CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 1 January 2025 Period start date
To: 31 December 2025 Period end date

Charity name: St John's Preschool

Charity registration number: 296147

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	**The aim of the charity is to provide childcare services for children aged 2-5 years of age.**
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	**The main activities are to care for the children during term time. We also carry out activities during the year to develop relationships between staff, children and their families and additionally raise funds which can be used to benefit the Pre-School.**
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	**The trustees have had regard to the Charity Commission's guidance on public benefit when planning all events and determining how best to utilise any funds raised.**

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making.	Para 1.38	**n/a**
Policy on social investment	Para 1.38	

including program related investment.		**n/a**
Contribution made by volunteers	Para 1.38	**Members of the Pre-School Committee include a number of volunteers who assist in organising fund raising activities for the benefit of the setting. They subsequently participate and assist in the running of those activities.**
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	**A proportion of the monetary income of the Pre-School both through educational funding and via fundraising activities and donations has been utilised to fund improvements to the setting and to purchase equipment to ensure that the children have plenty of toys / activities etc to occupy and educate them at all times.** **Our intake numbers are constantly monitored to ensure that we have sufficiently trained staffed to ensure regulatory ratio numbers of staff to children are always maintained and hence to enable us to maximise (where possible) the intake numbers of children attending the setting.**

Additional information (optional)
You may choose to include further statements where relevant about:

		Objectives are set primarily at the AGM where key areas of improvement are identified. For example, this year we

Achievements against objectives set.	Para 1.41	**agreed to make improvements (in conjunction with St.John's Church) to replace a metallic side gate at the setting and also with on-going improvements in the garden area. In addition, the children were able to enjoy a visit to the setting by some alpaca animals and also to attend the local pantomime show at Christmas time. All these were achieved by re-investing fund raising and donation income streams.**
Performance of fundraising activities against objectives set.	Para 1.41	**Our fundraising objectives are always to provide the best possible facilities for the children attending the setting. Therefore, our aim is always to raise funds wherever possible to facilitate that need.**
Investment performance against objectives	Para 1.41	**We hold a Christmas raffle, Easter bonnet day, a sponsored bounce activity etc all aimed at re-investing that income back into the setting.**
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	**Please see attached report.**
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	**We employ several members of staff and therefore reserves are held primarily to cover the unlikely event of redundancy payments being required.** **In addition, we may be asked by the owner of the building (St. John's Church) to contribute to any major maintenance issues encountered with the building.**
Amount of reserves held	Para 1.22	**Please see attached accounts report.** **The Savings account amount is the minimum held in reserve. £31,335.51**
Reasons for holding zero reserves	Para 1.22	**n/a**
Details of fund materially in deficit	Para 1.24	**n/a**
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	**We pay an annual rental charge for use of our Pre-School room to the adjacent St. Johns Church. Whilst there is absolutely no indication to suggest we would have to vacate the premise, then if we did, we would have to seek alternative accommodation.**

Additional information (optional)
You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	**Educational fees paid either privately directly from the child's parents or funded by the local Council.** **Other income streams are via fund raising activities and / or private donations.**
Investment policy and objectives including any social investment policy adopted.	Para 1.46	**Our investment policy is always to ensure that the setting is a clean, tidy, safe and enjoyable place for the children to attend. Coupled with this is to ensure we provide the necessary equipment for a wide range of thought-provoking activities for the children to enjoy.**

A description of the principal risks facing the charity.	Para 1.46	**We constantly monitor our financial position and therefore eliminate risks as far as possible.**
Other		

Structure, Governance and Management

Description of charity's trusts:		**Committee consisting of Chair, Secretary, Treasurer, Manager, Deputy Manager and Fund raisers.**
Type of governing document (trust deed, royal charter)	Para 1.25	**Pre-School Constitution**
, How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	**Written constitution document.**
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	**All Committee member positions are reviewed annually at the AGM. Names of nominees are tabled in advance (or indeed can be at the meeting) and subsequently voted upon for election / re-election.**

Additional information (optional)
You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees.	Para 1.51	**All our current Trustees / Committee members are either staff or hold experience of being Trustees at third party local charities.** **All new Committee members are required to obtain a satisfactory DBS check.**
The charity's organisational structure and any wider network with which the charity works.	Para 1.51	**Committee consisting of Chair, Secretary, Treasurer, Pre-School Manager. Deputy Manager and Fund-raising volunteers.** **In addition to the Manager and Deputy Manager the Pre-School employs five other full-time members of staff.**
Relationship with any related parties	Para 1.51	**We have a working relationship with the Church Warden of the adjacent St. John's Church with whom we consult if any alterations / maintenance is required at the setting.**

Other		

Reference and Administrative details

Charity name	St. John’s Pre-School, Newbury
Other name the charity uses	n/a
Registered charity number	296147
Charity’s principal address	St. John’s Pre-School St. Richard’s Room St. John’s Road, Newbury, Berkshire, RG14 7PR.

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gary Walsh	Chair		Pre-School Committee
2	Zoe Hooper	Secretary		
3	Rebecca Sykes	Treasurer		
4	Hannah Millson	Pre-School Manager		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved.

Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		

Funds held as custodian trustees on behalf of others.

Description of the assets held in this capacity.	n/a
Name and objects of the charity on whose behalf the assets are held and how these falls within the custodian charity's objects.	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Education	Early Years	West Berks Council
Building	Church Warden	St. John's Church, Newbury
Finance	EJBC Chartered Accountants	Toomers Wharf, Canal Walk, Newbury, Berkshire, RG14 1DY.

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a

Other optional information

n/a

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Gary Walsh	
Full name(s)	Gary Walsh	
Position (eg Secretary, Chair, etc)	Chair	
Date	**/09/2026	