in the year.
Expenditure The expenditure is largely through the bank account using a mixture of cheques and bank transfers.	I checked that the expense recorded on the financial statements for year ended 31 August 2025 matched the money paid out of the bank account. I did check the largest invoices and receipts which were paid matched those on the bank account and report.	The expenses on the bank account did match those recorded on the financial statement. I asked for receipts for a selection of the largest payments, these were provided and corresponded to the events in the year. There is inherently some risk surrounding cash floats/expenses at events, but I am satisfied that sufficient processes are in place to ensure that these risks are kept to a minimum. Despite agreeing to the bank account, not all payments had supporting invoices. These were deemed immaterial.
Financial statements	I checked that the year end balance on the Excel management accounts reconciled to the balance on the financial statements for year ended 31 August 2025.	I am satisfied that the year end downloaded statements match the financial statements and the opening and closing positions on the accounts are all in agreement. Excel copies of the bank statements support the management accounts in both the opening and closing balances.